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CHAPTER 80-200 IMPLEMENTATION SCHEDULE

80-201 IMPLEMENTATION OF ASSISTANCE UNIT RULES 80-201

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- .1 Effective Date This regulatory action shall be effective October 1, 1991.
- .2 Sections Adopted The following sections are adopted with this regulation package:
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|--------|--|
| 80-301 | Definitions |
| 80-310 | Definitions - Forms |
| 82-120 | Determining Relatedness |
| 82-800 | Assistance Unit |
| 82-804 | Living in the Home of a Caretaker Relative |
| 82-808 | Caretaker Relative Requirements |
| 82-812 | Temporary Absence |
| 82-816 | Potentially Eligible Child |
| 82-820 | Included Persons |
| 82-824 | Assistance Units that Shall Be Combined |
| 82-828 | Optional Persons |
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| 82-836 | Federal AFDC for Pregnant Women |
| 88-410 | State Pregnant Woman Assistance |
- .3 Sections Repealed 40-103.5, .7, and .84
40-125.24, .25, .32, .33, and .34
40-189.11
41-403.1
41-703.21 and .23
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42-505
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43-103.1 and .2
43-119.11
44-133.5
44-133.711
44-201
44-203.1
44-203.115(a)
44-203.115(b)

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	44-203.12
	44-203.2 except .213
	44-203.3
	44-205.1 and .2
	44-205.3
	44-205.4
	44-205.5
	44-205.6 except .63
	44-206.1 except (d)(3) and (f)
	44-206.2 except .21 and .22
	44-267
	44-317.9
.4	Sections Amended
	40-118
	41-440.24
	44-203.115(c)
	44-209.3
	44-317.621
.5	Changes-Adoptions
(a)	Centralized Definitions
	The definitions which pertain to the assistance unit (AU) composition are general to AFDC and centralized in one location in Section 80-301.
(b)	Degree of Relatedness
	Regulations extend the degree of relatedness that a relative must meet to be a caretaker relative to include all of the relatives currently allowed and those with the prefix half- in front of that level of relatedness, i.e., half-cousin. (See Section 82-808.1.)
(c)	Verification of Relatedness
	Regulations provide specific requirements met to document the relatedness of the caretaker relative to the eligible child. (See Section 82-808.13)
(d)	Separate Assistance
	Regulations clarify that two AUs shall not be established when the children are half-siblings. (See Section 82-820.32.)

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80-201 IMPLEMENTATION OF ASSISTANCE UNIT RULES **80-201**
(Continued)

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| (e) Essential Persons -
Limited to
Stepparents and ASPs | Regulations make specific that only stepparents or alternatively parents (ASPs) may be considered sentenced essential persons. (See Section 82-828.23.) |
| (f) Separate Federal -
State Pregnant Women
Regulations | Regulations separate the requirements for aiding pregnant women under the federal AFDC program and the state AFDC program. (See Sections 82-836.1 and 88-410.) |
| (g) Biological Relatives | Regulations specify that relinquishment of a child for adoption or termination of parental rights do not sever the relatedness ties of the biological relatives of the child when determining a caretaker relative. (See Section 82-808.1.) |
| .6 Changes-Repeals | |
| (a) Institutional Status | The regulations for institutional status are repealed. (Chapter 42-500) |
| (b) AFDC 30 Days Before
Return of Foster
Care Child | The regulation which provided AFDC to the caretaker relative 30 days before the return of a child from foster care has been repealed. (Section 44-203.115b) |
| (c) Special Need Payment
For Child 30 Days
Before Return from
Foster Care | The regulation which provided special need payments to children who were expected to return from foster care to the home of the caretaker relative within 30 days is repealed. (Section 44-267) |
| (d) One Assistance Unit | The regulations which provided for establishing more than one AU are repealed. This section is not needed because of the mandatory inclusion regulation. (Section 44-205.31) |

