DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



February 19, 1998

ALL-COUNTY LETTER 98-10

TO: ALL COUNTY WELFARE DIRECTORS ALL COUNTY FISCAL OFFICERS ALL COUNTY ADMINISTRATIVE SERVICE OFFICERS

REASON FOR THIS TRANSMITTAL

- (X) State Law Change
- () Federal Law or Regulation Change
- **I** () Court Order or Settlement
 - Agreement
- I () Clarification Requested
- by One or More Counties .
- I () Initiated by CDSS

SUBJECT: SENATE BILL 1556-JAIL MATCH

As a result of the passage of Senate Bill (SB) 1556 (Chapter 10 to Part 2 of Division 9 of the Welfare and Institutions Code) in July of 1996, the Jail Reporting System (JRS) was developed by the California Department of Social Services (CDSS). The bill requires that city and/or county jails report information on individuals incarcerated over 30 days to the CDSS. Those individuals are then matched against the Medi-Cal Master Eligibility File (MMEF) to determine if they are currently receiving assistance. The initial match criteria used is the Social Security Number (SSN). A secondary match is also done when the SSN's do not agree. Criteria for this secondary match include name and any alias/ also known as (aka's) reported by the jail facility, dates of birth and sex.

The purpose of this letter is to transmit the abstracts which are a result of the initial match process and provide a key to their data elements. The basic guideline for the JRS match is that the printouts are only a fraud indicator. County Special Investigation Units (SIUs) should verify the case information with the jail facility to determine if there is an overpayment/over-issuance and/or a potential fraud situation exists. The sample rosters (Attachments 2a and 3a) are to be used for case control and notation of review results. Rosters should be retained to indicate cases having an exception. This information will be used to evaluate the cost effectiveness of the match during the county's "Periodic IEVS Review" by staff from the CDSS Fraud Bureau. Time study and claiming instructions are also included as follows:

Program 610, AFDC - Jail Match will be funded through the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation.

Program 611, NAFS - Jail Match will be through the NAFS allocation at 50/35/0/15 (Federal/State/Health/County).

Page Two

Effective with the September 1997 quarter, the following programs have been established to capture county administrative costs associated with the Jail Match program:

- 610 AFDC Jail Match (SB 1556)
- 611 NAFS Jail Match (SB 1556)

Casework activities should be time studied to the following codes. Since the December 1997 program code descriptions have already been issued, the changes will be reflected in the March 1998 Eligibility Function program code description.

6100 AFDC - Jail Match CSB 1556)

Includes reviewing and verifying that a recipient identified by the Jail Match System is or has been incarcerated; contacting recipients and jail facilities to verify whereabouts and exact dates of incarceration; determining if the recipient was eligible for aid and whether an overpayment/over issuance occurred and the amount of the overpayment/over-issuance if ineligibility exists for the recipient or case.

6110 NAFS - Jail Match (SB 1556)

Includes reviewing and verifying that a recipient identified by the Jail Match Systemis or has been incarcerated; contacting recipients and jail facilities to verify whereabouts and exact dates of incarceration; determining if the recipient was eligible for aid and whether an overpayment/over-issuance occurred and the amount of the overpayment/over-issuance if ineligibility exists for the recipient or case.

Direct costs may be charged to the following program identifier numbers on the DFA 325.lB, Direct Cost Input Schedule.

Program 610 AFDC - Jail Match (SB 1556)

610088	Operating Costs - Travel
610089	Operating Costs - Space (Non-CCAP)
610090	Operating Costs - Other Operating
610091	Operating Costs - Purchase of Service (non-CCAP)
610092	Casework Overtime/Compensating Time-off
610093	Support Staff OT/CTO
610094	Start-up/Nonrecurring Costs

Program 611 NAFS - Jail Match (SB 1556)

611088	Operating Costs - Travel
611089	Operating Costs - Space (Non-CCAP)
611090	Operating Costs - Other Operating

Page Three

Operating Costs - Purchase of Service (Non-CCAP)
Casework Overtime/Compensating Time-off
Support Staff OT/CTO
Start-up/Nonrecurring Costs

If you have any questions concerning this letter or attachments, please contact Maureen Paizs of the CDSS Fraud Bureau at (916) 445-3417. For time study claiming questions, please contact the Fiscal Policy Bureau at (916) 657-3440.

