

NOTICE

Attached you will find a copy of our English Glossary. This Glossary is a dynamic document in that it is always a work in progress where new terms are constantly being added and existing terms are being improved or marked obsolete. By using this resource, you are aware that this Glossary is in no way purported to be a definitive authority nor a complete reference guide. This Glossary is provided solely for the convenience of the user.

PROGRAM KEY

AD – ADOPTIONS
AFDC – AID TO FAMILIES WITH DEPENDENT CHILDREN
CC – CHILD CARE
CCL – COMMUNITY CARE LICENSING
CS – CHILD SUPPORT
CW – CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS
(CalWORKs)
DAPD – DISABILITY AND ADULT PROGRAMS DIVISION
FS – FOOD STAMPS
GAIN – GREATER AVENUES FOR INDEPENDENCE
SHD – STATE HEARINGS DIVISION
WTW – WELFARE TO WORK

For *English* terms and abbreviations of terms beginning with the following letters click below:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A

\$50 child support disregard payment	\$50 child support payment that is not taken into consideration when calculating income.
AA	Associate of Arts (degree)
AAD	Administrative Adjudications Division. Now known as State Hearings Division (SHD).
AAP	See Adoption Assistance Program
AB	Aid to the Blind
AB	Area Board
AB	See Assembly Bill
Abandonment	The situation which results when a claimant fails to appear at a scheduled state hearing without notifying the California Department of Social Services.
ABAWD	Able-bodied adult, aged 18 - 50, without dependents.
ABD (Medi-Cal)	Aged, Blind or Disabled
ABD-MN (Medi-Cal)	Aged, Blind or Disabled-Medically Needy
ABE (CW WTW)	See Adult Basic Education
Able and available spouse	A spouse who is present and capable of working.
Able-bodied adults	Adults who are able to work.
Absent parent	The parent who does not live with or have custody of the child, but does have responsibility for paying child support.
Accusation (CCL)	A formal, written statement of the statutory or regulatory violations or other deficiencies upon which a request to revoke a license with or without a suspension is made. Also known as a pleading.
ACL	All County Letter
Action for Civil Judgement (CW)	The action taken by the appropriate county official to take the recipient or former recipient to court.
Acute Care Facility	A place where urgent care is given.
AD	Authorization Document
ADA	Americans with Disabilities Act
ADCF	Adult Day Care Facility

Adequate care	Care which is sufficient for a specific requirement.
Adequate notice	A written notice informing the claimant of the action the county intends to take, the reason, the specific regulations supporting the action and an explanation of the claimant's right to request a state hearing. The notice must be in clear, nontechnical language and sent to the claimant in duplicate, in a timely manner.
ADH (FS, CW)	Administrative Disqualification Hearing
Adjustment to order (CS)	See Modification
Administrative Action (CCL)	A term applied to legal actions against a licensee initiated by CDSS.
Administrative Disqualification Hearing Waiver (FS, CW)	See Waiver of Right to an Administrative Disqualification Hearing
Administrative error overpayment (CW)	An overpayment caused by an error on the part of the county when all information necessary to make a correct determination of the grant was in the possession of the county.
Administrative hearing (CCL)	A formal proceeding, comparable to a trial.
Administrative hearing (SHD)	See "State hearing"
Administrative Law Judge (CCL)	ALJ - An impartial hearing officer from the Office of Administrative Hearings who presides over an administrative hearing in a licensing case.
Administrative Law Judge (SHD)	ALJ - An impartial hearing officer from SHD who presides over an administrative hearing in a public assistance case.
Adopted decision (DAPD)	A decision regarding disability made by one level of authority and accepted by another level.
Adoptee	Person who is adopted or being adopted.
Adopting parent	Parent who is in the process of adopting a child(ren).
Adoption Assistance Program	AAP - Provides financial assistance, including help with medical care, to families who adopt special needs children.
Adoptive parent	Parent who has adopted a child(ren).
Adult adoptee	Adult who is adopted.
Adult Aid Programs	Programs providing benefits for the aged, blind, and disabled which are administered by CDSS. These include State Supplementary Payment Program, Special Circumstances, and Interim Assistance.

Adult Basic Education (CW WTW)	ABE - A welfare-to-work activity that encompasses programs, including English-as-a-Second Language, which help participants to improve reading, writing, and arithmetic skills and to obtain high school proficiency or general educational development certificates.
Adult caretaker relative (CW)	A person age 18 or older taking care of a related minor.
Adult Day Programs Facility	A facility that offers community-based day programs designed to meet the needs of functionally-impaired adults who require personal services, supervision, or assistance with activities of daily living on less than a 24-hour basis.
Adult (Medi-Cal)	<ul style="list-style-type: none"> - A person who is 21 years of age or older. - A blind or disabled MN person who is 18 to 21 years of age, living in the home of a parent and not currently enrolled in school. - Any person who is now or has been married, regardless of age, unless the marriage was annulled. - An AFDC-MN or MI person who is 18 to 21 years of age, who is not living in the home of a parent or caretaker relative. - A person 14 to 18 years of age who is not living in the home of a parent or caretaker relative and who does not have a parent, caretaker relative or legal guardian handling any of his/her financial affairs.
Advanced Earned Income Credit	Earned Income Credit (EIC) applied in advance instead of being applied at the time the income tax is filed.
AE	Administrative Error
AED	Automatic External Defibrillator
AFDC	See Aid to Families with Dependent Children. Also see CalWORKs which replaced the AFDC Program with some exceptions.
AFDC-FC	See Aid to Families with Dependent Children-Foster Care
AFDC-FG	See Aid to Families with Dependent Children-Family Group. Has been replaced by CalWORKs.
AFDC-MN (Medi-Cal)	Aid to Families with Dependent Children-Medically Needy
AFDC-U	See Aid to Families with Dependent Children-Unemployment. Has been replaced by CalWORKs.
Affidavit	A statement in writing made under oath or an affirmation before an authorized magistrate or officer.
Affirmative misstatement	A false statement.
AG	Attorney General. See Attorney General's Office.

Agency adoption	Placement by an adoption agency or a CDSS adoptions district office of children given up (legally relinquished) to the agency by their natural parent(s). Also known as a relinquishment adoption.
Agnos Act	The Agnos Child Support Standards Act of 1984 specifying how much child support should be paid. The amount to be paid is based on the income and earnings of each parent.
Aid	Cash assistance, food stamps or Medi-Cal.
Aid Paid Pending Decision	In some cases the judge will render a decision at the end of the hearing, but in other cases the judge will issue an order for Aid Paid Pending Decision to allow the claimant to continue receiving his or her regular benefits until the decision is rendered.
Aid Paid Pending (SHD)	APP - Aid paid pending an administrative hearing. Aid which continues in the amount that the claimant would have been paid if the proposed action were not to be taken provided that the claimant files a request for a state hearing prior to the effective date of the notice of action.
Aid to Families with Dependent Children	AFDC - A public assistance program designed to provide aid for children who are deprived of financial support and care due to the absence, incapacity, unemployment, or death of either parent. Has been replaced by CalWORKs in most cases.
Aid to Families with Dependent Children-Family Group	AFDC-FG provides aid to children in a family group in which the child is deprived because of the absence, incapacity or death of either parent. Has been replaced by CalWORKs.
Aid to Families with Dependent Children-Foster Care	AFDC-FC provides aid to needy children in foster care. Has not been replaced by CalWORKs.
Aid to Families with Dependent Children-Unemployment	AFDC-U provides aid to children in a family group in which the child is deprived because of the unemployment of the principal wage earner living in the home. Has been replaced by CalWORKs.
AIDS	Acquired Immunodeficiency Syndrome
AIM	Access for Infants and Mothers
Alien	A person lawfully admitted for permanent residence or permanently residing in the United States under color of law.
Alien Registration Card	A card issued by U.S. Citizenship and Immigration Services (USCIS) (formerly known as the Immigration and Naturalization Service [INS]) which is used to verify legal residency in the United States.
Alien status	The condition of an alien (i.e., legal or illegal).

Alimony	Spousal support after divorce.
ALJ	See Administrative Law Judge
Alleged	Accused but not proven or convicted.
Alleged father	A person that is said to be the father (of a certain child).
Allot	To assign as a share or portion.
Allotment (FS)	The total value of food stamp coupons a household is authorized to receive during each calendar month of certification.
Allowable deductions	Deductions that are allowed when budgeting an assistance unit's grant.
Allowance	Something that is considered acceptable or approvable as a deduction when computing the claimant's assistance.
Alternate Decision	A state hearing decision adopted by the Director which differs from the original hearing officer's decision. The Director's decision is binding.
Alternative Payment Program (CS)	APP - A program administered through the California Department of Education providing vouchers or vendor payments for child care services to parents or guardians who are working, in training, incapacitated, seeking employment or are homeless.
Alternative Work Experience (GAIN)	AWEX - A work experience activity for which no pay is given but which enables a person to develop marketable skills and gain useful work experience while continuing to receive cash aid and other benefits. A person is expected to look for a job while participating in an Alternative Work Experience. Obsolete.
Amnesty	The act of an authority (as a government) by which pardon is granted to a large group of individuals.
AMS	Asset Match System
Annual Review Period (FS)	The 12 month period from October 1 of each calendar year through September 30 of the following calendar year.
Annuities	Contracts with insurance companies that provide tax deferral on your investment. They can be fixed rate or variable and there is no limit to the amount you can contribute each year. You give your money to an insurance company to invest over a specific period of time and the money earns tax-deferred interest until it is withdrawn.
APP	See Alternative Payment Program or Aid Paid Pending

Appeal	To take a lower court's decision to a higher court for review.
Appellant	One that appeals a judicial decision or decree.
Appellee	One against whom an appeal is taken.
Applicant (CC)	Any person or persons making an application for a license to operate a family child care home or child care center.
Applicant (CW)	The individual, family, or child making (or on whose behalf is made) a new application for aid, a request for restoration of aid or a reapplication.
Application, new (CW)	The applicant has not previously applied for the same aid in the same county.
Appraisal	A valuation of property by the estimate of an authorized person.
Appraisal (CW WTW)	The CalWORKs WTW Program component that occurs when the participant enters the Program, at which time he/she is informed by the county of the requirement to participate in training opportunities available to the participant and of the availability of supportive services. During the appraisal, the participant must provide information about his/her employment history and skills, the need for supportive services, and any other relevant information that the CWD requires to assign welfare-to-work activities appropriately.
Appraisal value	Estimated monetary worth of something.
APS	Adult Protective Services
AR	See Authorized Representative
ARC	American Red Cross
ARCCP	See At Risk Child Care Program
ARF	Adult Residential Facility
Arraign	To call (a defendant) before a court to answer to an indictment (charge).
Arrearage payment (CS)	The amount by which the collection exceeds the current support obligation to be applied to past support owed.
Arrearages (CS)	Unpaid child support payments for past periods owed by a noncustodial parent.
Arrest	The detention of a person to answer a criminal charge.
ASL	American Sign Language

ASP	Adoption Service Provider
Assembly Bill	AB - A proposed piece of legislation introduced by way of the Assembly.
Assessed value	Determined value.
Assessment	Appraisal.
Assessment (CW WTW)	The CalWORKs WTW Program component that occurs after the Appraisal and Job Search components. Assessment is the detailed evaluation of the participant's work history and employment skills, educational background and present educational competency level, supportive service needs, chances for employment given the current labor market conditions, and physical and mental limitations. The results of the assessment are used as the basis for the participant's welfare-to-work plan, which identifies the activities and supportive services that the county will provide to the participant to assist him/her in attaining self-sufficiency.
Assets	The entire property of a person, association, corporation, or estate applicable or subject to the payment of debts.
Assignment	A specified task or amount of work assigned or undertaken as if assigned by authority.
Assignment of support rights (CS)	When a person gives up his/her child or medical support rights to the state as a condition of receiving CW (Welfare) or Medi-Cal benefits.
Assistance dog	A general term for all of the following: guide dog for the blind; signal dog for the deaf; and service dog for the disabled.
Assistance Unit (CW)	AU - The individuals who are receiving public assistance under the same case.
Assistant provider (CC)	A person at least 14 years of age who is primarily involved in caring for children during the hours that the home provides care.
At Risk Child Care Program (GAIN)	ARCCP - A program that provides help with child care to families that would be at risk of becoming dependent on Welfare without that help. Has been absorbed into the CalWORKs Child Care Program.
ATM	Automated Teller Machine
ATP Card (FS)	See Authorization to Participate Card
Attorney General's Office	The agency within the Department of Justice responsible for representing state agencies in most litigation.
ATV	All Terrain Vehicle. Also known as "off-road vehicle".

