



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.  
GOVERNOR

September 19, 2014

ALL COUNTY LETTER NO. 14-66

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CALFRESH PROGRAM SPECIALISTS  
ALL CONSORTIA PROJECT MANAGERS  
ALL QUALITY CONTROL COORDINATORS

SUBJECT: STATE UTILITY ASSISTANCE SUBSIDY (SUAS)

REFERENCE: ALL COUNTY WELFARE DIRECTORS LETTER (JUNE 30, 2014); ALL COUNTY LETTER (ACL) 12-61; ACL 13-35; ACL 14-54; ALL COUNTY INFORMATION NOTICE I-11-13; SENATE BILL (SB) 855 (CHAPTER 29, STATUTES OF 2014); H.R. 2642; THE AGRICULTURAL ACT OF 2014

The purpose of this All County Letter (ACL) is to provide County Welfare Departments (CWDs) with instructions regarding the new State Utility Assistance Subsidy (SUAS) program. Preliminary information regarding the SUAS was provided in an All County Welfare Directors Letter (ACWDL) issued on June 30, 2014. The SUAS replaces the Low Income Home Energy Assistance Program (LIHEAP)-based Heat and Eat Program. Please refer to the ACWDL and ACLs referenced above. The SUAS, although replacing the LIHEAP-based program referenced in those letters, will continue to be commonly referred to as “Heat and Eat.”

**Background**

On February 7, 2014, President Obama signed H.R. 2642, the Agricultural Act of 2014 (the Farm Bill) into law. Section 4006 of the Farm Bill mandated that the minimum energy assistance payment required to allow a Supplemental Nutrition Assistance Program (called CalFresh in California) recipient to qualify for the Standard Utility Allowance (SUA) to be used in the computation of their

CalFresh allotment, be an amount greater than \$20. Previously, there was no minimum amount required. The Farm Bill specifies that the payment must be made under the Low-Income Home Energy Assistance Act of 1981 or other **similar energy assistance program**.

Effective January 1, 2013, CDSS, in partnership with the Department of Community Services and Development (CSD) provided **all** CalFresh recipients with an annual LIHEAP payment of \$0.10 in order to qualify for the SUA and promote awareness of LIHEAP benefits. This program was commonly referred to as "Heat and Eat." To continue "Heat and Eat," and to comply with the above referenced mandate in the Farm Bill, the California Legislature and Governor Brown approved Senate Bill (SB) 855 (Chapter 29, Statutes of 2014), on June 24, 2014, with an effective date of July 1, 2014. SB 855 repealed LIHEAP-based Heat and Eat and established SUAS as summarized below:

*This bill repeals provisions pertaining to the existing utility assistance initiative to provide applicants and recipients of CalFresh a \$0.10 Low Income Home Energy Assistance Program (LIHEAP) benefit out of the federal LIHEAP block grant. Effective July 1, 2014, this bill creates SUAS, a state-funded energy assistance program, and requires the Department of Community Services and Development to delegate authority over the program to CDSS. The CDSS must design, implement, and maintain the SUAS program, to provide households that do not currently qualify for, or receive, a standard utility allowance with a SUAS benefit, as specified, if the household would become eligible for CalFresh benefits or would receive increased benefits if the standard utility allowance was provided. This bill conditions the implementation of these provisions on an appropriation of funds by the Legislature in the annual Budget Act or related legislation.*

## **Implementation of SUAS**

The receipt of a SUAS payment during the certification period entitles households to have the SUA deduction used in the computation of their CalFresh allotment. The SUAS payment (\$20.01) is **only** to be provided to those households who will actually receive additional CalFresh benefits or become eligible for CalFresh as a result of receiving the payment. These are households who:

- Are otherwise not eligible for the SUA,
- Are not already receiving the maximum CalFresh allotment for their household size, or
- Are not already receiving the maximum shelter deduction (for those households which contain no elderly or disabled members).

**Note:** CalFresh Households which are eligible to receive the Homeless Shelter Deduction shall continue to receive the Homeless Shelter Deduction instead of the SUAS payment/ SUA expense, if receipt of the Homeless Shelter Deduction results in a higher benefit than if the recipient received the SUA deduction. If there would be no change in the household's allotment, CWDS are to continue using the Homeless Shelter Deduction.

