

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

(916) 322-5475



January 3, 1980

ALL-COUNTY INFORMATION NOTICE I-3-80**TO:** ALL COUNTY WELFARE DIRECTORS**SUBJECT:** FOOD STAMP PROGRAM**REFERENCE:** TRAINING GUIDELINES FOR IMPLEMENTATION OF MEDICAL/SHELTER DEDUCTIONS FOR SIXTY OR OLDER OR DISABLED FOOD STAMP RECIPIENTS

The following material is provided to assist your county with the implementation of the new medical/shelter deduction regulations on January 1, 1980.


As you know, the medical/shelter deduction stuffers had to be sent to recipients by December 15, 1979. However, medical deduction applications (DFA 285c) are not to be sent to recipients until January 1, 1980, the effective date of the regulations. The regulations provide flexibility for several approaches to implementation. Your county may wish to follow one of the procedures described below or develop procedures suitable for your individual county operations. Please inform your Food Stamp Consultant if you decide to develop alternative procedures.

1. The stuffer may be screened against the case to verify eligibility (i.e., age and/or income from SSA) prior to sending the application (see Attachment 1 for this process). If the screening indicates ineligibility, a notice (DFA 377.3) must be sent to the recipient in accordance with M.S. 63-504.32. If it can be determined by this screening that the household is eligible, the shelter deduction may be computed at that time, but must be computed within 30 days after screening the case.
2. The application may be sent without pulling the case and screening against the stuffer (see Attachment 2 for this procedure). If your county chooses this option, it is suggested that a cover letter be developed to be sent with the application. This cover letter should inform the recipient that although they may not have medical expenses for January, they might be eligible for the shelter deduction and should return the medical application as soon as possible. If the application is returned, the processing time (30 days) would start when the county

receives the application. If the application is not returned, the shelter deduction would be recomputed at the recipient's next recertification/recomputation.

In addition to the two flow charts, a training guide consisting of questions/answers on the allowance of medical expenses is also attached. If you have any questions regarding this material, please contact your Food Stamp Program Operations Analyst at (916) 322-5475.

Sincerely,


KYLE S. MCKINSEY
Deputy Director

Attachments

cc: CWDA
FNS/WRO