

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



August 30, 1999

ALL-COUNTY INFORMATION NOTICE NO. I-62-99

TO: ALL COUNTY WELFARE DIRECTORS
ALL WELFARE-TO-WORK COORDINATORS
ALL CalWORKs ELIGIBILITY MANAGERS

SUBJECT: WORKFORCE INVESTMENT ACT OF 1998

REFERENCE: H.R. 1385 (Public Law 105-220, 1998)
ACIN NO. I-05-99 dated January 5, 1999

REASON FOR THIS TRANSMITTAL

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | State Law Change |
| <input type="checkbox"/> | Federal Law or Regulation Change |
| <input type="checkbox"/> | Court Order or Settlement Agreement |
| <input type="checkbox"/> | Clarification Requested by One or More Counties |
| <input checked="" type="checkbox"/> | Initiated by CDSS |

This letter is being sent to provide county welfare departments (CWDs) with information on the activities of the California Department of Social Services (CDSS) and the Employment Development Department (EDD) in preparation for the implementation of the federal Workforce Investment Act (WIA) in California.

ACIN No. I-05-99 dated January 5, 1999, provided an overview of the WIA and included attachments containing information from the federal Department of Labor. The full text of the WIA and the Department of Labor's Interim Final Rule can be viewed at the following website:

<http://usworkforce.org/siteindex.htm>

CDSS Activities

The CDSS conducted four forums with several county welfare directors, who were nominated to participate in the WIA Forums by the County Welfare Directors' Association Self-Sufficiency Committee, between December 1998 and July 1999 to discuss issues and concerns regarding proposed State legislation that will implement WIA in California. At the most recent forum, legislative staff were present to answer county welfare directors' questions and to listen to their concerns and recommendations related to the proposed State legislation. As a result of this forum, legislative staffers will meet individually with several county welfare directors, as well as staff of the California State Association of Counties (CSAC) to discuss recommended amendments to the proposed legislation. A fifth forum is scheduled for September 1, 1999, and subsequent forums will follow.

The package of proposed legislation that will most likely carry the implementation of the WIA in California includes: Senate Bills (SBs) 43, 480, 1137, and Assembly Bill (AB) 480. Brief summaries of the bills are provided below. The entire text of the bills can be viewed on the Internet site: <http://www.sen.ca.gov/~newsen/legislation/legislation.htm>

SB 43 creates the California Workforce Investment Board (CWIB) and names CDSS as a required member.

SB 146 establishes local workforce investment boards (LWIBs). As drafted, county welfare departments are required members of LWIBs and required one-stop partners. The Youth Council would be created as a subgroup of each LWIB.

AB 480 requires system-wide activities, contained in companion bill SB 43, to be funded through reimbursements from participating programs and agencies in amounts proportional to their role and participation in the workforce development system. It would also require State agencies to add a line item in the State budget identifying resources dedicated to support the one-stop system.

SB 1137 would establish a system of economic and workforce data collection, analysis, and dissemination to be administered by EDD.

In addition to the above-proposed legislation, SBs 88, 150, and 702 also contain WIA provisions. These bills may also be viewed on the internet site given above.

To be approved in this year's Legislative session, all bills must be passed and signed by both houses no later than September 10 and must reach the Governor's desk for signature before October 10. If legislation is not approved this year, the WIA gives the Governor authority to appoint a State board to implement the WIA in California. CDSS and all other affected agencies are moving ahead with implementation plans in order to ensure that the Department of Labor's mandated WIA implementation date of July 1, 2000 is met.

CDSS continues to analyze sections of the federal WIA that could impact the current process of making welfare-to-work activities available to CalWORKs participants. Several areas under analysis are the CalWORKs Welfare-to-Work Plan, the core, intensive, and training services available to individuals under the WIA and their relationship to CalWORKs Welfare-to-Work services, the one-stop center funding process, and the impact of WIA performance measures on the CalWORKs performance requirements.

EDD Activities

EDD established a California Office of Workforce Investment (COWI) to research WIA implementation issues and prepare recommendations for presentation to the CWIB when the CWIB is established. Staff of the COWI attended two of the CWDA WIA forums to provide information on COWI activities. (See Attachments I & II.)

In preparation for meeting the WIA requirement that states establish eligibility criteria for training providers, the EDD formed an Eligible Training Provider Certification Task Force to develop recommendations for the CWIB on criteria policy and procedures for establishing a list of eligible training providers. Task force members include representatives from WIA partner agencies and county welfare departments.

EDD conducted a survey of Service Delivery Areas (SDAs) to inquire if they planned to declare their intent to apply for designation as a local workforce investment area. Thus far, 22 SDAs have responded and EDD has developed local area designation applications that have been distributed to the responders. (See Attachments III & IV.)

Page Three

EDD sent letters to the Speakers of the Senate and Assembly, and to members of the business community requesting that nominations of individuals to serve on the CWIB be submitted to the Governor's Appointments Secretary.

The WIA requires that a MOU be developed between the local board and each of the one-stop partners and that a copy of the MOU be submitted to the Governor along with the local board's five-year plan. To assist the local areas to complete the necessary agreements in a timely manner, EDD developed a sample Memorandum of Understanding (MOU) and instructions, which will be distributed to local WIA partners. It is anticipated that local plans will need to be submitted to the CWIB by December 1999. (See Attachment II.) Information on the MOU is available at the following website:

<http://www.sjtcc.cahwnet.gov/SJTCCWEB/ONE-STOP/mou.html>

Copies of the following documents prepared by EDD are included as attachments to this transmittal:

Attachments I & II	WIA Implementation update and schedule prepared by COWI.
Attachments III & IV	Cover letter to SDAs and Local Area Designation Application.
Attachment V	Comparison of the Job Training Partnership Act and Mock Workforce Investment Act Allocations. The comparison was distributed at the Quarterly Service Delivery Area meeting in April 1999.