### **Impact of SUAS changes for NEW CalFresh households (see attached chart)**

#### Example 1

Households with a certification period (based on an initial application) that began between October 1 and November 30, 2013, are eligible for the SUA for their 12-month certification period based on the \$0.10 LIHEAP payment either issued in October or November 2013 (please refer to ACL 12-61, dated October 30, 2012). These cases must be evaluated for SUAS eligibility no later than November 30, 2014. If eligible for the SUAS payment, the SUA is to be allowed prospectively in the month in which the SUAS payment is issued to the household (no later than December 31, 2014) and for the remainder of the certification period. The next SUAS payment should be aligned with the household's subsequent certification.

#### Example 2

Households with a certification period (based on an initial application) that began between December 1, 2013 and February 28, 2014 are eligible for the SUA for their 12-month certification period based on the \$0.10 LIHEAP payment issued at their initial certification (please refer to ACL 12-61, dated October 30, 2012). These cases must be evaluated for SUAS eligibility no later than the last month of their current certification period. If eligible for the SUAS payment, the SUA is to be allowed prospectively in the month in which the SUAS payment is issued and for the remainder of the certification period. The next SUAS payment should be aligned with the household's subsequent certification.

#### Example 3

Households with a certification period (based on an initial application) that began, or begins between March 1, 2014 and October 31, 2014 must be evaluated in November 2014 to determine if the household has received a LIHEAP or SUAS payment in excess of \$20.00 during its certification period. If the household has not received such a payment, and is eligible for the SUAS payment based on the criteria above, the household shall be issued the SUAS payment and be eligible for the SUA prospectively in the month in which the SUAS payment is issued for the remainder of its certification

period. The next SUAS payment should be aligned with the household's subsequent certification.

#### Example 4

Households with a certification period (based on an initial application) beginning between November 1, 2014 and February 28, 2015 must be evaluated for SUAS eligibility in the month of application. If SUAS eligible, the SUAS payment must be issued in the month the household is approved and the SUA applied prospectively from the month the SUAS payment is issued until the end of the certification period.

Note: In any month in which the SUAS is issued after the household's CalFresh allotment has already been issued, the CWD must apply the SUA for that month and issue any supplemental benefits to which the household may be entitled.

#### **Impact of SUAS changes for ONGOING CalFresh households (See attached chart)**

#### Example 5

Households with a 12-month certification period (based on a recertification) that began between March 1, 2013 and November 30, 2013 are eligible for the SUA based on the \$0.10 LIHEAP payment received in October, 2013 or anticipated to be received in October 2014. These households must be evaluated for SUAS eligibility no later than November 30, 2014. If eligible for the SUAS payment, the SUA is to be allowed prospectively in the month in which the SUAS payment is issued to the household (no later than December 31, 2014) and for the remainder of the certification period.

#### Example 6

Households with a 12-month certification period (based on a recertification) that began between December 1, 2013 and February 28, 2014 are eligible for the SUA based on the \$0.10 LIHEAP payment they were anticipated to receive in October 2014. These households must be evaluated for SUAS eligibility no later than the month in which the case is recertified. If SUAS eligible, the SUA is to be allowed prospectively in the month the SUAS payment is made and for the remainder of the certification period.

#### **Specific Case Examples**

#### Example 7

A household filed an initial CalFresh application on July 17, 2014. The household did not incur heating or cooling costs and was not otherwise entitled to the SUA. The CWD

determines that the use of the SUA will result in eligibility for an otherwise ineligible case or an increase in the CalFresh allotment. The case is approved on July 25 and the SUAS payment is issued to the household on July 27. Since the SUAS payment was issued in July, the household is eligible for the SUA for the month of July and for the remainder of the certification period. The next SUAS payment, if the household remains eligible, shall be aligned with the household's next certification.

#### Example 8

A household filed an initial CalFresh application on July 17, 2014. The household did not incur heating or cooling costs and was not otherwise entitled to the SUA. The CWD determines that the use of the SUA will result in eligibility for an otherwise ineligible case or an increase in the CalFresh allotment. The case was approved on August 5, and the SUAS payment was issued on August 27. Since the case was approved and the SUAS payment was not issued until August, the household is eligible for the SUA for the month of August and for the remainder of the certification period. The household is not eligible for the SUA for the month of July, even though they are eligible to CalFresh benefits in July.

#### Example 9

A household files an application on July 17. The household does not incur heating or cooling costs. The CWD determines that the household is eligible for the maximum CalFresh allotment for its household size. No SUAS payment is issued because the household will not receive additional benefits as a result of the SUAS.

