

# NOTICE TO OTHER PARENT

COUNTY NAME	
CASE NAME	
CASE NO.	OTHER ID NO.
WELFARE TO WORK WORKER'S NAME	
WELFARE TO WORK WORKER'S PHONE NO.	

(ADDRESSEE)


Notice Date: \_\_\_\_\_

This is to let you know that there is a problem with \_\_\_\_\_ 's participation in Welfare to Work.

We have sent him/her a notice about his/her Welfare to Work problem and how he/she can correct it. If he/she does not correct the problem, then his/her part of your family's cash aid may be cut.

If we decide that you must begin to participate or increase your participation, we will send you another letter to inform you about a Welfare to Work orientation/appraisal or meeting that you must attend to discuss what you must do to meet Welfare to Work program requirements. If you do not attend the orientation/appraisal or the meeting as scheduled, your part of your family's cash aid may also be cut, unless you have a good reason for not participating.

Some good reasons for not participating in Welfare to Work are not having transportation or child care, or you are exempt (for example, you are 60 years of age or older or you cannot participate because you are disabled).

Even if your cash aid is also cut, your children will still get their cash aid. However, for you to get cash aid back, you must correct your Welfare to Work participation problem. For the other parent to get their cash aid back, the other parent must correct their own Welfare to Work participation problem.

**Please call your Welfare to Work worker if you have any questions about the information in this notice.**