



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

May 5, 2015

ERRATA

ALL COUNTY INFORMATION NOTICE NO. I-24-15E

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
 ALL CalWORKs PROGRAM SPECIALISTS  
 ALL CALFRESH PROGRAM SPECIALISTS  
 ALL COUNTY DISTRICT ATTORNEYS  
 ALL COUNTY CHILD CARE COORDINATORS  
 ALL COUNTY REFUGEE COORDINATORS  
 ALL COUNTY WELFARE TO WORK COORDINATORS  
 ALL CONSORTIA MANAGERS  
 ALL SPECIAL INVESTIGATIVE UNIT CHIEFS  
 ALL IEVS COORDINATORS

SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) AND CALFRESH PROGRAM: IMPORTANT INFORMATION REGARDING UPCOMING CHANGES IN SERVICES PROVIDED BY THE SOCIAL SECURITY ADMINISTRATION

REFERENCE: [All County Information Notice No. I-24-15](#) AND [All County Letter \(ACL\) No. 14-26](#)

The purpose of this errata is to instruct County Welfare Departments (CWDs) to disregard a statement found under the subheading **CW 2200- Request for Verification Form**, which reads, "This form is **recommended** for statewide use by the CWDs. If counties choose not to use this form, the Department strongly recommends that counties ensure that the forms they are using are adequate in providing all necessary information to clients."

The preceding statement is amended to require that, the CW 2200 **must** be used to request verification for CalWORKs and CalFresh cases. CWDs may also use the

ACIN I-24-15E  
Page Two

CW 2200 when requesting verifications for Medi-Cal-only or cash-linked Medi-Cal cases; however, the CW 2200 is not a required form for Medi-Cal purposes.

Substitute Request for Verification forms are only allowed with CDSS written approval. Refer to [ACL No. 14-26](#) for mandatory elements of CW 2200 substitutions, and the process for requesting approvals from CDSS.

Sincerely,

***Original Document Signed By:***

KÄREN DICKERSON, Chief  
CalWORKs Employment and Eligibility Branch

c: CWDA  
CSAC