

Interagency Protocol for Serving Commercially Sexually Exploited Children In Contra Costa County



October 1, 2015

Respectfully submitted by Contra Costa County Children & Family Services
on behalf of the CSEC Protocol Oversight Committee

Introduction

Contra Costa County elected to participate in the CSEC Program as described in Section 16524.7 of California Welfare and Institutions Code in order to more effectively serve CSEC by utilizing a multidisciplinary approach for case management, service planning, and the provision of services. A CSEC Protocol Oversight Committee to oversee interagency protocol development was established and convened in March 2015 under the umbrella of the County's existing Zero Tolerance for Human Trafficking Coalition¹. This protocol has been created and adopted by the CSEC Protocol Oversight Committee.

This protocol addresses children who are commercially sexually exploited or at risk of being exploited, as described in Section 236.1 of the California Penal Code. Pursuant to California Welfare and Institutions Code Section 300(b)(2), youth who have been sexually exploited may be served through the County child welfare system.

The creation of these protocols has been guided by the following principles:

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- Should not be criminalized.

- ❖ Responses to CSEC should be:
 - Victim-centered,
 - Trauma-informed,
 - Strengths-based,
 - Developmentally appropriate,
 - Culturally, linguistically, and LGBTQ competent and affirming,
 - Committed to active efforts that engage CSEC early and often,
 - Multidisciplinary, individualized, flexible, and timely,
 - Data and outcome driven.

- ❖ Commercial Sexual Exploitation of Children:
 - Must be understood as child abuse and reported as such, and

- ❖ Agency Policies and Procedures should:
 - Ensure and track cross-system collaboration at the system and individual case level,
 - Incorporate mechanisms to identify and assess CSEC at key decision points,
 - Address the unique physical and emotional safety considerations, including vicarious trauma to staff, caregivers, and other relevant support persons.

¹ Please note that the CSEC Protocol Oversight Committee was originally named the *CSEC Steering Committee*. As the work of the committee has evolved, it was determined that this name more accurately described the role and responsibilities of the Committee. Additionally, the CSEC Protocol Oversight Committee will fall within the larger Human Trafficking Coalition of Contra Costa County structure. This new structure will be launched in January 2016.

CSEC Protocol Oversight Committee

Leadership

Contra Costa County Children & Family Services (CFS), bureau of the Employment and Human Services Department, will be responsible for providing leadership and staff support for the CSEC Protocol Oversight Committee within the Zero Tolerance for Human Trafficking Coalition of Contra Costa County.

Purpose of the Committee

The CSEC Protocol Oversight Committee (will be referred to as the Committee for the remainder of the Protocol) functions as a steering committee and provides ongoing oversight and leadership to ensure Contra Costa County departments and community partners effectively collaborate to identify and serve youth who are at risk or have been commercially sexually exploited.

Responsibilities

1. Develop *Interagency Protocol for Serving Commercially Sexually Exploited Children (CSEC) in Contra Costa County*
2. Implement and oversee the Interagency Protocol,
3. Develop policy related to serving youth who are at risk of exploitation, are currently being exploited, or have been exploited in the past,
4. Oversee the implementation of the Interagency Protocol,
5. Provide input to the county on how to utilize funding resources related to serving CSEC,
6. Collect and analyze aggregate data related to the Interagency Protocol and youth,
7. Revise the Interagency Protocol as needed on an ongoing basis,
8. Assess the sufficiency of the CSEC-specific resources in the county and make recommendations,
9. Identify necessary training and ensure such training occurs, and
10. Provide an annual report to the State in compliance with State and Federal requirements.

Membership & Participation

As described by California Welfare & Institutions Code 16524.8, the following required members participate on the Committee:

- Child Welfare-Lead
- Probation – Co-Lead
- Mental Health
- Public Health
- Juvenile Courts

Additionally, the following partners who have contributed to the development of this Interagency Protocol include (See Appendix A for complete roster of members):

Contra Costa County Protocol for Serving CSEC

Committee Partners	
Education	<ul style="list-style-type: none"> ● Mt. Diablo School District Foster Youth Services ● Contra Costa County Office of Education
Legal Representatives	<ul style="list-style-type: none"> ● Legal Aid Society (represent children in Dependency Court) ● CCC District Attorney’s Office ● Victim Witness Office ● CCC Public Defender’s Office ● Bay Area Legal Aid ● CCC County Counsel
Law Enforcement	<ul style="list-style-type: none"> ● Pittsburg PD ● Richmond PD ● CCC Sheriff’s Office
Community Based Organizations & Direct Service Providers	<ul style="list-style-type: none"> ● Community Violence Solutions ● Family Justice Alliance ● Arm of Care ● Child Abuse Prevention Council
Faith Based Organizations	<ul style="list-style-type: none"> ● First Christian Church ● Threshing Floor Tabernacle

Roles and Responsibilities

Committee partners agree to fulfill the following responsibilities as part of its work on the Committee:

- ❖ Appoint a director or designee (empowered to make decisions on behalf of the agency the member is representing) to attend committee meetings;
- ❖ Attend regularly scheduled meetings and participate collaboratively in the committee;
- ❖ Report on successes, barriers to providing services, and areas for improvement, including recommendations for adapting the Protocol and training needs/gaps;
- ❖ Work collaboratively to create protocols to aide in the identification, assessment and delivery of services to the CSEC youth in the community and in the juvenile institutions (such as Juvenile Hall, Girls in Motion(GIM), Youthful Offender Treatment Program (YOTP), and Boy’s Ranch);
- ❖ Work collaboratively to develop CSEC training which will meet the needs of the agency the member is representing;

- ❖ Ensure that staff that have contact with youth receive CSEC training to include use of the identification tool and further assessing or making referrals for further assessments of CSEC youth, and
- ❖ Provide aggregate data as feasible on identified CSEC, including the numbers identified and the services accessed by those youth. Data will include, but is not limited to, the number of youth screened, age, gender, level of assessed risk, and services provided.

