

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

January 20, 1981



ALL-COUNTY INFORMATION NOTICE I-07-81

TO: ALL COUNTY WELFARE DIRECTORS
ALL FOOD STAMP STATISTICAL REPORTING UNITS

SUBJECT: DFA 296 FOOD STAMP PROGRAM MONTHLY STATISTICAL REPORTING

REFERENCE:

This Department has completed its study of the DFA 296 report (Food Stamp Program Monthly Statistical Report). A form and instruction revision is being developed and will be presented, together with any alternatives, to CWDA, Research and Statistics Committee, and Welfare Case Data System Executive Committee for input prior to implementation. The main emphasis of this revision will be on the instructions. It is anticipated that the form will not change to a major degree. New items will be minimal and those items deleted on the current form will not be included. We anticipate the final form and instruction revision will be ready for release in March followed by training on a regional basis. Implementation is planned for the June report month.

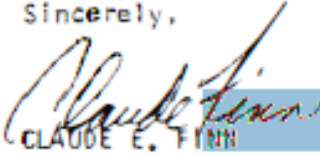
As a result of the study, it was found that there were two areas where problems most commonly occurred. The first area involved minor issues which we feel can be resolved through clarification of current reporting instructions. The minor issues include intercounty transfers, interprogram transfers, and cases approved for future months only. As a preliminary measure to assure accuracy and uniformity of the data we are currently receiving, we are providing you with clarification on the above issues with this letter. These clarifications are to be implemented immediately.

The second area where problems most commonly occurred involved major issues including recertifications, classifying cases for certain situations are public assistance or nonassistance while AFDC is pending, one-month certifications, and multiple action reporting. In order to resolve these issues, reporting changes are being considered in order to make the instructions consistent with current Food Stamp regulations and the workload as defined by those regulations. These changes will be addressed in the final form and instruction revision anticipated for release in March and implementation in June.

All of the previously issued instructions relating to the DFA 296 will remain in effect until the new form and corresponding instructions are implemented.

Any program-related questions that you might have regarding this information should be directed to your Food Stamp Consultant at (916) 322-5475. Questions concerning specific reporting procedures should be directed to the Statistical Services Branch at (916) 323-2331.

Sincerely,



CLAUDE E. FINN
Deputy Director
Administration Division

cc: CWDA

Attachment