Additionally, a copy of a local WIA readiness checklist is included for additional guidance to counties in preparation for WIA implementation.

Attachment VI	WIA Readiness Checklist for Local Areas
---------------	---

CDSS will continue to provide CWDs with updates regarding WIA. In the interim, please direct any questions regarding this letter to Liz Unger, Program Analyst, Employment Bureau, at (916) 653-4747.

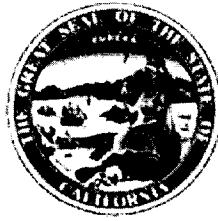
Sincerely,

***Original Document Signed By
CHARR LEE METSKER on 8/30/99***

CHARR LEE METSKER, CHIEF
Employment and Eligibility Branch

Attachments

c: CWDA
CSAC



CALIFORNIA OFFICE OF WORKFORCE INVESTMENT

Workforce Investment Act Implementation Update

The California Office of Workforce Investment (COWI) was established under the direction of Michael S. Bernick, Director of the Employment Development Department (EDD). COWI serves as the focal point for completion of the necessary preparatory work to implement the Workforce Investment Act of 1998 (WIA) in California. This work includes local workforce area designation, development of the State WIA plan and establishing the new State Workforce Investment Board. Bringing together the necessary components and work products, the COWI staff will coordinate with external partners, departments, and other organizations in the implementation of the WIA in California.

COWI staff have:

- Developed an implementation plan and timeline for the Board and identified the partners to be involved in the development of the State Plan.
- Developed a draft process and criteria for Local Board certification.
- Sent letters to business associations and Chief Elected Officials of the existing 52 Service Delivery Areas (SDAs), and labor representatives seeking nominations to the Board.
- Sent letters to the Chief Elected Officials of existing SDAs requesting they submit their intent for area designation.
- Developed a local area designation package, including the criteria for designation and application forms.
- Led two issue paper work groups covering integration of the Act with the PBA System, and whether the EDD should seek designation as the State agency responsible for implementing the State list of eligible training providers.

COWI staff has presented the implementation plan and timeline to:

- The Health and Human Service Agency Directors,
- The California Department of Education,
- The Chancellor's Office of the California Community Colleges,
- The Black Chamber of Commerce,
- The AFL-CIO Conference, and
- The County Welfare Directors Forum.

In order to meet the federal deadline for submission of the State Plan by April 1, 2000 and implementation of the reorganized workforce delivery system by July 1, 2000, the California Office of Workforce Investment staff continue to move forward by addressing the issues which will create unique opportunities for the State and local areas to develop an employment and training system tailored to meet the needs of California's employers and workers in the 21st century.

July 16, 1999

CALIFORNIA WIA IMPLEMENTATION SCHEDULE

Activity Name	Start Date	Finish Date	1999												2000											
			May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	May	Jun	May	Jun	May	Jun	May	Jun	May	Jun
Governor Davis appoints State Workforce Investment Board (State Board)	6/1/99	8/2/99																								
Partner Work/Focus Groups	6/1/99	3/27/00																								
Local Area Designation																										
Development of application process	6/1/99	7/30/99																								
Submission of local application	8/2/99	8/31/99																								
Issue press release announcing Local Workforce Investment Area designations	9/20/99																									
Local Board Certification																										
Development and approval of criteria	6/1/99	9/15/99																								
Development and submission of Local Board Applications	8/16/99	11/15/99																								
Certification of Local Workforce Investment Boards (Local Boards)	10/3/99	12/1/99																								
Eligible Training Provider, Individual Training Account, On-the-Job & Customized Training policies and procedures	7/1/99	10/13/99																								
Develop strategy for youth Programs	8/2/99	9/15/99																								
Develop Local Funding Allocation Formulas	8/2/99	10/13/99																								
Governor appoints Administrative Entity	8/16/99																									
New State Board Member Orientation	8/16/99	9/29/99																								
Local Elected Official Training	9/1/99	10/15/99																								
Local Plans																										
Develop and release local planning instructions	7/1/99	9/16/99																								
Local Plan development and submission	8/16/99	12/15/99																								
Local Plan review and approval	12/1/99	1/12/00																								
Local Core Performance Level negotiations	8/29/99	1/12/00																								
State Board holds first meeting	9/15/99																									
Adopt California WIA Vision & system goals																										
Designate Local Workforce Investment Areas																										
Adopt Board by-laws and discuss committee structure																										

DRAFT 7/29/99

CALIFORNIA WIA IMPLEMENTATION SCHEDULE

Attachment

Activity Name	Start Date	Finish Date	1999												2000					
			May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
Adopt Local WIA Board certification criteria and process																				
Review Local Planning instructions																				
Implementation Technical Assistance	9/20/99	9/30/99																		
Workshops (local)																				
State Board holds second meeting	10/13/99																			
Review training provider and individual training account criteria																				
Review development of State plan (1st draft)																				
Adopt Board committee structure																				
Approve local funding allocation formulas																				
State Board holds third meeting	12/8/99																			
Review of Local Board Certifications																				
DOL issues final WIA regulations	12/31/99																			
State Board holds fourth meeting	1/12/00																			
Review of local plans completed and action taken by the State Board to approve/disapprove																				
State Plan																				
State Plan development...	8/2/99	2/15/00																		
State Plan submission...	2/16/00	3/27/00																		
State Plan approval by Dept. of Labor	4/3/00	6/30/00																		
State Board holds fifth meeting	2/16/00																			
Final draft of State Plan completed and approved by State Board																				
State Board holds sixth meeting	3/15/00																			
State Core Performance Level negotiations	4/3/00	6/30/00																		
			May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				

DRAFT 7/29/99



Employment
Development
Department

State of California



Gray Davis, Governor

Health and Human Services Agency

• August 5, 1999

REFER TO:

- «Title» «FirstName» «LastName», «JobTitle»
«Company»
«Address1»
«Address2»
• «City», «State» «PostalCode»

Dear «Title» «LastName»:

In response to your interest in applying to be designated as a Local Workforce Investment Area, this letter transmits the Workforce Investment Act **Local Area Designation Application**.