Specific Roles for Required Members

Child Welfare

- ❖ Convene, on at least a quarterly basis, and serve as lead of the Committee;
- ❖ Convene sub-committees as needed to collect information, ideas, and proposals to present to the steering committee;
- ❖ Work within the Zero Tolerance for Human Trafficking Coalition to organize an Interagency Human Trafficking Case Review (serves as the required multidisciplinary team approach per W&IC Code 16524.8), and develop protocols for conducting case reviews and MDTs for all victims of human trafficking including CSEC victims;
- ❖ Work with all Service Providers to identify appropriate roles and framework for the delivery of services to CSEC youth;
- ❖ Provide staff to coordinate the committee;
- ❖ Gather aggregate data from the Interagency Human Trafficking Case Review meetings in order to present and analyze with Committee;
- ❖ Develop internal protocols for identifying and assessing CSEC foster youth (W&IC 300 dependents);
- ❖ Develop comprehensive internal protocols to receive CSEC and exploitation related referrals from the community and mandated reporters, including assessing and assigning referrals for child abuse investigation;
- ❖ Ensure all Child Welfare staff are trained in the fundamentals of identifying and working with CSEC and provided advanced skills training and opportunities as they are offered.

Probation Department

- ❖ Work in collaboration with Children & Family Services to convene, on at least a quarterly basis, and serve as the co-lead agency of the Committee;
- ❖ Develop a protocol for identifying and assessing CSEC juveniles upon intake at juvenile hall.
- ❖ Develop a protocol for identifying and assessing non-detained juveniles for CSEC during the course of any WIC 602 proceeding;
- ❖ Work collaboratively with Child Welfare to modify the WIC 241.1 protocol to accommodate CSEC juveniles;
- ❖ Work collaboratively to develop a referral process to CSEC services for all Probation involved youth and transitional age youth who have been identified as victims;
- ❖ Ensure staff are trained in the fundamentals of identifying and working with CSEC and provided advanced skills training and opportunities as they are offered.

Mental Health

- ❖ Participate in the development of the interagency protocol;
- ❖ Participate in Interagency Human Trafficking Case Review;
- ❖ Participate in the Committee;
- ❖ Develop mechanism for tracking CSEC;
- ❖ Perform assessment of CSEC victim's mental health and recommend services;
- ❖ Coordinate specialized services for victim;
- ❖ Provide guidance about mental health supports in placement, and
- ❖ Report known or suspected child abuse/neglect to the child abuse hotline.

Public Health

- ❖ Participate in the development of the interagency protocol;
- ❖ Participate in Interagency Human Trafficking Case Review;
- ❖ Participate in the Committee;
- ❖ Perform medical evaluation of CSEC victim and recommend services;
- ❖ Develop mechanism for tracking CSEC;
- ❖ Provide health education and resources to CSEC youth and make appropriate referrals as needed to medical providers, and
- ❖ Report known or suspected child abuse/neglect to the child abuse hotline.

Substance Abuse

- ❖ Participate in the development of the interagency protocol;
- ❖ Participate in Interagency Human Trafficking Case Review;
- ❖ Participate in the Committee;
- ❖ Develop mechanism for tracking CSEC;
- ❖ Perform substance abuse assessment of CSEC recognizing that some exploited children use substances as a coping mechanism, recommend services and
- ❖ Report known or suspected child abuse/neglect to the child abuse hotline.

Juvenile Court (dependency and delinquency)

- ❖ Participate in the development of the interagency protocol

Committee Partners

- ❖ Participate in the development of the interagency protocol;
- ❖ Participate in Interagency Human Trafficking Case Review;
- ❖ Participate in the Committee;
- ❖ Develop mechanism for tracking CSEC, and
- ❖ Report known or suspected child abuse/neglect to the child abuse hotline.

Identification: Screening Process

Identification of CSEC is essential to providing necessary resources and supports. Partners agree to screen youth to identify whether they have been commercially sexually exploited, are being commercially sexually exploited, or are at risk of becoming commercially sexually exploited. (See *Appendix D: CSEC Response Flow Chart*) The following indicator signs provide guidance when screening youth for exploitation (See *Appendix B: CSEC Indicator Signs*). These signs are not definitive determinations of exploitation and should be included in context of the youth's circumstances.

