

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



September 4, 2001  
ALL COUNTY LETTER NO. 01-62

**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by  
One or More Counties
- Initiated by CDSS

TO: COUNTY WELFARE DIRECTORS

SUBJECT: INFORMATION USED TO ALLOCATE FUNDS TO MEET THE  
EDUCATION NEEDS OF EDUCATIONALLY DISADVANTAGED  
CHILDREN

This letter is to inform counties about the 2001 process for the collection and reporting of point in time data required by the Education Consolidation and Improvement Act (ECIA) of 1981, as amended, and the continuing need for related information called for by Title I of the Elementary and Secondary Education Act (ESEA) of 1965, as amended, and the California Education Code. In brief, the ECIA requires an annual report to the Administration for Children and Families (ACF) detailing the number of children in families receiving Temporary Assistance for Needy Families (which is CalWORKs in California) cash assistance exceeding the poverty income level and the number of children in foster care, during the month of October each year. The ESEA requires a complete list of children in families receiving CalWORKs. The information is used by the ACF and the California Department of Education (CDE) to allocate federal funds to meet the education needs of educationally disadvantaged children.

In an effort to simplify the exchange of data and to reduce the workload for the County Welfare Departments (CWDs), the California Department of Social Services (CDSS) in conjunction with CDE is modifying the reporting process for the Statistical Report on the Number of Children Ages 5-17 in Foster Homes and in Families Receiving CalWORKs Cash Assistance Above the Poverty Level (CA 804). The CWD will now create only the list of children in CalWORKs families. The CWD will no longer be required to complete and submit the CA 804 to CDSS nor will the CWD be required to provide a list of children in foster homes to local County Office of Education (COE). CDSS will provide the foster care information to CDE from the Child Welfare Services, Case Management System (CWS/CMS) database.

Compared to last year's reporting requirements, there is no change in the categories of children about whom the data are collected. The CWD will be responsible for providing two separate lists of children in CalWORKs families to their local COE. These are: (1) Children in CalWORKs families receiving payments above the poverty income level, and (2) children in CalWORKs families receiving payments equal to or below the poverty income level. Child is defined as a person aged 5-17 inclusive (i.e., a child who reaches age 5 in the month of October is included, one who reaches age 18 is not). For purposes of these lists, ACF has defined the poverty income level be the amount for a family of four, regardless of family size. The level for the October 2001 report is \$1,470.83 per month.

As soon as possible after October 2001, the CWD must provide the following lists to the COE:

- 1) Children in CalWORKs families in California receiving payments above the poverty level (\$1,470.83 per month) during October 2001.
- 2) Children in CalWORKs families in California receiving payments equal to or below the poverty income level (\$1,470.83 per month) during October 2001.

Each list must contain the child's:

- Name (Last, First and Middle Initial)
- Street Address
- City
- Zip Code
- County of Residence
- Date of Birth (needed by some school districts which do not contain schools above the elementary level and which are served by more than one high school district)

The CWD should call and discuss the list submission parameters with their COE contact. A list of COE contacts is enclosed. All COEs should be aware of their role in this process. If they are not, you may refer them to Ms. Judith Bell, CDE, at [jubell@cde.ca.gov](mailto:jubell@cde.ca.gov) or (916) 323-5833.

Beyond the preparation and provision of these two lists, the CWD will have no further responsibility for satisfying the CA 804 reporting obligation. Counties may, however, be contacted to clarify list contents.

California Welfare Directors  
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For reconciliation purposes, please provide a copy of the two separate lists to the CDSS at:

California Department of Social Services  
Date Systems and Survey Design Bureau, MS 9-081  
Attn: Jeanette Sproul  
P.O. Box 944243  
Sacramento, CA 94244-2430

If you have questions, please contact Ms. Jeanette Sproul at (916) 653-7721.

