



CDSS

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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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EDMUND G. BROWN JR.  
GOVERNOR

REASON FOR THIS  
TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

January 6, 2017

ALL COUNTY LETTER (ACL) NO. 17-01

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY REFUGEE COORDINATORS  
ALL COUNTY CALFRESH COORDINATORS  
ALL COUNTY WELFARE-TO-WORK COORDINATORS  
ALL COUNTY CalWORKs PROGRAM SPECIALISTS  
ALL CONSORTIA PROJECT MANAGERS  
ALL COUNTY FISCAL OFFICERS  
ALL COUNTY CIVIL RIGHTS COORDINATORS

SUBJECT: TRAFFICKING AND CRIME VICTIMS ASSISTANCE PROGRAM (TCVAP) AID CODES FOR WELFARE DATA TRACKING IMPLEMENTATION PROJECT (WDTIP) AND TRACKING RECIPIENTS ACROSS CALIFORNIA (TRAC)

REFERENCES: [Senate Bill \(SB\) 1569 \(Chapter 672, Statutes of 2006\)](#); [Welfare and Institutions \(W&I\) Code Section 13283](#); [W&I Code Section 14005.2](#); [W&I Code Section 18945](#); [All County Information Notice No. I-07-15, dated January 29, 2015](#); [All County Letter No. 13-25, dated April 18, 2013](#); [All County Letter No. 09-49, dated September 30, 2009](#); [All County Information Notice No. I-41-07, dated August 8, 2007](#); [All County Letter No. 06-60, dated December 21, 2006](#), and [Manual of Policies and Procedures \(MPP\) Sections 70-100](#)

This letter provides information and instruction on properly reporting TCVAP aid issuance and tracking time limits. The TRAC system is being modified to capture the TCVAP cases with the aid codes R1 and 1V (see Attachment A). All TCVAP data must be submitted by the Statewide Automated Welfare Systems to the TRAC system, which will be made available in the TRAC system for a comprehensive statewide view. The TCVAP data are being tracked for proper data reporting, fiscal claiming purposes, and insuring time limit on aid is not exceeded. Proper designation of aid codes is extremely important to ensure expenditures for the TCVAP are charged to the state.

## **PURPOSE OF THIS LETTER**

Prior to this guidance, not all counties were tracking TCVAP time-on-aid data. In addition, some counties were erroneously billing TCVAP services to the federal government. TCVAP is a state-funded program. Finally, the MEDS system was capturing the TCVAP data; however, the Office of Systems Integration was not tracking the information via the state-wide data repository system, TRAC.

Proper tracking of TCVAP data should begin January 1, 2017. It is not necessary to provide retroactive records prior to this date.

## **TCVAP R1 AND 1V FUNDING STREAM**

The TCVAP CalWORKs and TCVAP Cash Assistance are state-funded programs. TCVAP CalWORKs is tracked using the R1 aid code, and TCVAP Cash Assistance is tracked using the 1V aid code. (To determine which aid code to use, see Attachment A.) Proper designation of aid codes is extremely important to ensure expenditures are not inappropriately charged to the federal government.

## **CLARIFICATION FOR AID CODE 1V TCVAP “RCA”**

For TCVAP Cash Assistance, the WDTIP/TRAC Reference Code identifies TCVAP Cash Assistance as “RCA” (See Attachment A). It is identified as RCA in order to stay consistent with the Medi-Cal Eligibility Data System (MEDS) Aid Code Reference Guide. However, TCVAP Cash Assistance is not federally-funded RCA. It is a state-funded version of RCA specifically for TCVAP clients.

## **TCVAP BACKGROUND**

The TCVAP was authorized by SB 1569 (Chapter 672, Statutes of 2006) and became effective on January 1, 2007. This program assists eligible noncitizen victims of human trafficking, domestic violence, or other serious crimes by providing them with state-funded benefits and services.

In most cases, noncitizen trafficking and domestic violence or serious crime victims must apply to the United States Citizenship and Immigration Services (USCIS) for a T Visa or U Visa, respectively, which allows them to remain in the country and to assist law enforcement with the investigation and prosecution of the crimes against them.

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If you have any questions regarding the TCVAP aid codes, please contact Trafficking and Crime Victim Assistance Program Policy Analyst Julia Ortiz or Melissa Ramirez at (916) 654-4356.

Sincerely,

***Original Document Signed By:***

TODD R. BLAND  
Deputy Director  
Welfare to Work Division

Attachment

## WDTIP/TRAC REFERENCE CODES

PGM Type Code	Aid CD	Start Date	End Date	PGM PT TYP TXT	FED/ STATE ONLY IND	TANF 60 FG	CW 48 FG	CW 24 FG	DIV FG
04	R1	1/01/17	N/A	<b>TCVAP CalWORKs</b> – (For trafficking victims who have a child under age 18) Identifies and tracks expenditures of eligible non-citizen trafficking victims who are ineligible for federal benefits.	S	N	Y	Y	N
25	1V	1/01/17	N/A	<b>Refugee Cash Assistance (RCA) i.e. TCVAP Cash Assistance</b> – Identifies and tracks expenditures of eligible non-citizen single adult human trafficking, domestic violence, and other serious crimes victim aid recipients. Although titled “RCA,” this is not federally-funded RCA. It is modeled after RCA and follows the RCA time limits. It is titled this way to stay consistent with the MEDS Aid Code guide.	S	N	N	N	N

## WDTIP/TRAC REFERENCE CODE DEFINITIONS

**Program Type Code (PGM Type Code)** – A code identifying a category of program benefits that a person or group of people can apply for and receive from an agency.

**Aid Code (Aid CD)** – MEDS aid code used to track the type of aid for which a client receives.

**Start Date/End Date** – The date data begins and stops being tracked.

**Federal or State Indicator (FED/STATE ONLY IND)** – Indicates whether benefits are funded by federal or state funds. All TCVAP benefits are state-funded.

**TANF 60 Flag (TANF 60 FG)** – Indicates funding affects the 60-month federal cash aid time limit for adult recipients. TCVAP does not affect the 60-month federal time clock, because it is a state-only program.

**CalWORKs 48 Flag (CW 48 FG)** – Indicates funding affects the 48-month time limit for adult CalWORKs recipients. For TCVAP CalWORKs recipients the time clock is ticking. For TCVAP Cash Assistance (RCA), the time clock is NOT ticking because TCVAP Cash Assistance is not CalWORKs.

**CalWORKs 24 Flag (CW 24 FG)** – Indicates funding affects the 24-month time limit. For TCVAP CalWORKs recipients the time clock is ticking (when the client has a signed Welfare to Work plan). For TCVAP Cash Assistance (RCA), the time clock is NOT ticking.

**Diversion (DIV FG)** – Indicates a diversion-type program.