

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



December 2, 1988

ALL COUNTY LETTER NO. 88- 151

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: APPLICATION FOR PUBLIC ASSISTANCE CA 1 (9/88)

REFERENCE: ALL COUNTY INFORMATION NOTICE I-78-87, DATED  
SEPTEMBER 8, 1987 AND ALL COUNTY LETTER 88-57, DATED JUNE 9, 1988

The purpose of this letter is to transmit a camera ready copy of the new Application for Public Assistance CA 1 (9/88) and to update you on the results of the CA 1 Pilot Project.

BACKGROUND

The CA 1 Pilot Project was undertaken in response to concerns expressed by counties which experienced a large volume of ineligible immediate need requests. It also was begun due to concerns welfare rights organizations had for counties' expeditious handling of immediate need situations.

A new form, TEMP CA 1 (7/87), was developed with the objectives of clear and correct responses regarding immediate need requests and to help counties assess immediate need emergency situations. The TEMP CA 1 (7/87) was piloted in the following eight counties: Alameda, Amador, Humboldt, Kings, Los Angeles, Nevada, Placer and San Bernardino.

The test began on August 1, 1987, and ended January 1, 1988. The study found that the form had negligible impact on the reduction of ineligible immediate need requests. However, both county staff and clients were impressed with the form's simplicity, readability, and ease of completion. The new revision was made possible with the assistance from members of the CWDA Forms Sub-Committee and participating county staff from the pilot counties, as well as input from welfare rights organizations.

The form was originally slated for statewide implementation in July, 1988. However, the preliminary injunction issued by the Superior Court of the County of Sacramento on February 4, 1982, in the Welfare Recipient's League (WRL) v. Woods court case changed the definition of Immediate Need to the pre-1978 regulation at EAS 40-129.1. It was later upheld by the State Court of Appeal on January 29, 1988 and made effective April 21, 1988. Therefore, the new CA 1 needed to be revised prior to statewide implementation (see ACL 88-57, 6-9-88). The WRL definition of

immediate need is currently stated on the TEMP 1744, Important Notice, which is now given to applicants at application. Counties may eliminate use of the WRL TEMP 1744, Important Notice handout, when the 9/88 version of the CA 1 is implemented.

#### FORM CHANGES

A list of the changes made to the 11/85 version of the CA 1 is attached. Changes made to the TEMP CA 1 (7/87) due to the WRL v. Woods court injunction are also listed (see question #5). Counties are advised to be conservative when reproducing or ordering stock since WRL negotiations are not yet finalized. Therefore, some changes may be necessary after negotiations are final.

#### STOCK

Supplies of the English CA 1 (9/88) version are expected to be available in the DSS Warehouse by mid-January 1989. The Spanish version of the CA 1 will be stocked and available shortly after that date. You will be notified via the Notice of Forms Change (GEN 127) when stock is available. Orders for the English and Spanish versions of the CA 1 (9/88) should be submitted on the GEN 727B, County Forms Order, according to normal procedures.

#### TRANSLATIONS

Camera ready copies of the Spanish, Cambodian, Chinese, Lao and Vietnamese translations will follow under separate cover. The Asian translations will not be stocked in the DSS Warehouse.

#### IMPLEMENTATION

Counties which print their own supplies of the CA 1 may begin use of the 9/88 version immediately. A reproducible copy is attached.

Counties may continue to use existing supplies of the CA 1 (11/85) or the TEMP CA 1 (7/87) until January 31, 1989, or until supplies are exhausted whichever occurs first. After February 1, 1989, all counties must be using the 9/88 version of the CA 1.

If you have any questions regarding the CA 1 (9/88), please contact Le Anne Torres of the AFDC and Food Stamp Policy Implementation Bureau at (916) 324-2016 or ATSS 454-2016.



ROBERT A. HOREL  
Deputy Director

Enclosure

cc: CWDA