

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



June 20, 2003

ALL COUNTY INFORMATION NOTICE NO. I-37-03

TO: ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM COORDINATORS
ALL WELFARE-TO-WORK COORDINATORS

SUBJECT: WELFARE DATA TRACKING IMPLEMENTATION PROJECT (WDTIP)
COUNTY CONTACT LIST AND THE COUNTY INFORMATION SHEET
(CIS)

REFERENCE: All County Information Notice (ACIN) I-58-02 and All County Letter
(ACL) 03-01

The purpose of this ACIN is to distribute an updated list of county contacts for the Welfare Data Tracking Implementation Project (WDTIP) and provide counties with the current WDTIP CIS. For guidance on when to use the CIS, please refer to ACIN I-58-02 dated August 8, 2002.

The Health and Human Services Data Center and the California Department of Social Services (CDSS), in consultation with counties, have developed WDTIP to assist counties in tracking welfare time-on-aid across counties and over time. The two Departments have been working closely with counties to convert their county-specific information to WDTIP.

At this time, 55 counties are electronically sending welfare time-on-aid information to WDTIP. Until all counties are sending time-on-aid information to WDTIP, the database will not be fully populated. To provide counties with a summary of the information contained in WDTIP, the CIS was developed (please see Attachment 1). County and consortia representatives provided the information on the CIS, which lists each county's ability to electronically transmit Temporary Assistance to Needy Families (TANF) and California Work Opportunity and Responsibility to Kids (CalWORKS) program details as they relate to time on aid. To assist you in using the CIS, a document is attached that describes the column headings (Attachment 2). Since not all counties have converted to WDTIP, the information sheet is a work in progress.

Although WDTIP is a valuable source of information on recipients' time-on-aid information, counties need to continue to consult the case records. Counties will still

REASON FOR THIS TRANSMITTAL

- | | |
|-------------------------------------|---|
| ☐ | State Law Change |
| ☐ | Federal Law or Regulation Change |
| ☐ | Court Order or Settlement Agreement |
| ☐ | Clarification Requested by One or More Counties |
| ☒ | Initiated by CDSS |

use the case file to determine the number of months a recipient has received aid, the number of exemptions and all other program requirements that affect recipients' time-on-aid information. (For information regarding time limit records retention, please see ACL 03-01 dated January 12, 2001 and ACIN I-29-03 dated May 12, 2003.)

To assist counties in tracking time on aid, CDSS has developed a county contact list (please refer to Attachment 3). The WDTIP county contact person is the point of contact to respond to other counties' and other states' inquiries about recipients' time-on-aid information. In responding to out-of-state requests for recipients' time-on-aid information, the process requires that the county where TANF assistance was last received respond to the other state's request in writing. This can include the responsibility of gathering the number of TANF-fund months received in other counties prior to responding to the other state's request. (For additional guidance, please see regulations MPP Sections 40-107.15 -.153.).

In order to ensure that counties and other states are able to make their time-on-aid eligibility determinations within the necessary timeframes, these WDTIP county contact persons are expected to respond to the requests for CalWORKs and TANF 60-month time-on-aid information in a timely manner.

Please provide any changes to the contact list or the CIS to Lori Christensen at:

CDSS
Program Integrity Branch
744 P Street, MS 14-46
Sacramento, California 95814
Phone (916) 657-2361
Fax number (916) 657-2207
Email address: Lori.Christensen@dss.ca.gov.

If you have any questions about this ACIN or the CIS, you may contact Lori Christensen, at (916) 657-2361.