AU (CW)

See Assistance Unit

Authorization to Participate Card (FS)

ATP Card - A document which is issued by the county to a certified household to show the allotment the household is authorized to receive on presentation of such document.

Authorized Representative

AR - A person or group that has written authorization from the applicant or recipient to act on his/her behalf.

AWEX (GAIN)

See Alternative Work Experience. Obsolete.

B

Balancing (CW)	A method for the recovery of all or a portion of an overpayment by applying it against a repayable underpayment.
Bar Association	An association of members of the legal profession.
Basis of deprivation (CW)	An eligibility factor for CW requiring that the child be deprived of parental support or care because of death, incapacity, unemployment, or absence of a parent(s).
BCBP	Bureau of Customs and Border Protection
BCID	See Bureau of Criminal Identification Division
BCIS	Bureau of Citizenship and Immigration Services. Formerly known as INS. Now known as U.S. Citizenship and Immigration Services (USCIS).
Beneficiary (Medi-Cal)	A person who has been determined eligible to receive Medi-Cal benefits.
Benefits Identification Card (Medi-Cal)	BIC - An identification card used to authorize Medi-Cal services. The card identifies which of the Medi-Cal benefits a person is qualified to receive.
BIC (Medi-Cal)	See Benefits Identification Card
BICE	Bureau of Immigration and Customs Enforcement
Block Grant (CC)	An amount of money set aside for child care for low income families, administered by the Department of Education.
Board and care	Shelter, food and supervision of persons not in their homes.
Board and care (Medi-Cal)	Receipt of board, room, personal care and designated supplemental services related to individual needs in one of the following nonmedical protective living environments: <ul style="list-style-type: none">- A licensed residential care facility.- The home of a relative or legally appointed guardian or conservator, other than the home of a spouse or the home of a parent for a blind or disabled child.- A home in which a child is placed by a court under Welfare and Institutions Code 727(a).- An exclusive-use home approved by a licensed home-finding agency.
Bond	Basically an IOU of a corporation - it is evidence of a debt that the issuing company promises to pay usually with a specified amount of interest. The holder of the bond is a creditor of the corporation, not a part owner as is a stockholder.

Bonus value	The food stamp value amount that is included in an SSI check.
BRU (Medi-Cal)	Benefits Review Unit
BSAC	Basic Standard of Adequate Care
Budget computation	The computation of the assistance unit's grant.
Bureau of Citizenship and Immigration Services	BCIS - Formerly known as Immigration and Naturalization Service (INS). Now known as U.S. Citizenship and Immigration Services (USCIS).
Bureau of Criminal Identification Division (CCL)	BCID - A bureau within the Department of Justice where the fingerprints of licensees and employees are sent for processing.

C

C/O	In care of.
CAAP (CW)	California Alternative Assistance Program
CAC	See California Administrative Code
CAIC	See Child Abuse Index Check
Cal-Learn (CW)	<p>Cal-Learn is a part of the CalWORKs Program. Cal-Learn requires CalWORKs custodial teen parents (up to the age of nineteen) to attend an educational program that will lead to a high school diploma or its equivalent.</p> <p>(Note to translators: Cal-Learn can be identified as a CalWORKs Educational Program for Teenage Parents.)</p>
California Administrative Code	CAC - An official publication of the State of California which contains the regulations of state agencies filed with the Secretary of State.
California Department of Health Services	CDHS - The state agency responsible for the public assistance programs related to health care, primarily the Medi-Cal Program.
California Department of Social Services	CDSS - The state agency responsible for supervising the administration of public assistance and social services programs. This includes the Food Stamp (FS) Program, the California Work Opportunity and Responsibility to Kids (CalWORKs) Program, various adult programs, the In-Home Supportive Services (IHSS) Program, and the state hearing process.
California Law Enforcement Telecommunications System	CLETS - A state network that gives agents access to California motor vehicle records, rap sheets and fingerprints.
California Relay Service	Also known as Telecommunication Relay Services
California Work Opportunity and Responsibility to Kids Program	CalWORKs Program - Formerly known as AFDC with some exceptions. The maximum time limit for receiving benefits from this program is 60 months.
CalTAP	The new program substituting AFDC and GAIN.
CalWORKs Program	See California Work Opportunity and Responsibility to Kids Program.

CalWORKs Welfare to Work Program	The state's primary welfare-to-work program that assists CalWORKs cash assistance recipients to attain the employment-related skills needed to become self-sufficient through participation in Job Search, education, skills training, and other programs. Participants are also given necessary supportive services, such as assistance with transportation, child care, and work-related expenses, so that they can complete their programs or find and retain jobs. All recipients must participate for 18 or 24 months, unless they meet specific exemption criteria. Note: Los Angeles County calls its welfare-to-work program "GAIN", even though it is not entirely the same as the original GAIN Program replaced by the CalWORKs Welfare to Work Program.
CAPI	Cash Assistance Program for Immigrants
CARE	Cooperative Agencies Resources for Education
Caretaker relative (CW)	An immediate relative in the home responsible for the care and supervision of an eligible child receiving SSI/SSP.
Case plan (AFDC-FC)	A written document in the services case record which at a minimum specifies how the child's problems or needs identified in the assessment are to be addressed.
Caseworker	A general term used instead of eligibility worker, intake worker, or social worker.
Cash Aid General Assistance Program	Cash aid through the county General Assistance Program.
Cash surrender value	The cash value at any given time of a life insurance policy.
Cash-based Medi-Cal	Medi-Cal eligibility based on cash aid eligibility.
Casual income	Income in cash or in-kind from an inconsequential resource which is unpredictable as to amount and time of receipt, of short duration, and is of negligible importance in meeting the needs of the recipient.
CCDBG	Child Care and Development Block Grant
CCL	Community Care Licensing
CCS	California Children's Services
CD	Certificate of Deposit
CDHS	See California Department of Health Services
CDSS	See California Department of Social Services
CE (DAPD)	See Consultative Examination
Center care, licensed (CC)	Care provided at locations which have been inspected by the state. "Centers" can care for large numbers of children.

Certification period (FS)	The time period for which a food stamp household has been determined to be eligible to receive food stamps.
Certified copy (CS)	A copy of a court document which the court clerk has stated, in writing, is a true and correct copy of the original document.
Certified family home (AFDC-FC)	A family residence certified by a licensed foster family agency and issued a certificate of approval by that agency as meeting licensing standards, and used only by that foster family agency for placements.
CETA	California Education and Training Act
CETA (Medi-Cal)	Comprehensive Employment and Training Act
CFR	Code of Federal Regulations
CHAMPUS (CW)	Civilian Health and Medical Program of the Uniformed Services (a program for ex-military individuals and their dependents or spouses not covered under the VA Program)
Change-reporting household (FS)	A household that is required to give CWD reports about their current status only when there are changes in their situation.
CHDP	Child Health and Disability Prevention Program
CHEP	See Cuban/Haitian Entrant Program
Child Abuse Index Check (CCL)	CAIC - The response from the Department of Justice as to whether a person by the same or similar name has a report on the Index. Also, a form submitted to the Department of Justice in order to access the Child Abuse Registry.
Child Abuse Registry (CCL)	A database maintained by the Department of Justice to collect information on suspected child abusers. Also includes abuse complaints which result in convictions, information on complaints which led to an arrest but not to a conviction, and complaints for which the evidence was insufficient even for an arrest.
Child care children	Children in child care.
Child Care Facility	Any place or building in which less than 24-hour per day non-medical care and supervision are provided to children in a group setting. Formerly known as Child Day Care Facility.
Child Care Services	The comprehensive and coordinated sets of activities providing direct care and protection of infants, preschool and school-age children during a portion of a 24 hour day inside or outside the child's own home.
Child Care Trustline Registry System	See Trustline

Child (CW)	A person, including an infant, who has not yet reached his or her eighteenth birthday.
Child (Medi-Cal)	<p>A. A person under the age of 21 except for the following persons which are considered adults:</p> <ol style="list-style-type: none"> 1. A person under the age of 21 who is now or has been married, unless the marriage was annulled. 2. A person 18 to 21 years old, not living in the home of a parent or caretaker relative. 3. A blind or disabled MN person who is 18 to 21 years of age, living in the home of a parent and not currently enrolled in school. 4. A person 14 to 18 years old, not living with a parent or caretaker relative and not having a parent, caretaker relative or legal guardian handling any of his/her financial affairs. <p>B. An unborn is considered a child for Medi-Cal purposes.</p>
Child support	Payments made by absent parents for the support of their children. Support payments for CW children must be paid directly to the county District Attorney.
Child Support State Licensing Matching System	AB 257 expanded the State Licensing Matching System, a system that matches parent names to DMV files. The District Attorney uses this information to suspend or revoke the noncommercial driver's license of delinquent child support obligors until full payment is made.
Child Welfare Services/Case Management System	CWS/CMS - The statewide integrated computer system for children's services cases.
CISO	Citizenship and Immigration Services Ombudsman
Civil penalty (CCL)	A fine assessed by the licensing agency against the licensee or unlicensed operator for failure to comply with applicable law and regulation.
CLETS	See California Law Enforcement Telecommunications System
Closed period (DAPD)	A period of time in the past during which a person was disabled, but the disability is not on-going.
CMSP	County Medical Services Program
Color of law	See PRUCOL
Communal dining facility (FS)	A public or private nonprofit establishment approved by FNS which prepares and serves meals for elderly persons or for Supplemental Security Income (SSI) recipients and their spouses.

