

SITUATION:

Our WTW authorized the payment of an item of reasonable accommodation for a participant to attend training.

QUESTION:

Is there a place in Q5 to record the amount?

ANSWER:

Yes.

Use Item T25A (Other Amount/Ancillary) to record this amount. Ancillary services/expenses can include amounts for items needed as a reasonable accommodation for a person with a disability if needed to enable WTW participation. Typical expenditures are for books, tools, clothing, etc. necessary to participate in a job or approved WTW activities.

See ACL 04-04, dated January 26, 2004 for a Q&A discussion of ancillary services. Any time that these sorts of expenditures are encountered in the sample month review of the WTW file they should be recorded in item T25A.