

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



May 7, 1987

ALL-COUNTY INFORMATION NOTICE NO. 1-36-87

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REGIONAL WORKSHOPS REGARDING IN-HOME SUPPORTIVE SERVICES CASE MANAGEMENT, INFORMATION AND PAYROLLING SYSTEM (IHSS/CMIPS) SHARES OF COST COMPUTATIONS AND RECIPIENT ADVANCE PAY RECONCILIATION

The State Department of Social Services and Electronic Data System staff will be conducting eight regional workshops regarding

- o Shares of cost computations and
- o Recipient advance pay reconciliation.

We have had many requests regarding these two agenda items. Share of cost focus will be on completion of the IHSS Assessment SOC 293 share of cost fields and the relationship of the Income Eligibility SOC 294A (adult) and SOC 294C (child) forms. Advance pay reconciliation focus will include the relationship of timesheets, overpayment recovery and reconciliation procedures.

Because of the limited number of workshops, we must ask that the persons attending be those who will be responsible for providing training to other staff. Attached to this letter is the workshop schedule containing the date, time, location and participant counties for each workshop. Please confirm your attendance to a workshop, including the number of attendees from your county, a county contact person and phone number. The SDSS contact person for these workshops is Roberta Christensen at (916) 323-6341 or ATSS 8-473-6341.

A handwritten signature in cursive script, appearing to read 'Loren D. Suter'.

LOREN D. SUTER  
Deputy Director  
Adult and Family Services

Attachment

cc: CWDA

IHSS/CMIPS SHARES OF COST COMPUTATIONS AND  
RECIPIENT ADVANCE PAY RECONCILIATION

WORKSHOP SCHEDULE

Workshop	County Participants	
Date: June 1, 1987 Time: 10:00 AM to 4:00 PM Location: Redding  Red Lion Inn Sacramento Room 1830 Hilltop Drive Redding, CA	Butte Colusa Del Norte Glenn Humboldt Lassen	Modoc Plumas Shasta Siskiyou Tehama Trinity
Date: June 2, 1987 Time: 10:00 AM to 4:00 PM Location: Sacramento  Cal-Trans Lab Auditorium 5900 Folsom Blvd. Sacramento, CA	Alpine Amador Calaveras El Dorado Mono Nevada Placer	Sacramento San Joaquin Sierra Sutter Yolo Yuba
Date: June 4, 1987 Time: 10:00 AM to 4:00 PM Location: Merced  Merced County Human Resources Department Cafeteria Building 2115 Wardrobe Avenue Merced, CA;	Fresno Inyo Kings Madera Mariposa	Merced Stanislaus Tulare Tuolumne
Date: June 8, 1987 Time: 10:30 AM to 4:30 PM Location: Napa  Napa City/County Library Community Room 1150 Division Street Napa, CA	Contra Costa Lake Marin Mendocino	Napa Solono Sonoma
Date: June 12, 1987 Time: 10:00 AM to 4:00 PM Location: Milpitas  Milpitas Community Library Community Library Meeting Room 40 North Milpitas Blvd. Milpitas, CA	Alameda Monterey San Benito San Francisco	San Mateo Santa Clara Santa Cruz

Date: June 17, 1987  
 Time: 10:00 AM to 4:00 PM  
 Location: Riverside

Imperial  
 Orange  
 Riverside  
 San Bernardino

San Diego

Riverside County Dept. of  
 Public Social Services  
 Wiley Room  
 1111 Spruce Street  
 Riverside, CA

Date: June 18, 1987  
 Time: 10:00 AM to 4:00 PM  
 Location: El Monte

Los Angeles  
 Kern

County of Los Angeles Dept.  
 of Public Social Services  
 Conference Room  
 3420 Rio Hondo Avenue  
 El Monte, CA

Date: June 19, 1987  
 Time: 10:00 AM to 4:00 PM  
 Location: Santa Barbara

San Luis Obispo  
 Santa Barbara  
 Ventura

Santa Barbara County of  
 Social Services  
 924 Anacapa  
 Santa Barbara, CA