Community property	Property jointly owned by husband and wife. In the administration of public assistance, it is presumed that any property of either spouse is considered community property unless evidence establishes it to be separate property.
Community Service/Work Experience Activities	CS/WEA - Community service activities/activities to acquire experience working in the community.
Companion appeal	An appeal involving one case number, but two people have the same problem within the same household and go to the same hearing.
Complainant (CCL)	In an administrative action, the party filing an Accusation or Statement of Issues.
Complaint	A written document filed in court in which the person starting the legal action names the defendant, allegations and desired relief.
Concurrent budgeting	See Prospective budgeting
Conditional withdrawal	A claimant's withdrawal of a hearing request which is contingent upon certain conditions being met.
Conduct inimical (CCL)	Statutory basis for application denials, revocations or excluding someone from a facility because they have acted in a harmful or injurious manner, either in or out of the facility.
Consecutive interpretation	The interpreting of a word or phrase immediately after it has been said, but while no other speaking is in progress.
Consistency (AD)	Related to behavior; e.g., parents applying discipline in the same way each time.
Consultative Examination (DAPD)	CE - A separate medical examination requested by DAPD.
Contempt	Disobeying a court order when a person has the ability to comply.
Continuance	When the hearing officer holds the hearing record open for additional evidence from either or both parties.
Continued absence	A basis for deprivation in the determining of eligibility for CW. Continued absence exists when the natural parent is physically absent from the home and the nature of the absence constitutes a substantial severance of marital and family ties which deprives the child of at least one of the natural parents.
Continuity (AD)	Related to duration; e.g., something continues throughout someone's childhood.
Contracting rural county (CW)	A rural county that contracts with the state CMSP for some medical services. The funding comes from the state, not the county, and is not from Medi-Cal.

Controlled substance	Any drug whose availability is restricted by federal or state law, including, but not limited to narcotics, stimulants, depressants, hallucinogens, and marijuana.
Conviction	Occurs when a person pleads guilty to a criminal charge, is found guilty by a jury verdict or is found guilty by a judge following a plea of no contest.
County Position Statement (SHD)	A written statement that the county must provide to the claimant before the hearing which explains why the action was taken.
County Representative	A county employee who is responsible for preparing and/or presenting the county's position at state hearings.
County Welfare Department	CWD - The county agency responsible for the administration of public assistance and social services programs.
Court trustee	A person or agent, appointed by a court of law, holding legal title to property or money in order to administer it for a beneficiary.
CP	Cerebral Palsy
CPI	Consumer Price Index
CPLS	California Parent Locator Service
CPS	Child Protective Services
CRCB	See Criminal Record Clearance Bureau
Criminal action (CCL)	A legal action taken against a person for violation of the criminal law.
Criminal Record Clearance Bureau (CCL)	CRCB - The unit in CCL that processes Child Abuse Index Check and criminal records for state-licensed facilities.
Criminal Records Exemption	Written permission by CRCB or a county licensing agency allowing a person with a criminal conviction to be present in a facility licensed by the Department.
CS/WEA	See Community Service/Work Experience Activities
CSRA	Community Spousal Resource Allowance
Cuban/Haitian Entrant Program	CHEP - Cash assistance for Cuban/Haitian entrants who do not meet categorical requirements for federal/state assistance programs.
Current income	All income which is available during a month without regard to allowable exemptions or disregards.
Current support payment	That portion of the support collection which meets the court-ordered support obligation for the current month.

Custodial parent	Parent who has legal custody and with whom the child lives.
Custodial party (CS)	The person having primary physical custody of the child(ren).
CW 7	“Monthly Eligibility Report”. The monthly form required from each recipient to report gross and net income, the time and frequency of receipt, and whether it is separate or community income. Formerly known as CA 7.
CWD	See County Welfare Department
CWPDP (CW)	California Work Pays Demonstration Project
CWS/CMS	See Child Welfare Services/Case Management System

D

DA	See District Attorney
DAC	Disaster Assistance Center
DAPD	Disability and Adult Programs Division
Date Last Insured (DAPD)	DLI - The last day on which a claimant meets the non-medical requirements for Social Security disability benefits.
Date of collection	The date that the child/spousal/medical support payment is received by the Title IV-D Agency or the legal entity actually making the collection, whichever is earliest.
DCSS	Department of Child Support Services
Deaf-blind	Deaf and blind.
Decision and Order (CCL)	The final decision of CDSS after an administrative action to revoke a license, deny an application or exclude an employee from a facility.
Declaration of Paternity (CS)	A document signed by both parents stating that they are a child's biological parents.
DED	Disability Evaluation Division. Now known as the Disability and Adult Programs Division.
Default (CCL)	The failure of an initial applicant to file a Notice of Defense to a Statement of Issues or the failure of the licensee to file a Notice of Defense to an Accusation or the failure of either an applicant or licensee to appear at a hearing after filing a Notice of Defense.
Default (CS)	The failure of a defendant to file an answer or appeal in a court case within a certain number of days after being served with a summons or complaint.
Default judgement (CS)	An order made by the court when the defendant fails to respond to the complaint.
Defendant or Respondent (CS)	Person against whom a court action is filed.
DEFRA (FS)	Deficit Reduction Act
Demand for Repayment (CW)	The notification to a recipient or former recipient that an overpayment has occurred for which there is a right to judicial restitution.
Department of Agriculture, United States	USDA - The agency of the federal government responsible for the Food Stamp Program.

Department of Health and Human Services (United States)	DHHS - The federal agency responsible for developing regulations for most public assistance programs that are partially or totally funded by the federal government.
Dependent care earned income disregard	When a person is working and on cash aid, he/she may be eligible for a disregard (a deduction up to a maximum) for his/her child and adult care costs.
Detention Order (AFDC-FC)	The order issued by the juvenile court which permits detention of a child pending a jurisdictional hearing to determine whether the child is to be made a dependent or ward of the court.
Developmental disability (FEDERAL definition) (as specified in federal Public Law 100-146)	A severe, chronic disability due to a mental and/or physical impairment which manifests itself before the person reaches the age of 22, is likely to continue, and results in substantial functional limitations in specific areas of major life activity.
Developmental disability (STATE definition) (as defined by the Director of the Department of Developmental Services, in consultation with the Superintendent of Public Instruction)	A disability that originates before an individual reaches the age of eighteen, continues or is expected to continue indefinitely, and constitutes a substantial handicap for that individual. This term includes mental retardation, cerebral palsy, epilepsy, and autism; it also includes handicapping conditions closely related to mental retardation which require treatment, but not other handicapping conditions that are solely physical.
DHHS	See Department of Health and Human Services (United States)
DHS	Department of Homeland Security
DIB	Disability Insurance Benefits
Disability adjudicator	The person making the decision on a disability case.
Disregard payment (CW) (CS)	The first \$50 in current support collected on behalf of a family currently receiving CalWORKs payments. This amount is paid to the CALWORKs family.
District Attorney	DA - The county prosecuting officer. District Attorneys are responsible for enforcing payment of child support and investigating and prosecuting cases of Welfare fraud.
Diversion payment/services	Receipt of lump sum cash or non-cash services given to a person in order to avoid the need for extended assistance.
Diversion period	The period of time during which a person receives alternative services instead of monthly cash aid payments.
Dividend	The payment to the shareholders.
DLI	See Date Last Insured
DMV	Department of Motor Vehicles

DOJ

Department of Justice

DRS

Disaster Response Services

Due process (CCL)

Requires that a licensee, upon request, be given a fair and impartial hearing before revocation or denial of a license can become final.

E

EA (Medi-Cal)	See "Emergency Assistance programs"
EAP	Emergency Assistance Program
Earned income	Income received in cash or in-kind such as wages, salary, commissions or profit from activities such as business, enterprise, farming, etc., in which the recipient is engaged as a self-employed individual or as an employee.
Earned income disregard	A deduction due to earned income.
Earnings	Money received from working.
Earnings assignment (CS)	A court procedure by which automatic deductions are made from wages or salary to pay child support.
EAS	Eligibility and Assistance Standards (Manual)
EBT	Electronic Benefits Transfer
ECA	See Entrant Cash Assistance
EDD	Employment Development Department
EEO	Equal Employment Opportunity
EFT	Electronic Funds Transfer
EIC	Earned Income Credit
EITC	Earned Income Tax Credit
Eligibility Worker	EW - A county employee responsible for the income maintenance and eligibility determination of public assistance cases. Also known as Caseworker.
Eligible facility (AFDC-FC)	A home that meets the requirements of the AFDC-FC program and in which an eligible child may be placed.
ELP	Emergency Loan Program
Emergency Assistance programs (Medi-Cal)	The public assistance programs that provide assistance for 30 days to: <ol style="list-style-type: none">1. Families not meeting the qualifications for the federal CW Program.2. Those children who are being, or are in immediate danger of being abused, neglected or exploited and to families of such children.
Emergency shelter	24-hour out-of-home care for a child who has no other immediately available shelter or is otherwise in danger of neglect, abuse or exploitation.

Employment counseling (GAIN)	This GAIN component is to assist GAIN clients in reaching an informed decision as to appropriate employment goals that will lead to unsubsidized employment. Obsolete.
Encumbrances	Obligations for which property is used as security. Encumbrances include, but are not limited to loans, attachments for debts and taxes, chattel mortgages and liens, and the unpaid balance on the purchase price of property bought under a conditional sales contract.
Entitlement Program	A program that guarantees benefits to all the people who are entitled to receive them.
Entrant Cash Assistance	ECA - Cash assistance provided to Cuban or Haitian entrants under the same conditions, and to the same extent, as such assistance is provided to refugees receiving Refugee Cash Assistance.
EPSDT	Early and Periodic Screening Diagnosis and Treatment (Program)
Equitable estoppel	The effect of precluding the county from taking action against an applicant/recipient who has justifiably relied upon the county's stand and changed his/her conduct so that he/she would suffer injury if the county were to be allowed to change its stand.
Equity	The value of a property beyond the total amount owed. Can also mean the difference between a person's total assets and total liabilities.
ERP	Emergency Response Program
ES (FS)	Expedited Service
Escrow	Usually money, property, or a deed put into the custody of a third party, such as a bank, for delivery to a grantee only after the fulfillment of the conditions specified.
et seq (Latin)	And following.
ETS (Medi-Cal)	Employment Training Services
EVH	Excess Value Home (Program)
EW	See Eligibility Worker
Excess (CS)	Past-due support that is paid to a client after all CW benefits have been repaid.
Excess payment (CS)	The amount of assigned arrearage collected on behalf of a CW family which exceeds the amount of the unreimbursed assistance paid to the family. This amount is paid to the family.
Excess shelter	Excessive housing expenses.

Exclusion Order	An order by the Department that a person may not be present in any facility licensed by the Department.
Exempt child care (CC)	Care provided by family members or neighbors, 18 years of age or older. Care provided in the child's home or by a person for the children of only one other family.
Exemption	Income from specific sources which is not considered when determining the amount of assistance.
Extended filing date	In a monthly reporting system, is by close of business on the first working day of the issuance month and is the final date by which the household must submit a complete CW 7, including all required verification, without penalty of termination of eligibility or disallowance of deductions.
Extender	A special situation or reason that qualifies a person for an extension of the 60-month CalWORKs time limit.

