

# ELIGIBILITY CERTIFICATION ADOPTION ASSISTANCE PROGRAM

**DISTRIBUTION:**

Original : County Welfare Department  
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CHILD'S ADOPTIVE NAME	
CHILD'S DATE OF BIRTH	
STATE ADOPTION CASE NO. ADA	ADOPTION AGENCY CASE NO.
AAP CASE NO.	

To be AAP eligible a child must be under the age of 18 and meet the criteria stated in Section I, Section II **and** Section III **or** Section IV.

Date the child will become age 18: \_\_\_\_\_

**I. THREE PART SPECIAL NEEDS DETERMINATION**

Verification of the information is documented in the child's case records. The above-named child meets all of the following three requirements:

- The child cannot or should not be returned to the home of his or her parents due to a petition to terminate parental rights, a court order terminating parental rights, a signed relinquishment or the court has given full faith and credit to a tribal customary adoption order.
- Adoptive placement without financial assistance is unlikely due to one of the following:

  - Membership in a sibling group that should remain intact.
  - Race, ethnicity, color or language. Specify: \_\_\_\_\_
  - Age of three years or older (Date child became three: \_\_\_\_/\_\_\_\_/\_\_\_\_)
  - Parental background of a medical or behavioral nature that can be determined to adversely affect the development of the child. Specify: \_\_\_\_\_
  - The child's mental, physical, emotional, medical or developmental disability that has been certified by a licensed professional competent to make an assessment and operating within the scope of his or her profession. A copy of this certification is in the adoption agency AAP case record.  
Disability: \_\_\_\_\_  
Professional certifying disability and date certified: \_\_\_\_\_
- An effort was made to place the child for adoption with appropriate parents without providing AAP benefits. One of the following statements must be met:

  - The need for adoption subsidy is evidenced by an unsuccessful search for an adoptive home to take the child without financial assistance.  
Search efforts included: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - The search requirement was waived as remaining in this home is in the child's best interest because the child is being adopted by a relative or there is the existence of significant emotional ties with the prospective adoptive parents while in their care as a foster child  
Date child began living with the relative or prospective adoptive parents: \_\_\_\_\_

## II. CITIZENSHIP

Verification of the following information is documented in the child's case records. The above-named child meets **one** of the following citizenship requirements:

- The child is a citizen of the United States or a qualified alien.
- The child entered the United States on or after August 22, 1996, is placed with an unqualified alien and meets the five year residency requirements.
- The child is a member of one of the exempted groups (refugees, asylees, aliens whose deportation was withheld, Cuban/Haitian or Amerasians from Vietnam.)

## III. TITLE IV-E (federal) ELIGIBILITY INFORMATION

To be Title IV-E eligible Section A or B must be completed. If the child meets the definition of an "Applicable Child" complete Section B.

**A.** Verification of the information is documented in the child's case records. The above-named child meets **one** of the following Title IV-E eligibility requirements:

- 1. Prior to the finalization of an Agency adoption as defined in Section 8506 of the Family Code, or an Independent adoption, as defined in Section 8524 of the Family Code is filed, the child meets the eligibility requirements for Supplemental Security Income (SSI) benefits as determined and documented by the Federal Social Security Administration (SSA.)
- 2. At the time the child was removed from the home of the specified relative, the child met the AFDC eligibility requirements in the home of removal.
  - a. The child's removal from the home was based on judicial determination in the first court ruling that to remain in the home would be contrary to the child's welfare.
  - b. The child was voluntarily relinquished to a licensed public or private adoption agency, or another public agency operating a Title IV-E program on behalf of the state. The following must be obtained within six months of the time the child lived with a specified relative:
    - 1. A petition to the court to remove the child from the home of the specified relative.
    - 2. Judicial determination that remaining in the home would be contrary to the child's welfare.
  - c. Child is voluntarily placed and has received at least one Title IV-E FC payment.
- 3. At least one Title IV-E FC payment was made on behalf of the child's minor parent.
- 4. The child meets the special needs criteria and received AAP benefits with respect to a prior adoption that dissolved due to the termination of the adoptive parent's parental rights or the death of an adoptive parent.
- 5. The child is an Indian child and the subject of a tribal customary adoption order.

### **B. Applicable Child**

Verification of the following information is documented in the child's case records. The above named child meets **one** of the following "applicable child" requirements:

- The child's age is \_\_\_\_\_ in Federal Fiscal Year \_\_\_\_\_.
- The child has been in foster care under the care of a Title IV-E agency for 60 consecutive months.
- The child's sibling is an "applicable child" and is placed in the same prospective adoptive home of his or her sibling.

The above-named child is an "applicable child" and meets **one** of the following Title IV-E eligibility requirements. Verification of the following information is documented in the child's case records:

- 1. The child is in the care of a public or private child placement agency or Indian tribal organization and is the subject of either one of the following:
  - a. An involuntary removal from the home in accordance with a judicial determination that continuation in the home would be contrary to the welfare of the child;
  - b. A voluntary placement agreement or voluntary relinquishment. Note: A Title IV-E FC maintenance payment or judicial determination is **not** required for an "Applicable Child".
- 2. The child has met all medical or disability eligibility requirements for federal Supplemental Security Income (SSI) benefits.
- 3. The child was residing in a foster family home or child care institution with the child's minor parent.
- 4. The child received AAP with respect to a prior adoption that dissolved due to the termination of the adoptive parental rights or the death of an adoptive parent.

**IV. STATE ELIGIBILITY INFORMATION**

Verification of the following information is documented in the child's case records. The above-named child does not meet the Title IV-E eligibility requirements but does meet the following State funding eligibility requirements:

- The child is the subject of an Agency adoption as defined in Section 8506 of the Family Code, and
- At the time of adoptive placement, the child met **one** of the following requirements:
  - a. Under the supervision of a county welfare department as the subject of a legal guardianship or juvenile court dependency;
  - b. Relinquished for adoption to a licensed California private or public adoption agency, or the Department, and would otherwise have been at risk of dependency as certified by the responsible public child welfare agency;  
County providing certification: \_\_\_\_\_ Date of certification: \_\_\_\_\_ or
  - c. Committed to the California Department of Social Services pursuant to Section 8805 or 8918 of the Family Code.

- I certify that this child is eligible for the Adoption Assistance Program**
- I certify that this child is not eligible for the Adoption Assistance Program**

SIGNATURE OF AUTHORIZED OFFICIAL OF THE RESPONSIBLE PUBLIC AGENCY

ADOPTION AGENCY NAME	DATE
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ADOPTION AGENCY ADDRESS

SIGNATURE OF AUTHORIZED OFFICIAL COUNTY WELFARE DEPARTMENT	COUNTY NAME	ADOPTION AGENCY TELEPHONE NUMBER
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DATE

**COUNTY ELIGIBILITY WORKER USE ONLY**

- Eligible for Title IV-E (FFP) Items I, II and III
- Eligible for State only funding Items I, II, and IV checked
- Not eligible for FFP or State only funding