

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 20, 1997

ALL COUNTY INFORMATION NOTICE NO. I-38-97

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR TRANSMITTAL

- State Law Change
- Federal Law Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: REVISED FOOD STAMP FORMS: DFA 377.4 "FOOD STAMP NOTICE OF CHANGE", AND DFA 377.7F " FOOD STAMP REPAYMENT NOTICE FOR AN INTENTIONAL PROGRAM VIOLATION (IPV) OR STATUS CHANGE FROM INADVERTENT HOUSEHOLD ERROR (IHE) TO AN IPV"

This letter transmits copies of the revised DFA 377.4 (6/96), "Food Stamp Notice of Change", and the DFA 377.7F (6/96), " Food Stamp Repayment Notice for an Intentional Program Violation (IPV) or Status Change from Inadvertent Household Error (IHE) to an IPV". These forms have been revised to be used when changing from an IHE overissuance collection to an IPV overissuance collection.

The DFA 377.4 is a multiple purpose "Food Stamp Notice of Change" form that can now be used also when the IHE becomes an IPV and is collected at a higher rate. A paragraph has been added to the Change in Benefits section to reflect this revision. The DFA 377.7F is a "Food Stamp Repayment Notice for an IPV" form that has been modified to also reflect a status change from IHE to IPV. This Repayment Notice is to be used also when a claim is changed from an IHE to an IPV and causes a change to the total amount of the claim, the period of time covered or recomputes the claim disallowing earned income deductions. A paragraph has been added to reflect this change.

CAMERA READY COPIES

County Welfare Departments (CWDs) that need a camera-ready copy of the DFA 377.4 (6/96) and DFA 377.7F (6/96) may call the Forms Management Unit at (916) 657-1984 or CALNET 437-1984.

STOCK

Enclosed are reproducible copies of the DFA 377.4 (6/96) and DFA 377.7F (6/96). These may also be ordered from the California Department of Social Services (CDSS) warehouse by following the forms ordering procedures outlined in the County Forms Catalog.

TRANSLATIONS

Counties that need a camera-ready copy of the forms should call:

- For English and Spanish: the Forms Management Bureau at (916) 657-1984 or CALNET 437-1984.
- For the Asian language version (Chinese, Cambodian and Vietnamese): the Language Services Bureau at (916) 654-1305 or CALNET at 464-1305.

CONTACTS

If you have any questions or need further information, please contact the following Food Stamp Program staff regarding the specific program areas:

- Implementation and/or use of the DFA 377.4 (6/96) and DFA 377.7F (6/96) for IHE and IPV overissuance collections: Alan Rowe, (916) 653-5208 or CALNET 453-5208.
- Food Stamp Forms: Melissa Buchanan at (916) 654-8467 or CALNET 464-8467.



BRUCE WAGSTAFF
Deputy Director
Welfare Programs Division

Enclosures