

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814

**ERRATUM**

November 1, 2005

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: SUBMITTING LATE AUTOMATED ASSISTANCE CLAIMS

REFERENCE: COUNTY FISCAL LETTER (CFL) NO. 04/05-44

This is to change fiscal claiming policy for notification to counties of late submission of Automated Assistance Claims submitted to the California Department of Social Services (CDSS).

As outlined in CFL 04/05-44, any assistance claims submitted to CDSS after 20 calendar days following the end of the claiming month will be deemed late (For those months that the 20<sup>th</sup> calendar day falls on a weekend or holiday, the claims are due on the following business day.). CDSS then notifies County Officers that their county did not meet the due date for submitting their assistance claims. Effective the date of this erratum, CDSS will now notify only the County Director and County Fiscal Officer. The County Auditor/Controller will no longer be included in this notification process.

If you have any questions regarding this erratum, please submit them to Financial Services Bureau's email box at [assistance.claims@dss.ca.gov](mailto:assistance.claims@dss.ca.gov).