#### Example of a case certified prior to the effective date

A household applied for CalFresh on January 5, 2014 and was certified for twelve months. The household is scheduled for recertification in December 2014. The household does not incur heating or cooling costs but received the \$0.10 LIHEAP payment and the SUA was used in the computation of the household's benefits. The household will continue to receive the SUA in their computation through December 2014 based on the LIHEAP \$.10 benefit. The household is not eligible to begin receiving SUAS (unless the household reapplies and is granted as a new application) until December 2014. In December 2014 they will be evaluated for SUAS and the SUA and if eligible will be issued SUAS by December 31, 2014. They will receive the SUA for their certification period from January 2015 through December 2015.

### **Inter-County Transfer (ICT)**

In the event of an ICT, CWDs are responsible for attempting to determine if a household has previously received the SUAS payment within the current certification period. The revised CF 215 (attached) that accompanies an ICT must notify the receiving county if and when the household received the SUAS payment during the current certification period. It is critical that CWDs communicate with each other to ensure that duplicate SUAS payments are not issued in a certification period.

### **Multiple SUAS Issuances in a 12-Month period**

#### Reapplications

There may be instances when households receive multiple SUAS payments within a 12-month period. It is possible that households meeting the SUAS eligibility requirements may receive a SUAS payment of \$20.01 during each certification period, even when there are multiple certification periods during a 12-month period of time, such as reapplications. The CWDs are encouraged to take whatever measures are possible prevent duplicate SUAS issuances within a certification period. However, as cited below, there may be some instances where this is unavoidable.

#### Example 10

A household was originally certified from March 2014 to February, 2015. In August 2014 the household is discontinued for failure to submit the July SAR 7. The household re-applies for CalFresh in October and is approved in the same month the application is filed. The household is certified for 12 months (October 2014 through September, 2015). The household is eligible for the SUAS payment which should be issued in October 2014.

#### Example 11

A household was originally certified from July 2014 to June 2015. On December 31, 2014 the household is discontinued for failure to submit the November SAR 7. The household re-applies for CalFresh in April, 2015 and it is approved in May, 2015. The household is certified for 12 months (April, 2015 through March, 2016). The household is eligible for the SUAS payment which should be issued in May, 2015. It is not eligible for the SUA in April because SUA eligibility cannot be applied retroactively prior to the month in which the SUAS payment is made.

### Example 12

A household applies for and is approved for CalFresh in August 2014. The household is certified for 12 months (August 2014 through July 2015). The household is eligible for the SUAS payment which was issued in August 2014. In December, the household is determined to be ineligible for CalFresh and the case is terminated. In April 2015, the household reapplies for and is approved for CalFresh. The household is certified for 12 months (April 2015 through March 2016). If the household is eligible for the SUAS payment, the CWD shall issue such payment (if possible) in April 2015. This will ensure that the household's eligibility for the SUA is maintained for the next 12 months. If the SUAS payment is not issued until May, the SUA cannot be allowed until May because SUA eligibility cannot be applied retroactively prior to the month in which the SUAS payment is made.

### Example 13

A household applies for and is approved for CalFresh in August 2014. The household is certified for 12 months (August 2014 through July 2015). The household is eligible for the SUAS payment which is issued in August 2014. In December, the household is determined to be ineligible for CalFresh and the case is terminated. In April 2015, the household reapplies for and is approved for CalFresh. The household is certified for 12 months (April 2015 through March 2016). In this case, the household is determined to not be eligible for the SUAS because it is already entitled to the maximum benefit amount for its household size. The household does not incur heating or cooling costs. No SUAS payment shall be issued and the SUA should not be included in the calculation of the household's allotment

## **Restorations**

### Example 14

A household applies and is approved for CalFresh in August 2014. The household is certified for 12 months (August 2014 through July, 2015). The household is eligible for the SUAS payment which is issued in August 2014. In December 2014 the household is discontinued for not submitting its SAR 7 by the extended filing date. The case is discontinued effective December 31. On January 15, the household submits the completed SAR 7. The case is restored effective January 15 (with January benefits prorated effective that date) and the existing certification period is maintained through July 2014. No new SUAS payment should be made to the household because they received it at the time their case was initially approved. The household, if eligible, would receive its next SUAS payment when the case is recertified.