F

Facility Compliance Plan (CCL)	A formal plan developed by the LPA and other CCL staff, outlining specific actions required to resolve facility problems with the licensee.
Fair hearing	See "State hearing"
Family Budget Unit (CW)	FBU - Those individuals considered part of the family when determining the amount of assistance. The amount of assistance is generally based on the number of persons in the FBU.
Family Child Care Home, Licensed (CC)	FCCH - Care for children in homes and apartments that have been inspected by the state. Formerly known as a licensed Family Day Care Home.
Family Day Care Home	See Family Child Care Home, Licensed
Family home	A. A family residence in which up to 23 hour care and supervision are provided for children and which is licensed by the appropriate community licensing agency or, B. A family residence which is approved and which provides such care and supervision.
Family PACT	Family Planning, Access, Care and Treatment (Program)
Family Reunification Services	Services provided to the child in foster care placement and his biological family for the purpose of safely returning the child to his or her own family.
FBI	Federal Bureau of Investigation
FBU	See Family Budget Unit
FC	See Foster Care
FCCH	See Family Child Care Home, Licensed
FCS	Food and Consumer Service. Now known as Food and Nutrition Service (FNS).
Federal Financial Participation (AFDC-FC)	FFP - Participation of the federal government in sharing the cost of AFDC-FC payments.
Federal Parent Locator Service (CS)	FPLS - A service operated by the U.S. Department of Health and Human Services to assist the state in locating noncustodial parents for the purpose of obtaining child support payments.

Federal Poverty Level (Medi-Cal)	FPL - An income level based on the official poverty line as defined by the Federal Office of Management and Budget and revised annually or at any shorter interval the Secretary of Health and Human Services deems feasible and desirable pursuant to Section 9902(2), Title 42, United States Code.
Federal waiver	Federal exemption.
Felony	A criminal offense punishable by a term in state prison.
FEMA	Federal Emergency Management Agency
FFA	See Foster Family Agency
FFP (AFDC-FC)	See Federal Financial Participation
Filing date	Within the context of a conditional withdrawal of a hearing request, this is the date that SHD gets a particular document and opens a hearing case.
Fingerprint Cards	This consists of an electronic version of fingerprints and photo images. No camera is used to take a picture.
Fingerprint Cards (CCL)	Cards provided by the Department of Justice especially for CCL purposes upon which a licensee, applicant or other person required to be fingerprinted has his/her fingerprints rolled.
Fingerprint Imaging Pilot Program	Experimental program that uses fingerprints to prevent public assistance fraud.
Fleeing felon	An individual who is fleeing to avoid prosecution, or custody or confinement after conviction, under the law of the place from which the individual is fleeing, for a crime or attempt to commit a crime, that is a felony under the law of the place from which the individual is fleeing.
FmHA	Farmers' Home Administration
FNS (FS)	See Food and Nutrition Service
Food and Nutrition Service	FNS - The federal agency within the U.S. Department of Agriculture which is responsible for the administration of federally-funded programs such as the Food Stamp and the WIC Programs.
Food Stamp Employment and Training Program	FSET Program - A federally-mandated program for recipients not receiving assistance to help them find jobs.
Food Stamp Program	FS Program - A public assistance program designed to raise the nutritional level among low-income households whose limited financial resources contribute to hunger and malnutrition among members of such households.

Formal kin care	The formal placement of children in the homes of their relatives.
Fost Adopt Placement	Temporary placement of children for possible adoption.
Foster Care	FC - The 24-hour out-of-home care provided to children whose families are unable or unwilling to care for them and who are in need of temporary or long-term substitute parenting.
Foster Family Agency	FFA - A non-governmental (private) agency licensed by the state and authorized to <u>certify</u> (approve) foster family homes. This is in contrast to other foster family homes that are <u>licenced</u> by a governmental (public) licensing agency.
Foster family home	Any home where the caregiver, in his/her own home, provides care and supervision for six or fewer foster children and the caregiver has control of the property. This also includes sibling care for up to eight children under certain circumstances. Foster family homes are either <u>licensed</u> by a public licensing agency or <u>certified</u> by a private Foster Family Agency.
FPL	See Federal Poverty Level
FPLS (CS)	See Federal Parent Locator Service
Fraud	Fraud occurs when persons, on behalf of themselves or others, knowingly and with intent to deceive or defraud, make false statements or representations or withhold information in order to obtain aid, obtain a continuance or increase of aid, or avoid a reduction of aid, or when they accept aid to which they know they are not entitled.
FS Program	See Food Stamp Program
FSD	Family Support Division
FSET Program	See Food Stamp Employment and Training Program
FSOLIS (FS)	Food Stamp On-Line Issuance System
FTB	Franchise Tax Board
Full service (adoption) agency	An adoption agency that is authorized to assume care, custody, and control of a relinquished child. It also has the authority to assess birth parents and prospective adoptive parents, place a child for adoption, supervise the adoption placement, and remove the child from an unsuitable adoptive placement.
Future payment	The amount of the support payment collected which exceeds the amount of the current support obligation and the past due support owed.

G

GA/GR	See General Assistance/General Relief
GAIN Program	See Greater Avenues for Independence Program
Garnishment (CS)	A legal proceeding whereby a part (up to 50 percent) of the noncustodial parent's wages is withheld and applied to payment of a child support debt.
GED Certificate	General Educational Development Certificate
General Assistance/General Relief	GA/GR - A county-administered, county-funded program designed to meet the needs of persons between 18 and 64 years of age who are destitute and do not have minor children. This program is not under the jurisdiction of the California Department of Social Services or the State Hearing System. Cash or another form of assistance, excluding in-kind assistance, financed by county funds as part of a program which provides assistance to cover living expenses or other basic needs intended to promote the health and well-being of recipients.
Geographic Managed Care	GMC - Medical care administered according to geographic location.
GI Bill	Educational benefits for persons who have served in the Armed Forces.
GMC	See Geographic Managed Care
Government bonds	Financial obligations of the U.S. government.
GR	General Relief. See General Assistance/General Relief.
Grant adjustment (CW)	Reduction of the grant (monthly aid payment) of a presently eligible individual or family in order to recover an overpayment.
Grant computation	The method for determining the amount of a CW grant.
Greater Avenues for Independence Program	GAIN Program - A comprehensive statewide employment program mandated for AFDC recipients to assist them in gaining employment. The program also offers supportive services to participants, such as child care and transportation. Has been replaced by the CalWORKs Welfare to Work Program.
Gross earnings	Earned income before deductions.
Grounds (CCL)	In some contexts means an area that includes buildings, driveways, fences, storage areas, pools, gardens, recreation areas, etc.

Group home

A privately-operated residential home of any capacity, including a private child care institution, that provides services in a group setting to children in need of care and supervision, and is licensed as a community care facility by the Department.

Group living arrangement

A public or private non-profit residential setting, serving no more than sixteen residents, that is licensed by CDSS.

Guide Dog Special Allowance Program

A state-funded, state-administered program which provides a certain amount of monthly grant to blind recipients of SSI/SSP who have a dog trained to guide them in their daily activities.

H

HA	See Homeless Assistance
Head of household (FS)	Responsible member of the food stamp household.
Head Start Program	A comprehensive pre-school program for low income children.
Health insurance coverage assignment (CS)	A court order that requires the employer or other person providing health insurance to the noncustodial parent to enroll that parent's child(ren) in health insurance and deduct the premiums from the noncustodial parent's earnings.
Health Recovery Bureau	An office for the recoupment of payments for disallowed benefits that have been received.
Hearsay	A statement made by one person which is related in the testimony of a different person.
HIC (Medi-Cal)	(Social Security) Health Insurance Claim (Number)
HIV	Human Immunodeficiency Virus
HMO (Medi-Cal)	Health Maintenance Organization
Home and community-based care services (Medi-Cal)	Health care services that can sometimes be given at home to persons who usually would need to stay in a hospital or nursing home.
Homefinding agency	A private agency that the state certifies as authorized to find foster family homes.
Homeless Assistance	HA - CW payments which are considered non-recurring lump sum payments and include: A. Payments for temporary shelter assistance for a homeless family seeking permanent housing, not to exceed the current temporary shelter consecutive day time limit. B. Payments for permanent housing to pay for security deposits and utility deposits once permanent housing is located.
Household (FS)	An individual or a group of individuals who live together and who purchase food and prepare meals together.
Household maintenance	Domestic and housekeeping services necessary to enable a beneficiary to remain in his or her own home.
HR	House of Representatives
HSA (Medi-Cal)	Health Service Area
HUD	Housing and Urban Development, Department of

HWA

Health & Welfare Agency. Now known as Health and Human Services Agency.

I-688	Temporary Resident Card
I-94	Arrival-Departure Record
IAP (CW)	Ineligible Alien Parent
ICAMA	Interstate Compact on Adoption and Medical Assistance
ICF (Medi-Cal)	See Intermediate Care Facility
ICNN (Medi-Cal)	Intensive Care Newborn Nursery
ICPC	Interstate Compact on the Placement of Children
ICT	See Intercounty Transfer
ICWA	Indian Child Welfare Act. Sometimes the word "Child" is omitted in an English document, but it is to be included in any translation.
ID Number	See Identification Number
Identification Number	ID Number - In the CalWORKs Program this refers to a specific household member.
IEP	Individual Education Plan
IEVS (CW)	See Income and Eligibility Verification System. Sometimes also referred to as Integrated Earnings Verification System or Integrated Earnings Clearance System.
IFGP	Individual and Family Grant Program. Now known as Individuals and Households Program (IHP).
IHDDS (Medi-Cal)	Individual Hospital Discharge Data Summary
IHE	Inadvertent Household Error
IHMC	In-Home Medical Care
IHP	Individuals and Households Program. Formerly known as Individual and Family Grant Program (IFGP).
IHSS	See In-Home Supportive Services
Immediate need	An emergency situation where the applicant's liquid resources are less than \$100 and the resources cannot meet the cost of the emergency situation.
Immigration and Naturalization Service	INS - The branch of the federal government responsible for administering regulations regarding aliens in the United States. Now known as the U.S. Citizenship and Immigration Services (USCIS).