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| (e) Declining Assistance | The regulation which allowed a person to decline assistance after eligibility had been determined is repealed. (Section 44-205.42) |
| (f) Essential Person -
Unemployed Stepparent | The requirement that a stepparent be unemployed to be eligible to be an essential person is repealed. (Section 44-206.312a) |
| (g) Families Excluded
From the AU | The regulation which listed those families who are excluded from the AU is repealed except for the striker provisions.(Section 44-206.21) |
| .7 Regulations Not Affected
By This Package | These regulations are not affected by this package and will be amended later. |
| (a) Alternatively
Sentenced Parent | The regulation in Section 44-203.213 is retained to continue to provide that a convicted offender parent (ASP) may be a caretaker relative. |
| (b) Available Income | The regulations in Section 44-206.1(d)(3) which require that a person be excluded from an AU for failure to seek available income are retained. |
| (c) Father of Unborn | The regulation in Section 44-205.62 which provides that an unaided father of an unborn is treated as an excluded parent, is retained. |
| (d) Lump Sum | The regulations in Sections 44-205.71 and 44-206.22 are retained to continue to provide rules concerning the AU's lump sum period of ineligibility. |
| (e) Newborns | The regulations in Section 44-205.63 are retained to continue to provide the regulations for adding a newborn to an AU. |

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| (f) | Strikers | The regulations in Sections 44-206.1(f) and 44-206.21 are retained to continue to provide for ineligibility for a person who is participating in a strike. |
| .8 | Reason for Changes | This regulation package implements Federal Action Transmittal SSA-AT-86-01 which provided policies on treatment of AUs. In addition, these regulations reflect the regulation writing standards adopted by SDSS for AFDC regulations. |
| .9 | Notice of Action Changes | Messages which are changed or added as a result of the package are: M40-118A, M40-118B, M40-118C, M40-118D, M40-118E, M43-119B, M44-203E, M44-205G, M44-205H, M44-205I, M82-820A, M82-820B, M82-820C, and M82-820D. |

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NOTE: Authority cited: Sections 10553, 10554, and 10604, Welfare and Institutions Code. Reference: Sections 10553, 10554, and 10604, Welfare and Institutions Code.

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CHAPTER 80-300 DEFINITIONS AND FORMS

80-301 DEFINITIONS **80-301**

The following definitions apply to the regulations in Divisions 40 through 50 and 80 through 90.

- (a) (1) Aid Payment "Aid Payment" means any payment made to an AU.

- (2) Aid to Families with Dependent Children "AFDC" means the financial aid program for needy children and their parents or caretaker relatives when the children lack parental support and care. This term refers to the program in general, regardless of source of funding. As of 1996, cash aid/welfare operates under Temporary Assistance to Needy Families (TANF), rather than AFDC. TANF in California is called California Work Opportunity and Responsibility to Kids (CalWORKs), and became effective on January 1, 1998.

- (3) Aid to Families with Dependent Children - Foster Care (AFDC-FC) "AFDC-FC" means the part of the AFDC program which provides aid to children in Foster Care. (Note: Even though AFDC is no longer the operating cash aid/welfare system, Foster Care still operates as part of the AFDC program.)

- (4) Alternatively Sentenced Parent (ASP) "ASP" means a parent who is a convicted offender permitted to live at home while serving a court-imposed sentence that precludes the parent from providing support through paid employment.

- (5) Annual Reporting/Child Only "Annual Reporting/Child Only" (AR/CO) is a reporting system for a CalWORKs AU that does not include an eligible adult, with the exception of an adult who has been sanctioned due to non-compliance with welfare-to-work (WTW) requirements (per section 42-721). Under AR/CO, in addition to certain mandatory mid-period reports, recipients are required to submit an eligibility report every twelve months (one SAWS 2 per year).

- (6) Applicant "Applicant" means a person who requests aid or a person on whose behalf a request for aid is made.

