

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

August 11, 2003

ALL-COUNTY INFORMATION NOTICE NO I-47-03

TO: ALL COUNTY WELFARE DIRECTORS
ALL FOOD STAMP COORDINATORS

SUBJECT: FOOD STAMP POLICY IMPLEMENTATION UNIT ASSIGNMENTS

Attached for your information is a current list of the Food Stamp Policy Implementation Unit's staff assignments by regulation/subject. This will enable you to identify the appropriate staff person to assist you in resolving a Food Stamp Program policy issue or question you have not been able to otherwise resolve within your own organization. Please contact the Food Stamp Forms Coordinator for changes to any forms or Notices of Action.

If you have policy questions regarding Work Requirements for Able-Bodied Adults Without Dependents, please contact Robert Nevins at (916) 654-1408 and for questions regarding the annual Food Stamp Employment and Training plan please contact Tony Pyara at (916) 657-2630.

If you have any questions regarding this letter, please contact Varaniece Hall, Manager, Policy Implementation Unit at (916) 657-3500.

Sincerely,

Original document signed byRICHTON YEE, Chief
Food Stamp Branch

Attachment

FOOD STAMP POLICY IMPLEMENTATION UNIT

ANALYST ASSIGNMENTS

August 1, 2003

Bureau Main Phone Number (916) 654-1896

ANALYSTS

Rosemary Akhidenor

Sharon Brown

Frederick Hodges III

Katie Kwiatek

Sandra Pierce

Pat Sutherland

Varaniece Hall

PHONE

654-2116

654-0737

653-7973

654-1898

653-5208

Bureau Chief

Unit Manager

E-MAIL

Rosemary.Akhidenor@dss.ca.gov

Sharon.Brown@dss.ca.gov

Frederick.HodgesIII@dss.ca.gov

Katherine.Kwiatek@dss.ca.gov

Sandra.Pierce@dss.ca.gov

Pat.Sutherland@dss.ca.gov

Varaniece.Hall@dss.ca.gov

Prefix Code - Public/CALNET

653=453

654=464

657=437

63-100

General Provisions/Definitions

Katie Kwiatek

63-200

63-201

Program Requirements

Katie Kwiatek

thru 206

(Confidentiality/CWD Liabilities)

63-207

Program Informational Activities

Sandra Pierce

Food Stamp Forms/NOAs

63-300

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Application Process

Sharon Brown

63-301

Application Processing Time Standards

Sharon Brown

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63-401

Residency

Rosemary Akhidenor

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Household Concept

Rosemary Akhidenor

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California Food Assistance Program

Sandra Pierce

(State/Federal Eligibility)

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Social Security Numbers

Sandra Pierce

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Citizenship or Eligible Non-Citizen Status

Sandra Pierce

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Student Eligibility

Frederick Hodges, III

63-407

Work Registration

Employment Bureau

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Voluntary Quit

Employment Bureau

63-409

Income and Resource Maximums

Rosemary Akhidenor

63-410

Work Requirements for Able-Bodied

Employment Bureau

Adults Without Dependents

63-411

CFAP Work Requirements

Employment Bureau

63-500

63-501

Resource Determinations

Frederick Hodges, III

63-502.1

Income Definition

Katie Kwiatek

63-502.2

Income Exclusions

Katie Kwiatek

63-502.3

Income Deductions

Katie Kwiatek

63-503.1

Month of Application

Sharon Brown

63-503.2

Prospective/Retrospective Budgeting

Rosemary Akhidenor

FS SECTION	SUBJECT	ANALYST
63-503.3	Net Income/Benefit Calculation	Rosemary Akhidenor
63-503.41	Self-Employment Income	Rosemary Akhidenor
63-503.42	Households with Boarders	Frederick Hodges III
63-503.43	Destitute Households	Frederick Hodges III
63-503.44	Income & Resources of Excluded Members	Rosemary Akhidenor
63-503.45	Income & Resources of Nonhousehold Members	Rosemary Akhidenor
63-503.46	Residents of Shelters for Battered Women	Frederick Hodges III
63-503.47	Residents of Drug/Alcoholic Trmt & Rehab Programs	Frederick Hodges III
63-503.48	Disabled or Blind Residents of Group Living Arrangements	Frederick Hodges III
63-503.49	Sponsored Aliens	Sandra Pierce
63-503.5	Decrease in Income due to Failure to Comply	Katie Kwiatek
63-503.6	Homeless FS Households/Prepared Meals	Katie Kwiatek
63-503.7	Certifying MRRB Household in New County	Sharon Brown
63-504.1	Certification Periods	Sharon Brown
63-504.2	Notices of Action (regs.only)	Sandra Pierce
63-504.3	Monthly Reporting	Sharon Brown
63-504.4	Effecting Changes for Nonmonthly Reporting Hsholds	Sharon Brown
63-504.5	Households Changing their Reporting & Budgeting Status	Sharon Brown
63-504.6	Recertification	Katie Kwiatek
63-504.7	ID Cards	Sandra Pierce
63-504.8	Photo ID Cards	Sandra Pierce
63-505	Household Responsibilities	Sharon Brown
63-506	Excluded Resources and/or Income of Native Americans or Alaska Natives	Frederick Hodges III
63-507	Resources and/or Income Excluded by Other Federal Laws	Frederick Hodges III
<u>63-600</u>	Coupon Issuance, Use and Replacement	Sandra Pierce
<u>63-700</u>	Coupon and Authorization Document Ordering, Storage and Accountability	Sandra Pierce
<u>63-800</u>		
63-801.1 thru 801.3	Determination of Overissuances and Establishment of Claims	Rosemary Akhidenor Rosemary Akhidenor
63-801.4 thru 801.9	Claims Collections	Rosemary Akhidenor
63-802	Restoration of Benefits	Sandra Pierce
63-804	State Hearings	Sandra Pierce
63-805	Intentional Program Violation Disqualification	Sandra Pierce
<u>63-900</u>	Emergency Food Stamp Assistance	Frederick Hodges, III

63-1100

63-1101	Tables of Coupon Issuance	Rosemary Akhidenor
63-1101.1	Maximum Resource Eligibility Standards	Rosemary Akhidenor
thru 1101.3	Income Deductions, Income Eligibility Standards	
63-1101.4	Prorating Initial Month's Benefits	Rosemary Akhidenor
63-1102.1	Coupon Book Determination	Sandra Pierce
thru 1102.3		