Indicator Signs for Commercially Sexually Exploited Youth include:

- References to frequent travel/new to the area
- Possession of multiple cell phones
- Lacks control over his or her schedule or identification documents
- Has a “boyfriend” or “girlfriend” who is noticeable older
- Uses terminology related to commercial sex industry (i.e. “in the life”)
- History of running away/truancy
- Frequent diagnosis of (or un-treated) STIs
- Homeless
- History of sexual abuse or child abuse
- Show signs of bruising or other forms of physical violence
- Tattoos in noticeable areas (often names)
- Is not free to leave or come and go as he/she wishes
- History of running away/truancy
- Someone else does all the talking on their behalf
- Lack of knowledge about whereabouts
- Lives and works in the same location
- Works excessively long and/or unusual hours
- Is unpaid, paid very little, or paid only through tips
- Has few or no personal possessions
- Is not in control of his/her own money, no financial records, or bank account
- Extreme attire (attire that is not appropriate for weather conditions, or consistent with other parts of their life)

Screening Protocols

Child Welfare

- ❖ Children & Family Services staff will screen all foster youth who are
 - Children age 10 and above;

- Children who frequently run away from placement and show signs for sexual exploitation.
- ❖ CFS will administer CSEC-IT screening tool developed by West Coast Children's Clinic. This is an evidence based screening instrument which has been determined to assess level of risk for CSEC and identify when a child is being exploited. (*See Appendix F: CSEC-IT Tool*)

Probation

- ❖ Probation will screen youth and transitional age youth who are referred for Probation services and are suspected to be at risk for CSEC.

Committee Partners

- ❖ Other parties will screen for exploitation when CSEC indicators are present

Screening Process

- ❖ During any screening process, Committee Partners will communicate to the youth verbally and in writing regarding information sharing, confidentiality, and access to records immediately prior to conducting the screening.
- ❖ Partners who utilize the CSE-IT will be trained before administration of the tool with youth.

Use of screening information

- The Partners agree and understand that the information and statements obtained from the youth as part of the screening process will be maintained, disclosed and used only to meet the needs of the youth in accordance with the confidentiality provisions of this protocol and all applicable state and federal laws and regulations.
- The purpose screening is to determine which children/youth are at risk for CSEC or are currently being exploited. This information will be used to determine next steps in serving the youth. Possible next steps include conducting an assessment, utilizing a MDT to determine needs and case planning, or referring for services that meet the child's identified needs.

Assessment

Committee Partners agree that an assessment of an exploited youth's needs and strengths must take place after identification and on an ongoing basis. Further, the partners agree that it is in the youth's best interest to limit unnecessary and or duplicative assessments. Accordingly, the partners will coordinate to ensure that assessments are streamlined, trauma informed, culturally responsive and limited when appropriate.

Child Welfare

Foster youth who are screened or otherwise determined to be found at risk of CSEC will be referred to County Mental Health via its current Mental Health Referral process. Referrals for CSEC specific issues will be made as identified through the assessment process.

Probation

For youth booked into the Juvenile Hall and determined to be at risk of CSEC, a referral to County Mental Health will be made. Referrals for CSEC specific issues will be made as identified through the assessment process.

Multidisciplinary Response

Interagency Human Trafficking Case Review

Multidisciplinary Teams (MDTs) per W&IC Code 16524.8 will be convened and will meet at least monthly to monitor all identified and suspected human trafficking cases, identify trends and challenges, and coordinate services and supports for victims.

Goals

- ❖ Develop immediate and ongoing safety plan for identified victim
- ❖ Determine the current safety status of the identified victim
- ❖ Confirm whether victim participated in a human trafficking police investigation
- ❖ Review extent of victim's previous or current involvement in trafficking
- ❖ Ensure immediate and ongoing stabilization of victim
- ❖ Confirm whether victim was previously referred to specific services
- ❖ Refer to immediate crisis counseling and/or other necessary services

Anticipated Outcomes

- ❖ Enhanced safety and well-being of all victims identified in Contra Costa County
- ❖ Coordination of an effective multi-system response and services for trafficking victims on local and multi-jurisdictional level
- ❖ Increased participation of the victim in the investigation and prosecution of their exploiters (when safe and appropriate)
- ❖ Identification of best practices for law enforcement and other victim serving professionals responding to trafficking

- ❖ Evaluation of efforts that contribute to the victim's short and long-term safety and success
- ❖ Increased trust among service providers, law enforcement and other relevant players

Membership and Participation

The Committee partners agree to provide staff to participate in MDT meetings who have been trained in prevention, human trafficking 101², identification or treatment of child abuse and neglect and are qualified to provide a broad range of services related to child abuse and commercially sexually exploited children and those at risk for such exploitation.

Required partners include Child Welfare, Probation, Mental Health, Public Health and Substance Abuse. As needed and indicated by the child involved in the MDT, the following may participate: youth, caregiver/placement provider, child's attorney, District attorney, public defender, law enforcement, victim witness advocate, education provider, liaison, or staff (i.e. social worker, Foster youth services), CSEC provider(s), survivor advocate, youth mentor, Parent Partner, Early Intervention Outreach Specialist (EIOS), Domestic Violence Liaison, legal services (such as Bay Area Legal Aid).

Responding to Immediate Safety Concerns

In cases when youth have immediate safety concerns, a Multidisciplinary Team will be convened. (See Appendix C: Definition of Immediate Safety Concerns). Immediate Safety Concern is defined as a child or youth who is in need of an immediate place to go and/or stay, urgent medical needs, and/or a lack of basic needs (food, clothing).