Bruce Wastard

BRUCE WAGSTAFF Deputy Director Welfare-To-Work Division

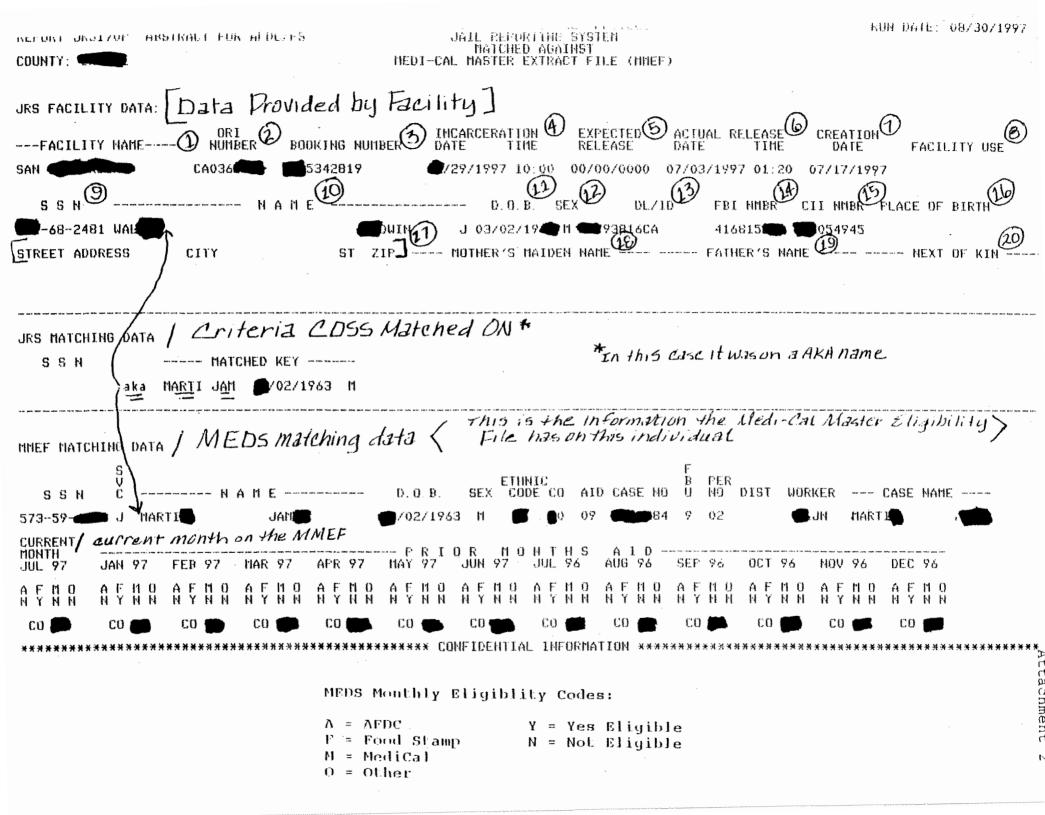
Attachment to County Welfare Directors County Fiscal Officers and County Administrative Service Officers only

