CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:
   - ☑ Policy/Regulation Interpretation
   - ☐ QC
   - ☐ Fair Hearing
   - ☐ Other:

2. REQUESTOR NAME:

3. PHONE NO.:

4. REGULATION CITE(S): 63-509(QR)(a)(2)

5. DATE OF REQUEST: 9/10/12

NEED RESPONSE BY: 9/29/12

6. COUNTY/ORGANIZATION: San Luis Obispo County Social Services

7. SUBJECT: Proof of upcoming income change

8. REFERENCES: *(Include ACL/ACIN, court cases, etc. in references)*
NOTE: All requests must have a regulation cite(s) and/or a reference(s).

QR 7 (12/08); ACL 09-41

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

Question 1b. of the QR 7 requests information about income/money changes that will occur in the next 3 months, and instructs the participant to ATTACH PROOF. ACL 09-41 - #3, addresses anticipated changes and does not indicate that proof is required when the change can be reasonable anticipated by the participant

We have a situation where a participant has reported a new job starting in the submit month on their QR 7. The new job was known in the data month, and the participant is able to reasonably anticipate the dates and amounts of income that she will be receiving. No proof of this change was attached to QR 7. Because the QR 7 indicates to ATTACH PROOF, the worker is asking if (1) the QR 7 is incomplete, and (2) if she needs to wait for proof before budgeting the anticipated income.

10. REQUESTOR'S PROPOSED ANSWER:

Despite the fact that the QR 7 indicates that the participant needs to attach proof of an upcoming change, if the participant reports an anticipated income change that s/he can reasonably anticipate, the QR 7 is not considered incomplete and the change can and should be budgeted without requesting proof of the anticipated change. The participant is required to report income from the new job and provide verification on her next QR 7.

11. STATE POLICY RESPONSE *(CFPB USE ONLY)*:

The state is in agreement with the county response.

The QR 7 is considered complete per MPP 63-509(QR)(a)(2) as the recipients estimation of income is a source that may be used to determine what income is reasonably anticipated.

FOR CDSS USE

DATE RECEIVED:	DATE RESPONDED TO COUNTY/ALJ: