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DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

September 30, 2014

REFUGEE COORDINATOR LETTER NO. 14-10

TO: COUNTY WELFARE DIRECTORS
COUNTY REFUGEE COORDINATORS
COUNTY FISCAL OFFICERS

SUBJECT: FINAL FEDERAL FISCAL YEAR 2014 REFUGEE SOCIAL SERVICES
ALLOCATIONS

REFERENCE: CATALOG OF FEDERAL DOMESTIC ASSISTANCE NO. 93.566

This letter provides counties with final allocations for the Federal Fiscal Year (FFY) 2014 Refugee Social Services (RSS) grant. Counties are authorized to provide services with this grant beginning October 1, 2014. The Notice of FFY 2014 RSS Formula Awards to States was released to states by the federal Office of Refugee Resettlement (ORR) on September 2, 2014, and may be accessed on the Funding page of the Refugee Programs Bureau's (RPB) web site at <http://www.cdss.ca.gov/refugeeprogram/>.

Federal Allocation Methodology

The state's total RSS allocation for FFY 2014 is \$7,446,487, which represents \$6,451,333 for the state refugee program, and \$995,154 for the Wilson/Fish Alternative Project. The total RSS amount is a decrease of \$237,885 from last year's final allocation. The ORR determined each state's total allocation based on its refugee arrivals in proportion to total arrivals nationwide (adjusted for secondary migration) for the two-year period of October 1, 2011, through September 30, 2013. Refugee arrivals include refugees, Amerasians, asylees, Cuban and Haitian entrants, Cuban medical professionals, Havana parolees, federally-certified trafficking victims, and Iraqi and Afghan special immigrants.

The ORR's Final Notice explains the basis for the estimate of each state's arrivals, and the ORR arrival data for California is consistent with RPB data. In January 2014, the ORR requested that states submit data on asylees who were granted asylum and received RSS services between October 1, 2011, and September 30, 2013.

The RPB submitted asylee data which was provided by the counties and the Wilson/Fish Alternative Project in San Diego. The ORR matched asylee data from states with information in federal databases, then included the number of federally-verified asylees in the formula to determine the states' final RSS allocations.

Wilson/Fish Alternative Project

The Wilson/Fish Alternative Project is operated in San Diego County by Catholic Charities under direct contract with the ORR. The amount of \$995,154 for this project for FFY 2014 was determined by ORR using the number of arrivals to San Diego County over the last two years who were Refugee Cash Assistance (RCA)-type adults.

State Allocation Methodology

The state's adjusted RSS allocation is \$6,451,333. After setting aside 15 percent of the state's adjusted allocation for state administrative costs, the remaining \$5,483,633 will be allocated for social services and administrative costs to counties in accordance with Welfare and Institutions Code section 13276.

The RSS funds are allocated based on the number of refugees on aid in each eligible county, weighted according to the length of time that the refugees are in the United States (U.S.), as follows:

- 1) A weight of 1.50 is applied to the number of refugees who have been in the U.S. one year or less.
- 2) A weight of 1.25 is applied to the number of refugees who have been in the U.S. two years or less, but more than one year.
- 3) A weight of 1.00 is applied to the number of refugees who have been in the U.S. five years or less, but more than two years.

Data used in the allocation process was obtained from the most recent Medi-Cal Eligibility Data System Report, dated August 31, 2014. The FFY 2014 final allocations are shown in the enclosed spreadsheet.

Eligible Counties

Counties are eligible to receive RSS funds if they have received at least 400 refugee arrivals during the period of October 1, 2008, through September 30, 2013. Based on that threshold, eight counties are eligible for FFY 2014 RSS funds: Alameda,

Los Angeles, Orange, Sacramento, San Diego, San Francisco, Santa Clara and Stanislaus.

Debarment and Suspension Requirements

Federal regulations require that individuals be prohibited from receiving federal financial and non-financial assistance and benefits if they have been debarred or suspended, pursuant to 45 Code of Federal Regulations (CFR) Part 76. Reasons for debarment/suspension may include a conviction for committing fraud or any other crime or action that shows a lack of business integrity (see 45 CFR Part 76.305 for specific debarment/suspension criteria). The debarment/suspension requirements extend to an organization if a debarred/suspended individual is an officer, director, owner, partner or if the individual has management or supervisory responsibility within the organization.

