



STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

March 28, 2011

COUNTY FISCAL LETTER NO. 10/11-61

TO: COUNTY WELFARE DIRECTORS
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2010-11 FEDERALLY-FUNDED KINSHIP
GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM
ADMINISTRATION ALLOCATION

REFERENCE: ALL COUNTY LETTER (ACL) NO.11-15,
DATED JANUARY 31, 2011

The purpose of this letter is to inform counties of the FY 2010-11 allocation for the federally funded Kin-GAP Program Administration as a result of the released Governor's Budget. This program is authorized by Assembly Bill 12 (Chapter 559, Statutes of 2010), which exercised the federal option contained in Public Law 110-351, the Fostering Connections to Success and Increasing Adoptions Act of 2008, which permits states to opt into a new kinship guardianship payment program eligible for federal financial participation.

Effective January 1, 2011, current Kin-GAP program cases that are federal Title IV-E eligible will convert to the federally funded Kin-GAP program upon annual redetermination. Prospective federally eligible cases that would have entered the Kin-GAP program on or after January 1, 2011, will now enter the federally funded Kin-GAP program.

This allocation is intended for the administrative cost of the federally funded Kin-GAP program, including case assessment, Title IV-E eligibility determination, and social worker visit to the home of the guardian. For information on the new Kin-GAP programmatic requirements, counties should refer to ACL No.11-15.

Administrative costs for incoming Kin-GAP cases assumes two hours to complete an initial assessment, comprised of the execution of the Kin-GAP agreement and additional documentation in the case plan. Existing Kin-GAP cases are assumed to require six hours, which include the two hours to complete an initial assessment, as well as one

hour for determining Title IV-E eligibility and three hours of social worker time to visit the home of the guardian.

Program funds were distributed by multiplying two caseworker hours per incoming Kin-GAP average monthly caseload [as reported on Kin-GAP Caseload Movement Report (CA 237 KG) form] and six caseworker hours per existing Kin-GAP average monthly caseload [as reported by counties on the Assistance Claim (CA 800) form]. These caseloads cover the calendar year 2010. Finally, these funds were adjusted based on percent to total of the available funds and ensuring a \$1,000 minimum floor for each county.

Costs associated with this program should be claimed to Program Code 747 – Kin-GAP Title IV-E Eligible. Expenditures exceeding the General Fund allocation will be shifted to county-only funding via State Use Only Code 815.

Questions regarding this allocation should be directed to fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

Attachment

FY 2010-11 FEDERALLY-FUNDED KIN-GAP ALLOCATION

COUNTY	GF ALLOCATION
Alameda	\$57,741
Alpine	\$1,000
Amador	\$1,000
Butte	\$8,954
Calaveras	\$1,000
Colusa	\$1,000
Contra Costa	\$27,983
Del Norte	\$1,042
El Dorado	\$1,000
Fresno	\$52,030
Glenn	\$1,698
Humboldt	\$1,505
Imperial	\$10,692
Inyo	\$1,000
Kern	\$35,470
Kings	\$14,011
Lake	\$1,738
Lassen	\$1,000
Los Angeles	\$789,623
Madera	\$2,394
Marin	\$1,000
Mariposa	\$1,000
Mendocino	\$5,518
Merced	\$3,589
Modoc	\$1,000
Mono	\$1,000
Monterey	\$4,478
Napa	\$1,389
Nevada	\$1,000
Orange	\$40,335
Placer	\$3,320
Plumas	\$1,000
Riverside	\$125,326
Sacramento	\$69,475
San Benito	\$1,000
San Bernardino	\$89,507
San Diego	\$56,043
San Francisco	\$32,885
San Joaquin	\$13,933
San Luis Obispo	\$5,635
San Mateo	\$4,478
Santa Barbara	\$2,971
Santa Clara	\$36,128
Santa Cruz	\$2,278
Shasta	\$5,403
Sierra	\$1,000
Siskiyou	\$1,698
Solano	\$4,014
Sonoma	\$7,063
Stanislaus	\$3,898
Sutter	\$1,000
Tehama	\$1,000
Trinity	\$1,000
Tulare	\$33,888
Tuolumne	\$1,000
Ventura	\$13,586
Yolo	\$2,281
Yuba	\$1,000
TOTAL	\$1,594,000