Examples include:

- The victim has physical injuries that require medical attention
- The victim states that they are being followed, stalked, or otherwise pursued by their exploiter
- The victim is severely malnourished, dehydrated, intoxicated, or under the influence of a substance and requires medical attention
- The victim is extremely fearful, agitated, or upset
- The victim does not have a safe place to stay for the night or in the immediate future
- Something in the trafficking situation has changed that may increase the victims level of risk
- Information gathered during an interaction suggest the victim is in immediate danger

Meetings Goals

- ❖ Provide individual case-by-case collaboration with multiple child-serving agencies,
- ❖ Ensure basic needs are met such as food, shelter, and clothing,
- ❖ Assess and address immediate and long-term needs,

² The Human Trafficking Coalition is creating a certified Human Trafficking 101 training for all Partners who provide CSEC and Human Trafficking related training in the county.

- ❖ Coordinate, monitor, and adjust service plan to achieve desired outcomes for individual youth,
- ❖ Identify appropriate placement,
- ❖ Conduct safety plan with parent/guardian/caregiver, which includes
 - Ascertaining the potential safety risks for the youth, the family, the providers,
 - Identifying trauma triggers,
 - Teaching techniques the youth can use to de-escalate when triggered,
- ❖ Decide on steps team members will take to prevent a trigger from occurring,
- ❖ Delineate and document responsibilities of team members in the event a youth exhibits unsafe behavior.
- ❖ Involve youth meaningfully in planning and decision-making process.

Each Committee partner agrees to serve youth at risk for CSEC or youth who have been exploited in a MDT format. The partners agree to modify their current process to address the needs of CSEC youth. Each party's internal protocols will address how this will occur.

Participants may include:

- ❖ Youth
- ❖ Caregivers/parents
- ❖ CFS Social Worker
- ❖ Probation Staff
- ❖ Specially-trained CSEC Advocate
- ❖ Public Health
- ❖ Mental health or therapist
- ❖ Substance Abuse expert or EIOS
- ❖ Child's attorney if appropriate
- ❖ Public defender for child if appropriate

Information Sharing and Confidentiality

Since the main purpose of any case review or any MDT meeting is to establish an immediate and ongoing safety plan for the identified victim, the multi-disciplinary team model allows for an exchange of information between participating agencies that might otherwise be considered confidential. In order to support the sharing of necessary information between identified partners, the following areas related to confidentiality will be protected and/or not discussed:

- ❖ Attorney/Client Privilege
- ❖ Rape Crisis Counselor/Client Privilege
- ❖ Therapist/Client Privilege
- ❖ Medical Provider/Client Privilege
- ❖ Information covered by HIPPA regulations

All participants in the meeting understand and agree to maintain the confidentiality of what is discussed during multidisciplinary team meetings. The parties agree to share and use information that is in accordance with state and federal laws. To the extent that information is provided by the Child Welfare Agency regarding youths in the dependency system, participants understand that they are bound by the same legal requirements of privacy and confidentiality as the Social Services Agency itself, according to Welfare & Institutions Code sections 830.1 and 827. In other words, the information may be passed onto the following persons: the district attorney, the youth, the attorneys for the parties that are actively participating in criminal or juvenile proceedings involving the youth; and persons or agencies that provide treatment or supervision of the youth. However, disclosure of information discussed with anyone not directly associated with the youth's case (as outlined above), may be a violation of the law and subject to criminal penalties. Participants are directed to Welfare & Institutions Code section 827 for further guidance.

Appendix

- A. Steering Committee Roster
- B. CSEC Indicator Signs
- C. Definition of Immediate Safety Concern
- D. CSEC Response Flow Chart
- E. Glossary and Definitions
- F. CSE-IT tool

PROTOCOL APPENDIX

CSEC Steering Committee
 Neely McElroy & Lesha Roth
 4th Wednesday of the month 11:30 - 1:00
 900 Ward St., Community Rm.
 Martinez

