FACILITY VISIT CHECKLIST
FAMILY CHILD CARE

Review facility file prior to visit. Check to see that the following information has been updated, if required, and contained in the file. Indicate the date the information was submitted to the licensing agency in the space provided for each item requested.

	ON FILE	DATE REQUESTED	DATE RECEIVED
License Fee			
Criminal Record Clearance (updated for adults in the home)			
Child Abuse Index Checks (LIC 198)			
Criminal Record Statement (LIC 508)			
TB Clearance (updated for adults in the home)			
Liability Insurance			
Fire Clearance (facilities over 6 children)			
Emergency Disaster Plan (LIC 610A)			
Exceptions, Exemptions and Waivers			

NOTES AND COMMENTS