STATE OF CALIFORNIA - HEALTH AND WELFARE AGENCY

EDMUND G. BROWN JR., GOVERNOR

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814

January 8, 1976

ALL-COUNTY LETTER NO. 76-6

TO: COUNTY WELFARE DIRECTORS
COUNTY ADMINISTRATIVE OFFICERS
(or CHAIRMAN, COUNTY BOARD OF SUPERVISORS)

SUBJECT: DFA 327.7A - AFDC/NAFS EW AND COST DISTRIBUTION REPORT (OPTIONAL)

REFERENCE:

As a result of cost control efforts initiated by the Department of Benefit Payments and recent county requests, the DFA 327.7A has been devised as a vehicle to monitor the allocation status of the AFDC and Nonassistance Food Stamp programs. The form, if utilized, should be completed in conjunction with the Administrative Expense Claim and submitted with the claim on a quarterly basis..

The Cost Containment Plan, as established, consists of several allocations within which each county should attempt to operate. The DFA 327.7A will merely provide the county with data in a format consistent with these allocations and the Quarterly Workload and Cost Comparison Reports. The form will give the county an accurate breakout of eligibility workers by program and classification as well as a distribution of costs by category. As such, the data provided by the form will be an invaluable managerial tool. Attached is a reduced copy of the actual form for your review. The initial supply of these forms will be sent out separately.

If you have any questions, please contact Pat Fitzgerald or Kathy Farmer at 916/322-5802.

Sincerely,

GARY G. ADAMS
Deputy Director

Attachment

cc: CWDA

GEN 654 (2/75)

STATE OF CALIFORNIA - HEALTH AND WELFARE AGENCY

DEPARTMENT OF BENEFIT PAYMENTS

COUNTY	QUARTER ENDING	PAGE 7A

AFDC/NAFS EW AND COST DISTRIBUTION REPORT (Optional)

Effective October 1975

PART 1. AFDC STATE SHARE DISTRIBUTION

LINE	Cost Category	Eligibility Costs DFA 327.2 1/	Distribution of Non-Federal Share 2/ Ratio:_____	Column 2 Less Column 3	State Share .25 x Column 4	Non-Federal Portion State Share .50 x Column 3	Total State Share Col. 5 + Col. 6 3/
	1	2	3	4	5	6	7
A	Staff Costs						
B	Support Costs						
C	EDP Costs						
D	Direct Costs						
E	TOTAL						3/

1/ For Lines A–E transfer from DFA 327.2, Line A, Columns 3–7 respectively. Do not include staff development costs.
2/ (a) Divide DFA 327.4, Modification B, Part B, Line B, Column 1, by the sum of Column 2, Lines B + C.
(b) Multiply the ratio obtained in (a) times Column 2, Lines B + C. Total should equal non-federal portion.
3/ Checkpoint. This line should equal DFA 327.7, Column 6, Line A.

PART. 2 AFDC EW AND STAFF COST DISTRIBUTION

LINE	Program/ Classification		Hours 1/	Classification Ratios 2/	Function Ratios	EW Distribution	Staff Cost 5/ Distribution
	1		2	3	4	5	6
A	AFDC		TOTAL	1.0000	1.0000	TOTAL 4/	TOTAL
A1	INTAKE	EW					
		Sup					
		TOTAL			3/		
A2	CONT	EW					
		Sup					
		TOTAL			3/		
A3	Q/C	EW					
		Sup					
		TOTAL			3/		

1/ For Lines A1–A3 bring hours forward from the appropriate line on DFA 323 and accumulate on the Total lines provided. Column 2, Line A should reflect only program totals.
2/ Determine ratios by dividing hours for each classification by AFDC Total (Line A).
3/ Enter total of classification ratios.
4/ (a) Determine the total number of quarterly AFDC EW's by multiplying DFA 403, Line B,2,A, times AFDC Allocation Ratio (DFA 323) times 3.
(b) Enter total obtained in (a) above and multiply times Column 3 Ratios.
5/ DFA 327.7A, Part 1, Line A, Column 7, times Column 4 Ratios.

DFA 327.7A (10/75)

PART 3. NAFS COST DISTRIBUTION

LINE	Cost Category	Eligibility Costs 1/
	1	2
A	Staff Costs	
B	Support Costs	
C	EDP Costs	
D	Direct Costs	
E	TOTAL	2/

1/ For Lines A–E transfer from DFA 327.2, Lines G plus H, Columns 3–7 respectively.
2/ Line E should equal DFA 327.7, Column 3, Lines G + H.

PART 4. NAFS EW AND STAFF COST DISTRIBUTION

LINE	Program/ Classification		Hours 2/	Classification Ratios 3/	Function Ratios	EW Distribution	Staff Cost 6/ Distribution
	1		2	3	4	5	6
G	NAFS 1/		TOTAL	1.0000	1.0000	TOTAL 5/	TOTAL
G1	INTAKE	EW					
		Sup					
		TOTAL			4/		
G2	CONT	EW					
		Sup					
		TOTAL			4/		
H	Q/C	EW					
		Sup					
		TOTAL			4/		

1/ Include QC NAFS hours in Total
2/ For Lines G1, G2 and H bring hours forward from the appropriate line on DFA 323 and accumulate on the Total lines provided. Column 2, Line A should reflect only program totals.
3/ Determine ratios by dividing hours for each classification by the NAFS Total (Line G).
4/ Enter total of classification ratios.
5/ (a) Determine the total number of quarterly NAFS and Q/C EW's by multiplying DFA 403, Line B,2,A, times the combined NAFS and Q/C Ratios (DFA323) times 3.
(b) Enter total obtained in (a) above and multiply by Column 3 Ratios.
6/ DFA 327.7A, Part 3, Line A, Column 2 times Column 4 Ratios.