Name	Agency	Email	Phone
Alex Madsen	Zero Tolerance for DV Initiative	amadsen@ehsd.cccounty.us	925.313.1719
Amanda Kuzio	Probation	amanda.kuzio@hsd.cccounty.us	
Amy Lynch	ARM of Care	amy@armofcare.net	925.709.4ARM
Ava Ahearn	Victim Witness	aahearn@contracostada.org	925-252-4818
Carly Devlin	Community Violence Solutions	cdevlin@cvsolutions.org	510-691-5608
Carol Carrillo	Child Abuse Prevention Council	capccarol@gmail.com	925-798-0546
Christina Lemos	Probation	christina.lemos@prob.cccounty.us	925-957-2736
Colleen Samsing	Probation	colleen.samsing@prob.cccounty.us	925-957-2727
Cristina Hickey	Child Abuse Prevention Council	capccristina@gmail.com	925-798-0546
Cynthia Peterson	Community Violence Solutions	cpeterson@cvsolutions.org	510.307.4121
Dan Batiuchok	Juvenile Hall Mental Health	daniel.batiuchok@hsd.cccounty.us	
Devorah Levine	Zero Tolerance for DV Initiative	dlevine@ehsd.cccounty.us	
Don Graves	ILSP	dgraves@ehsd.cccounty.us	
Erin Palacios	Bay Area Legal Aid	epalacios@baylegal.org	510-250-5205
Heidi Stephenson	Concord PD	heidi.stephenson@cityofconcord.org	925-603-5959
Hope Attenhoffer	First Christian Church	highhopes4all@gmail.com	925.665.9239
Irene Van Der Laan	Concord PD	Irene.VanDerLaan@cityofconcord.org	925.334.6156
James Wogan	Education, Foster Youth Services	woganj@mdusd.org	
Jeff Krieger	Concord PD	jeffrey.krieger@cityofconcord.org	
Jelani Killings	Threshing Floor Tabernacle	jelani.killings@gmail.com	
Jennifer Blackman	DVC Community College	jblackman@dvc.edu	
Joan Miller	CFS	millejd@ehsd.cccounty.us	925-313-1583
Josh Graham	Concord PD	joshua.graham@cityofconcord.org	
Judge Rebecca Hardie	Juvenile Court	rhard@contracosta.courts.ca.gov	925-957-5705
Julie Posadas-Guzman	Santa Clara Probation	julie.posadas-guzman@pro.sccgov.org	
Karen Moghtader	Public Defender	karen.moghtader@pd.cccounty.us	
Karen Sakata	County of Education	ksakata@cccoc.k12.ca.us	
Kelsey Ellis	ARM of Care	ellis.kels@gmail.com	
Laura V	New Day for Children	laurav@newdayforchildren.com	
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Lesha Roth	Probation	lesha.roth@prob.cccounty.us	
Lisa Sweet	Sweet Beginnings Family Resource Ctr	lisa@sbfrc.org	925-408-7699
Lise Bodine	ARM of Care	lise@armofcare.net	925-386-6059
Louise Reeves	Pittsburg PD	lreeves@ci.pittsburg.ca.us	925-252-4186
Lucia Ray-Guillen	Community Violence Solutions	lray@cvsolutions.org	510.307.4126
Lynn Mackey	Education	lmackey@cccoc.k12.ca.us	925-657-2764
Martha Rosenberg	LAS (Children's Dependency Attorney Manager)	marthar@legalaidsociety.org	
Mary Jane Harris	CFS Policy Analyst	harrimc@ehsd.cccounty.us	
Mary Knox	DA	mknox@contracostada.org	
Maryam Adalat	Education, Foster Youth Services	adalatm@mdusd.org	925-682-8000 x3097
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Matt Stonebraker	Richmond PD	mstonebraker@richmondpd.net	
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Shannon Mahoney	Victim Witness	smahoney@contracostada.org	925-957-8651

Contra Costa County Protocol for Serving CSEC

Name	Agency	Email	Phone
Steve Rettig	County Counsel	steven.rettig@cc.cccounty.us	
Susan Kim	FJC	skim@wccfjc.org	
TaSharele Wallace	Community Violence Solutions	twallace@cvsolutions.org	510-313-3406
Tieaasha Gaines	Juvenile Hall Mental Health	tieaasha.gaines@hsd.cccounty.us	925-957-5306
Tim Hamp	ILSP	hampt@ehsd.cccounty.us	925-957-2403
Usha Ramachandran	Central County Family Justice Center	usha@cocofamilyjustice.org	925-521-6360
Vanessa Leonardo	Bay Area Legal Aid	vleonardo@baylegal.org	510.903.2623
Vern Wallace	Mental Health	vern.wallace@hsd.cccounty.us	
Whit Griffinger	Bay Area Legal Aid	wgriffinger@baylegal.org	510-250-5289

CSEC Indicator signs

Indicator Signs for Commercially Sexually Exploited Youth

- References to frequent travel/new to the area
- Possession of multiple cell phones
- Lacks control over his or her schedule or identification documents
- Has a “boyfriend” or “girlfriend” who is noticeable older
- Uses terminology related to commercial sex industry (i.e. “in the life”)
- History of running away/truancy
- Frequent diagnosis of (or un-treated) STIs
- Homeless
- History of sexual abuse or child abuse
- Show signs of bruising or other forms of physical violence
- Tattoos in noticeable areas (often names)
- Is not free to leave or come and go as he/she wishes
- History of running away/truancy
- Someone else does all the talking on their behalf
- Lack of knowledge about whereabouts
- Lives and works in the same location
- Works excessively long and/or unusual hours
- Is unpaid, paid very little, or paid only through tips
- Has few or no personal possessions
- Is not in control of his/her own money, no financial records, or bank account
- Extreme attire (attire that is not appropriate for weather conditions, or consistent with other parts of their life)

