



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

October 25, 2012

ALL COUNTY INFORMATION NOTICE I-51-12

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALFRESH COORDINATORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL CONSORTIUM PROJECT MANAGERS
ALL QUALITY CONTROL COORDINATORS

SUBJECT: THE CUSTOMS AND BORDER PROTECTION AUTOMATION OF THE ARRIVAL/DEPARTURE RECORD FORM I-94 AND THE EFFECT ON SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENT (SAVE) PROGRAM REQUESTS

REFERENCES: UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICES (USCIS) FORM I-94 AUTOMATION FREQUENTLY ASKED QUESTIONS

The purpose of this letter is to provide counties with information on how to best utilize the Systematic Alien Verification for Entitlement (SAVE) program due to the Customs and Border Protection's (CBP) recent automation of the admission process. The automation creates an electronically-generated I-94 number which will not be known to the applicant and will not match the number on the paper I-94.

Therefore, the more information that is entered initially into SAVE, [e.g., an unexpired foreign passport number or Alien Number ("A Number")] with the I-94 number, then the more accurate the SAVE response will be in terms of verifying immigration status. In some instances, the electronic I-94 number will be handwritten on the I-94 and an "admit until" date will either be handwritten or stamped on the document. In these cases, the handwritten number should be entered into SAVE. The fact that SAVE may not detect the I-94 number printed on the paper is not a finding of ineligibility. SAVE will still process "A" numbers for individuals that have one.

County Welfare Departments are encouraged to review the attached *USCIS I-94 Automation Frequently Asked Questions*. The questions and answers provide definitions, information on immigration status verification, and instructions for entering data into SAVE. Details regarding documents and procedures are also included in the attachment.

If you have any CalFresh program questions regarding this letter, please contact your CalFresh county contact or the CalFresh Branch at (916) 651-8047. For questions regarding the CalWORKs program, you may contact your CalWORKs county consultant or call the CalWORKs Eligibility Bureau at (916) 654-1322.

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Sincerely,

Original Document Signed By:

LINDA PATTERSON, Chief
CalFresh Branch
Welfare to Work Division

Attachment

Original Document Signed By:

KÄREN N. DICKERSON, Chief
Employment and Eligibility Branch
Welfare to Work Division