80-301	DEFINITIONS (Continued)	80-301
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| | (7) Applicant Child | "Applicant child" means a child for whom aid has been requested but whose eligibility has not yet been determined. |
| | (8) Assistance Unit (AU) | "AU" means a group of related persons living in the same home who have been determined eligible for CalWORKs and for whom cash aid has been authorized. |
| (b) | (1) Beginning Date of Aid (BDA) | "BDA" means the effective date that cash aid starts. |
| (c) | (1) California Domestic Partner | "California Domestic Partner" means an individual who: |
| | (A) | has a Declaration of Domestic Partnership registered with the California Secretary of State or |
| | (B) | is a member of a legal union, other than a marriage, of two persons of the same sex, validity formed in another jurisdiction, and substantially equivalent to a California registered domestic partnership. |
| | (2) Caretaker Relative | "Caretaker relative" means a relative, related to the degree specified in Section 82-808.11, who: |
| | (A) | Lives with a child who is part of the filing unit, and |
| | (B) | Exercises responsibility for the day-to-day care and control of the child. |
| | (3) Child | "Child" means a person who meets the age requirements as specified in Section 42-101. Where appropriate, "child" shall also mean "children". |
| | (4) Collect | "Collect" means to regain TANF funds which are overpaid to a person by using collection methods other than grant adjustments. |
| | (5) County | "County" means the local government agency responsible for the direct administration of public assistance in that county. |

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Note: In regulations which have not been moved to Division 80, the county may be referred to as CWD or county welfare department.

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| | (6) County-Initiated Actions | "County-Initiated Actions" means mid-period actions that the county is required to take pursuant to Section 44-316.33. |
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| | (d) (1) Date of Application | "Date of Application" means the date the applicant or the applicant's representative signs the application or the date the county receives the signed application, whichever is later. |
| | (e) (1) Eligible Child | "Eligible child" means a child who is a member of an AU. |
| | (2) Essential Person (EP) | "EP" means a stepparent or ASP. |
| | (f) (1) Filing Unit | "Filing unit" means the group of persons required to be on the Statement of Facts. |
| | (2) Fingerprint Imaging | "Fingerprint Imaging" means the process that automatically scans an individual's fingerprint and produces a fingerprint image. The image is added to the statewide SFIS database. |
| | (g) (1) GAIN | "GAIN" means the Greater Avenues for Independence program which is a comprehensive statewide employment program for AFDC applicants and recipients. (GAIN was replaced by the Welfare to Work (WTW) program at the same time that AFDC was replaced with TANF in 1996.) |

80-301 **DEFINITIONS** (Continued) **80-301**

- (2) GED "GED" means the General Education Development program which provides educational programs for persons no longer enrolled in public schools.

- (3) Grant Adjust "Grant Adjust" means to regain TANF funds which were overpaid to an AU by reducing the aid payment.

- (h) (1) Half-Sibling "Half-sibling" means a brother or sister having only one biological and/or adoptive parent in common with the applicant child.

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- (i) (1) Immediate Need Payment "Immediate Need Payment" means an aid payment made in advance of a completed determination of eligibility for CalWORKs when specific criteria are met.

- (2) Intentional Program Violation (IPV) "IPV" means an Intentional Program Violation, (See Section 20-351) which is a determination made by a state or federal court, including any determination made on the basis of a plea of guilty or nolo contendere, or pursuant to an administrative disqualification hearing that an individual has intentionally:
 - (A) Made a false or misleading statement or misrepresented, concealed, or withheld facts; or
 - (B) Committed any act intended to mislead, misrepresent, conceal, or withhold facts or propound a falsity; and
 - (C) Committed these acts to establish or maintain CalWORKs eligibility, or to increase or prevent a reduction in the amount of the CalWORKs grant.

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- (j) (Reserved)

- (k) (Reserved)

- (l) (Reserved)

