

## County Safeguard Training Certification Letter

I certify that all employees of \_\_\_\_\_ County who have access to the federal tax information (FTI) and other personally identifying information (PII) provided by the California Department of Social Services (CDSS) Fraud Bureau have received annual safeguard training. Employees have signed certifications that they have read and understand the criminal and civil penalties associated with unauthorized disclosure of information provided by the CDSS that is sourced from the Internal Revenue Service (IRS), Social Security Agency, Franchise Tax Board (FTB), Employment Development Department and the federal Food and Nutrition Service (FNS). These employee safeguard training certifications will remain on file within the County for a period of three years.

This covers employees accessing the following systems or reports (check all that apply):

- Welfare Intercept System (FTB, FNS, Treasury Offset Program data)
- Beneficiary Earning Exchange Record Match (SSA, federal tax information)
- IRS Asset Match (IRS, federal tax information)
- FTB Asset Match (FTB)
- Payment Verficiation System (SSA, EDD)
- Integrated Fraud Detection (SSA, EDD)
- New Hire Record (EDD)
- Nationwide Prisoner Match (SSA)
- Fleeing Felon Match (DOJ)
- Welfare Institutions Match (formerly the California Youth Authority match, DOCR)
- Deceased Persons Match (SSA)

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Signature

Title

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Please Print Name

Date

Please mail this annually, no later than September 1<sup>st</sup> to:

CDSS  
744 P Street MS 9-11-26  
Attn: Safeguard Coordinator  
Sacramento, CA 95814