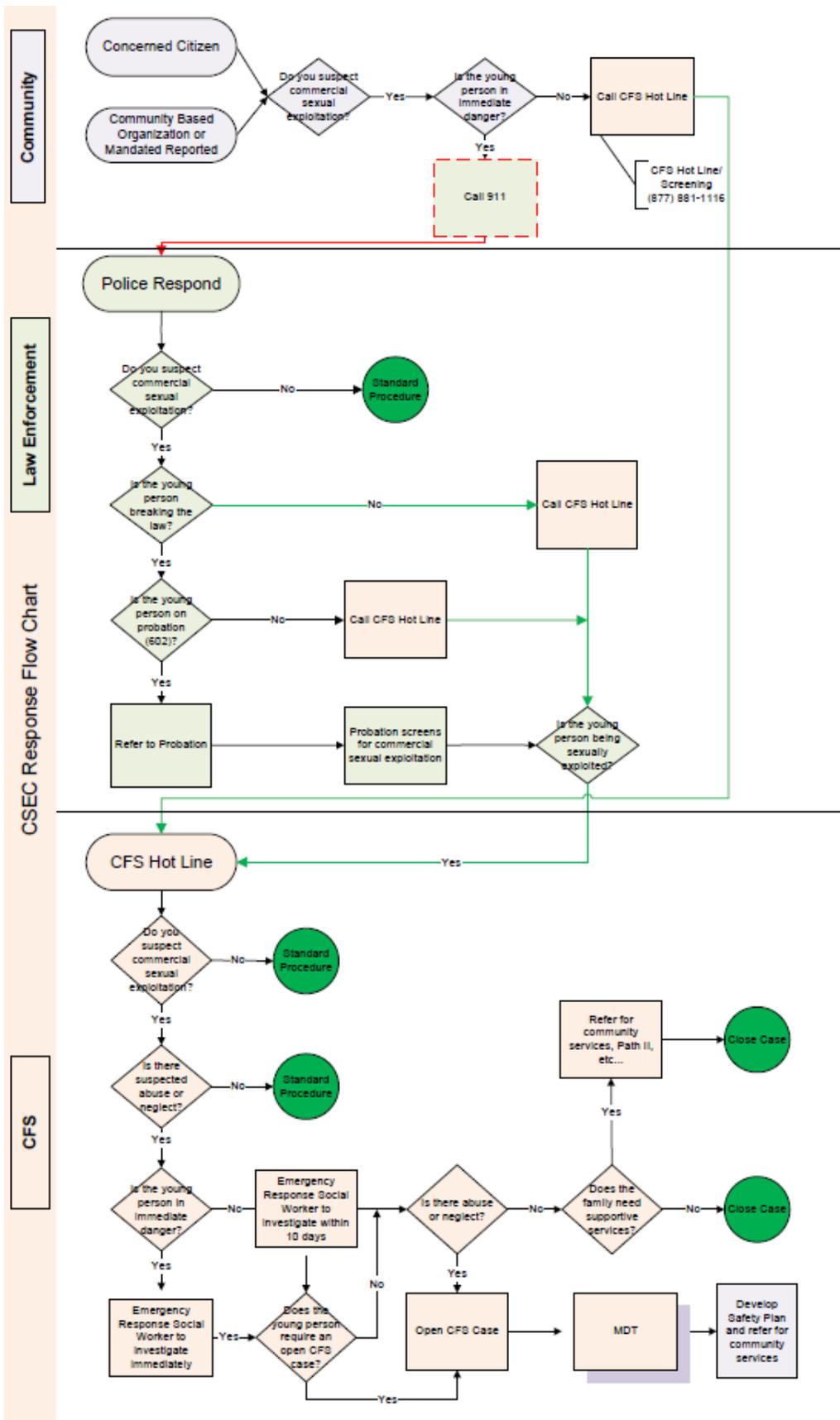
Places Where Commercial Exploitation of Youth Can Occur

- Street prostitution
- Residential brothels
- Cars/vehicles
- Hotels/motels
- Internet based
- Massage business
- Hostess or strip clubs
- Escort services
- Truck Stops

Definition of Immediate Safety Concern:

Immediate Safety Concern is defined as a child or youth who is in need of an immediate place to go and/or stay, urgent medical needs, and/or a lack of basic needs (food, clothing). Further, this youth is in agreement to receive these immediate services and participate in the Interagency Human Trafficking Case Review to meet his or her needs. *Examples include:*

- The victim has physical injuries that require medical attention
- The victim states that they are being followed, stalked, or otherwise pursued by their exploiter
- The victim is severely malnourished, dehydrated, intoxicated, or under the influence of a substance and requires medical attention
- The victim is extremely fearful, agitated, or upset
- The victim does not have a safe place to stay for the night or in the immediate future
- Something in the trafficking situation has changed and may increase the victims level of risk
- Information gathered during the interview suggest the victim is in immediate danger



Definitions and Glossary

Commercially Sexually Exploited Children (CSEC)

Sometimes called "Commercially Sexually Exploited Youth (CSEY)"

Any child under the age of 18 that has been induced to perform a commercial sex act (regardless of whether force, fraud or coercion can be proven AND regardless of whether the minor is "doing the act on his/her own" or has a pimp/trafficker).

Commercial Sex Act

"Commercial sex act" means sexual conduct on account of which anything of value is given or received by any person. (California Penal Code 236.1)

Imminent Danger

"Danger" is exposure to serious harm or injury and "imminent" means about to happen or immediately threatening. Thus, for child protective service purposes, "imminent danger" means that the child is placed at risk of some harm or injury that could occur immediately.

Indicator Signs for Imminent Danger

- "Boyfriend" or other adult hovering/watching nearby
- Adult speaking on behalf of victim
- Victim seemingly very worried/anxious or fearful

Serious Harm

"Serious harm" includes any harm, whether physical or nonphysical, including psychological, financial, or reputational harm, that is sufficiently serious, under all the surrounding circumstances, to compel a reasonable person of the same background and in the same circumstances to perform or to continue performing labor, services, or commercial sexual acts in order to avoid incurring that harm. (California Penal Code 236.1)

Victim

Victim is defined as "a person who suffers direct or threatened physical, psychological, or financial harm as a result of the commission or attempted commission of a crime or delinquent act. The term 'victim' also includes the person's spouse, parents, children, siblings, or guardian, and includes a lawful representative of a crime victim who is deceased, a minor, or physically or psychologically incapacitated. The term 'victim' does not include a person in custody for an offense, the accused, or a person whom the court finds would not act in the best interests of a minor victim." (Cal. Const., art. I, § 28(e).)