Sincerely,

Original Document Signed by

DEBORAH MCFADDEN, CHIEF
Program Integrity Branch

Attachments

County Information Sheet

TRANSACTION NAVIGATION CODE 						LD05	LD08	LD06				WTW 18/24 LD03	LD02	LD09		LD09		LD09		LD09	
County Number	County	Consortia/ Source System	Estimated Conversion	Conversion Option*	Out of State Aid	Diversion	Child Support	Supportive Services				WTW Sign Plan Date/Start Date	Program Participation	Sanction		Penalty		Good Cause		Exemption	
								CC	T	A	O			Current	Historical	Current	Historical	Current	Historical	Current	Historical
1	Alameda	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
2	Alpine	ISAWS	Converted	3	Y	Y	Y					Y	9/6/1996 - 12/31/96	Y	9/6/1996 - 12/31/96	Y	9/6/1996 - 12/31/96	Y	9/6/1996 - 12/31/96	Y	9/6/1996 - 12/31/96
3	Amador	ISAWS	Converted	3	Y	Y	Y	N	N	N	N	Y	7/23/1997 - 1/31/1998	Y	7/23/1997 - 1/31/1998	Y	7/23/1997 - 1/31/1998	Y	7/23/1997 - 1/31/1998	Y	7/23/1997 - 1/31/1998
4	Butte	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
5	Calaveras	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	2/5/1997 - 9/30/1997	Y	2/5/1997 - 9/30/1997	Y	2/5/1997 - 9/30/1997	Y	2/5/1997 - 9/30/1997	Y	2/5/1997 - 9/30/1997
6	Colusa	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	Y	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
7	Contra Costa	WCDS	Converted	2	Y	Y	Y	N	N	N	N	1st of Month Following the Plan Sign Date	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
8	Del Norte	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	1/31/1997 - 6/30/1997	Y	1/31/1997 - 6/30/1997	Y	1/31/1997 - 6/30/1997	Y	1/31/1997 - 6/30/1997	Y	1/31/1997 - 6/30/1997
9	El Dorado	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	7/28/1997 - 2/28/1998	Y	7/28/1997 - 2/28/1998	Y	7/28/1997 - 2/28/1998	Y	7/28/1997 - 2/28/1998	Y	7/28/1997 - 2/28/1998
10	Fresno	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
11	Glenn	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
12	Humboldt	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	1/27/1997 - 9/30/1997	Y	1/27/1997 - 9/30/1997	Y	1/27/1997 - 9/30/1997	Y	1/27/1997 - 9/30/1997	Y	1/27/1997 - 9/30/1997
13	Imperial	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	7/25/1997 - 3/31/1998	Y	7/25/1997 - 3/31/1998	Y	7/25/1997 - 3/31/1998	Y	7/25/1997 - 3/31/1998	Y	7/25/1997 - 3/31/1998
14	Inyo	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	10/7/1996 - 4/30/1997	Y	10/7/1996 - 4/30/1997	Y	10/7/1996 - 4/30/1997	Y	10/7/1996 - 4/30/1997	Y	10/7/1996 - 4/30/1997
15	Kern	ISAWS	Converted	3	Y	Y	Y				F	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
16	Kings	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	N	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
17	Lake	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	N	Y	2/2/1998 - 7/31/1998	Y	2/2/1998 - 7/31/1998	Y	2/2/1998 - 7/31/1998	Y	2/2/1998 - 7/31/1998	Y	2/2/1998 - 7/31/1998
18	Lassen	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
19	Los Angeles	LEADER	TBD	3	Y	Y	Y	-	Y	Y		Y	Active Cases - Current Period of Eligibility	Y	Active Cases - Current Period of Eligibility	Y	Active Cases - Current Period of Eligibility	Y	Active Cases - Current Period of Eligibility	Y	Active Cases - Current Period of Eligibility
20	Madera	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
21	Marin	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	N	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
22	Mariposa	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	2/3/1997 - 8/30/1997	Y	2/3/1997 - 8/30/1997	Y	2/3/1997 - 8/30/1997	Y	2/3/1997 - 8/30/1997	Y	2/3/1997 - 8/30/1997
23	Mendocino	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
24	Merced	Merced	Converted	2	Y	Y	N				Y	Y	01/01/1996	Y	Y	Y	Y	N	N	N	N
25	Modoc	ISAWS	Pending	3	Y	Y	Y	Y	Y	Y	N	N	10/29/1997 - 4/30/1998	Y	10/29/1997 - 4/30/1998	Y	10/29/1997 - 4/30/1998	Y	10/29/1997 - 4/30/1998	Y	10/29/1997 - 4/30/1998
26	Mono	ISAWS	Converted	3	Y	Y	Y					Y	9/6/1996 - 12/31/1996	Y	9/6/1996 - 12/31/1996	Y	9/6/1996 - 12/31/1996	Y	9/6/1996 - 12/31/1996	Y	9/6/1996 - 12/31/1996
27	Monterey	ISAWS	Converted	3	Y	Y	Y	Y	N	N	N	Y	7/18/1997 - 3/31/1998	Y	7/18/1997 - 3/31/1998	Y	7/18/1997 - 3/31/1998	Y	7/18/1997 - 3/31/1998	Y	7/18/1997 - 3/31/1998
28	Napa	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
29	Nevada	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	1/23/1998 - 7/31/1998	Y	1/23/1998 - 7/31/1998	Y	1/23/1998 - 7/31/1998	Y	1/23/1998 - 7/31/1998	Y	1/23/1998 - 7/31/1998
30	Orange	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
31	Placer	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
32	Plumas	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	Y	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996