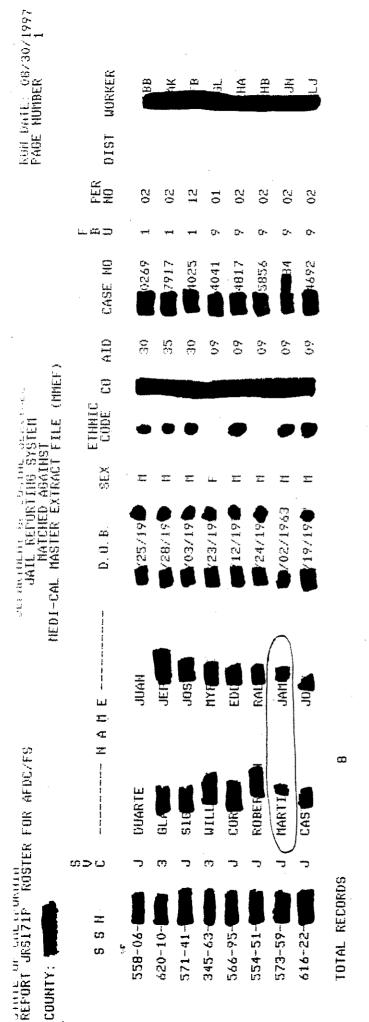
c:CWDA

JRS FACILITY DATA ELEMENTS

- 1. Name of the county facility where individual is housed.
- 2. *ORI* Number: The alphanumeric number issued by the National Crime Information Center (NCIC) which is used to identify the county facility. If a facility does not have a NCIC number, one will be assigned by the CDSS Fraud Bureau.
- 3. Individual's booking number for this period of incarceration.
- 4. Date and time of incarceration.
- 5. Date of expected release.
- 6. Date and time of actual release.
- 7. Date the file was created by the facility for processing by the JRS.
- 8. For optional informational use by the facility.
- 9. Social Security Number given by the individual.*
- 10. Name of the individual.*
- 11. Individual's date of birth.*
- 12. Sex of the individual.
- 13. Drivers License or ID number.
- 14. Number assigned by the Federal Bureau of Investigation's identification division.
- 15. Criminal Identification and Information (CII) number assigned by the Department of Justice.
- 16. City and/or state where the individual was born.
- 17. The address where the individual lives (Residence Address).
- 18. Individual's mother's maiden name.
- 19. Individual's father's full name.
- 20. Individual's next-of-kin's full name.

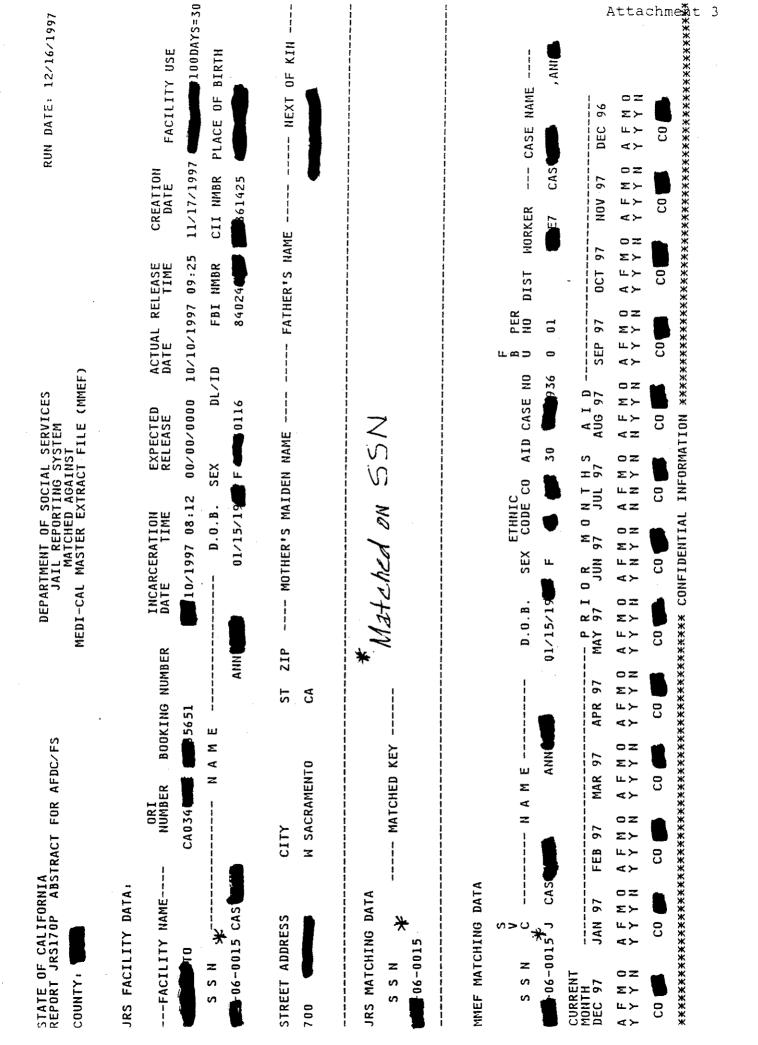
* A.K.A names, SSN's and D.O.B.'s will only appear when used in the match data.