Sincerely,

***Original Document Signed By  
Lois VanBeers on 9/4/01***

LOIS VAN BEERS  
Deputy Director  
Research and Development Division

Attachment

County Office of Education CalWORKs Coordinator Contacts  
October 2001

COUNTY	CONTACT	TELEPHONE	Ext.	FAX	E-MAIL
Alameda	Heather Oakman	(510) 670-7712		(510) 670-7762	heather_oakman@acoe.k12.ca.us
Alpine	Floyd R. Hampton	(530) 694-2495	225	(530) 694-2379	fhampton@alpinecoe.k12.ca.us
Amador	Emi Johnson	(209) 257-5353		(209) 257-5385	ejohnson@amadorcoe.k12.ca.us
Butte	Susan Stutznegger	(530) 532-5617		(530) 532-5759	sstutzne@bcoe.butte.k12.ca.us
Calaveras	John Brophy	(209) 736-6007		(209) 736-2138	jbrophy@ccoe.k12.ca.us
Colusa	Kay Spurgeon	(530) 458-0350		(530) 458-8054	kspurgeon@colusa-coe.k12.ca.us
Contra Costa	Judy Parris	(925) 942-3403		(925) 944-1698	jparris@cccoe.k12.ca.us
Del Norte	Douglas Stark	(707) 464-0203		(707) 464-0228	dstark@delnorte.k12.ca.us
El Dorado	Jeanne Guidici	(530) 295-2297		(530) 295-1273	jguidici@edcoe.k12.ca.us
Fresno	Dr. Art Serabian	(559) 265-3017		(559) 497-3707	aserabian@fcoe.k12.ca.us
Glenn	Merrilee Johnson	(530) 934-6575	18	(530) 934-6576	mjohnson@glenn-co.k12.ca.us
Humboldt	Cheryl Ingham	(707) 445-7078		(707) 445-7149	cingham@humboldt.k12.ca.us
Imperial	Linda Menvielle	(760) 312-6482		(760) 312-6565	lmenvielle@icoe.k12.ca.us
Inyo	Bobbie Lovig	(760) 938-2936		(760) 938-3127	bobbie_lovig@inyo.k12.ca.us
Kern	Jesus Garcia	(661) 636-4648		(661) 636-4127	jegarcia@kern.org
Kings	Jim Shaver	(559) 584-1441	2934	(559) 589-7006	jshaver@kings.k12.ca.us
Lake	Janice C. Bailey	(707) 262-4102		(707) 263-0197	janb@lake-coe.k12.ca.us
Lassen	Robert L. Owens	(530) 257-2197		(530) 257-2518	
Los Angeles	Lee Karol	(562) 922-6368		(562) 401-5728	Karol_Lee@lacoedu
Madera	Tracey Mccully	(559) 673-6051	277	(559) 673-5569	tmccully@maderacoe.k12.ca.us
Marin	Robert Barnecut	(415) 499-5839		(415) 491-6619	barnecut@marin.k12.ca.us
Mariposa	Ann Moore	(209) 742-0221		(209) 742-0369	amoore@mariposa.k12.ca.us
Mendocino	Donna Menne	(707) 467-5030		(707) 462-0379	donna_menne@mcoe.k12.ca.us
Merced	Eldon L. Henderson	(209) 381-6642		(209) 381-6774	ehenders@mcoe.merced.k12.ca.us
Modoc	Gail Eppler	(530) 233-7101		(530) 233-5531	gail@hdo.net
Mono	Eunice Langreder	(760) 932-7311		(760) 932-7278	elangreder@monocoe.k12.ca.us
Monterey	Mely Lat	(831) 755-0304		(831) 753-0454	mlat@monterey.k12.ca.us
Napa	Nancy Wolfe	(707) 253-6810		(707) 253-2156	nwolfe@ncoe.k12.ca.us
Nevada	Judith Nielsen	(530) 478-6400	207	(530) 478-6410	judy@nevco.k12.ca.us
Orange	Audrey Oldmen	(714) 966-4231		(714) 662-3570	audrey_oldmen@ocde.k12.ca.us
Placer	Anastacia Gonzales	(916) 784-6431		(916) 784-6430	agonzalez@placercoe.k12.ca.us
Plumas	Kathy Davis	(530) 283-6500	337	(530) 283-6509	kdavis@pcoe.k12.ca.us
Riverside	Tony Johnson	(909) 826-6570		(909) 369-6363	tjohnson@rcoe.k12.ca.us
Sacramento	Sherry Arnold	(916) 228-2660		(916) 228-2665	sarnold@scoe.net
San Benito	Lawrence J. Elrod	(831) 637-5393	128	(831) 637-0140	lelrod@sbcoe.k12.ca.us
San Bernardino	Lori Isom	(909) 433-4668		(909) 433-4616	lori_isom@sbcoss.k12.ca.us
San Diego	Sonya Provaznik	(858) 292-3519		(858) 541-0697	sprovaz@sdcoe.k12.ca.us
San Francisco	Gregg Bender	(415) 750-8614		(415) 750-8553	gbender@sfusd.k12.ca.us
San Joaquin	Kathryn Scholl	(209) 468-9177		(209) 468-9232	kscholl@sjcoe.net
San Luis Obispo	Betty Ellison	(805) 782-7261		(805) 594-0739	bellison@mail.slocos.k12.ca.us
San Mateo	Jeannie Goodwine	(650) 802-5317		(650) 802-5322	jgoodwine@smcoe.k12.ca.us
Santa Barbara	Carol Johansen	(805) 964-4711	5219	(805) 964-2641	johansen@sbceo.org
Santa Clara	Cheryl Itatani	(408) 453-6714		(408) 453-6730	cheryl_itatani@sccoe.org
Santa Cruz	Cheryl Morris Brothers	(831) 722-5211		(831) 728-3000	cmorris@santacruz.k12.ca.us
Shasta	Judith B. Welcome	(530) 225-0242		(530) 225-0216	jwelcome@coe.shastalink.k12.ca.us