As required in the federal Workforce Investment Act (Act), each Governor must designate Local Workforce Investment Areas to carry out education, employment and training activities at the local level. The local area designation is a critical decision in the implementation of a comprehensive education, employment and training system in California.

In considering the requests for local area designation the Act requires that some areas be designated based on population, and it outlines several considerations that must be taken into account for the remaining designations. Beyond that, the State Board has discretion in making recommendations to the Governor regarding local area designations. When making requests for designation, Governor Davis encourages requests that incorporate broad geographic areas, represent significant populations, or clearly demonstrate sound administrative support for local systems.

An electronic mail version of the application is also available by contacting the Office of Workforce Investment at (916) 654-9995. Please complete and **submit the application** to Jose Luis Marquez, Office of Workforce Investment, 722 Capitol Mall, MIC 45, Sacramento, California 95814, by **September 7, 1999**.

Sincerely,

MICHAEL S. BERNICK
Director

Enclosure



**State of California
Workforce Investment Act of 1998
Local Area Designation Application**

Purpose:

To provide chief elected officials with the application and procedures for submission of local area designation requests as required for implementation of the federal Workforce Investment Act (WIA) of 1998.

Reference:

The Workforce Investment Act of 1998, Chapter 2 – Local Provisions, Section 116.
Local Workforce Investment Areas.

Effective Date:

Upon its release, this procedure is in effect for initial local workforce investment area designations.

Background:

The Workforce Investment Act of 1998 requires the Governor to designate local workforce investment areas within the State in consultation with the State Workforce Investment Board, after consultation with the chief elected officials, and after considering comments from the general public. In designating local areas, the Governor shall consider the following factors:

- Geographic areas served by local educational agencies and intermediate educational agencies.
- Geographic areas served by post-secondary educational institutions and area vocational education schools, such as Regional Occupational Centers and Programs.
- The extent to which such local areas are consistent with labor market areas.
- The distance that individuals will need to travel to receive services provided in such local areas.
- The resources of such local areas that are available to effectively administer the activities carried out under Title I of the WIA.

Section 116 of the Act provides for three types of designation: (1) automatic designation, (2) temporary and subsequent designation, and (3) designation on

Recommendation of the State Board. The Governor shall approve requests for automatic and temporary designation submitted by chief elected officials, provided the area under consideration meets the applicable eligibility criteria. Under the third designation, the Governor may choose to approve such requests from chief elected officials on Recommendation of the State Board.

The requirements for each local area designation category are as follows:

1. **Automatic Designation**

The Governor **shall** approve any request for designation as a local area from:

Any unit of general local government, including a combination of such units, with a population of 500,000 or more based on the California State Department of Finance City/County Official Population Estimates for 1999 (see Attachment I for more information).¹

2. **Temporary and Subsequent Designation**

The Governor **shall** approve any request for temporary designation as a local area from any unit of general local government, including a combination of such units, with a population of 200,000 or more (California State Department of Finance City/County Official Population Estimates for 1999)¹ that currently exists as a Service Delivery Area or Areas (SDA[s]) under the Job Training Partnership Act (JTPA) if the Governor determines that the area has:

- A. Performed successfully, in each of the last two years prior to the request for which data are available, JTPA Performance Standard Outcomes for Program Years 1996 (July 1, 1996-June 30, 1997) and 1997 (July 1, 1997-June 30, 1998) in the delivery of services to participants under Part A of Title II and Title III of the JTPA.

Performed successfully means that the prospective area(s) met or exceeded the performance standards for activities administered in the area(s) that are established by the Secretary of the U.S. Department of Labor (DOL) for each year as related to:

- Job retention and earnings, with respect to the welfare and adult population activities carried out under Part A of Title II under the JTPA.

¹ State of California, Department of Finance, *City/County Population Estimates, with Annual Percent Change, January 1, 1998 and 1999, Sacramento, California, May 1999*. The complete report is available on the Internet (www.dof.ca.gov/html/Demograp/e-1text.htm).

- Entry into employment, with respect to activities carried out under Title III of the JTPA.

Note: Applications under this category may be submitted up to the date of submission of the State's initial WIA Plan. Those prospective areas that fulfill the population criterion but fail **more than one** of the applicable performance standards in either Program Year 1996 (July 1, 1996-June 30, 1997) or Program Year 1997 (July 1, 1997-June 30, 1998) would only be eligible to apply for designation under category 3, Recommendation of the State Board and Approval of the Governor. The JTPA Performance Standard Outcomes data that will be used to make this determination is included as Attachment II.

- B. Sustained the fiscal integrity of the funds used by the area to carry out activities under such part and title.

Sustained fiscal integrity, used with respect to the funds used by an SDA or local area, means the Secretary of the U.S. Department of Labor has not made a final determination during any of the last three years for which data are available (Program Years 1995, 1996, and 1997) prior to the date of designation request involved, that either the grant recipient or the administrative entity of the area misexpended the funds due to willful disregard of the requirements of JTPA involved, gross negligence, or failure to observe accepted standards of administration.

Duration and Subsequent Designation

Temporary designation shall be for a period of not more than two years, after which the designation shall be extended, if requested, until the end of the period covered by the State Plan if the Governor determines that, during the temporary designation period, the area substantially met (as defined by the State Board) the local performance measures for the local area and sustained the fiscal integrity of the funds used by the area to carry out activities under title I of the WIA.