ELIGIBILITY AND ASSISTANCE STANDARDS**Regulations****DEFINITIONS AND FORMS****80-301 (Cont.)**

80-301 DEFINITIONS (Continued)**80-301**

- (m) (1) Mandatory Inclusion "Mandatory inclusion" means the requirement that a parent, sibling or half-sibling be included in a filing unit or AU with the applicant or eligible child.
- (2) Mandatory Mid-Period Reports "Mandatory Mid-Period Reports" means mid-period reports that recipients are required to make within ten days of occurrence to the county pursuant to Section 44-316.32.
- (3) Medical Verification of Pregnancy "Medical verification of pregnancy" means a written statement from a physician, physician's assistant, state certified nurse midwife, nurse practitioner or by designated medical or clinic personnel with access to the patient's medical record that provides information sufficient to substantiate the diagnosis and estimated delivery date.
- (SAR) (4) Mid-Period Reports "Mid-Period Reports" means any change reported during the SAR Payment Period outside of the SAR 7 or SAWS 2 reporting process.
- (AR/CO) Mid-Period Reports "Mid-Period Reports" means any change reported during the AR/CO Payment Period outside of the SAWS 2 reporting process.
- (5) Minor Parent "Minor parent" means the father, mother or pregnant woman, married or unmarried, who is less than 18 years of age.
- (n) (1) Non-minor dependent (NMD) "Non-minor dependent" means a current dependent child or ward of the juvenile court who:
- (A) is at least 18 years of age but is less than 21 years of age,
- (B) is in foster care under the responsibility of the county welfare department or county probation department, and
- (C) is participating in a transitional independent living case plan.

ELIGIBILITY AND ASSISTANCE STANDARDS**80-301 (Cont.)****DEFINITIONS AND FORMS****Regulations**

80-301 DEFINITIONS (Continued)**80-301**

- (2) Non-minor former dependent "Non-minor former dependent" means either of the following:
- (A) A non-minor who reached 18 years of age while subject to an order for foster care placement, and for whom dependency, delinquency, or transition jurisdiction has been terminated, and who is still under the general jurisdiction of the court.
- (B) A non-minor who is over 18 years of age and, while a minor, was a dependent child or ward of the juvenile court when the guardianship was established pursuant to Welfare and Institutions Code section 360, 366.26, or 728(d); and the juvenile court dependency or wardship was dismissed following the establishment of the guardianship.
- (o) (1) Optional Person "Optional person" means an otherwise eligible person who is not required to be included in the filing unit or AU.
- (2) Otherwise Eligible "Otherwise eligible" means a status where the person has been determined to meet all eligibility requirements for aid, other than that eligibility factor being considered.
- (p) (1) Parent "Parent" means the biological parent, married or unmarried, of the child unless the child has been adopted or relinquished for adoption or the parental rights are terminated. If the child is adopted, the person who adopts the child is the parent. If the child is relinquished for adoption or the parental rights are terminated, that parent is no longer considered the parent except for purposes of determining a caretaker relative.
- (2) Photo Imaging "Photo Imaging" means the process that automatically scans an individual's facial features and produces a facial image. The image is added to the statewide SFIS database.
- (3) Pregnant Woman "Pregnant woman" means a woman (including a minor) who has provided medical verification of pregnancy to the county.

80-301 DEFINITIONS (Continued) **80-301**

- (4) Public Hospital "Public hospital" means an institution which is:
 - (A) Licensed or formally approved as a hospital by an officially designated state standard-setting authority for study, diagnosis, treatment of physical, emotional, or mental conditions, care of injured, disabled or sick persons, and
 - (B) Supported from public funds, and
 - (C) Managed and controlled by a unit of government.
- (q) (Reserved)
- (r) (1) Recipient "Recipient" means a person who is receiving CalWORKs.
 - (A) A person becomes a "recipient" on the date on which both of the following conditions are met:
 1. the person meets all conditions of eligibility, and
 2. the county signs authorization documents to approve the application for CalWORKs.

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- (B) An applicant who has been approved for an immediate need and/or homeless assistance payment based on his/her apparent eligibility is not considered to be a recipient, as specified in Section 40-129. In these cases, the county has not signed authorization documents to approve the CalWORKs application.

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- (2) Recover "Recover" means to grant adjust or collect an overpayment.

