

NOTICE OF FORM CHANGE NO. 05-021

DATE

3/15/2005

TO:
County Welfare Director
Supply Clerk / Forms Coordinator

FROM:
Forms Management Unit
(916) 657-1907

Community Care Licensing District Offices
 Private and Public Adoption Agencies

District Attorney
 Other

Listed below is information regarding a form change. Only applicable information is shown.

This notice updates your Department of Social Services County Forms Catalog.

FORM NUMBER AND TITLE **TEMP CA 800 ROSALES ADMIN (2/05) Rosales v. Thompson Retroactive Payments
- Administrative Costs**

ORDER UNIT MASTER ONLY	<input checked="" type="checkbox"/> Free <input type="checkbox"/> Sold	ESTIMATED PRICE	INITIAL SUPPLY SENT <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> New <input type="checkbox"/> Revised	DATE OF FORM 2/05	REPLACES	<input type="checkbox"/> Obsolete
REQUIRED FORM- <input checked="" type="checkbox"/> No Change Permitted	REQUIRED FORM- <input type="checkbox"/> Substitute Permitted With Prior DSS Approval	<input type="checkbox"/> Recommended Form	
UNLESS OTHERWISE SPECIFIED STOCK MAINTAINED AT: Department of Social Services Warehouse P.O. Box 980788 West Sacramento, CA 95798-0788		<input type="checkbox"/> Other:	

FORMS DISPOSITION AND SPECIAL INSTRUCTIONS

DISPOSITION OF OLD SUPPLY

Use until exhausted Destroy

USE NEW FORM

When supply available in DSS Warehouse Use new form effective immediately.

USE FORM IN ACCORDANCE WITH

All County Letter No.
 Other (specify)

ADDITIONAL INFORMATION REGARDING FORM CHANGE

This is a Microsoft Excel document and is available on the Financial Services Bureau Automated Assistance Claims Webpage.

This form was originally posted on the above webpage with a 1/05 revision date on the form and a 2/05 revision date on the instructions. This has been corrected and both the form and instructions now have a 2/05 revision date. There is no difference in the content of the 1/05 form and the 2/05 form.

Check on the internet to see if forms are available at www.dss.cahwnet.gov

For camera-ready copies of English and Spanish forms, please call the Forms Management Unit (FMU) at (916) 657-1907, or by electronic mail at: fmudss@dss.ca.gov. Contact Language Services for other languages at (916) 445-6778 or by electronic mail at LTS@dss.ca.gov.

ROSALES V. THOMPSON PAYMENTS - ADMINISTRATIVE COSTS

December 23, 1997 - December 31, 2003

CALCULATION WORKSHEET

[All Rosales claims must be submitted no later than April 30, 2005. Only one claim may be submitted for the entire period].

County Name							County Contact	Telephone No.	Date Submitted					
A							B							
FFY		Ratio Calculation					6	7	Total	50%	70%	30%	Net Paymt	
		1	2	3	4	5								Adjustment*
		CEC	Ratio	Rosales	Revised	Revised	Rate	Expenditures for						
		Cases		Cases	Cases	Ratio		CEC Codes						
1998	Federal Cases		0.00		0	0.00	Revised Fed	0.00	0	0	0	0		
							Revised NonFed	0.00	0	0	0	0		
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00	0	0	0	0		
							Original NonFed	0.00	0	0	0	0		
	Total	0	0.00	0	0	0.00								
							Incremental Diff.		0	0	0	0	0	
1999	Federal Cases		0.00		0	0.00	Revised Fed	0.00	0	0	0	0		
							Revised NonFed	0.00	0	0	0	0		
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00	0	0	0	0		
							Original NonFed	0.00	0	0	0	0		
	Total	0	0.00	0	0	0.00								
							Incremental Diff.		0	0	0	0	0	
2000	Federal Cases		0.00		0	0.00	Revised Fed	0.00	0	0	0	0		
							Revised NonFed	0.00	0	0	0	0		
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00	0	0	0	0		
							Original NonFed	0.00	0	0	0	0		
	Total	0	0.00	0	0	0.00								
							Incremental Diff.		0	0	0	0	0	
2001	Federal Cases		0.00		0	0.00	Revised Fed	0.00	0	0	0	0		
							Revised NonFed	0.00	0	0	0	0		
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00	0	0	0	0		
							Original NonFed	0.00	0	0	0	0		
	Total	0	0.00	0	0	0.00								
							Incremental Diff.		0	0	0	0	0	
2002	Federal Cases		0.00		0	0.00	Revised Fed	0.00	0	0	0	0		
							Revised NonFed	0.00	0	0	0	0		
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00	0	0	0	0		
							Original NonFed	0.00	0	0	0	0		
	Total	0	0.00	0	0	0.00								
							Incremental Diff.		0	0	0	0	0	

ROSALES V. THOMPSON PAYMENTS - ADMINISTRATIVE COSTS
December 23, 1997 - December 31, 2003
CALCULATION WORKSHEET

[All Rosales claims must be submitted no later than April 30, 2005. Only one claim may be submitted for the entire period].