3. Designation on Recommendation of State Board and Approval of Governor

Designation under this category is at the Governor's discretion. The Governor **may** approve a request for local area designation if the State Board, taking into account the general considerations previously outlined, recommends to the Governor that such area should be so designated from applications submitted by:

- Any unit of general local government, including a combination of such units, with a population of less than 200,000, **or**

- Any unit of general local government, including a combination of such units, not meeting the “successful performance” or “fiscal integrity” requirements defined above, **regardless of population.**

Information on Applying Under State Board Recommendation and Approval of the Governor

Local Areas requesting designation under this category must at a minimum address the following as related to the proposed area:

- a. Geographic area served by local educational agencies and intermediate educational agencies.
- b. Geographic area served by post-secondary educational institutions and area vocational education schools, such as Regional Occupational Centers and Programs.
- c. The extent to which the proposed area is consistent with local labor market area(s).
- d. The distance individuals will need to travel to receive services provided in proposed local areas.
- e. Identify resources and plans to effectively administer the activities described in Title I, Subtitle B, of the WIA including:
 - 1) Resources available to support WIA Title I, Subtitle B, activities **beyond** the ten (10) percent allowed for administrative expenditures allotted to local areas.
 - 2) The local area plans to adhere to the restriction on the local board not directly providing core, intensive, and training services, or being certified as a One-Stop Operator. If your plans include requesting a waiver or the necessary approvals to perform these functions, you will need to outline the basis for making either request.
- f. Any endorsements or opposing statements to this application from WIA required partners or other interested parties.
- g. Other information the applicant would like the State Board to consider.

Duration

Duration is at the recommendation of the State Board and the discretion of the Governor. Initial designation shall be for a period of not more than two years with conditional subsequent designation as determined by the State Board.

Regional Planning and Cooperation

Once established, the State Board may consider applying additional criteria to this category to include State specific findings related to fiscal integrity and regionalization. The Board may require local boards within a ***designated region*** to participate in a regional planning process that results in regional performance measures for workforce investment activities under WIA Title I. The term *designated region* means a combination of local areas that are partly or completely in a single labor market area, economic development region, or other appropriate contiguous sub-areas of a State that is designated by the State. Regions that meet or exceed the regional performance measures may receive regional incentive grants from the State.

Additionally, the State may require information sharing among local areas to improve their performance in the designated region on local performance measures and to coordinate programs and activities under WIA Title I. The State may also require regional coordination in service delivery.

Appeal Process

As noted earlier, designations under the “Recommendation of the State Board” category are at the discretion of the Governor and, as a result, cannot be appealed. The Workforce Investment Act and its Interim Final Rule require an appeal process to be established in the State Plan only to address requests denied for automatic or temporary designation. The State intends to have a process in place for these types of appeals prior to final designation.

If a decision on the appeal is not rendered in a timely manner or if the appeal to the State Board does not result in designation, the entity may request review by the Secretary of Labor. The Secretary may require that the area be designated as a Workforce Investment Area if the Secretary determines that the entity was not accorded procedural rights under the State appeals process, or the area meets the automatic designation requirements at WIA sec. 116(a)(2) or the temporary and subsequent designation requirements at WIA sec. 116 (a)(3), as appropriate.



**State of California
Workforce Investment Act of 1998
Application for Local Area Designation**

Applicant Information

1. Chief Elected Official

Name:

Title:

Name of Local Governmental Unit:

Address:

Phone Number/FAX Number:

2. Administrative Contact

Name:

Title:

Organization:

Address:

Phone Number/FAX Number:

E-mail Address:

3. Proposed Local Area and Contact Information

- a. Identify the proposed local area
- b. Contact name, title, phone number, fax and e-mail

4. For combination of units, identify your governance structure (e.g. Joint Powers Agreement)

5. Population Total for Proposed Area - from State of California, Department of Finance, *City/County Population Estimates, with Annual Percent Change, January 1, 1998 and 1999, Sacramento, California, May 1999.*

6. Category Under Which Designation is Being Requested:

Please check one of the boxes below:

☐

Automatic (proceed to #9)

Any unit of general local government, including a combination of such units, with a population of 500,000 or more.

☐

Temporary and Subsequent Designation (proceed to #7)

Any unit of general local government, including a combination of such units, based on existing SDA(s) with a population of 200,000 or more, and meeting the performance and fiscal integrity requirements.

☐

State Board Recommendation and Governor Approval (proceed to #8)

7. For Temporary and Subsequent Designation

Local areas requesting designation under this category must satisfy the following requirements:

- Met or exceeded performance standards for Program Years 1996 and 1997 as they relate to the delivery of services to participants under part A of Title II and Title III of the JTPA.
- Sustained financial integrity for the last 3 years for which data are available (Program Years 1995, 1996, and 1997).

NOTE: The signature of the chief elected official on this application certifies that the SDA has met the performance and fiscal integrity requirements for this category. Compliance with these requirements will be independently verified by the State prior to designation under this category.

8. For State Board Recommendation and Governor's Approval Only

Local Areas requesting designation under this category must provide information on the following:

- a. Geographic area served by local educational agencies and intermediate educational agencies.
- b. Geographic area served by post-secondary educational institutions and area vocational education schools, such as Regional Occupational Centers and Programs.
- c. The extent to which the proposed local area is consistent with labor market areas.
- d. The distance individuals will need to travel to receive services provided in the proposed local area.
- e. Identify resources and plans to effectively administer the activities described in Title I, Subtitle B, of the WIA including:
 - 1) Resources available to support WIA Title I, Subtitle B, activities **beyond** the ten (10) percent allowed for administrative expenditures allotted to local areas.
 - 2) The local area plans to adhere to the restriction on the local board not directly providing core, intensive, and training services, or being certified as a One-Stop Operator. If your plans include requesting a waiver or the necessary approvals to perform these functions, you will need to outline the basis for making either request.
- f. Any endorsements or opposing statements to this application from WIA required partners or other interested parties.
- g. Other information the applicant would like the State Board to consider.