Impairment-Related Work Expenses (Medi-Cal)	IRWE - Those expenses of a working, disabled QMB or SLMB program applicant/beneficiary which are necessary to become or remain employed.
IMU	See Income Maintenance Unit
In-Home Supportive Services	IHSS - A social services program that provides assistance to those eligible blind, aged, or disabled individuals who would be unable to remain safely in their homes without this assistance. IHSS is an alternative to out-of-home care.
In-kind income	Any benefit received other than cash, including the value of needed items, such as room, board, or clothing provided at no charge.
Incapacity (CW)	A physical or mental disability preventing or substantially reducing the person's ability to engage in full time work or training or to provide necessary care for his/her children.
Income and Eligibility Verification System (Medi-Cal)	IEVS - The federally-mandated system established to obtain, use and verify information relevant to the determination of eligibility and share of cost.
Income Maintenance Unit	IMU - An office in charge of determining eligibility for public assistance.
Income Reporting Threshold (CW)	IRT - This is an income level at which the AU may become ineligible for CW. It is approximately 130 percent of the federal poverty level. The number varies depending on how many people are in the AU.
Independent adoption	The direct placement of a child by the parent(s) with a prospective adoptive parent(s) for the purpose of adoption. Only the Department's District Offices and delegated counties provide services under the Independent Adoption Program.
Individual Retirement Account	IRA - A pension plan with tax advantages. An IRA permits investment through intermediaries like mutual funds, insurance companies, and banks or directly in stocks and bonds through stockbrokers.
Infant (CC)	A child who has not yet reached his/her second birthday.
Information and Referral Program	A county program to help you locate medical, family planning, employment, work training and child care services that are offered by public and private agencies.
Injunction	A permanent order issued by a Superior Court after a hearing which prohibits some conduct or activity by a person or organization.
Inpatient hospital care (Medi-Cal)	Care a person gets when he/she is admitted to a hospital.
INS	See Immigration and Naturalization Service

Inspection Warrant (CCL)	An order issued by a court permitting a Department staff person to gain access to a facility or residence where unlicensed care may be provided or to a licensed facility to which the Department staff person has been refused access.
Institutional deeming	To consider a person as being in an institution.
Intake Worker	A county Welfare employee in charge of making the initial eligibility determination.
Integrated Earnings Clearance System	See IEVS
Integrated Earnings Verification System	See IEVS
Intentional Program Violation (CW, FS)	IPV - This is when, as an example in the Food Stamp Program, a person knowingly makes a false or misleading statement, misrepresents, conceals, or withholds facts, or commits any act in violation of the Food Stamp Act, program, regulations, or state statute relating to the use, presentation, transfer, acquisition, receipt, or possession of food stamp coupons or Authorization to Participate (ATP) Cards.
Intercept	This is when money is taken from the noncustodial parent's state and/or federal income tax refund, unemployment insurance, disability insurance, or lottery winnings to pay a child support debt. (See also Offset for CW.)
Intercept Systems (CS)	The means by which a county will submit the name and social security number of an individual owing child support (for the purpose of tracking that individual through contact with taxing agencies and others in order to intercept monies owed to him/her) for the recoupment of overdue child support payments.
Intercountry adoption	The adoption of foreign-born children for whom federal law makes a special immigration visa available. Intercountry adoption includes the completion of the adoption process in the child's native country or in California.
Intercounty collection	The amount of current and/or arrearage payment collected by one California county for another California county.
Intercounty Transfer	ICT - The transfer of responsibility for determination of eligibility and for provision of public assistance benefits from one county to another. This enables recipients to receive their benefits without a break in aid.
Interest	Payments borrowers pay lenders for the use of their money.

Interim assistance	An assistance program designed to meet the needs of persons who have applied for SSI/SSP benefits and are waiting for their applications to be processed. These funds are to be repaid upon receipt of the retroactive SSI/SSP check.
Intermediate Care Facility (Medi-Cal)	ICF - A health facility, or a distinct part of a hospital or Skilled Nursing Facility (SNF), which provides inpatient care to patients who are in need of skilled nursing supervision and supportive care, but who do not require continuous nursing care.
Interstate collection	The amount of current and/or arrearage payments collected by one state for another state.
Intra Status Change (CW)	Change in status from one part of the same program to the other, i.e., from cash grant to medically needy and vice versa within the same program and changes between CW and AFDC-FC, or CW and AFDC-FC.
Intracounty collection	The amount of current and/or arrearage payments collected by a county on behalf of a custodial parent who resides in that county.
IOU	I Owe You.
IPA	Information Practices Act
IPV	See Intentional Program Violation
IRA	See Individual Retirement Account
IRAP	Indochinese Refugee Assistance Program
IRCA (CW)	Immigration Reform and Control Act (of 1986)
IRS	Internal Revenue Service
IRT	See Income Reporting Threshold
IRWE (Medi-Cal)	See Impairment-Related Work Expenses
ISAWS	Interim Statewide Automated Welfare System
Issuance (FS)	The distribution of food stamps.
ITJP	Indian Tribal Jobs Program

J

Job Club (GAIN)	A series of workshops for group training GAIN clients in the development of job-finding skills. Obsolete.
Job Development (GAIN)	An activity provided by GAIN to assist clients, on a one-to-one basis with an employment counselor, in seeking employment (individualized job search). Obsolete.
Job Placement (GAIN)	A referral of clients by GAIN to job listings issued by employers. This includes, but is not limited to, the Employment Development Department's State Job Services. Obsolete.
Job Readiness Assistance (CW WTW)	A welfare-to-work activity that provides a participant with training to learn basic job-seeking and interviewing skills, to understand employer expectations, and to learn skills designed to enhance an individual's capacity to move toward self-sufficiency.
Job Search (CW WTW)	A welfare-to-work activity in which the participant's principal activity is to seek employment.
JOBS Program	Job Opportunity Basic Skills Program
JTPA	Job Training Partnership Act
Judgement (CS)	The official decision or finding of a court with regard to the individual rights and claims of the parties to an action.
Jurisdiction (CS)	The legal authority a court has over a particular person, thing and certain types of cases, in a defined geographical area.
Jurisdictional and Dispositional Orders (AFDC-FC)	The orders issued by the juvenile court which declare the child a dependent or ward of the court and designate to whom the child is to be released.

K

Kin family

A family formed by relatives who take care of other members of their family.

Kin-GAP Program

See Kinship Guardianship Assistance Payment Program

Kinship Guardianship Assistance Payment Program

Kin-GAP Program - This is a program that provides assistance payments to relatives who are guardians of a minor.

L

Large family home	A home that provides care to a relatively large number of children.
Legal father (CS)	A man who is considered, by law, to be the father of a child.
Levy (CS)	The taking of property by a marshal or sheriff with a writ of execution.
License (CC)	A written authorization by the Department or licensing agency to operate a family child care home.
Licensee (CC)	An adult licensed to operate a family child care home and who is primarily involved in providing care for the children during the hours that the home provides care.
Licensing agency (CC)	The Department licensing office, the County Welfare Department, or other public agency which has delegated authority by contract with the California Department of Social Services to license designated categories of child care facilities.
Lien (CS)	A claim upon property to prevent sale or transfer until a child support debt is paid.
Life estate	A life estate conveys upon a person for his/her lifetime certain rights in property. The owner of a life estate has the right of possession, the right to use the property, obtain profits from the property and sell his/her life estate interest. He/She does not have title to the property and does not have the right to sell the property. He/She may not usually pass it on to his/her heirs in the form of an inheritance.
Linked (Medi-Cal)	Persons who meet the federal definition of age (65 years or older), blindness, or disability, as well as children who are deprived of parental support or care (and their parents) are considered "linked" (or connected) to one of these categories.
Liquid resources (CW)	Those resources which are in the form of cash or are readily converted into cash. This includes cash on hand or in savings and checking accounts; financial instruments, including but not limited to securities, stocks, bonds, mutual fund shares, cash surrender value of insurance policies, promissory notes, mortgages, and deeds of trust; and refunds of income taxes.
Liquidated sum (CW)	The amount of money that can be realized from the sale or disposition of real or personal property.
Liquidation	The process of converting securities or other property into cash.

LIVESCAN	A computerized imaging system for the taking of fingerprints. Also written as "Live Scan" and "livescan".
Long-arm statute (CS)	A law which allows one state to claim personal jurisdiction over someone who lives in another state.
LPA	Licensing Program Analyst
LTC (Medi-Cal)	Long-Term Care
Lump sum income	Income received by the assistance unit which is nonrecurring in regard to the amount or source.

M

Maiden name	The surname (last name) of a woman before she marries.
Maintenance need	The amount of income a person or family is allowed to retain for living expenses when determining that family's liability for Medi-Cal.
Maintenance of Effort	MOE - A requirement to spend the minimum amount set by the federal government.
Manpower Demonstration Research Corporation	MDRC - A private corporation that evaluates public programs.
MAP	See Maximum Aid Payment
Marriage penalty	Sanction for getting married.
Maternity home (CW)	A home for women to go to when they are pregnant. They get room and board, and arrangements are made for them to have their babies at a hospital or other facility. After the baby is born, the women come back to the maternity home for 6-8 weeks to recuperate. (There are only about two maternity homes in the state.)
Maximum Aid Payment	MAP - The largest grant a CW family can receive. This amount depends on the number of persons in the Family Budget Unit (FBU).
Maximum Relocation Grant	The maximum payment that a family can receive when they move to California.
MBSAC	See Minimum Basic Standard of Adequate Care
MCCA	Medicare Catastrophic Coverage Act
MDRC	See Manpower Demonstration Research Corporation
Meals-on-Wheels	Prepared meals delivered to a person's home.
Medi-Cal	California's medical assistance program (known as Medicaid in other states) and the benefits available under that program. The Medi-Cal Program is designed to provide health care for needy and low-income residents of California.
Medi-Cal Buy-in Program	A Medi-Cal program that pays the premium for Part B Medicare coverage for clients who meet the eligibility criteria. By paying for the client's Part B coverage, the State of California (through the Medi-Cal Program) assures that the federal government will help cover some of the client's medical costs.
Medi-Cal Only (1/97)	This is not a specific Medi-Cal program. A person is receiving just Medi-Cal with no cash aid linked.

Medicaid	The state and federally-funded medical assistance program known as Medi-Cal in California.
Medical support (CS)	Health insurance coverage for the supported child(ren) provided by either or both parents. (Includes vision and dental care coverage.)
Medically Indigent	MI - A category of the Medi-Cal Program for people under age 65 who are not eligible as public assistance or medically needy persons because they do not meet the linkage requirements. You are Medically Indigent if you are a pregnant woman with no linkage (connection) to a public assistance program (CW); a refugee in the country 8 months or less; or a person age 21 to 65 in a skilled nursing facility or intermediate care facility. Persons under 21 years of age, including those in foster care whose needs are met by public funds, children who qualify for the state-only Aid for Adoption of Children and certain other children not living with a parent or relative may also be included in the MI group.
Medically Needy	MN - A category of the Medi-Cal Program for people who are over 65 years old, blind, or disabled, or who meet the family circumstances for CW but who have too much income or property to receive cash aid or who do not want a cash grant.
Medically Needy Only (CS)	The cases in which the custodial party and/or children are only receiving Medi-Cal benefits.
Medicare (12/96)	A federal medical insurance program to cover the aged and disabled. It is administered by the Social Security Administration.
Medigap	Medicare Supplemental Insurance
MEDS	Medi-Cal Eligibility Data System
MFBU (Medi-Cal)	Medi-Cal Family Budget Unit
MFG (CW)	Maximum Family Grant
MI	See Medically Indigent
MIA	Medically Indigent Adult
MIL	Maximum Income Level
Military allotment	A portion of a service person's pay regularly assigned to a member of his/her family.