County Name							County Contact	Telephone No.	Date Submitted					
A							B							
FFY		Ratio Calculation					6	7	Total	50%	70%	30%	Net Paymt	
		1	2	3	4	5								Rate
		CEC	Ratio	Rosales	Revised	Revised		CEC Codes						
		Cases		Cases	Cases	Ratio								
2003	Federal Cases		0.00		0	0.00	Revised Fed	0.00		0	0	0	0	
							Revised NonFed	0.00		0	0	0	0	
	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00		0	0	0	0	
							Original NonFed	0.00		0	0	0	0	
	Total	0	0.00	0	0	0.00				0	0	0	0	
							Incremental Diff.			0	0	0	0	
Dec	Federal Cases		0.00		0	0.00	Revised Fed	0.00		0	0	0	0	
2003							Revised NonFed	0.00		0	0	0	0	
Qtr	Nonfederal Cases		0.00		0	0.00	Original Fed	0.00		0	0	0	0	
							Original NonFed	0.00		0	0	0	0	
	Total	0	0.00	0	0	0.00				0	0	0	0	
							Incremental Diff.			0	0	0	0	
TOTAL CLAIM*										0	0	0	0	

*The total claim amount will automatically carry forward to the Summary by Funding page.

**INSTRUCTIONS FOR
TEMP CA 800 ROSALES ADMINISTRATION COSTS CLAIM FORM
ROSALES V. THOMPSON RETROACTIVE PAYMENTS
DECEMBER 23, 1997 – DECEMBER 31, 2003**

General Information

1. Submission of administrative costs claim for the time-period December 23, 1997, through December 31, 2003, is at the county's option. If the county chooses to submit this claim form, it is located on the tab labeled "Admin Worksheet" in the TEMP CA 800 Rosales (1/05) Excel Workbook.
2. Costs must be calculated outside of the normal CEC process using TEMP CA 800 Rosales V. Thompson Retroactive Payments Administrative Costs Calculation Worksheet. This form is designed to calculate and compare the audited administrative costs for the codes listed on Attachment F, before and after applying the adjusted federal/nonfederal discount ratios.
3. The county's reimbursement amount will be the net increase in federal funds as offset by corresponding reductions in Federal/State funds.
4. For the administrative cost adjustments, each case paid can be added to the numerator (total Federal Foster Care cases) **only** if cases were previously included in the denominator (total Foster Care cases).
5. All of the gray shaded cells on this page of the workbook either have formulas or are not for data entry. These cells are protected and **no data may be entered**.
6. Counties must retain all supporting documentation for audit purposes.

Administrative Costs Claim

The following instructions are to be applied for each Federal Fiscal Year.

Section A - Columns

1. CEC Cases: Enter the current number of federal and non-federal cases provided on page 2 of the DFA 325.1, Lines AD and AE.
2. Ratio: This column will automatically calculate. **No entries are to be made in this column.**
3. Rosales Cases: Enter the number of Rosales cases that are being shifted from Nonfederal to Federal Foster Care (Nonfederal Cases should show a negative number, i.e, "-5").
4. Revised Cases: This column will automatically calculate. **No entries are to be made in this column.**
5. Revised Ratio: This column will automatically calculate. **No entries are to be made in this column.**

Section B - Columns

6. Rate Column: This column will automatically calculate the original and revised Federal Discount Rate based on the information provided in Section A. **No entries are to be made in this column.**
7. Expenditures CEC Codes Column: Enter the total expenditures on the Row titled "Incremental Difference" in the appropriate FFY for the CEC Codes identified in Attachment F.

NOTE: All remaining cells in Section B are calculated automatically. **No entries are to be made** in the remaining cells in this Section.

All calculations are linked to the tab labeled "Summary Cert Page". **No entries are to be entered on this page of the workbook.**