Coercion

"Coercion" includes any scheme, plan, or pattern intended to cause a person to believe that failure to perform an act would result in serious harm to or physical restraint against any person; the abuse or threatened abuse of the legal process; debt bondage; or providing and facilitating

the possession of any controlled substance to a person with the intent to impair the person's judgment. (California Penal Code 236.1)

Deprivation or violation of the personal liberty of another

"Deprivation or violation of the personal liberty of another" includes substantial and sustained restriction of another's liberty accomplished through force, fear, fraud, deceit, coercion, violence, duress, menace, or threat of unlawful injury to the victim or to another person, under circumstances where the person receiving or apprehending the threat reasonably believes that it is likely that the person making the threat would carry it out. (California Penal Code 236.1)

Duress

"Duress" includes a direct or implied threat of force, violence, danger, hardship, or retribution sufficient to cause a reasonable person to acquiesce in or perform an act which he or she would otherwise not have submitted to or performed; a direct or implied threat to destroy, conceal, remove, confiscate, or possess any actual or purported passport or immigration document of the victim; or knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or immigration document of the victim. (California Penal Code 236.1)

Forced labor or services

"Forced labor or services" means labor or services that are performed or provided by a person and are obtained or maintained through force, fraud, duress, or coercion, or equivalent conduct that would reasonably overbear the will of the person. (California Penal Code 236.1)

Great bodily injury

"Great bodily injury" means a significant or substantial physical injury. (California Penal Code 236.1)

Minor

"Minor" means a person less than 18 years of age. (California Penal Code 236.1)

Multidisciplinary Team Meeting

A "Multidisciplinary Team Meeting" is a **meeting** of a group of professionals from multiple disciplines who together make decisions regarding recommended treatment, safety planning, and support of individual victims.

Appendix F

WestCoast Children’s Clinic
Commercial Sexual Exploitation Identification Tool (CSE-IT) – Pilot Version

1. Instability in Life Functioning. The youth lacks access to basic needs, including stable shelter and is unable to engage in activities expected of her/his age (e.g., school).	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 4 indicate Possible Concern. Item ratings ≥ 6 indicate Clear Concern.			
a. Does the youth have a history of running away from home, AWOL, being thrown out of the home?	0	1	2
b. Does the youth experience unstable housing, including multiple foster care placements?	0	1	2
c. Does the youth experience periods of homelessness, including living on the street or couch surfing?	0	1	2
d. Does the youth access social services or community resources to meet basic needs (e.g., hygiene, shelter, food, medical care)?	0	1	2
e. Does the youth miss a lot of school?	0	1	2
f. Has the youth had involvement (currently or in the past) with law enforcement, juvenile justice, or child welfare?	0	1	2
2. Relationships. The youth’s relationships are concerning, placing him/her at risk or in danger.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 2 indicate Possible Concern. Item ratings ≥ 4 indicate Clear Concern.			
a. Does the youth spend time with people (including family members or peers) known to be involved in the sex trade?	0	1	2
b. Is the youth’s parent/caregiver unable to provide adequate supervision?	0	1	2
c. Does the youth have unhealthy or inappropriate relationships (including inappropriate boundaries) with someone much older/an adult?	0	1	2
d. Is the youth in a romantic relationship with someone much older/an adult?	0	1	2
3. Finances and Belongings. The youth has money or materials goods that are incongruent with his/her life circumstances.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 2 indicate Clear Concern.			
a. Does the youth receive or have access to large amounts of cash, credit cards, pre-paid cash cards, hotel keys, gifts, cars?	0	1	2
b. Is the youth’s dress or appearance atypical of his/her age or peer group?	0	1	2
c. Is the youth’s dress or appearance inconsistent with the weather or situation?	0	1	2
4. Use of Technology. The youth’s use of internet, cell phone, or social media involves social or sexual behavior that is atypical for his/her age.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 3 indicate Possible Concern. Item ratings ≥ 5 indicate Clear Concern			
a. Does the youth use online sites or apps to find sex partners?	0	1	2
b. Does the youth describe meeting his/her long-term, adult boy/girlfriend on the internet?	0	1	2
c. Does the youth describe meeting in person with a contact developed over the internet?	0	1	2
d. Are there explicit photos of the youth posted on the internet?	0	1	2
e. Does the youth have explicit photos of him/herself on his/her phone?	0	1	2
f. Does the youth have several cell phones, and/or does the youth’s cell phone number change frequently?	0	1	2

