Transition to Annual Inspections in 2019

Inspections every 5 years

2003

Inspections every 3 years

2017

Inspections every year

2019

Program Changes that Accompany the Transition

- 8 new Regional Offices
- Over 100 new field staff
- Technical Assistance Consultants
- Increased Program Support
- Interim Standard Tool
**Change in Implementation**

**Phase 1**
- Develop and pilot Interim Standard Tool
- Develop and implement staff training
- Implement Interim Standard Tool

**Phase 2**
- Collect and analyze data
- Develop and pilot Comprehensive and Specialty Tools

**Phase 3**
- Collect and analyze data
- Develop and pilot Comprehensive and Specialty Tools
- Collect and analyze data
- Update and refine tools
- Revise all tools and train staff
- Implement all tools
- Transition to ongoing CQI process

**Phase 4**
- Collect and analyze data
- Update and refine tools

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**Compendium of Tools**

- **Standard**
  - Annual
  - Annual continuation

- **Pre-Licensing**
  - Part of Comprehensive Licensure Process
  - Focus on Physical Plant

- **Comprehensive**
  - For facilities not in substantial compliance or facilities involved in a legal action
  - Use Specialty Tools

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**Interim Standard Tool Timeline**

- Release pilot information and tools to stakeholders for input
- Revise Tools
- Deploy Interim Standard Tool statewide

- Fall 2018
- Winter 2018/19
- Spring 2019

- Pilot and Finalize Tools
**Child Care Licensing Domains**

- Care and Supervision
- Staff Records
- Staffing Ratio
- Children Records
- Reporting Requirements
- Toddler Component
- Personal Rights
- Physical Plant

**Facility Categories in Standard Tool Pilot**

- Family Day Care Home (8 or Less)
- Family Day Care Home (More than 8)
- Day Care Center
- Infant Center
- School Age Day Care Center

*Due to the low number of licensed Child Care Centers for the Mildly Ill, it was decided that this facility category would not be included in the pilot as their inclusion may skew the representativeness of the facility sample selected.*

**Tool Development Methodology**

- Combine current KITs
- Include pertinent regulations and statutes from last 5 years
- Complete crosswalk with Caring for Our Children Basics
- Pilot Interim Standard Tools
- Revise based on pilot results and stakeholder input
Pilot Methodology

- Duration of Inspection
- Alignment with sequence of inspection
- Ease of use and learnability of tools

- # of deficiencies vs average # for that year
- Duplicative requirements and missing key requirements

Process Measures

Validity and Reliability

Pilot Methodology continued

- Five LPAs from each participating regional office

Sample Size

- 12 inspections per LPA

Participating Child Care Licensing Regional Offices
- Fresno
- San Diego

- Data Collection
  - Quantitative and qualitative data for process measures and indicators from data system
  - Licensee surveys

Pilot Methodology continued
FAS

• The new tools are being built into FAS
• Data entered into the tools will auto-populate the 809D when there is a deficiency

Sample Tool In FAS

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Next Steps

• Complete and post draft tools
• Collect stakeholder feedback, revise tools and piloting plan
• Train pilot LPAs
• Pilot interim standard tool
• Publish pilot findings report

Questions
Opportunity for Input

- CCLP tools and pilot documents will be posted on the CCLD Inspection Process Project Website as they are developed:
  http://www.cdss.ca.gov/inforesources/Community-Care-Licensing/Inspection-Process
- Please direct additional comments or questions to inspectionprocess@dss.ca.gov by November 1st, 2018.