

Language Preference and Auxiliary Aid Identification

Case Name: _____ Case Number: _____

Language Service Rights

The county must give free interpreter services to help you speak with county staff without an unreasonable delay. If you need free interpreter services in order to speak to county staff about your application, benefits, services available or other requirements, please tell us what language you prefer to speak by filling in the blank below:

___ I speak English and do not need free interpreter services:

___ I speak Spanish and there are bi-lingual staff available to speak with me

___ I speak: _____ and need free Interpreter Services.

Written Language Needs

In addition to free interpreter services, you have a right to receive forms and notices in your native language if they have been translated into that language by the California Department of Social Services (CDSS). Otherwise, the county will interpret forms/letters (tell you what they say). Please tell us what language you prefer for forms and notices.

___ I read English and do not need translated forms or notices

___ I prefer forms, notices and other available documents translated into: _____

Auxiliary Aids

You have a right to request and the County has an obligation to provide auxiliary aids (TDD, large print forms/notices, Braille translations, etc.) to assist with communication between you and your worker(s).

I need the following to help me to communicate with the County: _____

Applicant/Recipient signature

Date

County Use Only: Explain Interpreter/Translation/Auxiliary Aid services provided

County Staff Signature/Title

Date