9. Signature of Chief Elected Official

Signature

Date

Printed Name and Title

Please submit the completed application by September 7, 1999 to:

Jose Luis Marquez
Office of Workforce Investment
722 Capitol Mall, MIC 45
Sacramento, CA 95814

CITY/COUNTY POPULATION ESTIMATES
With Annual Percent Change
January 1, 1998 and 1999



California State Department of Finance
Demographic Research Unit
915 L Street
Sacramento, CA 95814
(916) 322-4651

OFFICIAL STATE ESTIMATES

State of California

Gray Davis, Governor

Department of Finance
B. Timothy Gage
MAY 1999

- 🕒 [Press Release](#)
 - 🕒 [City/County Population Estimates in HTML format.](#)
 - 🕒 [City/County Population Estimates in Microsoft Excel format.](#)
-

ACKNOWLEDGMENTS

This report was prepared by John Malson and Melanie Martindale under the general direction of Linda Gage, Chief and Mary Heim, Assistant Chief, Demographic Research Unit.

John Malson prepared the city estimates. Melanie Martindale prepared the State and county estimates. Julie Hoang and Dan Sheya provided technical data processing support. Administrative support was provided by Dolores Lykins and Hilda Alvarado.

SUGGESTED CITATION

State of California, Department of Finance, *City/County Population Estimates, with Annual Percent Change, January 1, 1998 and 1999.*
Sacramento, California, May 1999.

**City/County Population Estimates
with Annual Percent Change
January 1, 1998 and 1999**

Contents

This report provides provisional population estimates for the state, counties and cities for January 1, 1999 and revised estimates for January 1, 1998.

Methodology

Introduction. The estimates' benchmark is the April 1, 1990 Census of Population and Housing. City and unincorporated area population estimates are calculated and summed for each county and adjusted to independently estimated county controls. The county estimates are controlled to the independently estimated state population. The controlling process is used because the estimating models that produce more accurate population estimates require data that are only available at the county and State levels.

City and Unincorporated Area Estimates. The Housing Unit (HU) Method estimates total and occupied housing units, household size and population, and group quarters population. HUs are estimated by adding new construction and annexations and subtracting demolitions from the census benchmark. HU changes have been supplied by the Census Bureau and various local jurisdictions. Occupied HUs are estimated by applying a Demographic Research Unit (DRU)-derived civilian vacancy rate based on 1990 census data, to estimated civilian HUs plus the occupied military units. Military surveys are used to track military changes, including base realignments and closures. The household population is derived by multiplying the current persons per household estimate by the occupied HUs. The census group quarters population is updated using the reported population change in group quarters facilities. Household and group quarters populations are summed to produce the total population estimates.

County Estimates. The county population estimates result from applying the average proportionate distribution resulting from three independent methods for estimating county proportions of the independent state estimate.

The Household Method estimates the annual proportionate change in each county's distribution of households compared to the prior year. The estimated change is applied to the prior estimated distribution of the household population. Group quarters estimates are then added.

The Ratio Correlation Method models change in household population as a function of changes in the distributions of driver licenses, enrollments, and labor force. Estimates of county group quarters are added.

The DLAC Method is a version of the Driver License Address Change method modified for counties. Shifts in the county-level allocation of estimated proportions result from relative annual change in county population values as a function of births, deaths, and foreign and domestic migration.

State. The state population is estimated using the Driver License Address Change (DLAC) Method. This composite method takes account of annual births and deaths and features distinctive approaches to groups under age 18, aged 18 thru 64, and 65 and over. Driver license

address changes, tax return data, Medicare enrollment, and immigration data are among the data used in this method, which includes survived cohorts of household population, group-specific migration estimates, and group quarters population.

Data Considerations

Sources. Data used in estimation models come from administrative records of seventeen State and federal departments and agencies, as well as numerous local jurisdictions. Since timeliness and coverage in these series vary, corrections, smoothing and other adjustments may be applied.

Accuracy. Data and models used to produce estimates are subject to measurement and nonmeasurement error, resulting in imperfect correlations between the data used and actual population change. However, these data adjustments and models have been thoroughly tested, and are further refined and modified through comparison with decennial census benchmarks.

Rounding. Individual counts may not sum to totals due to rounding. Populations are rounded according to size: 0-99 to nearest 5; 100-4,999 to nearest 10; 5,000-9,999 to nearest 25; 10,000 up to 49,999 to nearest 50; 50,000 up to 15 million to nearest 100; and 15 million and over to nearest 1,000.

Return to the top of this page

Return to the Demographic Research Unit Home Page

JTPA Performance Standard Outcomes for Program Years 1996-97

SDA	PY	Adult Follow-up Employ Rate	Adult Follow-up Wkly Earn	Welfare Follow-up Emp Rate	Welfare Follow-up Wkly Earn	Entered Employ Rate
ALAMEDA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
ANAHEIM	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
BUTTE	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
CAR/LOM/TORR (Carson/Lomita/Torrance)	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
CONTRA COSTA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
FOOTHILL	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
FRESNO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
GOLDEN SIERRA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
HUMBOLDT	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
IMPERIAL	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
KERN/INYO/MONO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
KINGS	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
LA CITY	96-97	EXCEED	FAIL	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
LA COUNTY	96-97	EXCEED	FAIL	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
LONG BEACH	96-97	FAIL	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
MADERA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
MARIN	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
MENDOCINO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED

JTPA Performance Standard Outcomes for Program Years 1996-97

SDA	PY	Adult Follow-up Employ Rate	Adult Follow-up Wkly Earn	Welfare Follow-up Emp Rate	Welfare Follow-up Wkly Earn	Entered Employ Rate
MERCED	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
MONTEREY	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
MOTHER LODE	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
NAPA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
NORTEC	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
NORTH CENTRAL	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
NOVA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
OAKLAND	96-97	EXCEED	EXCEED	FAIL	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
ORANGE	96-97	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
RICHMOND	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	FAIL	EXCEED	EXCEED	EXCEED	EXCEED
RIVERSIDE	96-97	EXCEED	FAIL	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SACRAMENTO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN BENITO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN BERN CITY	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
SAN BERN CO.	96-97	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN DIEGO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN FRANCISCO	96-97	FAIL	FAIL	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED

