

**IN-HOME SUPPORTIVE SERVICES**

**QUALITY ASSURANCE INITIATIVE**

**FORMS WORKGROUP**

**FRIDAY, APRIL 29, 2005**

**9:30 A.M. – 12:30 P.M.**

**LOCATION:**

**HEALTH & HUMAN SERVICES TRAINING CENTER**

**9323 Tech Center Drive, Conference Room 2**

**Sacramento, California**

**Agenda Attached**

**Note:** If reasonable accommodations are needed to attend this meeting, or if you need the meeting materials provided to you in an alternate format including Braille, large print, computer disk or tape cassette, please contact Andrea Allgood at 916-229-4583 before 4PM on Tuesday, APRIL 26, 2005.

# AGENDA

## FORMS WORKGROUP

### IN-HOME SUPPORT SERVICES QUALITY ASSURANCE INITIATIVE

APRIL 29, 2005

9:30 A.M. – 12:30 P.M.

**LOCATION: Health and Human Services Data Center  
9323 Tech Center Dr., Conf. Room 2, Sacramento**

- **Introductions/Housekeeping** 9:30 – 9:45 am
- **Review of 3/25 Forms Workgroup and Outcomes for today** 9:45 – 10:00 am
- **Break-Out Group Discussions** 10:00 – 11:00 am
  - **Protective Supervision Form**
  - **Provider Enrollment Form**
  - **Forms / terms consistencies**
- Break - - - - -** 10:00 – 11:15 am
- **Groups Presentations and Discussion** 11:15 – 12:00 pm
- **Next Steps / Assignments** 12:00 – 12:20pm
- **Close and Adjourn** 12:30pm

If you plan to participate via telephone, **please RSVP to Andrea Allgood at (916) 229-4583 by April 27, 2005.** The toll free call-in line number is *1-888-324-7570, pass code is 62667* and the Leader is *Brian Koeppe.*

◇ **NEXT MEETING: TUESDAY, MAY 24, 2005** ◇