County Information Sheet

TRANSACTION NAVIGATION CODE ➡						LD05	LD08	LD06				WTW 18/24 LD03	LD02	LD09		LD09		LD09		LD09	
County Number	County	Consortial/ Source System	Estimated Conversion	Conversion Option*	Out of State Aid	Diversion	Child Support	Supportive Services				WTW Sign Plan Date/Start Date	Program Participation	Sanction		Penalty		Good Cause		Exemption	
								CC	T	A	O			Current	Historical	Current	Historical	Current	Historical	Current	Historical
33	Riverside	Riverside	Converted	3	Y	Y	Y				Y	Y	12/1/96 Current Active Cases Only	Y	12/1/96 Current Active Cases Only	Y	N	Y	Current Active Cases Only	Y	12/1/96 Current Active Cases Only
34	Sacramento	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
35	San Benito	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	7/21/1997 - 3/31/1998	Y	7/21/1997 - 3/31/1998	Y	7/21/1997 - 3/31/1998	Y	7/21/1997 - 3/31/1998	Y	7/21/1997 - 3/31/1998
36	San Bernardino	San Bernardino	Converted	3	Y	Y	Y				Y	Y	Current period of eligibility back to 12/96	Y	Y	Y	Y	Y	Y	F	F
37	San Diego	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
38	San Francisco	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
39	San Joaquin	ISAWS	Converted	3	Y	Y	Y	?	Y	Y	N	N	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
40	San Luis Obispo	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
41	San Mateo	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
42	Santa Barbara	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
43	Santa Clara	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
44	Santa Cruz	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
45	Shasta	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
46	Sierra	ISAWS	Converted	3	Y	Y	Y	N	N	N	N	Y	10/27/1997 - 1/31/1998	Y	10/27/1997 - 1/31/1998	Y	10/27/1997 - 1/31/1998	Y	10/27/1997 - 1/31/1998	Y	10/27/1997 - 1/31/1998
47	Siskiyou	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	1/30/1998 - 7/31/1998	Y	1/30/1998 - 7/31/1998	Y	1/30/1998 - 7/31/1998	Y	1/30/1998 - 7/31/1998	Y	1/30/1998 - 7/31/1998
48	Solano	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
49	Sonoma	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
50	Stanislaus	Stanislaus	Pending	1	Y	Y	Y				N	N	12/01/1996	F	N	F	N	F	N	F	N
51	Sutter	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	Y	Y	1/26/1998 - 7/31/1998	Y	1/26/1998 - 7/31/1998	Y	1/26/1998 - 7/31/1998	Y	1/26/1998 - 7/31/1998	Y	1/26/1998 - 7/31/1998
52	Tehama	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996
53	Trinity	ISAWS	Converted	3	Y	Y	Y	N	Y	Y	Y	Y	1/28/1998 - 7/31/1998	Y	1/28/1998 - 7/31/1998	Y	1/28/1998 - 7/31/1998	Y	1/28/1998 - 7/31/1998	Y	1/28/1998 - 7/31/1998
54	Tulare	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
55	Tuolumne	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	N	2/7/1997 - 9/30/1997	Y	2/7/1997 - 9/30/1997	Y	2/7/1997 - 9/30/1997	Y	2/7/1997 - 9/30/1997	Y	2/7/1997 - 9/30/1997
56	Ventura	Ventura	Converted	2	Y	Y	Y				Y	Y	12/01/1996	N	N	N	N	F	N	Y	Y
57	Yolo	WCDS	Converted	2	Y	Y	Y	N	N	N	N	Y	12/01/1996	Y	Y	Y	Y	Y	Y	Y	Y
58	Yuba	ISAWS	Converted	3	Y	Y	Y	Y	Y	Y	N	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996	Y	8/1/1996

