## How to Print Diploma/ Certificate

- 1. Log onto your LMS Account <a href="http://tinyurl.com/ihss-lms">http://tinyurl.com/ihss-lms</a>
- 2. On home screen, left column, click on Complete Registration



## 3. Select the Training Type



4. Click on OPTIONS Drop Down Arrow

Home / Activity Details ILT Course MI/PI/SH (IHSS)	ATTENDED					⊖ Print
This three-day training is enhance the first two 3-di View More	the culmination of ay training module	FIHSS Academy Training, inter es. Topics in the Medical Impli	nded for all IHSS staff (social workers. nurses. assistants cations portion of this training include: common medicc	QA staff, supervisors, managers, and State Hearings staff), to I conditions for both adults and children, communicable diseases,	REGISTER	OPTIONS -
MI/PI/SH (IHSS)	ACTIVITIES	DETAILS		Click on OPTIONS Drop Down Arrow		
1. MVPVSH DAY 1		Session MI/PI/SH DAY 1 ATTEND	Show schedule in my time zone		Required by Parent	OPTIONS -
3. MI/PI/SH DAY 3	_	Attempt History Session				
		MI/PI/SH DAY 2 ATTEND O Attempt History	Show schedule in my time zon		Required by Parent	OPTIONS -
		Session MI/Pi/SH DAY 3	Dat		Required by Parent	OPTIONS +
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## 5. Select DIPLOMA

Home, / Activity Details ILT Course MI/PI/SH (IHSS	ATTINICO		₽ Print 100%
This three-day training is enhance the first two 3- View More	the culmination of IHSS Academy Training, intended for all IHSS staff (sc ay training modules. Topics in the Medical Implications portion of this tr ACTIVITIES DETAILS	icial workers, nurses, assistants, QA staff, supervisors, managers, and State Hearings staff), to aining include: common medical conditions for both adults and children, communicable diseases.	REGISTER OPTIONS • Add to Favorites Diploma
1. MUPUSH DAY 1 2. MUPUSH DAY 2	Session MI/PI/SH DAY 1 ATTENDED O SI Attempt History	now schedule in my time zone	Required by Parent  OPTIONS  -
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	Session MI/Pi/SH DAY 3 ATTENDED © Attempt History	Show schedule in my time zone	Required by Parent  OPTIONS  -

## SumTotal

- 6. A Pop Up Screen will include your DIPLOMA.
- Congratulations!
  Now you are able to print your DIPLOMA .