80-301	DEFINITIONS (Continued)	80-301
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| (3) | Reunification Parents | “Reunification Parents” means those parents who are eligible to continue to receive CalWORKs services on the basis that their child/children are considered temporarily absent when all of the following conditions are met: the child has been removed and placed in out-of-home care by the county child welfare services agency; when the child was removed, the family was receiving CalWORKs assistance; and the county child welfare services agency has determined that provision of CalWORKs services is necessary for reunification. |
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| (4) | Reunification Cases | “Reunification Cases” means those CalWORKs cases in which the children have been removed and placed in out-of-home care by the county child welfare services agency and considered temporarily absent from the AU while their parents are receiving reunification services. |
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| (5) | Reunification Plan | “Reunification Plan” means the case plan that is developed by the county child welfare services agency for the provisions of services to the reunification parent, as defined in Section 80-301(r)(3), and given effect through order of the court or pursuant to a voluntary placement agreement executed in accordance with Child Welfare Services regulations in MPP Sections 31-082, 31-084, 31-088, 31-215, 31-225, 31-325, and 31-340. |
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| (6) | Reunification Services | “Reunification Services” means those CalWORKs services that the county child welfare services agency determines to be necessary for a reunification parent to reunite with his/her child/children and are specified in the reunification plan. |
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| (s) | (1) Sanction | "Sanction" means action taken by the county resulting in ineligibility resulting from an action or lack of action by a recipient. |
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| (2) | Second Parent | "Second Parent" means the parent living in the home who is not the caretaker relative parent. |
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ELIGIBILITY AND ASSISTANCE STANDARDS**Regulations****DEFINITIONS AND FORMS****80-301 (Cont.)**

80-301 DEFINITIONS (Continued)**80-301**

- (SAR) (3) Semi-Annual Report Under the Semi-Annual Reporting system, a semi-annual eligibility report is due every six months: one SAR 7 and one SAWS 2 per year. A SAR 7 is due in the sixth (6th) month of the SAR Payment Period after the application or annual redetermination of eligibility (SAWS 2) is completed.
- (SAR) (4) Semi-Annual Reporting (SAR) SAR is the reporting system that replaced Quarterly Reporting. Under SAR, in addition to certain mandatory mid-period reports, recipients are required to submit an eligibility report every six months (one SAWS 2 and one SAR 7 per year).
- (5) Senior Parent "Senior Parent" means the parent of a minor parent when the minor parent receives aid for his/her child or the parent of a minor pregnant woman.
- (6) Sibling "Sibling" means the brother or sister who has both parents in common with the applicant child. This includes siblings by adoption.
- (7) Sponsored Non-Citizen "Sponsored non-citizen" means a noncitizen whose entry into the United States was sponsored by a person who executed an I-864 Affidavit of Support or similar agreement on behalf of a noncitizen as a condition of the noncitizen's entry into the United States.
- (8) California Department of Social Services (CDSS) "CDSS" means the state department which supervises the counties in the administration of the CalWORKs program. Also referred to as DSS or the Department.
- (9) Statement of Facts "Statement of Facts" means the CW 8 (Rev. 3/13), CW 8A (Rev.4/13), SAR 22 (Rev. 3/13), SAR 23 (Rev. 3/13), CW 42 (Rev. 11/06) or the SAWS 2 (Rev. 4/13) are the state required forms used to collect the information necessary to determine a family's eligibility. See Section 80-310 for title and definition of forms.
- (10) Statewide Fingerprint Imaging System (SFIS) "Statewide Fingerprint Imaging System (SFIS)" means an automated system that captures fingerprint and photo images and stores them in a statewide database.

80-301	DEFINITIONS (Continued)	80-301
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| (11) Stepparent | | |
| (12) Strike | | |
| (13) Striker | | |
| (14) Supplemental Security
Income/State
Supplementary Program | | |
| (t) (Reserved) | | |
| (u) (Reserved) | | |
| (v) (1) Voluntary Recipient Reports | | |
| (w) (Reserved) | | |
| (x) (Reserved) | | |
| (y) (Reserved) | | |
| (z) (Reserved) | | |