JTPA Performance Standard Outcomes for Program Years 1996-97

SDA	PY	Adult Follow-up Employ Rate	Adult Follow-up Wkly Earn	Welfare Follow-up Emp Rate	Welfare Follow-up Wkly Earn	Entered Employ Rate
SAN JOAQUIN	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN LUIS OBISPO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SAN MATEO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SANTA ANA	96-97	EXCEED	EXCEED	FAIL	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SANTA BARBARA	96-97	FAIL	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	FAIL	EXCEED	EXCEED	EXCEED	EXCEED
SANTA CLARA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SANTA CRUZ	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SELACO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	FAIL	EXCEED	EXCEED	EXCEED
SHASTA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SOLANO	96-97	FAIL	EXCEED	FAIL	EXCEED	FAIL
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SONOMA	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
SOUTHBAY	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
STANISLAUS	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
TULARE	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
VENTURA	96-97	EXCEED	FAIL	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
VERDUGO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
YOLO	96-97	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED
	97-98	EXCEED	EXCEED	EXCEED	EXCEED	EXCEED

FOR DISCUSSION ONLY

**COMPARISON OF THE JOB TRAINING
PARTNERSHIP ACT (JTPA)
AND MOCK WORKFORCE INVESTMENT ACT (WIA) ALLOCATIONS**

Under the JTPA Title II each service delivery area's (SDA) allocation is "held" to 90 percent of the SDA's average allocation for the prior two years. This is referred to as the "hold harmless" provision. Under WIA no such provision exists for the first two years of the program. Attached is a comparison between the JTPA Title II allocations and one scenario for the WIA allocations. Although no decisions are yet made with respect to WIAs, the following scenario uses the existing configuration of SDAs. This comparison is done solely to evaluate the potential effect that omitting the "hold harmless" provision may have on local area funding. The JTPA and the WIA allocations are based on California's program year (PY) 1999/2000 JTPA allocations. Title III is not included in this presentation because there already is no hold harmless clause under JTPA Title III.

Below is a summary of the assumptions used to develop the WIA allocations displayed. **Please note that one or all of these assumptions may change** resulting in significant changes to the local area allocations.

- The PY 2000/2001 California allocations under WIA are the same as the JTPA PY 1999/2000 allocations.
- There is no significant change in the unemployment distribution in California.
- The Governor does not exercise his authority to allocate 30 percent of the local formula funds under an alternate funding formula. This analysis assumes that 100 percent of the local level funds are allocated based on the standard formula, consequently:
 - Eighty-five percent of the Adult Program funds are allocated to the local level based on the standard formula (that is virtually identical to the JTPA formula). This is compared to 77 percent under the JTPA.
 - Eighty-five percent of the Youth Program funds are allocated to the local level based on the standard formula (that is virtually identical to the JTPA formula). This is compared to 82 percent of the Year-around Youth Program funds and 100 percent of the Summer Program funds under the JTPA.

The mock WIA allocations are attached.

JTPA vs. MOCK WIA ALLOCATIONS - ADULT PROGRAM

SDA NAME	JTPA	MOCK WIA	CHANGE IN Dollars	CHANGE IN Percent
	TITLE II-A ADULT (77 PERCENT) ALLOCATION	TITLE I ADULT (85 PERCENT) ALLOCATION		
ALAMEDA	1,331,518	1,195,937	(135,581)	-10.2%
ANAHEIM	638,263	348,037	(290,226)	-45.5%
BUTTE	919,019	1,077,321	158,302	17.2%
CARSON/LOMITA/TORRANCE	489,086	546,031	56,945	11.6%
CONTRA COSTA	1,285,345	1,214,296	(71,049)	-5.5%
FOOTHILL	798,294	909,285	110,991	13.9%
FRESNO	6,828,197	8,289,119	1,460,922	21.4%
GOLDEN SIERRA	1,008,005	1,095,335	87,330	8.7%
HUMBOLDT	551,909	645,338	93,429	16.9%
IMPERIAL	2,149,886	2,541,769	391,883	18.2%
KERN/INYO/MONO	4,672,628	5,544,877	872,249	18.7%
KINGS	880,445	1,051,474	171,029	19.4%
LONG BEACH	1,729,005	1,975,714	246,709	14.3%
LOS ANGELES CITY	18,886,670	21,662,344	2,775,674	14.7%
LOS ANGELES COUNTY	13,064,627	14,920,903	1,856,276	14.2%
MADERA	902,876	1,070,790	167,914	18.6%
MARIN	336,767	291,209	(45,558)	-13.5%
MENDOCINO	410,764	479,321	68,557	16.7%
MERCED	1,781,944	2,126,998	345,054	19.4%
MONTEREY	2,460,737	2,936,267	475,530	19.3%
MOTHER LODE	593,967	681,334	87,367	14.7%
NAPA	266,080	235,221	(30,859)	-11.6%
NORTEC	1,249,217	1,456,442	207,225	16.6%
NORTH CENTRAL COUNTIES	1,883,011	2,236,015	353,004	18.7%
NOVA	424,765	247,622	(177,143)	-41.7%
OAKLAND	1,590,695	1,821,724	231,029	14.5%
ORANGE	2,815,766	1,898,336	(917,430)	-32.6%
RICHMOND	377,767	421,323	43,556	11.5%
RIVERSIDE	5,283,059	6,037,534	754,475	14.3%
SACRAMENTO	3,219,642	3,670,501	450,859	14.0%
SAN BENITO	326,441	385,898	59,457	18.2%
SAN BERNARDINO CITY	882,942	1,004,512	121,570	13.8%
SAN BERNARDINO COUNTY	4,112,760	4,665,850	553,090	13.4%
SAN DIEGO	6,048,385	5,412,944	(635,441)	-10.5%
SAN FRANCISCO	1,947,479	1,989,828	42,349	2.2%
SAN JOAQUIN	3,405,041	4,032,792	627,751	18.4%
SAN LUIS OBISPO	554,263	560,658	6,395	1.2%
SAN MATEO	859,176	649,027	(210,149)	-24.5%
SANTA ANA	885,110	834,429	(50,681)	-5.7%
SANTA BARBARA	1,000,561	1,112,661	112,100	11.2%
SANTA CLARA	2,359,419	1,856,532	(502,887)	-21.3%
SANTA CRUZ	1,145,500	1,324,857	179,357	15.7%
SELACO	1,209,224	1,359,346	150,122	12.4%
SHASTA	844,356	982,167	137,811	16.3%
SOLANO	1,160,014	1,300,610	140,596	12.1%