## **Change in household circumstances during the certification period**

### Example 15

A household applies for CalFresh on August 10, 2014 and is not eligible for the SUAS payment because the household is already receiving the maximum CalFresh benefit. The household does not incur separate heating or cooling expenses. The household is certified for 12 months (August 2014 to July 2015.) The household submits a SAR 7 in January, 2015 reporting a change in household circumstances resulting in the household no longer being eligible for the maximum allotment. The household still does not incur separate heating or cooling expenses. The CWD determines that issuing the SUAS payment to the household will result in an increase in the household's allotment and issues the SUAS payment in January, 2015. The SUA should be added to the household's benefit calculation and a supplemental allotment must be issued for the month of January. When the household is recertified in July, 2015, the CWD should issue the SUAS payment again (if the household is eligible for the payment) thus aligning the SUAS payment with the household's certification period.

### **Transitional CalFresh (TCF)**

A household's eligibility for TCF does not qualify the household for the SUAS payment. As stated in Manual of Policy and Procedures section 63-504.132(a), TCF benefits will be issued in an amount equal to the allotment received in the last month of CalWORKs eligibility, adjusted for the change in household income as a result of the termination of the CalWORKs grant. The TCF households that transition back to regular CalFresh are to be evaluated for SUAS and the SUA eligibility at that time.

### **Expedited Service**

At the time of screening the application for entitlement to Expedited Service (ES) CWDs should only include the mandatory SUA for households that are billed separately for heating or cooling costs. In cases where the entitlement to ES is determined by calculating if rent/mortgage and utilities are more than income/resources, use the appropriate utility allowance [standard utility allowance (SUA), limited utility allowance (LUA) or telephone utility allowance (TUA)] when determining entitlement to ES, not actual utilities. If an applicant household is not billed separately for utilities then only rent/mortgage would be used in the calculation to determine entitlement to ES. Upon approval of the case, the household may be eligible for the SUAS payment and the SUA if it meets the eligibility criteria as described previously in this letter.

### **Overissuance**

No overissuance will be computed for the issuance of the \$20.01 SUAS payment or for CalFresh benefits issued in error due to the SUAS payment having been issued.

## **24 Month Certification Periods**

For those households certified for 24 months, the CWD must ensure that the household is evaluated for the \$20.01 SUAS payment at the time of the required 12-month contact with the household. If the SUAS payment is not issued at least once every 12 months, the household is not eligible for the SUA based on the SUAS payment.

## **Automation**

Automation of the SUAS process must be completed no later than November 2014. Until that time, counties are to utilize manual processes to evaluate household's eligibility for the SUAS and issuance of the SUAS payment.

## **SUAS Informing Notice**

The Revised CF 1 (attached) provides SUAS-eligible CalFresh recipient households with information regarding the SUAS payment provided on their Electronic Benefit Transaction (EBT) account. CWDs must provide the CF 1 to those households issued the SUAS payment. The attached revised CF 215 includes information on the SUAS payment for CalFresh ICTs.

## **EBT Benefit Type**

The CWDs and the automated system are to use the same benefit type for SUAS as was used for the \$0.10 LIHEAP Heat and Eat program. Further claiming instructions will be issued in a subsequent County Fiscal Letter.

If you have any questions regarding this letter, please contact your CalFresh county consultant or call the CalFresh Policy Bureau at (916) 654-1896.

Sincerely,

### ***Original Document Signed By:***

TODD R. BLAND  
Deputy Director  
Welfare to Work Division

Attachments

**Impact of SUAS changes on NEW CalFresh households with initial application on or after 10/2013 (eligible for the SUAS payment)**

Initial certification period begins	Certification period	\$ 0.10 LiHEAP payment issued	SUA eligible until	Recertification due	SUAS must be issued *
Oct-13	Oct '13 - Sept '14	Oct-13	Sep-14	Sep-14	Nov-14
Nov-13	Nov '13 - Oct '14	Nov-13	Oct-14	Oct-14	Nov-14
Dec-13	Dec '13 - Nov '14	Dec-13	Nov-14	Nov-14	Dec-14
Jan-14	Jan '14 - Dec '14	Jan-14	Dec-14	Dec-14	Jan-15
Feb-14	Feb '14 - Jan '15	Feb-14	Jan-15	Jan-15	Feb-15

**Law Enacted****Impact of SUAS changes on NEW CalFresh households with initial application on or after 10/2013 (eligible for the SUAS payment)**