NOTE: Authority cited: Sections 10553, 10554, and 10604, Welfare and Institutions Code. Reference: Sections 10054, 10058, 10063, 10553, 10554, 10604, 10830, 11008.13, 11008.14, 11023.5, 11051, 11054, 11201, 11203, 11250, 11250.4, 11265.2, 11265.3, 11265.45, 11266, 11269, 11320, 11400, 11450, 11486, 16501.1, and 16507, Welfare and Institutions Code; Sections 297, 297.5, 298.5, and 299.2, Family Code; 8 CFR 213a. and 299; 45 CFR 201.3, 206.10, 224.51, 232.12, 233.10, 233.106, 233.20, 233.51, 233.60, 233.90, 237.50, 255, and 266.10; 42 USC 402(a)(6) and 606(a); and SSA-AT-86-01; Federal Register, Vol. 75, No. 19, dated January 29, 2010, pages 4928 and 4929 [7 CFR 273.12(a)(1)(vii)].

80-310 DEFINITIONS - FORMS

80-310

The following forms apply to the regulations in Divisions 40 through 50 and 80 through 89.

(a)
(AR/CO) (1) AR 2

The "Reporting Changes for CalWORKs and CalFresh" (Rev. 11/13) may be used to inform the recipient under AR/CO in CalWORKs and those with CalFresh Change Reporting responsibilities of their Income Reporting Threshold (IRT) and reporting responsibilities.

(AR/CO) (2) AR 2 SAR

The "Reporting Changes for CalWORKs and CalFresh" (Rev 11/13) may be used to inform the recipient under AR/CO in CalWORKs and those with CalFresh Semi-Annual Reporting responsibilities of their Income Reporting Threshold (IRT) and reporting responsibilities.

(AR/CO) (3) AR 3

The "Mid-Year Status Report for CalWORKs and CalFresh" (Rev. 12/12) may be used by recipients to report mandatory and/or voluntary mid-period changes in writing. Clients are not mandated to use this form and counties shall also accept mid-period reports that are submitted in a manner other than on the AR 3.

(b) (Reserved)

(c) (1) CCP 1

The Declaration of Exemption From Trustline Registration and Health and Safety Self-Certification, (10/98), Recommended, is used to declare that an individual; the aunt, uncle, grandmother/father, great grandmother/father, great aunt/uncle of the child(ren) in care is exempt from licensure.

(2) CCP 4

The Health and Safety Self-Certification (For license-exempt providers), (10/98), Required (Substitutes Permitted), is used for a license-exempt child care provider who is serving a family that receives subsidized child care. Also, this form certifies that the home where child care is provided meets basic health and safety standards, including the prevention and control of infectious diseases.

80-310 **DEFINITIONS - FORMS**
(Continued)

80-310

- (3) CCP 6

The Health and Safety Facility Checklist, (7/98), Required (Substitutes Permitted), is used to provide parents with a list of suggested questions to ask their child care provider to ensure that the home where care is to be provided is a safe and healthy place for their child(ren).
- (4) CW 2.1

The "Notice and Agreement for Child, Spousal and Medical Support " (Rev. 8/04) is used to inform the applicant of his/her responsibility to participate in the support enforcement process and of his/her right to claim exemption from participation. This form replaces the CA 2.1 NA.
- (5) CW 2.1 (Q)

The "Support Questionnaire" (Rev. 7/01) is used to collect information about the absent parent. This form replaces the CA 2.1 Q.
- (6) CW 8

The "Statement of Facts for an Additional Person" (Rev. 3/13) is used to collect the information necessary to determine eligibility when adding a person to an existing CalWORKs case. This form replaces the CA 8.
- (7) CW 8A

The "Statement of Facts to Add a Child Under Age 16" (Rev. 4/13) is used to collect the information necessary to determine eligibility when adding a child under 16 to an existing CalWORKs case. This form replaces the CA 8A.
- (8) CW 13

The "Caretaker Relative Agreement" (Rev. 9/02) is used to designate the caretaker relative as agreed by two persons who live in separate homes when both could qualify as the caretaker relative of a child. This form replaces the CA 13.
- (9) CW 25A

The "Payee Agreement For Minor Parent" (Rev. 2/13) is used in minor parent cases to delegate an adult payee. This form replaces the QR 25A.

