

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-6250



August 26, 1982

ALL-COUNTY INFORMATION NOTICE I- 118-82

TO: COUNTY WELFARE DIRECTORS
AUDITORS
ADMINISTRATIVE SERVICES OFFICERS
DISTRICT ATTORNEYS
MENTAL HEALTH DEPARTMENT
OFFICES OF COUNTY CLERK
PROBATION DEPARTMENTS
PUBLIC ADOPTION AGENCIES

SUBJECT: COUNTY FORMS CATALOG

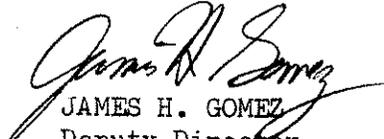
Attached is the 1982 edition of the Department of Social Services (DSS) County Forms Catalog. The catalog includes all forms and publications available to the CWD/agencies through the DSS Warehouse. It has been revised to reflect all changes through Notice of Form Change No. 82-195 with the exception of unit prices. The unit prices as listed in this catalog became effective July 9, 1982 and will remain in effect until further notice. Unfortunately, due to budgetary constraints we must continue to charge for certain county used forms to recoup printing and administrative costs.

Significant changes which have occurred since the issuance of the 1981 catalog include:

1. The mailing address for the warehouse has been changed in order to expedite the handling of orders. All orders should be sent to the Department of Social Services Warehouse, P. O. Box 22429, Sacramento, California 95822-3799.
2. An official obsolescence notice via the GEN 127 process will be issued on all forms to be obsoleted by DSS; please do not return any forms for credit until such notices have been issued. When returning obsolete forms, the shipment must be accompanied by a copy of the notice and a copy of the GEN 727B order form so that credit can be given. The amount credited will be based on the unit price of the form at the time of purchase.
3. The Publications Unit and its functions have been transferred to the DSS Warehouse. Publications (numbered PUBS) listed in the catalog must be ordered on the GEN 727B with free forms. Unnumbered publications which are not listed in this catalog, such as manuals

and Manual Letters, should be ordered on the GEN 387A, Request for Publications. Any inquiries regarding All County Letters and All County Information Notices should be directed to the DSS Warehouse at (916) 322-6250, ATSS 492-6250.

If you have any questions, please contact Ellsworth Kelley, Warehouse Manager, at the above number.


JAMES H. GOMEZ
Deputy Director
Administration

Atch.

cc: CWDA