KEY	
Supportive Services	CC = ChildCare; T = Transportation; A = Ancillary; O = other
Program Participation Dates:	Date range when the county converted this information to the ISAWS system. The first date is the beginning date of conversion; the last date is the end date of conversion.
Historical:	
Y	Historical county data is available
N	Historical county data is not available
F	Future release of county system will provide this information
?	Not sure
Dates	Date range when the county converted this information to the ISAWS system. The first date is the beginning date of conversion; the last date is the end date of conversion
For more information please Refer to the Column Heading Dictionary attached to this document	

DESCRIPTION OF COLUMN HEADINGS WELFARE DATA TRACKING IMPLEMENTATION PROJECT (WDTIP) COUNTY INFORMATION SHEET

NAME OF COLUMN	DESCRIPTION OF COLUMN HEADING
County	List of all California counties
Consortia Source System	The consortia or source system that provides WDTIP with data for the county.
Estimated Conversion	Counties are considered converted to WDTIP when they have sent county data to the WDTIP database also known as Tracking Recipients Across Counties (TRAC.) Pending* will display when conversion date is not scheduled. *If a county shows pending conversion, this means there is no county-supplied information in the database.
Conversion Option	Counties were given three conversion options: Option 1 consists of populating data in WDTIP from the earliest start date that could be provided by the county (after 12/96.) WDTIP would be populated with the new data provided directly by the county. If county could not provide data back to 12/96, then the database would be populated with Pre-SAWS information (a database that was developed prior to WDTIP that contained time-on-aid information). Option 2 consists of populating all data from the county systems back to 12/96 and deleting all county specific data on individuals. Option 3 consists of populating all data in WDTIP from the county systems back to earliest data available by Client Information Number (CIN) and deleting all county specific data on individuals. All data from the time of conversion forward would be deleted and populated with the new data provided directly by the county. If county could not provide data back to 12/96, then the database would be populated with Pre-SAWS information.
Out-of-State Aid	A county can send a transaction to WDTIP that shows a client has been on aid in another state and moves to California. There are two options: Y – Yes county can send data and N – No county cannot send data.
DIVERSION	A county can send a transaction to WDTIP who shows a client that has received a diversion payment. There are two options: Y – Yes county can send data and N – No county cannot send data.
Child Support	A county can send a transaction to WDTIP that shows child support reimbursement information from a county. There are two options: Y – Yes county can send data and N – No county cannot send data.
Support Services	Supportive services payments were received by the client. There are four columns under support services: CC stands for Child Care; T stands for Transportation; A stands for Ancillary services; O stands for Other Services. CC -Y =Yes and N =No T-Y = Yes and N=No A -Y=Yes and N=No

NAME OF COLUMN	DESCRIPTION OF COLUMN HEADING
WTW Sign Date	Refers to the Welfare-to-Work plan, sign/refusal to sign date. There are two options. Y – Yes and N – No. Y means that the data in the database includes WTW Plan Sign Date/Start Date information for the county and N means that the data in the database does not include WTW Plan Sign Date/Start Date information for the county.
Program Participation	Refers to recipients' program participation information contained in the database. This column supplies the date from which the county can provide program participation information from the county or consortia source system to the TRAC application.
Sanction	This column displays the county's ability to provide Sanction information electronically via overnight batch to WDTIP. Sanctions are divided into two categories: current and historical. Current indicates Y for Yes and N for No. Historical may display Y for Yes or a date range.
Penalty	This column displays the county's ability to provide Penalty information electronically via overnight batch to WDTIP. Penalties are divided into two categories: current and historical. Current indicates Y for Yes and N for No. Historical may display Y for Yes or a date range.
Good Cause	This column displays the county's ability to provide Good Cause information electronically via overnight batch to WDTIP. Good Cause information is divided into two categories: current and historical. Current indicates Y for Yes and N for No. Historical may display Y for Yes or a date range.
Exemption	This column displays the county's ability to provide Exemption information electronically via overnight batch to WDTIP. Exemptions are divided into two categories: current and historical. Current indicates Y for Yes and N for No. Historical may display Y for Yes or a date range.

WDTIP COUNTY CONTACTS LIST

Alameda County

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Alameda County

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Amador County

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