Initial certification period begins	Certification period	SUAS payment issued**	SUA eligible until	Recertification due	SUAS must be issued*
Mar-14	Mar '14 - Feb '15	Nov-14	Feb-15	Feb-15	Mar-15
Apr-14	Apr '14 - Mar '15	Nov-14	Mar-15	Mar-15	Apr-15
May-14	May '14 - Apr '15	Nov-14	Apr-15	Apr-15	May-15
Jun-14	Jun '14 - May '15	Nov-14	May-15	May-15	Jun-15
Jul-14	Jul '14 - Jun '15	Nov-14	Jun-15	Jun-15	Jul-15
Aug-14	Aug '14 - Jul '15	Nov-14	Jul-15	Jul-15	Aug-15
Sep-14	Sep '14 - Aug '15	Nov-14	Aug-15	Aug-15	Sep-15
Oct-14	Oct '14 - Sep '15	Nov-14	Sep-15	Sep-15	Oct-15
Nov-14	Nov '14 - Oct '15	Nov-14	Oct-15	Oct-15	Nov-15
Dec-14	Dec '14 - Nov '15	Dec-14	Nov-15	Nov-15	Dec-15
Jan-15	Jan '15 - Dec '15	Jan-15	Dec-15	Dec-15	Jan-16
Feb-15	Feb '15 - Jan '16	Feb-15	Jan-16	Jan-16	Feb-16

\* As stated in the attached ACL, the SUA is effective prospectively starting in the month the SUAS payment is issued

\*\* The dates provided on the chart above are based on a November SUAS issuance date;

all following SUAS payments are made the beginning of the new certification period for all cases that qualify for the SUAS payment

**Impact of SUAS changes for ONGOING CalFresh households most recently recertified on or after 3/2013 (eligible for the SUAS payment)**

Ongoing case with the prior certification period beginning	Ongoing \$0.10 LiHEAP payment	Recertification complete/due	Evaluate SUAS eligibility	SUAS payment issued**	SUA eligible from month of SUAS payment to the end of the certification period
Mar-13	Oct-13	Feb-14	Nov-14	Nov-14	Nov '14 - Feb '15
Apr-13	Oct-13	Mar-14	Nov-14	Nov-14	Nov '14 - Mar '15
May-13	Oct-13	Apr-14	Nov-14	Nov-14	Nov '14 - Apr '15
Jun-13	Oct-13	May-14	Nov-14	Nov-14	Nov '14 - May '15
Jul-13	Oct-13	Jun-14	Nov-14	Nov-14	Nov '14 - June '15
Aug-13	Oct-13	Jul-14	Nov-14	Nov-14	Nov '14 - July '15
Sep-13	Oct-13	Aug-14	Nov-14	Nov-14	Nov '14 - Aug '15
Oct-13	Oct-13	Sep-14	Nov-14	Nov-14	Nov '14 - Sept '15
Nov-13	Oct-13	Oct-14	Nov-14	Nov-14	Nov '14 - Oct '15
Dec-13	Oct-13	Nov-14	Dec-14	Dec-14	Dec '14 - Nov '15
Jan-14	Oct-13	Dec-14	Jan-15	Jan-15	Jan '15 - Dec '15
Feb-14	Oct-13	Jan-15	Feb-15	Feb-15	Feb '15 - Jan '16

\*\* As stated in the attached ACL, the SUA is effective prosepectively starting in the month the SUAS payment is issued

## NOTICE TO CALFRESH RECIPIENTS IMPORTANT – PLEASE READ

As of July 1, 2014, the State law has changed. Some households may be able to get a State Utility Assistance Subsidy (SUAS) benefit. This benefit is ONLY given once in a certification period. It is ONLY for *certain* CalFresh households. The households that will get this benefit are those that:

- do not have utility bills separate from rent/mortgage,
- are not already getting the maximum CalFresh benefit for their household size,
- are not getting the maximum shelter deduction; or,
- are not already receiving an increased benefit due to the Homeless Shelter Deduction.

If you are eligible for SUAS, an annual payment of \$20.01 will be put on your cash Electronic Benefit Transaction (EBT) account. The SUAS benefit (\$20.01) can be used towards food or cash purchases. If you do not currently have a cash EBT account, one has been set up for you. This payment allows the county to use the highest utility deduction (Standard Utility Allowance – SUA) for food benefits. At your next certification, if you no longer are an eligible household (per information above), you will not get the \$20.01 SUAS benefit. If you want to know more, call your worker.