Minimum Basic Standard of Adequate Care (CW)	MBSAC - The amount of money set forth in the Welfare and Institutions Code as the minimum income a family needs to meet the basic necessities of life: housing, clothing, food, utilities, items for household operation, education and incidentals, recreation, personal needs and insurance. The MBSAC varies depending on the number of persons in the FBU.
Minor parent (CW)	A parent who is less than 18 years of age.
Misdemeanor (CS)	A criminal offense where the punishment can include imprisonment of no longer than one year in the county jail, a fine or both.
MISP	Medically Indigent Services Program
MMA	Money Market Account
MN	See Medically Needy
Modification (CS)	A court order that changes the terms of an earlier court order.
MOE	See Maintenance of Effort
Money market fund	A mutual fund whose investments are in high-yield areas.
Motion (CS)	A request to the court for an order.
MPP	Manual of Policies and Procedures
MRMIB	Managed Risk Medical Insurance Board
MRMIP	Major Risk Medical Insurance Program
MSSP	Multipurpose Senior Service Program
Mutual funds	Shares in a company or trust formed for the purpose of investing.

N

NA Household	See Nonassistance Household
NAFS	Nonassistance Food Stamps
National of the United States	A. A citizen of the United States, or B. A person who, though not a citizen of the United States, owes permanent allegiance to the United States by reason of their birth in certain unincorporated United States territories, such as American Samoa or the American Virgin Islands.
Native American	American Indian
Naturalized citizen	A person who acquires citizenship through a legal process rather than by birthright.
NC	Noncustodial
Net income	Income after deductions.
Net nonexempt earned income	Net earned income not exempt in the calculation of the family's aid.
Net nonexempt income	Net income not exempt in the calculation of the family's aid.
NET Program	Non-GAIN Education and Training Program
NMOHC (CW)	See Nonmedical Out-of-Home Care
no lo contendere	A plea in a criminal prosecution that, without admitting guilt, subjects the defendant to conviction but does not preclude denying the truth of the charges in a collateral proceeding.
NOA	See Notice of Action
Nonassistance Household (FS)	NA Household - A household which receives food stamp benefits and in which none or less than all of its members also receive public assistance.
Noncompliance conference (CCL)	A meeting held with the licensee at the request of the District Office Manager to discuss serious noncompliance issues and the consequences for failure to correct.
Noncustodial (NC) adoption agency	An adoption agency that works in cooperation with a Full Service (FS) agency to match prospective adoptive parents with children who are under the care, custody, and control of the FS agency. Noncustodial (NC) agencies can also assess prospective adoptive families and, in cooperation with FS agencies, NC agencies supervise adoptive placements but are not authorized to remove a child from an unsuitable placement. NC agencies cannot assume care, custody, and control of a child, nor can they make adoptive placements.

Noncustodial parent (CS)	Person who does not live with or have legal custody of the child(ren).
Nonexempt income	The income not exempt in the calculation of the family's aid.
Nonfraudulent overpayment (CW)	An overpayment which is determined not to be fraudulent.
Nonmedical Out-of-Home Care (CW)	NMOHC - A protective living arrangement outside the SSI/SSP recipient's own home where, as a minimum, he/she receives board, room, and personal nonmedical care and supervision related to his/her individual needs.
Nonneedy	Not needing public assistance.
Nonrelative extended family member	Any adult caregiver who has an established familial or mentoring relationship with the child. The County Welfare Department shall verify the existence of a relationship through interviews with the parent and child or with one or more third parties. The parties may include relatives of the child, teachers, medical professionals, clergy, neighbors, and family friends. Also written as "nonrelated [or non-related] extended family member."
Nonseverely impaired	Having an impairment that is not severe.
Notice of Action	NOA - A written notice informing the claimant of an action the County Welfare Department intends to take, the reasons for taking that action, the specific regulations supporting that action and an explanation of the claimant's right to a state hearing. If appropriate, the NOA will also inform the claimant regarding the circumstances under which aid will be continued if a hearing is requested. The notice will be prepared in clear, nontechnical language and will be mailed to the claimant in duplicate within ten (10) days of the intended action.
Notice of Defense (CCL)	The formal notice submitted by an applicant who has been served with a Statement of Issues or by a licensee who has been served with an Accusation to request an administrative hearing in the case.

O

OASDI	Old Age, Survivors and Disability Insurance. Obsolete SSA term.
Obligate (Medi-Cal)	To incur a cost for health care services.
Obligated parent (CS & CW)	The parent under legal duty to pay child support.
Obligation (CW)	Amount of money to be paid as support by the absent (noncustodial) parent and the way it is to be paid.
OCALJ	Office of the Chief Administrative Law Judge
OCAP	Office of Child Abuse Prevention
ODA	Office of Deaf Access
OES	Office of Emergency Services
OFA	Office of Family Assistance
Offset (CW)	The amount of money taken from the absent parent's state and/or federal income tax refund, unemployment insurance, or lottery winnings to satisfy a child support debt.
OI	See Overissuance
OJT	See On-the-Job Training
OLT-HA	Once in a Lifetime Homeless Assistance
Ombudsman	One who investigates reported complaints, reports, findings, and helps to achieve equitable settlements.
On-the-Job Training (CW WTW)	OJT - A welfare-to-work activity, and form of subsidized employment, in which the participant's employer is partially or wholly reimbursed for the wages that he/she pays, and/or for the cost of the training that he/she provides, to the participant. At the end of the agreed upon OJT training period, the employer is expected to retain the participant as a regular employee.
OP	See Overpayment. Also written as O/P.
Order to Show Cause	OSC - A court order instructing a person to appear in court and to explain why a certain order should not be entered.
OSC	See Order to Show Cause
OSU	Overpayment Specialist Unit
Other PA (Medi-Cal)	Other Public Assistance

Overissuance (FS)

OI - The amount by which food stamps (coupons) issued to a household exceeds the amount it was eligible to receive.

Overpayment

OP - An amount of aid payment in excess of the amount that the recipient is entitled to receive.

P

PA	See Public Assistance
PAFD	Public Assistance Fraud Division
Palimony	A court-ordered allowance paid by one member of a couple formerly living together out of wedlock to the other.
Parent (CW)	Either the father or the mother, natural or adoptive, whether married or unmarried.
Pass-on payment (CS)	The amount of current support received on behalf of a CalWORKs family which exceeded the amount of aid paid to the family in that month. This amount is paid to the CalWORKs family.
Paternity judgement (CS)	Legal determination of who is the father of a child.
Paternity Opportunity Program	POP - A program that encourages unwed parents to sign a Declaration of Paternity at the birth of their child. By unwed parents signing the declaration, their child is then entitled to receive financial support from both parents, access to family medical records, and access to the father's medical insurance.
Payee	The person who receives the aid payment on behalf of the assistance unit. The payee may be the recipient, a caretaker relative, foster parent, or other substitute.
PCCM (Medi-Cal)	Primary Care Case Management
PCS Program	See Personal Care Services Program
PCSP (ACL 96-70)	See Personal Care Services Program
PDG (Medi-Cal)	Principal Diagnostic Group
PE (CW)	See Principal Earner. Also known as PWE.
PE (Medi-Cal)	See Presumptive Eligibility
Permanent Placement Services (AFDC-FC)	Services provided to a child for the purpose of locating and maintaining a placement that can be expected to be permanent, such as adoption, establishment of a legal guardianship or long-term foster care.
Personal Care Services Program	PCSP or PCS Program - A component of IHSS that is funded by Medi-Cal and state and county dollars to provide in-home supportive services to aged, blind, and disabled persons.

Personal property (CW)	Possessions or financial interests which are not real property but which may be easily transported or stored; also may be in the nature of a valuable property right, such as an uncollected judgement. Also see "Real property".
Petitioner or Plaintiff (CS)	The person or organization who brings a legal action or lawsuit.
PHF (Medi-Cal)	Psychiatric Health Facility
PHP	See Prepaid Health Plan
PIAR Office	Public Inquiry and Response Office
PIC (GAIN)	Private Industry Council. Obsolete.
PIN	Personal Identification Number
Placement agency (AFDC-FC)	The agency with responsibility for placement and care of an AFDC-FC eligible child.
Placement matching	The process of matching licensed foster parents with children in need of a foster home, based on a variety of factors (age of child, living situation of parents, etc.). Matching does not always lead to placement--it is the process of creating possible matches between parents and children.
Plaintiff or Petitioner (CS)	The person or organization who brings a legal action or lawsuit.
Plan of Correction (CCL)	POC - A plan developed by the licensee or authorized facility representative and jointly agreed to by the licensing staff as to how and when a deficiency shall be corrected in order to bring the facility into compliance.
Pleading (CCL)	See Accusation
PMB	Prior Month Budgeting
POC	See Plan of Correction
POE	Proof of Eligibility
POI (CW)	Period of Ineligibility (due to lump sum income)
POP (CS)	See Paternity Opportunity Program
Position Statement (SHD)	A written statement declaring the position of any party involved regarding the issue(s) in any hearing.
PPF	Permanency Planning Family
PPO (Medi-Cal)	Preferred Provider Organization

Preemployment Preparation (GAIN)	PREP - GAIN clients are assigned to nonsalaried work experience jobs with a public or private nonprofit agency serving a useful public purpose. The assignment provides the GAIN client with basic job skills or enhances existing skills in a position related to the client's existing experience, training or education, or it may provide a needed community service. Obsolete.
PREP (GAIN)	See Preemployment Preparation. Obsolete.
Prepaid Health Plan	PHP - A voluntary, comprehensive health care plan available to Medi-Cal recipients at their option. Membership in such a plan is in place of Medi-Cal and provides all health care through one organization.
Preplacement Preventive Services (AFDC-FC)	Services provided to the child and his or her family prior to placement into foster care for the purpose of preventing or eliminating the need for removal.
Presumed father	The person who is presumed to be the biological father because the biological mother was married to or was living with him at the time of pregnancy.
Presumptive Eligibility (Medi-Cal)	PE - Temporary Medi-Cal coverage from certain doctors or clinics for many out-patient prenatal care services.
Principal Earner	PE - Whichever parent, in a home in which both parents are living with a child, earned the greater amount in a 24 month period, the last month of which immediately precedes the month of application. If both parents have equal or no income, the county will designate a principal earner. Also known as PWE.
Principal Wage Earner (CW)	PWE - See Principal Earner. Also known as PE.
Probation (CW)	A period of time during which the sentence of an offender is suspended and he/she must comply with certain terms and conditions of good behavior.
Probation Officer (CW)	The county officer charged with the responsibility of supervising those persons on formal probation.
Property reserve (Medi-Cal)	The total net market value of countable property assets of those persons applying for Medi-Cal.
Proposed Decision	The decision made by the administrative law judge in charge of the case and presented to the CDSS Director for its revision and approval.

