



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

June 19, 2015

ALL COUNTY LETTER NO. 15-54

TO:

ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CALWORKS PROGRAM SPECIALISTS
ALL COUNTY CALFRESH COORDINATORS
ALL COUNTY WELFARE TO WORK COORDINATORS
ALL COUNTY CONSORTIUM PROJECT MANAGERS
ALL COUNTY CHILD WELFARE SERVICES PROGRAM MANAGERS
ALL COUNTY PROBATION OFFICERS
ALL COUNTY ELIGIBILITY SUPERVISORS
ALL FOSTER CARE MANAGERS
ALL COUNTY SFIS COORDINATORS
ALL COUNTY EBT PROJECT MANAGERS
CHILD WELFARE SERVICES NEW SYSTEM
TITLE IV-E AGREEMENT TRIBES
JUDICIAL COUNCIL STAFF

SUBJECT:

CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CalWORKs): REVISED NOTICE OF ACTION (NOA)
MESSAGES FOR THE APPROVED RELATIVE CAREGIVER
(ARC) FUNDING OPTION PROGRAM

REFERENCE:

SENATE BILL (SB) 855 (CHAPTER 29, STATUTES OF 2014);
WELFARE AND INSTITUTIONS CODE (WIC) SECTION 11461.3;
ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-42-14; ALL
COUNTY LETTER (ACL) NO. 14-89; ACL 15-20.

This ACL transmits copies of the revised CalWORKs NOA messages M40-171D, M82-832E and M82-832F. These NOA messages were revised due to the implementation of the Approved Relative Caregiver (ARC) Funding Option Program, effective January 1, 2015. The ARC Program gives County Welfare Departments (CWDs) the option to make the amount paid to an approved relative caregiver for the care and supervision of a child who is under the jurisdiction of the California juvenile court—and who is *ineligible* for federal Aid to Families with Dependent Children-Foster

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

Care (AFDC-FC)—equal to the basic amount the child would have received if he or she were *eligible* for AFDC-FC. CWDs must begin using the revised NOA messages as soon as administratively possible, but no later than **December 1, 2015**.

Revised NOA Messages

M40-171D (04/15) - Use this NOA message to inform CalWORKs applicants that cash aid has been approved but does not include a child who has been approved for the ARC Program. This message informs the applicant that a separate notice will be sent when the ARC-eligible child has been approved or denied for the ARC Program. Also, the language “District Attorney/Family Support Division” has been replaced with “Department of Child Support Services.”

M82-832E (04/15) – Use this NOA message to inform CalWORKs recipients that the amount of cash aid is changing because a child is receiving aid from the ARC Program. Use if the relative caregiver or other children in the home receive CalWORKs benefits but do not participate in the ARC Program.

M82-832F (04/15) – Use this NOA message to inform CalWORKs recipients that cash aid is discontinuing because a child is receiving aid from the ARC Program. Use if the relative caregiver is non-needy and there are not other children in the home who receive CalWORKs benefits and do not participate in the ARC Program.

ARC Program Application

The **ARC 1** (Statement of Facts Supporting Eligibility for the Approved Relative Caregiver (ARC) Funding Option Program) is being revised and will be released under separate cover.

CAMERA READY COPIES AND TRANSLATIONS

For a camera-ready copy in English, contact the CDSS Forms Management Unit at fmudss@dss.ca.gov. If your office has internet access, you may obtain these forms from the CDSS webpage at:

http://www.dss.cahwnet.gov/cdssweb/FormsandPu_271.htm.

When all translations are completed per Manual of Policies and Procedures (MPP) Section 21-115.2, they are posted on an on-going basis on the CDSS webpage. Copies of the translated forms can be obtained at:

http://www.dss.cahwnet.gov/cdssweb/FormsandPu_274.htm.

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For questions on translated materials, please contact the CDSS Language Services at (916) 651-8876. Until translations are available, recipients who have elected to receive materials in languages other than English should be sent the English version of the form or notice along with the [GEN 1365 - Notice of Language Services](#) and a local contact number.

The CWDs shall ensure that effective bilingual services are provided. This requirement may be met through utilization of paid interpreters, qualified bilingual employees, and qualified employees of other agencies or community resources. These services shall be provided free of charge to the applicant/recipient. In the event that CDSS does not provide translations of a form, it is the CWD's responsibility to provide the interpreter services if an applicant or recipient requests it. More information regarding translations can be found in MPP Section 21-115.

If you have any questions or need further information regarding this letter, please contact your county consultant or call the CalWORKs Eligibility Bureau at (916) 654-1322.

Sincerely,

Original Document Signed By:

TODD R. BLAND
Deputy Director
Welfare to Work Division

Attachments