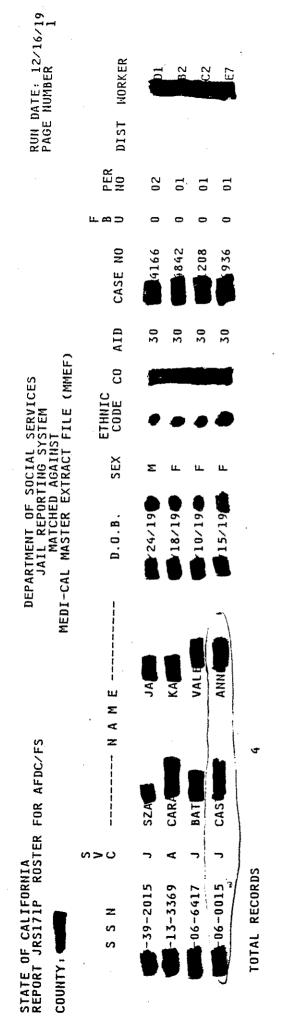




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Attachment 2a





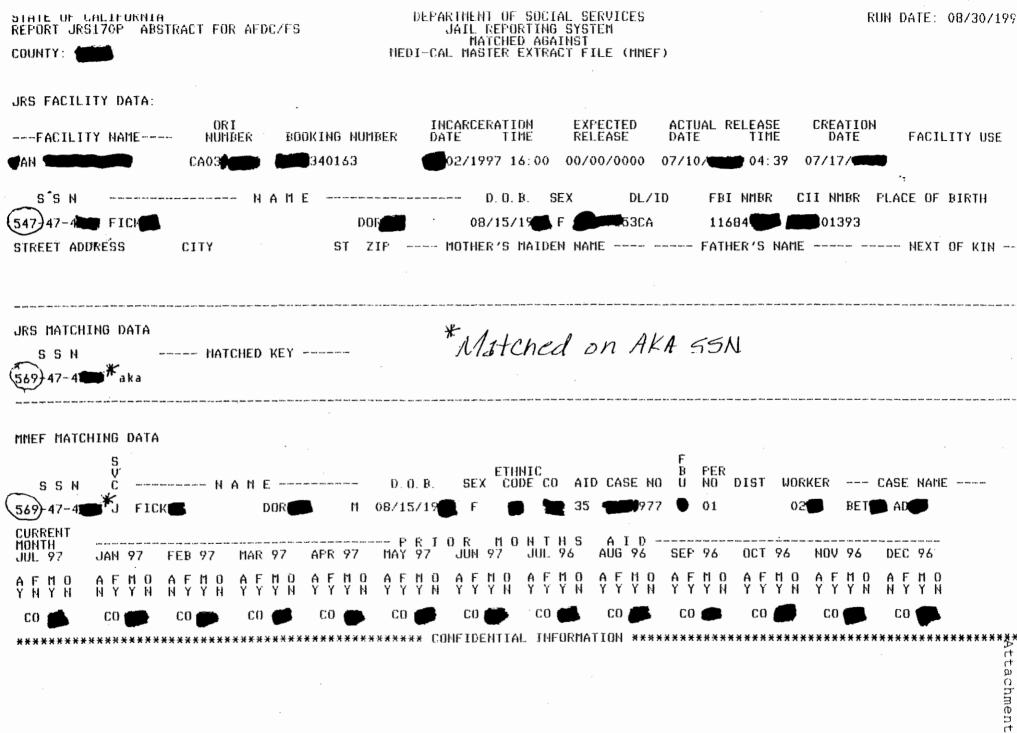
Attachment 3a

FACILITY USE - NEXT OF KIN CII NMBR FLACE OF BIRTH CASE NAME O X H H Matched on name, date of birth and set DEC 95 **FAR** – ⊢≻ ≪⊻ CO 06/13/1997 CREATION FL.D 035804 A F M D N Y N N DATE NOV 96 3 UDRKER 10 FATHER'S NAME А F Н 0 Н Y Н И 00:00 0000/00/00 007 96 ACTUAL RELEASE DATE TIME FBI NMBR 00 0151 067558 ND NO oz rz 20 6 6 SEF u≻ ∢∑ CD JULL REFUNCTING STSTER NATCHED AGAINST MEDI-CAL MASTER EXTRACT FILE (MMEF) 01/10 AID CASE NO 971 A F M O N Y N N A I D AUG 95 00/00/00/00 EXPECTED RELFASE CO -- MOTHER'S MAIDEN MANE 90 0.0.8. SEX 04/10/19 F) X A F M O V N N --- P R I O R N O N T H S NAY 97 JUN 97 JUL 94 SEX CODE CO 00 V26/1997 19:15 INCARCERATION DATE TIME 0.0.B. A F N O Y N N CO 04/10/19 A F N O H 7 H N D. D. B. CD **BUOKING NUMBER** CA 00000 71F BAR А F И О И X И И APR 97 15 15241 00 АПЕ Е MATCHED KEY -4/10/19 А F M 0 N ≺ N N MAR 97 EAF ΑNE z 00 OR I NUMBER (FLOD BAR CAOI z N N N N CITY FEB 97 u≻ ∢z CO ----FACILITY NAME MMEF MATCHING DATA JRS FACILITY DATA: Ľ A F N O N Y N N JRS MATCHING DATA **JAN 97** 000-00-0000 FL01 STREET ADDRESS BERT F13-5193 J/ ທລະ ŪÜ х со ⊻ ທ 5 S N A F M O N Y N N COUNTY: CURRENT MONTH JUL 97 1441 c در 00

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SSN VERIFICATION CODES

- "
- O SSN-VER code previously submitted to MEDS
- 2 SSN application filed at SSA district offi-ce confirmation received by county
- 3 SSN sight verified by county welfare staff
- 5 SSN not sight verifie9_, SSA Referral (MC194) initiated
- 6 Recipient has no SSN, SSA Referral (MC 1941 initiated