Prospective budgeting (CW)	The method of computing an aid payment for a month using an estimate of the income reasonably expected to be received in that month. The estimate shall be based on the county's knowledge of past and current income and reasonable expectation of future income. This method is used to compute the grant for the first and second months that CW is granted following a new application or reapplication.
Protective payments (CW)	Assistance payments made to a substitute payee serving as representative of the recipient or family.
Provider (CC)	Anyone providing care to children as authorized by these regulations and includes the licensee, assistant provider or substitute adult.
Provider (Medi-Cal)	A doctor, hospital, clinic, or other health care practitioner who provides medical assistance to Medi-Cal recipients.
PRUCOL	Permanently Residing Under Color of Law. (In this context, "under color of law" means "under a specific category set by law".)
PRWORA	Personal Responsibility and Work Opportunity Reconciliation Act [of 1996] [HR 3734]
PSE (CW)	Public Service Employment
Public Assistance	PA - Also known as welfare; aid given to a person or family for living expenses by way of a governmental program such as CW, Medi-Cal, Foster Care, etc.
Public Child Care Institution (AFDC-FC)	A publicly-operated, nonsecure child care facility which has a licensed capacity not exceeding twenty-five children and is licensed as a residential community care facility by the Department. Appears to be an obsolete term.
PWE	Principal Wage Earner. See Principal Earner. Also known as PE.
PWR	Primary Work Registrant

Q

QC	See Quality Control
QMB Program (Medi-Cal)	See Qualified Medicare Beneficiary Program
Qualified Medicare Beneficiary Program	QMB Program - Federal law requires that state Medicaid programs pay Medicare costs for certain elderly and disabled persons with low incomes and very limited assets. This program is for persons with limited resources whose incomes are at or below the national poverty level. It covers the costs of the Medicare premiums, coinsurance and deductibles that Medicare beneficiaries normally pay out of their own pockets.
Quality Control	QC - Federally-mandated review of public assistance cases to ensure proper determination of eligibility and grant amounts.
Quality Control Review (CW)	The state-mandated administrative system for documenting the extent of and reasons for errors in the determination of eligibility and payments.

R

R&R Agency	Resource and Referral Agency
RCA (CW)	Refugee Cash Assistance
RCF-CI	Residential Care Facility for the Chronically Ill
RCFE	Residential Care Facility for the Elderly
RDP	Refugee Demonstration Project. Obsolete.
Real property (CW)	Generally is land and improvements, as differentiated from cash, bonds, mortgages, or similar assets which are personal property. As a general rule, real property includes immovable property attached to the land such as trees, fences, buildings, etc. It also includes mines, patented or unpatented oil, mineral, timber or other rights related to the land.
Reapplication (CW)	A reapplication occurs when: <ul style="list-style-type: none">- The applicant's previous application for the same aid in the same county was withdrawn or denied, or- The applicant is a former recipient for the same aid in the same county whose grant has been discontinued for more than 12 months at the time of the current application.
Recipient	A person receiving aid from a public assistance program.
Redetermination	A periodic review of an assistance unit's eligibility to continue receiving benefits.
Reduced Income Supplemental Payment (CW)	RISP - A payment issued to help maintain a CW assistance unit during the time it takes for the assistance payment to reflect a change in income. RISP is made to assistance units which experience a decrease or termination of reported income which leaves the assistance unit needy as a result of the time lag inherent in the retrospective budgeting process.
Refugee Resettlement Program	RRP - A program that provides cash assistance for refugees who do not meet categorical requirements for federal or state assistance programs.
Registration (CS)	The process by which an order issued by another court can be used in another jurisdiction.
Rehearing	A state hearing in which an adopted decision is reviewed. A rehearing may be requested within 30 days of receipt of the adopted decision when one of the parties is dissatisfied.

Relative (Medi-Cal)	A mother, father, grandfather, grandmother, son, daughter, brother, sister, stepfather, stepmother, stepbrother, stepsister, uncle, aunt, first cousin, nephew, niece, half-brother, half-sister, or any such person of a preceding or succeeding generation denoted by a prefix of "grand", "great" or "great-great", or the suffix "in-law".
Relative-Caretaker (Medi-Cal)	A relative who provides care and supervision to a child, if there is no natural or adoptive parent in the home.
Relinquished child (AFDC-FC and AD)	A child who has been given up for adoption by one or both parents to a licensed public or private adoption agency or to a district adoptions office of the Department.
Relinquishment adoption	See "Agency adoption"
Relocation Family Grant (CW)	RFG - The maximum amount of aid payable to an AU when no member of the AU has lived in California for 12 consecutive months immediately prior to the date of application.
Remanded (the case is...)	Ordered to be sent back for further review or action.
Reporting household (CW, FS)	Households receiving cash aid and/or food stamps are required to give CWD periodic reports about their current status. They must report either monthly or quarterly, although some FS households known as "change-reporting households" are required to report only when there are changes in their situation.
Resources	Cash or other liquid assets or any real or personal property that a person owns and could convert to cash to be used for his/her support and maintenance.
Respite care	Short-term care of children outside the home to relieve stress of child care affecting parental functioning. It includes shelter, food, and supervision of a child as an integral but subordinate part of service.
Respondent	In an administrative action, this is the party against whom the action is filed. In licensing cases, the respondent is the licensee or applicant.
Responsive pleading (CS)	A legal paper or set of papers filed in court which responds to a complaint, petition or motion filed by the other side of a lawsuit.
Restoration (CW)	This is when an applicant was a recipient of the same category of aid in the same county and his or her grant has been discontinued for 12 months or less at the time of the current application.
Restricted Medi-Cal (Medi-Cal)	Emergency and pregnancy-related care only.
Restricted State CMSP	Emergency care only.

Retirement, Survivors, Disability and Health Insurance	RSDHI - Social Security benefits for some workers who have insurance and are disabled or retired, for some spouses of workers who have insurance, and for some children who are dependents of workers who have insurance.
Retroactive child support (CS)	Child support that is ordered to be paid beginning at a date in the past.
Retrospective budgeting (CW)	A method for computing a CW grant using income received two months prior to the payment month.
Revocation (CCL)	The administrative action to void or rescind a license because of serious or chronic violations of licensing laws or regulations.
RFG (CW)	See Relocation Family Grant
Rh factor	Rh comes from the study of Rhesus monkeys. While studying the monkeys, a certain blood protein was discovered. If blood does contain the protein, it is said to be Rh positive (Rh+). If blood does not contain the protein, it is said to be Rh negative (Rh-). It is important to know the Rh factor because a baby's life could be in danger if the mother's Rh negative blood attacks the baby's Rh positive blood. If this happens, an exchange transfusion may save the baby's life. The baby's blood can be exchanged for new blood that matches the mother's.
RISP (CW)	See Reduced Income Supplemental Payment
Ritualistic abuse (CCL)	A brutal form of child abuse that involves sexual, physical, psychological, and spiritual abuse and the use of frightening rituals.
Royalties	Payments to the holder of a patent or copyright or owner of a mine, for the use of an invention, duplication of a writing, extraction of a product, etc.
RRP	See Refugee Resettlement Program
RSDHI	See Retirement, Survivors, Disability and Health Insurance

S

SACSS	See Statewide Automated Child Support System
Safety Net (CW)	When the 60-month time limit expires, this provides for assistance that is the family's Maximum Aid Payment less the amount of the adult's portion of the grant. The adult is not required to participate in work activities, unless counties provide welfare-to-work services coupled with community services. The benefits may be provided in the form of cash or vouchers at the county's option.
SAU	See Separate Administrative Unit
SAVE	Systematic Alien Verification for Entitlements
SAWS	See Statewide Automated Welfare System
SB	See Senate Bill
SBA	Small Business Administration
SBS	See Shaken Baby Syndrome
SCC (GAIN)	Supplemental Child Care (Program). Has been absorbed into the CalWORKs Child Care Program.
SCO	State Controller's Office
SCPTP	Senior Citizens Property Tax Postponement
SDI	See State Disability Insurance
SDX (Medi-Cal)	State Data Exchange
Second parent (CW)	The other parent.
Section 8	Government subsidized housing for low income individuals.
Security	An evidence of debt or ownership such as a stock certificate or bond.
Senate Bill	SB - A proposed piece of legislation introduced by way of the Senate.
Separate Administrative Unit	SAU - A unit within the County Welfare Department which provides supportive services to an Employment Development Department (EDD) registrant.
Service plan (AFDC-FC)	See "Case plan"
SFIS	Statewide Fingerprint Imaging System

Shaken Baby Syndrome	SBS - A condition caused when parents or caretakers shake a baby out of anger or frustration as a way to stop the baby from crying. The shaking can cause blindness, brain damage, or even death.
Share of Cost (Medi-Cal)	SOC - The amount a person or family must pay or promise to pay each month toward the cost of health care services before Medi-Cal will pay. The SOC may change when the monthly income changes. A person's or a family's net income in excess of the maintenance need that must be paid or obligated before the person or family receives Medi-Cal.
SHD	State Hearings Division. Formerly known as AAD.
SHSS	State Hearings Support Section
SIU	Special Investigative Unit
Sliding fee scale	A method of determining the amount of a fee to be charged according to each individual's ability to pay.
SLMB (Medi-Cal)	See Specified Low-Income Medicare Beneficiary
Small family home	A home that provides care to a relatively small number of children.
SOC (Medi-Cal)	See Share of Cost
Social Security Administration	SSA - The federal agency responsible for the administration of social insurance programs such as retirement insurance, survivors' benefits, disability insurance, Medicare, etc.
Social services	The composite of services programs funded under Title XX of the Social Security Act and any other applicable funding source. These programs include Information and Referral, In-Home Supportive Services, Protective Services, etc.
Social Worker	A county employee who is responsible for providing access to social services programs for public assistance recipients.
Special Circumstance Allowance Program	A state-funded, county-administered program which provides cash assistance to aged, blind, and disabled recipients of the SSI/SSP Program for expenses related to certain nonrecurring special needs. The categories of assistance include losses due to a natural catastrophe, moving expenses, home repairs, home modifications and payment to prevent foreclosure.

