

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814  
(916) 322-5330



April 8, 1981

ALL-COUNTY INFORMATION NOTICE I-49-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: VETERANS' BENEFITS VERIFICATION AND REFERRAL (CA 5)

REFERENCE:

Attached is a copy of the revised Form CA 5, retitled Veterans' Benefits Verification and Referral.

The CA 5 was revised to provide for a more efficient exchange of information between the County Welfare Department (CWD) and the County Veteran Service Office (CVSO).

Input was received from a variety of sources, including the CVSO and the County Forms Advisory Committee (CFAC). Attached is a list of all the changes made to the form. The most significant changes made are:

1. Deletion of all reference to wartime/nonwartime status.
2. Addition of a space for the veteran's address.
3. Addition of spaces for the name and address of the veteran's spouse and child(ren).
4. Addition of spaces for requesting benefit amount for the veteran's child(ren).

Effective immediately, a CA 5 should not be initiated unless one of the following is provided:

1. Social Security Number and date of birth,
2. Military serial number, or
3. VA claim number.

Without one of the above, the Veterans Administration will not be able to identify the veteran or process the referral.

GEN 654a (9/79)

This new procedure specifies that when a referral is not made, an entry should be made in the "County Use Only" section of the Form CA 2 (Statement of Facts Supporting Eligibility for Assistance), or the "Eligibility Worker Only" section of the Form CA 2X (Statement of Facts Supporting Eligibility for AFDC-FC). The entry should state why the CA 5 referral was not made, e.g., the recipient is unable to provide identification numbers. This change will reduce the eligibility worker's forms completion time, the filing of unnecessary documents in the case and needless referrals to the VA.

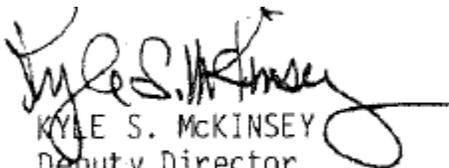
The current CA 5 will be obsolete after June 30, 1981. Counties are to begin using the revised CA 5 effective July 1, 1981. This advance copy is being provided to allow counties the time necessary to train staff and, if applicable, to print their own forms. Regular supplies of the revised CA 5 may be obtained after May 31, 1981 by sending Form 727 B to the DSS warehouse, 6150 27th Street, Sacramento, California 95822.

As with all new or revised AFDC forms your comments or suggestions for future improvement are welcome.

Please forward them to:

AFDC Forms Coordinator  
AFDC Program Systems Bureau  
744 P Street, Mail Station 16-31  
Sacramento, CA95814

If you have questions about the revised CA 5, please contact your AFDC Management Consultant at (916) 445-4458.

  
KYLE S. MCKINSEY  
Deputy Director

## FORM CA 5 CHANGES

Format and language changes have been made throughout the form to improve system efficiency and effectiveness. Following is a list of all changes.

1. Deleted all reference to "claimant" throughout the form for clarity. These areas have been reworded for a more distinct personal identification.
2. Added a space for the veteran's address. This will allow the VA to make direct contact with the veteran when necessary and expedite processing the claim.
3. Added spaces for the names and addresses of the veteran's spouse and child(ren). This information identifies the veteran's dependents for whom benefits are requested or verified.
4. Added space for requesting veteran's child(ren) benefits. This will provide the counties with the exact amount of benefits being received by each individual.
5. Added space for "lump sum payment past six months". This change will aid the counties in determining PA eligibility for current and retroactive benefits.
6. Deleted "award" and "apportionment" titles. Changed apportionment to "eligibility status" for clarification and added check boxes for types of benefit with instructions to explain in remarks block.
7. Deleted all reference to wartime/nonwartime status. The responsibility for this determination rests with the VA.
8. Relocated veteran's FBU status to consolidate all the veteran's information into one area.
9. Revised language on the back to reflect procedural changes.

The form originally included with this letter is outdated and has been removed. To access the current version of this form, click the following link:

[CW5](#)