### Follow these tips to increase your energy savings at home:

- Weatherstrip around windows and doors
- Wrap your water heater with insulation or install an insulating blanket
- Set the water heater thermostat at 140 degrees or "normal" if you have a dishwasher. Otherwise, set it at 120 degrees or "low." Check your dishwasher to see if you can use 120 degree water.
- Replace incandescent bulbs with compact fluorescent lamps – they use 75% less energy and last 10 times longer
- Clean or replace your furnace and air-conditioner filters regularly
- Set the furnace thermostat at 68 degrees or lower, and the air-conditioner thermostat at 78 degrees or higher, health permitting. 3 percent to 5 percent more energy is used for each degree the furnace is set above 68 degrees and for each degree the air conditioner is set below 78 degrees
- Repair leaking plumbing and dripping faucets
- Close your shades on windows facing south and/or west to block summer light. In winter, open shades on sunny days to help warm rooms.
- Defrost frozen food in the refrigerator before cooking
- Use the oven light to check on progress when cooking or baking instead of opening the door
- Set the refrigerator temperature at 36° to 39° F and freezer at 0° to 5° F
- Turn off lights, televisions and other appliances when not in use
- Unplug computer or other devices that may be running even when off

# CALFRESH NOTIFICATION OF INTER-COUNTY TRANSFER

**Instructions** Workers are to complete each relevant space.

**SENDING COUNTY NAME AND ADDRESS**

**RECEIVING COUNTY**

<b>CASE NAME</b>		<b>CASE NUMBER</b>	<b>SSN</b>
<b>RECIPIENT HOME ADDRESS</b> NUMBER/STREET		<b>RECIPIENT MAILING ADDRESS (IF DIFFERENT)</b> NUMBER/STREET	
CITY	ZIP CODE	CITY	ZIP CODE

**NAME OF AUTHORIZED REPRESENTATIVE**

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<b>SENDING COUNTY DISCONTINUANCE DATE</b>	<b>RECERT DUE (MO/YR)</b>	<b>SAR 7 SUBMIT MONTH</b>	<b>NUMBER OF HOUSEHOLD MEMBERS</b> FEDERAL _____ CFAP _____
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**DOCUMENTATION SENT**

SAWS Disability Verification  
 SAWS 2 Income Verification  
 SAR 7 Citizen/Noncitizen Verification  
 CF 377.5 SAWS 2A SAR  
 OI Documentation Other \_\_\_\_\_  
 SAWS 2 PLUS \_\_\_\_\_  
 CF 285 \_\_\_\_\_

**CASE INFORMATION**

Current Benefit Amount: \_\_\_\_\_  
 Budgeted Gross Income: \_\_\_\_\_  
 Budgeted Expenses: \_\_\_\_\_  
 Rent/Housing Cost \_\_\_\_\_  
 SUAS Benefit Paid Date: \_\_\_\_\_  
 LIHEAP Benefit Paid Date: \_\_\_\_\_  
 WINS Benefit Paid Date: \_\_\_\_\_  
 SUA TUA LUA  
 Medical Expenses \_\_\_\_\_  
 Dependent Care \_\_\_\_\_  
 Child Support Paid \_\_\_\_\_

**SENDING WORKER INFORMATION**

NAME: \_\_\_\_\_

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WORKER NUMBER: \_\_\_\_\_

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TELEPHONE NUMBER: \_\_\_\_\_

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FAX: \_\_\_\_\_

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DATE COMPLETED: \_\_\_\_\_

**OVERISSUANCE CLAIMS TRANSFERRED**

Error Type			Balance	OI Period (from/to dates)	Lomeli Date
IPV	IHE	Agency	\$		
IPV	IHE	Agency	\$		
IPV	IHE	Agency	\$		
IPV	IHE	Agency	\$		

**HOUSEHOLD TYPE**

Semi-Annual Reporting Change Reporting Homeless  
 Elderly/Disabled Seasonal Farm worker  
 Ineligible HH member(s): \_\_\_\_\_  
 Reason(s): \_\_\_\_\_  
 ABAWD member(s): \_\_\_\_\_  
 36 Months Began \_\_\_\_\_ MO/YR # Months used \_\_\_\_\_  
 Consecutive Months Began \_\_\_\_\_ MO/YR

**COMMENTS**