CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:
   - ☐ Policy/Regulation Interpretation
   - ☐ QC
   - ☑ Fair Hearing
   - ☐ Other:

2. REQUESTOR NAME:

3. PHONE NO.:

4. REGULATION CITE(S):
   63-504.61(d) and .233

5. DATE OF REQUEST: 11/6/14

NEED RESPONSE BY: 11/13/14

6. COUNTY/ORGANIZATION: Santa Barbara County

7. SUBJECT: Recertification Noticing Requirements

8. REFERENCES: *(Include ACL/ACIN, court cases, etc. in references)*
   NOTE: All requests must have a regulation cite(s) and/or a reference(s).
   63-504.61 and .233

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

If a client completes a timely recertification, but is over income during the recertification month, does the client need a separate notice of action to notify them that they are over income?

10. REQUESTOR'S PROPOSED ANSWER:

Timely Application for Recertification .61 (d)Any household receiving a notice of action informing them of the expiration of their certification period shall attend any interview scheduled by the CWD on or after the date the application is timely filed in order to retain their right to uninterrupted benefits. Denial Actions .233When the same application is used to determine the household's ineligibility for the month of application and its eligibility for the subsequent month, a combined or separate notice may be used for the denial and approval actions.

The client attended their recertification timely and was notified of their expiration of certification but would need an additional denial notice informing them of being over the income level.

11. STATE POLICY RESPONSE *(CFPB USE ONLY)*:

The State concurs with the proposed response.

FOR CDSS USE

DATE RECEIVED: November 6, 2014

DATE RESPONDED TO COUNTY/ALJ: November 12, 2014 JN