



CDSS

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**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

October 4, 2013

ALL-COUNTY INFORMATION NO.: I-66-13

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL IN-HOME SUPPORTIVE SERVICES (IHSS) PROGRAM MANAGERS

SUBJECT: WEBINAR ON THE UNIFORM STATEWIDE PROTOCOLS FOR PROGRAM INTEGRITY ACTIVITIES IN THE IHSS PROGRAM

REFERENCES: ALL-COUNTY INFORMATION NOTICE (ACIN) I-13-13, DATED MARCH 21, 2013; ALL-COUNTY LETTER (ACL) 13-83, DATED SEPTEMBER 27, 2013.

The purpose of this ACIN is to announce the availability of Webinars and classroom training for county IHSS program integrity staff to provide training and technical assistance for the implementation of the *Uniform Statewide Protocols for Program Integrity Activities in the IHSS Program*.

**BACKGROUND**

On July 24, 2009, Assembly Bill 19, 4<sup>th</sup> Extraordinary Session, amended components of the California Welfare and Institutions Code Sections 12305.7, 12305.71, and 12305.82, requiring the California Department of Social Services (CDSS) to establish a State and county stakeholders' workgroup to address key requirements pertaining to IHSS program integrity. The goal of this workgroup was to develop protocols clarifying State and county roles and responsibilities for the implementation and execution of standardized program integrity measures in the IHSS Program.

In March 2010, CDSS established the workgroup which included representatives from CDSS, the California Department of Health Care Services, the California Department of Justice Bureau of Medi-Cal Fraud and Elder Abuse, county program staff and district attorney's offices. In 2011, IHSS recipients and advocacy groups representing both recipients and providers were added to the workgroup. The focus of the workgroup was to encourage a coordinated effort between all of the stakeholders to ensure a consistent approach towards program integrity activities. The workgroup completed the protocols in March 2013.

In September 2013, guidelines for implementing the protocols were released to counties in ACL No. 13-83. Based on this ACL, each county is required to: Develop county-specific policies that are consistent with the protocols; conduct at least one directed mailing annually commencing in Fiscal Year 2013-14; and implement Unannounced Home Visits over the period of October 1, 2013, through June 30, 2014.

## **WEBINAR RELEASE**

Beginning in October 2013, CDSS is offering four Webinars intended to provide training and technical assistance to county IHSS program integrity staff about the protocols, including definitions and IHSS Program Integrity forms, in order to achieve uniform implementation statewide. Attending one of the scheduled program integrity webinars will fulfill the training requirement for county IHSS program integrity staff, including unannounced home visit staff. When the classroom module is available, the Webinar will no longer fulfill this training requirement.

County IHSS program integrity staff have a choice of attending one of four Webinars, scheduled as follows:

- Southern and Valley Regions: October 15, 2013, from 10:00 a.m. to Noon; or October 22, 2013, from 2:00 to 4:00 p.m.
- Central and Northern Regions: October 16, 2013, from 10:00 a.m. to Noon; or October 17, 2013, from 2:00 to 4:00 p.m.

In November 2013, the Webinar will be made available as a Webcast at:

<http://www.cdss.ca.gov/agedblinddisabled/PG1214.htm>.

## **IHSS SOCIAL WORKER TRAINING ACADEMY**

The revised *Program Integrity* classroom module is scheduled for January 16, 2013, in Moreno Valley, Sacramento, and Redding; and January 30, 2013, in Fresno, Orange, and Ceres. Attendance at the classroom training will fulfill the training requirement for county program integrity staff, including unannounced home visit staff. To register for this class, county IHSS staff must follow their existing county process for attending training.

If you have questions regarding the content of this letter, please contact the Training and Development Unit at [IHSS-Training@dss.ca.gov](mailto:IHSS-Training@dss.ca.gov) or at (916) 651-3494.

Sincerely,

***Original Document Signed By:***

EILEEN CARROLL  
Deputy Director  
Adult Programs Division