Counties are required to comply with the debarment and suspension provisions in 45 CFR Part 76 as a condition of receiving RSS funding. When arranging RSS-funded services through a subgrant or subcontract, counties must verify that the subgrantee or subcontractor is not excluded or disqualified from participation in federal assistance programs by:

- 1) Checking the federal General Services Administration's Excluded Parties List System, found at <http://www.sam.gov>, which has the most current information about persons who have been excluded or disqualified for participation in federal programs; and/or
- 2) Adding a clause to the contract/agreement in which the contractor agrees to certify that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and services. Example: *"For federally funded agreements in the amount of \$25,000 or more, the Contractor certifies that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and activities."*

Federal Funding Terms and Conditions

All recipients and sub-recipients of federal funding, including RSS funding, are required to adhere to specific terms and conditions. For information regarding these terms and conditions and requirements, please visit ORR's web site at:

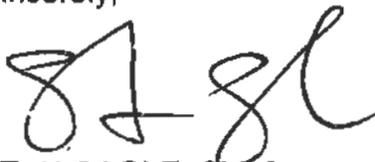
- General Terms and Conditions:
https://www.acf.hhs.gov/sites/default/files/assets/general_terms_and_conditions_mandatory.pdf

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- General Terms and Conditions Addendum (RSS Funding):
https://www.acf.hhs.gov/sites/default/files/assets/refugee_cma_socserv_tag_tc_addendum.pdf

Should you have any questions regarding this letter, please contact Mr. Brian Tam, Manager, Policy and County Operations Section, at (916) 653-1172, or Camille Ancona, Manager, Funding and Data Unit, (916) 653-7785 or Camille.Ancona@dss.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stan Cagle', written in a cursive style.

STAN CAGLE, Chief
Child Care and Refugee Programs Branch

Enclosure

c: CWDA

FINAL REFUGEE SOCIAL SERVICES (RSS) ALLOCATION FEDERAL FISCAL YEAR 2014

*(Catalog of Federal Domestic Assistance (CFDA) No.93.566 - Refugee Assistance - State Administered Programs)
(Grant Period - October 1, 2014 through September 30, 2016)*

\$ 7,446,487 Final FFY 2014 RSS Standard Funds
 \$ (995,154) Funding for San Diego Wilson/Fish Project¹
\$ 6,451,333 Final Adjusted State Allocation
 \$ (967,700) State Administrative Funds (15% of Final Adjusted State Allocation)
\$ 5,483,633 Final Funds to be Allocated to Counties

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
County	Allocation Number	Adult refugees receiving RCA/CalWORKs who have been in the U.S. 60 months or less ²							Final County Allocations	Final County Administrative Costs @15% maximum	Final County RSS Service Dollars
		Totals by Time in the U.S.			Weights						
		<1 year	1-2 years	2-5 years	(<1) X 1.5	(1-2) X 1.25	Weighted Total (cols 5 + 6 + 7)	% of Weighted Total			
Alameda	RESS1401	260	99	142	390	124	656	6.801%	\$ 372,942	\$ 55,941	\$ 317,001
Los Angeles	RESS1402	1,119	405	730	1,679	506	2,915	30.220%	\$ 1,657,154	\$ 248,573	\$ 1,408,581
Orange	RESS1403	259	122	95	389	153	637	6.604%	\$ 362,139	\$ 54,321	\$ 307,818
Sacramento	RESS1404	560	183	195	840	229	1,264	13.104%	\$ 718,575	\$ 107,786	\$ 610,789
San Diego ¹	RESS1405	724	865	1,187	1,086	1,081	3,354	34.771%	\$ 1,906,714	\$ 286,007	\$ 1,620,707
San Francisco	RESS1406	89	58	72	134	73	279	2.892%	\$ 158,587	\$ 23,788	\$ 134,799
Santa Clara	RESS1407	159	23	51	239	29	319	3.307%	\$ 181,344	\$ 27,202	\$ 154,142
Stanislaus	RESS1408	63	56	57	95	70	222	2.301%	\$ 126,178	\$ 18,927	\$ 107,251
Total		3,233	1,811	2,529	4,852	2,265	9,646	100.000%	\$ 5,483,633	\$ 822,545	\$ 4,661,088

Notes:

¹ The allocation for non-CalWORKs recipients for San Diego County is allocated to a Wilson/Fish Alternative Project. The amount of funding for the project is determined by the federal Office of Refugee Resettlement. San Diego's RSS allocation to serve refugee families is shown in Column 10.

² One month data from Medi-Cal Eligibility Determination System (MEDS) File Report dated August 31, 2014.