FOR DISCUSSION ONLY

JTPA vs. MOCK WIA ALLOCATIONS - ADULT PROGRAM

SONOMA	755,591	555,430	(200,161)	-26.5%
SOUTH BAY	1,373,379	1,583,161	209,782	15.3%
STANISLAUS	3,270,681	3,842,908	572,227	17.5%
TULARE	3,484,751	4,174,119	689,368	19.8%
VENTURA	2,255,866	2,570,617	314,751	14.0%
VERDUGO	738,459	802,374	63,915	8.7%
YOLO	516,913	593,364	76,451	14.8%
TOTALS	117,966,265	130,222,501	12,256,236	10.4%

WIA READINESS CHECKLIST FOR LOCAL AREAS

I. Designated Workforce Investment Areas:

Under Realignment of Workforce Investment Areas (WIA) determined by State.

1. Development of process for merging existing Service Delivery Areas.
 - a) Develop Local Elected Official (LEO) agreement.
 - b) Apply for WIA designation by LEOs (if applicable).
 - c) Structure of new Local Workforce Investment Board (LWIB) and transition process from Private Investment Council Board.
 - d) Identify administration system and personnel.
 - e) Identify One-Stop Service Delivery System and personnel.

II. Establish the Local Workforce Investment Board:

1. Appoint LWIB members that are appropriately representing the compositional requirements and job responsibilities from State and federal perspectives. (One-Stop partners, private sector and public sector with "optimum policy-making authority.")
2. Develop a LEO/LWIB agreement.
3. Identify administrative staff to carry out the work of the LWIB.
4. Develop policy and procedures for certification/chartering of One-Stop systems.
5. Develop procedures for decertification of One-Stop centers and/or service providers.
6. Establish a local youth council.

III. Develop Plan and Budget for Local Required Activities:

1. Develop a plan for Local Workforce Investment Area activities that is responsive and in compliance to State Plan and federal regulations.
 - a) Obtain input from local providers and One-Stop partners.
 - b) Obtain technical assistance from State and/or feds.
2. Develop a budget strategy
 - a) Administrative budget acknowledging the 10 percent WIA administration limit.
 - b) Program budget and plan for utilization of this budget (Request For Proposal, Memorandum of Understanding, other).
 - c) One-Stop system integration.Create opportunities to streamline funding to support Workforce Investment outcomes.
3. Develop monitoring and evaluation tools for accessing effectiveness of services to the customer.

IV. Establish and/or Certify the One-Stop Delivery System:

1. Establish One-Stop standards and outcomes.
2. Designate One-Stops.
3. Designate and certify One-Stop operator(s).
4. Determine proportionate contribution of adult and dislocated worker funds to support the One-Stop delivery system.
5. Work with partners to determine appropriate, effective, and efficient use of funding available to One-Stop partners for service delivery in the One-Stop system. (Note: This is broader than WIA funding.)
6. Determine if the LWIB should provide core or intensive services based on community need and/or State criteria.
7. Determine if it is appropriate for LWIB to provide training if State policy provides for waiver.

V. Address Local Rapid Response Procedures and Services:

1. Determine mechanism for delivery of local rapid response system.
2. Evaluate and/or revise local rapid response procedures as needed.
3. Reestablish local rapid response team as needed.
4. Establish policy for evaluating performance.
5. Develop a procedure to respond to disasters.

VI. Development of Local Plan.

1. Develop local plan utilizing format, content requirements, and forms in compliance with State requirements.
2. Operationally define programs and activities for the Workforce Investment Area.
3. Develop local chart of accounts per cost classification requirements and cost limitations.
4. Determine need for 20 percent fund transfer across adult programs and implement procedure outlined by State.
5. Utilize labor market information to support local planning.
6. Specify specifics of expenditures for out-of-school youth program based on State's minimum expenditure requirements.
7. Integrate Governor's priorities for use of limited adult training funds.
8. Provide opportunity for public comment on local plans.
9. Negotiate with Governor on local outcome oriented performance measures.
10. Negotiate with Governor on local performance measures of coordination and nonduplication.
11. Request technical assistance from State as needed.

VII. Develop Procedures to Designate Eligible Service Providers:

1. Work with State in identifying eligible service providers based on past performance.
2. Provide input to the State procedure development for provider designation.
3. Utilize State policy and procedures in determining local adult and dislocated worker training providers "initially eligible" as WIA service providers.
4. Develop local provider performance criteria that can be acceptable by the State for adjustment to State policy based on local economic, geographic, demographic factors, as well as characteristics of the population served.
5. Work with State to develop and implement procedures to remove providers from the list for submittal of inaccurate information or violations of the WIA or WIA Interim Final Rule.
6. Address local provision of On-the-Job Training (OJT) and customized training providers as it relates to the State criteria.
7. Collect adult and dislocated worker training provider information for dissemination to State and local partners.
8. Establish a list of eligible providers of youth activities, per requirements of WIA section 123.
9. Establish a strategy for collection and dissemination of lists of eligible providers and providers of nontraditional training services.
10. Establish a local appeals procedure for providers in conjunction with the State appeals procedure for providers denied approval by the LWIB.
11. Establish a competitive procurement process of local service providers with minimum criteria additional to the State criteria.