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5. Physical Health. The youth has significant health problems related to sexual activity and lack of access to basic needs	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 3 indicate Possible Concern. Item ratings ≥ 5 indicate Clear Concern.			
a. Has the youth had repeated testing for pregnancy and/or STIs?	0	1	2
b. Has the youth been treated repeatedly for STIs?	0	1	2
c. Does the youth describe health problems or complaints that are related to sleep problems or not getting enough sleep (e.g., sleep deprived, unable to get a full night's sleep, sleep is often disrupted)?	0	1	2
d. Does the youth describe health problems or complaints related to poor nutrition or not having access to regular meals?	0	1	2
e. Does the youth have scarring, bruises, burns, etc. that indicate physical trauma?	0	1	2
6. Risk Behaviors. The youth engages in dangerous or risky behaviors.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 3 indicate Clear Concern.			
a. Does the youth engage in a dangerous level of risky sexual behaviors, or with partners who are abusive or otherwise physically dangerous?	0	1	2
b. Does the youth spend time where exploitation is known to occur?	0	1	2
c. Does the youth have a history of running away from home, staying away at least overnight?	0	1	2
d. Does the youth's use of substances interfere with his/her ability to function in any area of life?	0	1	2
7. Trauma Exposure. The youth has been exposed to traumatic experiences.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 2 indicate Clear Concern and require a mandated report.			
a. Has the youth been sexually abused/assaulted?	0	1	2
b. Has the youth been physically abused/assaulted?	0	1	2
c. Has the youth been emotionally abused?	0	1	2
8. Trauma Signs and Symptoms. The youth exhibits physical signs and emotional symptoms that can result from his/her exposure to trauma.	No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 3 indicate Clear Concern.			
a. Does the youth have bruises, black eyes, cigarette burns, broken bones, or other signs of physical trauma?	0	1	2
b. Does the youth appear <u>constantly</u> on edge and/or wound up, easily startled, or hypervigilant?	0	1	2
c. Does the youth have difficulty detecting and/or responding to danger cues?	0	1	2
d. Does the youth engage in self-destructive or reckless behaviors, beyond what is expected from youth his/her age?	0	1	2

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9. Coercion and Grooming. The youth exhibits behaviors or otherwise indicates that she/he is being controlled or coerced by another person.		No Concern 0	Possible Concern 1	Clear Concern 2
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 7 indicate Clear Concern.				
a.	Does an adult the youth doesn't know well offer the youth housing, a place to stay, gifts, money, cell phones, transportation, alcohol or drugs?	0	1	2
b.	Do adults (not caregiver) take the youth on travels or places she/he is not familiar with?	0	1	2
c.	Does the youth use language, terminology or statements that suggest involvement in exploitation?	0	1	2
d.	Is the youth's communication/contact with family or friends controlled by someone else to the point of social isolation?	0	1	2
e.	Does the youth have to earn a quota and/or is forced to give the money they earn to another person?	0	1	2
f.	Is the youth coerced (by someone other than caregiver) to get pregnant, have an abortion, or use contraception?	0	1	2
g.	Does the youth have tattoos or scarring that suggest they are someone's property; or is the tattoo/scar common among other youth known to be sexually exploited?	0	1	2
h.	Is someone not allowing the youth to sleep or to sleep in a safe place, to go to school, to eat, and/or meet other basic needs?	0	1	2
i.	Does the youth report receiving threats to him/herself or to friends, family, or other acquaintances?	0	1	2
j.	Is the youth asked to lie about his/her age, whereabouts, residence, or relationships?	0	1	2
10. Exploitation. The youth has been exposed to sexual exploitation or victimization.		No Concern 0	Possible Concern 1	Clear Concern 2
This includes any situation, context or relationship where the youth receives something (e.g., food, accommodation, drugs and alcohol, cigarettes, affection, gifts, money, etc.) as a result of performing, and/or others performing sexual activities on them. If there is an individual who is selling/profitting from or coercing the youth's exchange, this should be rated <i>Clear Concern (2)</i> .				
Note: Item ratings ≥ 1 indicate Possible Concern. Item ratings ≥ 2 indicate Clear Concern and require a mandated report.				
a.	Does the youth have a prior history of sexual exploitation?	0	1	2
b.	Has the youth been watched, filmed or photographed in sexually explicit activities?	0	1	2
c.	Has the youth or someone beside the youth stated that he/she is considering or currently exchanging sex for money and/or material items including food, shelter and care for his/her family?	0	1	2

WestCoast Children's Clinic Commercial Sexual Exploitation- Identification Tool Pilot

Rating
Summary

- 1. Stability in Residential Status & Life Functioning _____
- 2. Relationships _____
- 3. Finances & Belongings _____
- 4. Use of Technology _____
- 5. Physical Health _____
- 6. Risk Behaviors _____
- 7. Trauma Exposures _____
- 8. Trauma Signs & Symptoms _____
- 9. Coercion and Grooming _____
- 10. Exploitation* _____

*If this item is *Clear Concern*, then total is automatically 20 points.

*If this item is *Possible Concern* and no other item has a rating, then total is automatically 10 points.

*If this item is *Possible Concern* and other items are rated, add the rating ('1') to other rated items for a total score.

Total Score

Other Considerations:

Appraisal of Youth's Risk for Exploitation

(draw a line indicating level of risk)



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Possible Actions	Action Taken	Rationale
1. Mandated report to authorities/CPS	<input type="checkbox"/>	
2. Develop safety plan with youth	<input type="checkbox"/>	
3. Continue monitoring risk factors	<input type="checkbox"/>	
4. Notify/consult with supervisor	<input type="checkbox"/>	
5. Notify caregiver/support person (as appropriate)	<input type="checkbox"/>	
6. Recommend/refer to case management	<input type="checkbox"/>	(Note referral here):
7. Recommend/refer to mental health services	<input type="checkbox"/>	(Note referral here):
8. Recommend/refer to other services	<input type="checkbox"/>	(Note services referrals here):
9. Recommend/refer for further assessment	<input type="checkbox"/>	(Note assessment referral here):
10. Follow agency/organization CSEC protocol	<input type="checkbox"/>	

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