

NOTICE OF FORM CHANGE NO. 16-020

DATE

2/16/2016

TO:

County Welfare Director
 Supply Clerk / Forms Coordinator
 Community Care Licensing District Offices
 District Attorney
 Private and Public Adoption Agencies
 Other

FROM:

Forms Management Unit

Listed below is information regarding a form change. Only applicable information is shown.

This notice updates your California Department of Social Services (CDSS) County Forms Catalog (PUB 69).

FORM NUMBER, REVISION DATE AND TITLE LIC 421 (12-15) Civil Penalty Assessment

| | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------|
| ORDER UNIT MASTER ONLY | <input checked="" type="checkbox"/> Free <input type="checkbox"/> Sold | ESTIMATED PRICE | INITIAL SUPPLY SENT <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised | DATE OF FORM 12/15 | REPLACES 7/11 | <input type="checkbox"/> Obsolete |
| REQUIRED FORM- <input type="checkbox"/> No Change Permitted | REQUIRED FORM- <input type="checkbox"/> Substitute Permitted With Prior DSS Approval | <input type="checkbox"/> Recommended Form | |
| UNLESS OTHERWISE SPECIFIED STOCK MAINTAINED AT: Department of Social Services Warehouse P.O. Box 980788 West Sacramento, CA 95798-0788 | <input type="checkbox"/> OTHER: | <input checked="" type="checkbox"/> INTERNET: | |
| | <input type="checkbox"/> INTRANET: | | |

FORMS DISPOSITION AND SPECIAL INSTRUCTIONS

| | |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| DISPOSITION OF OLD SUPPLY <input type="checkbox"/> Use until exhausted | <input checked="" type="checkbox"/> Destroy |
| USE NEW FORM <input type="checkbox"/> When supply available in DSS Warehouse | <input checked="" type="checkbox"/> Use new form effective <u>Immediately</u> |
| USE FORM IN ACCORDANCE WITH <input type="checkbox"/> All County Letter No. | <input type="checkbox"/> Other (specify) |

ADDITIONAL INFORMATION REGARDING FORM CHANGE

<http://www.cdss.ca.gov/cdssweb/entres/forms/English/LIC421.pdf>

Camera-ready copies are currently available on the CDSS Internet. Go to

http://www.dss.cahwnet.gov/cdssweb/FormsandPu_271.htm.

Form information on forms not listed in the catalog, you may contact FMU at fmudss@dss.ca.gov.

Contact Language Services for other languages at (916) 651-8876 or by e-mail at LTS@dss.ca.gov.