VIII. Promulgate Local Participant Eligibility Policy:

1. Operationally define "core services" to be delivered through One-Stop centers.
2. Operationally define "intensive services" available to those who cannot obtain employment through core services.
3. Determine eligibility of adult training services based on funding available.
4. Operationally define local definition eligibility concepts limiting access to training service, including: inability to obtain employment through core services; criteria to be determined "in need of training;" criteria to demonstrate local occupational demand related to training; and, documentation of efforts to obtain other financial assistance.
5. Be responsive to State policy and procedures.
6. Request technical assistance when needed.

IX. Establish a Local Performance Accountability System:

1. Operationally define and set standards for core performance measures for adults and youth ages 19-21 including: entry into unsubsidized employment; employment retention for six months; earnings six months post termination; and attainment of recognized credentials. This is responsive to federal and State standards.
2. Operationally define and set standards for core performance measures for youth ages 14 to 18 including attainment of basic skills, attainment of High School diploma or GED, and placement and retention in post-secondary education or advanced training.
3. Establish local measures for coordination and nonduplication.
4. Develop indicators and set standards for measures of customer satisfaction for workers.
5. Develop indicators and set standards for measures of customer satisfaction for employers.
6. Develop other measures as appropriate.
7. Develop appropriate policy for degree of One-Stop operators and providers failure and the provision of technical assistance and imposition of sanctions.
8. Develop an effective local incentive award strategy to improve local coordination and achievement of local performance standards.
9. Negotiate with the State regarding the acceptable level of performance measures for the defined Workforce Investment Area.
10. Establish dialogue with State on performance measure issues that are impacted geographically as it relates to the Workforce Investment Area. Establish procedures to monitor progress of service providers against statewide performance goals.
11. Set local performance goals for each measure and a mechanism to communicate with the State to adjust local performance expectations based on local economic conditions, service mix and characteristics of the population served.

X. Establish reporting and Monitoring Capabilities:

1. Establish plan for oversight of One-Stops and service providers.
2. Develop reporting requirements or strategies to meet State requirements regarding the activities carried out by One-Stops and service providers.
3. Implement programmatic monitoring instruments and procedures.
4. Implement fiscal monitoring instruments and procedures.
5. Develop monitoring schedule.
6. Promulgate State and local programmatic rules.
7. Promulgate State and local fiscal rules.
8. Develop a plan to conduct program evaluation activities.
9. Develop process for annual report to the Governor.

XI. Develop and/or Update Local Automated Systems to Support One-Stops and Service Providers:

1. Utilize available State systems for management information.
2. Create opportunities to utilize new technology for data collection in the One-Stop centers in relationship to core services and products utilized.
3. Evaluate funding available for Information Technology system in One-Stops.

XII. Develop and Implement a TAT Plan to Support WIA implementation at the Local Level:

1. Develop briefing materials for LWIB and local providers in One-Stops regarding WIA responsibilities.
2. Request State technical assistance.
3. Develop briefing materials and a training plan for LWIB and One-Stop operators regarding local One-Stop MOUs.
4. Implement State opportunities to train LWIB regarding role in the development and maintenance of the list of eligible service providers.
5. Develop briefing materials and train local WIA intake workers on eligibility policy.
6. Request State training and technical assistance regarding State and federal performance management policy.
7. Develop briefing materials and train local staff regarding rapid response procedures.
8. Develop briefing materials and train program managers.
9. Develop briefing materials and train local fiscal monitoring staff.
Request State assistance.

XIII. Author the Local 5-Year Plan that Responds to the State 5-Year Plan:

1. Dialogue and negotiate with the State in their planning as it relates to local decision-making responsibilities.
2. Request technical assistance when needed.
3. Address One-Stop chartering/certification of operator.
4. Address meeting performance standards.
5. Address MOU system for One-Stop service providers.
6. Address economic development needs of the Workforce Investment Area.
7. Address labor market information for area.
8. Type and availability of Workforce Investment activities at the local level.
9. Appointment of LWIB members.
10. LEO Consortium Agreement (if applicable)
11. LEO/LWIB Agreement.
12. Local WIA plan in conjunction with Wagner-Peyser activities.
13. Procedures to ensure coordination and nonduplication.
14. Public comment process on local plan.
15. Data collection process and reporting processes for programs and One-Stop activities.

16. Leverage of other funds.
17. Assurance of fiscal and fund accounting controls.
18. Local fund utilization for dislocated workers, adult, and youth services.
19. Description of appeal process for One-Stops and program service providers.
20. Adult and dislocated worker employment and training activities to be undertaken.
21. Local rapid response providers and local activities.
22. Conflict of interest resolution for LWIB members.
23. Procedure to identify local eligible providers.
24. How the LWIB will meet employment and training needs of the dislocated workers.
25. How the LWIB will meet the employment and training needs of the displaced homemakers.
26. How the LWIB will meet the employment and training needs of the low-income individual.
27. How the LWIB will meet the employment and training needs of public aid recipients.
28. How the LWIB will meet the employment and training needs of those with multiple barriers.
29. Training opportunities for the nontraditional occupations.
30. Assurance that veterans will be served by One-Stop partners.
31. Description of youth activities to be undertaken.
32. The role of the youth council.
33. Criteria for competitive procurement for youth services.
34. Criteria to identify effective youth services.

XIV. Undertake Miscellaneous Transition Activities:

1. Develop a plan to ensure an orderly closeout of the Job Training Partnership Act (JTPA).
2. Develop a system to ensure meeting that JTPA performance standards will be met during the transition activities.
3. Convert JTPA participant records for "on board" participants at the start of WIA.
4. Develop plan for funding the transition prior to full implementation of WIA by the State.
5. Develop grievance, appeals, and hearing procedures.
6. Develop Request for Proposals and contracts.