County Office of Education CalWORKs Coordinator Contacts  
October 2001

Sierra	Karen C. Rickman	(530) 993-4991		(530) 993-4619	<a href="mailto:kcrickman@sierra-coe.k12.ca.us">kcrickman@sierra-coe.k12.ca.us</a>
Siskiyou	Tom Lindley	(530) 842-8426		(530) 842-8436	<a href="mailto:tlindley@sisnet.ssku.k12.ca.us">tlindley@sisnet.ssku.k12.ca.us</a>
Solano	Cheryl Lynn De Werff	(707) 438-3674		(707) 863-4172	<a href="mailto:cherylynn@solanocoe.k12.ca.us">cherylynn@solanocoe.k12.ca.us</a>
Sonoma	Louise D. Holmes	(707) 524-2813		(707) 578-0220	<a href="mailto:lhomes@scoe.org">lhomes@scoe.org</a>
Stanislaus	Martin G. Petersen	(209) 525-4900		(209) 525-5147	<a href="mailto:mpetersen@stan-co.k12.ca.us">mpetersen@stan-co.k12.ca.us</a>
Sutter	James M. Ulrey	(530) 822-4916	108	(530) 822-5165	<a href="mailto:julrey@ycusd.k12.ca.us">julrey@ycusd.k12.ca.us</a>
Tehama	Elaine Skeete	(530) 527-5811	383	(530) 529-4120	<a href="mailto:eskeete@tcde.tehama.k12.ca.us">eskeete@tcde.tehama.k12.ca.us</a>
Trinity	Vicki Estrada	(530) 623-2861	220	(530) 623-4489	<a href="mailto:vickie@tcoe.trinity.k12.ca.us">vickie@tcoe.trinity.k12.ca.us</a>
Tulare	Priscilla Gomez	(559) 733-6326		(559) 737-4378	<a href="mailto:pgomez@tcoe.org">pgomez@tcoe.org</a>
Tuolumne	Christine Lancaster	(209) 536-2005		(209) 536-2003	<a href="mailto:clancaster@tuolcoe.k12.ca.us">clancaster@tuolcoe.k12.ca.us</a>
Ventura	Tim Weir	(805) 388-4409		(805) 388-4427	<a href="mailto:tweir@vcss.k12.ca.us">tweir@vcss.k12.ca.us</a>
Yolo	Monica Pascoe	(530) 668-3718		(530) 668-3848	<a href="mailto:pascoe@ycoe.org">pascoe@ycoe.org</a>
Yuba	Karen A. Mcconnell	(530) 741-6231	115	(530) 741-6500	<a href="mailto:kmconn@yuba.net">kmconn@yuba.net</a>
Calif. Dept. of Education	Judith Bell	(916) 323-5833		(916) 322-5102	<a href="mailto:jubell@cde.ca.gov">jubell@cde.ca.gov</a>