ELIGIBILITY AND ASSISTANCE STANDARDS**Regulations****DEFINITIONS AND FORMS****80-310 (Cont.)**

80-310 DEFINITIONS – FORMS (Continued)**80-310**

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| (10) CW 29 | The "Applicant Test" (Rev. 1/13) is used to determine if the applicant is eligible for Cash Aid. This form replaces the QR 29. |
| (11) CW 30 | The "CalWORKs Budget Worksheet" (Rev. 4/13) is used to determine the aid payment amount for the AU. This form replaces the QR 30. |
| (12) CW 42 | The "Statement of Facts – Homeless Assistance (Rev. 11/06)" is used to gather information to determine eligibility for non-recurring special need for homeless assistance. This form replaces the CA 42. |
| (13) CW 371 | The "Referral to Local Child Support Agency (LCSA)" (Rev. 7/01) is used to refer cases to the Local Child Support Agency for child support enforcement purposes. This form replaces the CA 371. |
| (14) CW 2103 | The "Reminder for Teens Turning 18 Years Old" (Rev. 2/13) is used to inform recipient children who will be turning 18 within 60 days of the requirements for continued eligibility. This form replaces the QR 2103. |
| (15) CW 2211 | The "Your CalWORKs Reporting Rules Have Changed" (9/13) form is used to inform recipients when their case is moving from SAR to AR/CO. It includes a description of the basic differences between the two reporting systems and describes the mandatory reporting requirements under AR/CO. |
| (16) CW 2212 | The "The Rules for Your CalWORKs Case Have Changed" (9/13) form is used to inform recipients when their case is moving from AR/CO to SAR. It includes a description of the basic reporting requirements under SAR. |
| (d) (1) DHS 6110 | The Medical Insurance Form (Rev. 10/91) is used to collect information regarding medical coverage and identify third parties who may be liable to pay for medical expenses of AU members. |

80-310	DEFINITIONS - FORMS	80-310
	(Continued)	

- (2) DHS 6155

The Health Insurance Questionnaire (Rev. 10/90) is used to collect information regarding medical coverage and identify third parties who may be liable to pay for medical expenses of AU members.
- (e) (Reserved)
- (f) (1) FC 2

The "Statement of Facts Supporting Eligibility for AFDC-Foster Care (FC)" (Rev. 7/02) is used to collect information necessary to determine foster care eligibility at the time of application and redetermination.
- (2) FC 18

The "Notification of AFDC-Foster Care Transfer" (Rev. 2/97) collects and transmits the information necessary to transfer a foster care case between counties.
- (g) through (p) (Reserved)
- (q) (Reserved)
- (r) (Reserved)
- (s)

(SAR) (1) SAR 2

The "Reporting Changes for Cash Aid and CalFresh" (Rev. 11/13) may be used to inform the recipient of their Income Reporting Threshold (IRT) and reporting responsibilities. This form replaces the QR 2.
- (SAR) (2) SAR 3

The "Mid-Period Status Report" (Rev. 4/13) may be used by recipients to report mandatory and/or voluntary mid-period changes in writing. Clients are not mandated to use this form and counties shall also accept mid-period reports that are submitted in a manner other than on the SAR 3. This form replaces the QR 3.

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(SAR) (3) SAR 7

The "SAR 7 Eligibility Status Report" (Rev. 8/13) is used to collect information to determine eligibility and benefits for cash aid and CalFresh in the six month period in which the SAWS 2 is not due. The SAR 7 comes with an addendum that lists examples of income and expenses and the penalties for fraud. This form replaces the QR 7.

(SAR) (4) SAR 7A

The "How to Fill Out Your SAR 7 Eligibility Status Report" (Rev. 9/13) instructs recipients on how to fill out the SAR 7 Eligibility Status Report. The SAR 7A shall be given to applicants at the time of application and mailed to recipients along with their SAR 7 report. The form shall also be made available anytime the client requests it. This form replaces the QR 7A.