- 7 No *valid* input on county or SOX transaction
- 8 SSN not attainable, undocumented person
- 9 SSN not reported, pre-adoptive person
- A SSN validated via SSA Referral (MC194) process
- B SSN validation via SSA Referral (MC194) process, birthdate discrepancy identified
- C SSN validation via SSA Referral (MC 1 94) process, sex discrepancy identified
- D SSN validation via SSA Referral (MC1 94) process, sex and birthdate discrepancy identified
- J SSN validated via State validation process
- K SSN validated via State validation process, birthdate discrepancy identified
- L SSN validated via State validation process, sex discrepancy identified
- M SSN validated via State validation process, sex and birthdate discrepancy identified
- P Previously validated SSN changed by SSI/SSP update or by Medi-Cal Eligibility Branch
- Q Previously Vcjlidated birthdate changed outside acceptable range by SSI/SSP update R
 - · Previously validated SSN-VER code changed by Medi-Cal Eligibility Branch
- T Unvalidated SSN validated via State validation process but not applied to MEDS/CDB due_ to a subsequent birthdate change
- U Unvalidated SSA Referral matched MEDS/CDB but reported new SSN, MEDS-ID change notice sent to county

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- V Unvalidated SSA Referral update failed due to insufficient matching fields on MEDS/CDB
- W Unvalidated per SSA name matched, no sex conflict, birthdate did not match
- X Unvalidated per SSA name matched, birthdate and sex did not match
- Y Unvalidated per SSA name did not match, birthdate and sex not checked
- Z Unvalidated per SSA SSN not know to SSA's NUMIDENT file