

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



May 22, 2003

ALL COUNTY INFORMATION NOTICE I-32-03

TO: COUNTY WELFARE DIRECTORS
FOOD STAMP COORDINATORS**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: ANNUAL COUNTY FOOD STAMP PROGRAM (FSP) QUESTIONNAIRE
AND REVIEW OF HOURS OF OPERATION AND ACCESS AND
AWARENESS ACTIVITIES

REFERENCE: Manual Sections 63-104.21(h) and 63-205.1, All County Letter 94-11

To ensure that the needs of recipients are adequately met, the Food Stamp Policy Bureau is requesting that all County Welfare Directors complete the Annual County FSP Questionnaire and Review of Hours of Operations and Access and Awareness Survey. State regulations require that County Welfare Departments (CWDs) complete an annual survey and review of hours of operation of the FSP offices.

BACKGROUND

As with prior surveys conducted over the years, the information provided on the questionnaire is useful to the California Department of Social Services in meeting statewide program needs and in responding to information requests regarding the administration of the FSP by CWDs. This information also may be used in the evaluation of legislative proposals and regulatory changes. Information compiled from the Access and Awareness Activities portion of the questionnaire will assist in the development of next year's outreach campaign to increase food stamp participation.

QUESTIONNAIRE

The combined questionnaire is divided into three parts: Certification, Issuance, and the Survey of Hours of Operations and Access and Awareness Activities. Responses to the attached questionnaire should reflect county operations as of July 1, 2003. Please include any projected activities for the remainder of the year.

Page Two

Please return the attached completed questionnaire no later than August 1, 2003 to:

***California Department of Social Services
Food Stamp Policy Bureau
744 P Street, MS 16-32
Sacramento, CA 95814
Attn: Katie Kwiatek***

If you prefer, you may mail your response to the above address or contact Katie Kwiatek for an electronic copy to complete and return via email to katherine.kwiatek@dss.ca.gov. The fax number for Katie Kwiatek is (916) 657-1806.

For your information and use, as well as to assist you in updating your responses, attached is a summary of the responses to the July 1, 2002 survey. The attached summary has been divided into three sections: Certification (Attachment A), Issuance (Attachment B), and Access and Awareness Survey (Attachment C). If you have any questions or comments regarding this notice, please contact Katie Kwiatek, Food Stamp Policy Implementation Unit, at (916) 654-1898.

Sincerely,

Original Signed by:
RICHTON YEE, Chief
Food Stamp Branch

Attachments