(SAR) (5) SAR 7 Addendum

The "Instructions and Penalties SAR 7 Eligibility Status Report" (Rev. 4/13) is used to help recipients fill out the SAR 7 by giving them examples of types of income, property, housing costs and expenses. This form also informs recipients of the penalties for cash aid and CalFresh fraud. This form replaces the QR 7 Addendum.

| (6) SAR 22

The "Sponsor's Statement of Facts Income and Resources (Supplement to the SAWS 2, Application For CalFresh And Cash Aid)" (Rev. 3/13) is used to collect necessary information about a non-citizen's sponsor for determining eligibility for the non-citizen. The SAR 22 must be completed in addition to the SAWS 2 when a recipient is a sponsored non-citizen. This form replaces the QR 22.

| (7) SAR 23

The "Senior Parent Statement of Facts" (Rev.3/13) is used to collect information about the senior parent/legal guardian's income to determine a minor parent's eligibility. This form replaces the CW 23.

ELIGIBILITY AND ASSISTANCE STANDARDS**80-310 (Cont.)****DEFINITIONS AND FORMS****Regulations**

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(SAR) (8) SAR 72

The "Sponsor's Semi-Annual Income and Resources Report" (Rev. 3/13) is used to gather necessary information during the semi-annual period in which a SAWS 2 is not due from a non-citizen's sponsor that is used to determine continuing eligibility and grant level for the non-citizen.

(SAR) (9) SAR 73

The "Senior Parent Semi-Annual Income Report" (Rev. 3/13) is used to collect necessary information during the semi-annual period in which a SAWS 2 is not due from the senior parent to determine continuing eligibility and grant levels for the minor parent.

(10) SAWS 1

The "Initial Application for CalFresh, Cash Aid, and/or Medi-Cal Health Care Programs" (Rev. 8/13) is used to request public assistance, including CalWORKs and CalFresh (previously Food Stamps), along with Medi-Cal and other health coverage.

(11) SAWS 2

The "Statement of Facts for Cash Aid, CalFresh and Medi-Cal/34-County Medical Services Program (CMSP)" (Rev. 4/13) is used as a multipurpose form to gather information necessary to determine eligibility for CalWORKs, CalFresh, and Medi-Cal. The SAWS 2 is also used at one-year intervals to redetermine eligibility and determine benefit amounts for the upcoming payment period.

(12) SAWS 2A SAR

The "Rights, Responsibilities and Other Important Information" (Rev. 4/13) is used to inform applicants and recipients of their rights and responsibilities.

(13) SCC 6

The "Monthly Child Care Eligibility Report" (Rev. 3/95) is used to gather information monthly to determine eligibility to receive child care assistance in the Supplemental Child Care Program or the California Alternative Assistance Program.

ELIGIBILITY AND ASSISTANCE STANDARDS**80-310 (Cont.)****DEFINITIONS AND FORMS****Regulations**

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| (AR/CO) (5) TEMP AR 1

The "New Reporting Requirements for CalWORKs and CalFresh" (Rev. 2/13) is a mass informing notice sent to recipients prior to the implementation of AR/CO. The informing notice shall be given to all applicants who apply during the reporting transition and recipients child-only cases. This notice explains the change from quarterly reporting to annual reporting.

| (SAR) (6) TEMP SAR 1

The "New Reporting Requirements for Cash Aid and CalFresh " (Rev. 9/13) is a mass informing notice sent to recipients prior to the implementation of SAR. The informing notice shall be given to applicants who apply during the reporting transition. This notice explains the change from quarterly reporting to semi-annual reporting.

| (7) TLR 1

The California Department of Social Services Trustline Registry Application Form (Rev. 1/99), is used for license-exempt child care providers to apply to the Trustline Registry.

(u) through (z) (Reserved)

NOTE: Authority cited: Sections 10553, 10554, and 10604, Welfare and Institutions Code. Reference: 45 CFR 206.10(a)(8); Sections 10553, 10950, 11054, 11265.1, 11265.2, 11265.3, 11450(b), 12300, 12300.2, 12304, 12304.5, and 14132.95, Welfare and Institutions Code; Judgment Re: Tyler v. Anderson, Sacramento Superior Court Case No. 376230, dated January 22, 1999; 8 USC Section 1631; and 1798.17, Civil Code.