Special needs children adoption	The adoption of children with special needs whose adoption without financial assistance would be unlikely because of adverse parental background; ethnic background; race; color; membership in a sibling group which should remain intact; mental, physical, medical, or emotional handicap; or age three years or more.
Specified Low-Income Medicare Beneficiary	SLMB - Federal law requires that state Medicaid programs pay Medicare costs for certain elderly and disabled persons with low incomes and very limited assets. This program is for persons whose incomes are slightly higher than the national poverty level, but not more than 10 percent higher. If qualified, the state is required to pay the monthly Part B premium. The person will continue to be responsible for Medicare's deductibles and coinsurance and for charges for health care services and items not covered by Medicare.
Speedletter	A questionnaire the county sends the claimant requesting different types of information (e.g., housing composition # speedletter).
Spend down	The process of reducing or converting excess property assets in order to become eligible for public assistance.
Sponsor	A person who executed an affidavit(s) of support or similar agreement on behalf of an alien as a condition of the alien's entry or admission into the United States as a permanent resident.
Sponsored alien	An alien whose entry into the United States was sponsored by a person or any public or private agency or organization who, as a part of this sponsorship, executed an affidavit of support or similar agreement on behalf of the alien (who is not the child or spouse of the sponsor) as a condition of the alien's entry into the United States. An alien lawfully admitted for permanent residence into the United States as an immigrant as defined under the Immigration and Naturalization Act.
ss.	An abbreviation used in that part of a record, pleading, or affidavit called the "statement of the venue." Commonly translated to read "to-wit" and supposed to be a contraction of "scilicet".
SSA	See Social Security Administration
SSGP	State Supplemental Grant Program
SSI/SSP linked Medi-Cal	Medi-Cal coverage when a person is eligible for Medi-Cal because he/she is eligible for SSI/SSP benefits.
SSI/SSP (Program)	See Supplemental Security Income/State Supplementary Payment (Program)

State CMSP (Medi-Cal)	Medically necessary benefits for eligible adults not on Medi-Cal who live in contracting rural counties.
State Disability Insurance	SDI - Temporary payments for persons who have become disabled. SDI payments are made from employee wage deductions and are administered by EDD.
State hearing	An informal administrative hearing whereby a dissatisfied claimant may obtain an impartial state review of an action taken by the County Welfare Department (or the California Department of Health Services on certain Medi-Cal issues). CDSS is responsible for the administration of the hearing process and the conducting of each hearing.
State Interim Assistance Reimbursement Authorization	An authorization for the state to reimburse the interim assistance (General Assistance/General Relief) a county gave the client while he/she waited for CAPI to determine if he/she was eligible for CAPI aid and the amount of that CAPI aid.
Statement of Facts (CCL)	A report from a licensing office requesting revocation of a license, denial of an application or exclusion of an employee from a facility.
Statement of Issues (CCL)	A formal, written statement, or pleading, prepared by the Legal Division which sets forth the grounds upon which an initial license application has been denied by the local licensing office.
Statewide Automated Child Support System	SACSS - A federally-mandated statewide child support reporting system that links all counties' family support division records to the Department of Child Support Services.
Statewide Automated Welfare System	SAWS - A system that automates the major public assistance programs, including CW, FS, and Medi-Cal, while ensuring uniform application of program policy and client services.
Step-parent	The person who is married to the parent of a child and who is not the natural parent of that child.
Step-parent adoption	The adoption of the children of one's spouse.
Step-Parent Unit	SU - An individual or group of individuals which may include step-parent and spouse, their separate and common children, and any other persons living in the home who may be claimed by the step-parents as dependents for federal income tax purposes when they are not in the Family Budget Unit (FBU).
Stipulation (CS)	An agreement between the parties to an action. All FSD stipulations are submitted to the court. The court accepts the terms of the agreement and makes an order.
SU	See Step-Parent Unit

SUA (FS)	Standard Utility Allowance
Subsidized child care (CC)	Child care for low-income families provided on a sliding fee scale and funded by the California State Department of Education.
Supervised Job Search (CW WTW)	An organized method for CW WTW clients to seek work, which includes access to phone banks in a clean, well-lighted place, answering job orders, and receiving direct referrals to employers. Supervised Job Search is overseen, reviewed, and critiqued by an employment counselor to identify problems a client might have in obtaining employment.
Supplemental Security Income/State Supplementary Payment (Program)	SSI/SSP - The public assistance program designed to provide financial aid to eligible aged, blind or disabled individuals. The Social Security Administration determines eligibility and amounts of entitlement. The SSI/SSP Program is administered by the SSA and is funded at both state and federal levels.
Supportive Work (CW WTW)	A welfare-to-work activity, and form of subsidized employment, in which all or part of the participant's cash assistance grant and/or grant savings resulting from employment is diverted to an intermediary service provider to partly or wholly offset the payment of wages and/or the costs of providing training to the participant.
Suspense month (CW)	The ineligibility for aid for one month. (The case is on hold, not discontinued.)
Suspicious death (CCL)	Death of a client of a care facility which is not clearly the result of natural causes or in which the causes are unknown.

T

T-Bill	Treasury Bill
TANF	See Temporary Assistance for Needy Families
TAR	Treatment Authorization Request
TCC Program (GAIN)	See Transitional Child Care Program
TDD	Telecommunications Device for the Deaf
TDI	Temporary Disability Income
TDI	Temporary Disability Indemnization
TDI (CW)	Temporary Disability Insurance
Teen Pregnancy Disincentive Initiative	An initiative that would require teen parents to live with their parents in order to receive aid.
Teenage Pregnancy Disincentive	Incentive to prevent pregnancies among teenagers.
TEFAP	Temporary Emergency Food Assistance Program
Telecommunication Relay Services	Also known as California Relay Service
Temporary Assistance for Needy Families	TANF - This is not a program. TANF is the block grant (money) that the state receives from the federal government.
Temporary Restraining Order	TRO - An order issued by a Superior Court judge prohibiting a person or organization from engaging in or continuing some activity until a hearing can be held and the dispute fully litigated.
Temporary Suspension Order (CCL)	TSO - An order issued by the Deputy Director for CCL which suspends a license prior to a hearing.
THP	Temporary Housing Program
Timed-out person	A person who has reached the CalWORKs 60-month time limit and is no longer eligible for CalWORKs. A budget calculation will typically include the timed-out person's income, but not his/her needs.
Timely notice	A notice that meets the requirement of adequate notice and is mailed to the person affected at least 10 days prior to the effective date of action.
Title XX	The Section of the Social Security Act which governs the social service programs.
Title XXII	The Section of the Social Security Act that covers the regulations for the Medi-Cal Program.

TMC	Transitional Medi-Cal
Trafficking (FS)	The buying or selling of (food stamp) coupons or ATP Cards for cash.
Transitional Child Care Program (GAIN)	TCC Program - A program that helps pay for most of the child care costs to families that go off AFDC due to increased earnings or hours of work. Now known as the CalWORKs Child Care Program.
Transitional Employment (CW WTW)	See Supportive Work
Tribal CalWORKs	The Department shall make an annual allocation of funds to all eligible, federally-recognized American Indian tribes located in the state that administer a program pursuant to the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996.
TRO	See Temporary Restraining Order
Trust	A right of property held by one party for the benefit of another.
Trustline (Registry)	The system for checking the background of anyone who is employed as a caregiver or provider of child care services.
TSO	See Temporary Suspension Order
TTY	Teletypewriter
TWC (CW)	Temporary Worker's Compensation

U

U.S. Citizenship and Immigration Services	USCIS - Formerly known as Bureau of Citizenship and Immigration Services (BCIS) which was formerly known as Immigration and Naturalization Service (INS).
UAM (CW)	See Unrelated Adult Male
UCI	Unique Client Identifier
UIB	Unemployment Insurance Benefits
UIFSA	Uniform Interstate Family Support Act
Underissuance (FS)	When the amount of the allotment that the person or family receives is less than the amount to which they are entitled.
Underpayment	An aid payment that is smaller than the amount to which a recipient is entitled.
Unearned income	Any monies from sources other than gross wages or net earnings from self-employment.
Uniform Reciprocal Enforcement of Support Act (CS)	URES A - The Act that permits the establishment and enforcement of support orders when the child lives in one jurisdiction and the noncustodial parent lives in another.
Unlicensed facility (CCL)	A facility shall be deemed to be an unlicensed care facility if it is maintained and operated to provide nonmedical care, is not exempt from licensure, and any one of the following conditions exists: the facility is providing care and supervision, is held out as or represented as providing care and supervision to more than one client, accepts or retains residents who demonstrate the need for care and supervision, or represents itself as a licensed care facility.
Unrelated Adult Male	UAM - A male, 18 years of age or older, living in the household of a CW family that is not related by blood or marriage to that family.
Unsupervised Job Search (CW WTW)	CalWORKs WTW clients who have a better employment history may be given independent job search assignments where they seek employment on their own and report their efforts to their CW WTW worker as required.
Upfront job search	Initial job search.
URES A (CS)	See Uniform Reciprocal Enforcement of Support Act
USC	United States Code
USCIS	See U.S. Citizenship and Immigration Services
USDA	See Department of Agriculture, United States

V

VA	Veterans Administration
VEAP	Veterans' Educational Assistance Program
Vendor payment	A payment made directly to a person or agency supplying goods or services to the recipient.
Verification	Acceptable evidence (documents) which gives proof of statements made by an applicant/beneficiary.
Visitation (CS)	The time a noncustodial parent visits or spends time with his/her child(ren).
VISTA	Volunteers in Service to America
VITA (CW)	Volunteer Income Tax Assistance (program or group)
Voluntary cash recovery (CW)	Repayment voluntarily made to the county by a recipient who has incurred an overpayment.
Voluntary grant offset (CW)	Voluntary repayment made to the county by a recipient's foregoing all or a portion of a grant for which he or she is eligible.
Voluntary Placement Agreement	A written agreement between either the County Welfare Department, a licensed public or private adoption agency, or the Department acting as an adoption agency, and the parents or guardians of a minor which specifies the terms of voluntary placement of said minor.

W

W&IC	See Welfare and Institutions Code
Wage assignment (CS)	See "Earnings assignment"
Wage Assignment Order (CW)	A court order by which automatic deductions are made from wages or income to pay child support.
Waiver	A document which may be signed by a claimant to allow the CDSS an extension of time in which to render a state hearing decision.
Waiver of Right to an Administrative Disqualification Hearing (CW, FS)	An agreement wherein an accused individual waives the right to an Administrative Disqualification Hearing (ADH), which will result in an appropriate disqualification period with benefit reduction, and acknowledges liability for payment of any resulting claim.
Warmline	Similar to a phone tree where volunteers offer their personal phone numbers so that others can phone them for support.
Warrant	A check issued to a public assistance recipient which serves as a written authorization for payment of money.
WDTIP	Welfare Data Tracking Implementation Project
Wedfare	Temporary continuation of benefits after getting married.
Welfare and Institutions Code	W&IC - State laws which govern the provision of assistance, care, and protection of children, aged persons and others specifically in need.
Welfare to Work Program	See CalWORKs Welfare to Work Program
WFP & I	Welfare Fraud Prevention and Investigation
WIC	See Women, Infants, and Children Supplemental Food Program
WIC (CW) (1/97)	Women, Infants, and Children (WIC) Supplemental Nutrition Program
Withdrawal	A claimant's action to stop a state hearing which he/she has requested. This may be done verbally or in writing.
Women, Infants, and Children Supplemental Food Program	WIC - A supplemental food program for women who are pregnant or breastfeeding and for infants and children up to age five who have a nutritional need. This federally-funded program is administered by the California Department of Health Services (CDHS). Sometimes known as the "Special Supplemental Nutrition [or Food] Program for Women, Infants and Children".

Work Pays Program	A program established to promote work for welfare recipients. Serves as a first step toward self-sufficiency by allowing recipients to keep most of their income from work.
Work Readiness Screening	An evaluation to determine if the person is ready to work.
Workfare	Benefits in exchange for work.
WOTC Program	Work Opportunity Tax Credit Program
Writ of execution (CS)	A court order instructing the sheriff or marshal to seize property to satisfy a court judgement.
WTW Program	See CalWORKs Welfare to Work Program. Also written as WtW.
WTWCM	Welfare to Work Case Manager

Y

YMCA

Young Men's Christian Association

YWCA

Young Women's Christian Association

Z

ZBG

See Zero Basic Grant

Zero Basic Grant

ZBG - The lack of a grant due to a budget period in which a recipient is otherwise eligible for CW, but the net nonexempt income is greater than the Maximum Aid Payment (MAP) on a continuous basis. In such cases, the family does not receive cash aid, but eligibility for food stamps and Medi-Cal continues.