

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**  
**REPORT ON ENGAGEMENT IN ADDITIONAL WORK ACTIVITIES**  
**May 31, 2011**

The California Department of Social Services (CDSS) submits the first Temporary Assistance for Needy Families (TANF) Extension Report on Engagement in Additional Work Activities for the reporting period from March 1 through March 31, 2011. Under House Resolution 4783 (Public Law 111-29), the Claims Resolution Act of 2010, each state agency is required to submit a report on engagement in additional work activities and on expenditures on other benefits and services for the month of March 2011, and a second report for the months of April, May, and June, 2011.

California's March 2011 report is an analysis of survey results illustrating the fact that work-eligible individuals are participating in activities aimed at achieving self-sufficiency yet those activities did not count towards the work participation rate (WPR). Since this report is based upon one month of the annual sample, it is not a statistically valid representation of California's TANF caseload. In addition, the separate expenditure data submitted in accordance with guidance provided by the Administration of Children and Families (ACF) in TANF Program Instruction (PI), Transmittal No. TANF-ACF-PI-2011-04 cannot be directly correlated to the data in this report.

The data reflected in this report, supports the need for an extended look at possible solutions to the challenges that California faces in meeting WPR such as:

- Include partial participation of countable activities
- Include countable activities that go beyond statutory limitations
- Reevaluate federal verification standards to enable states to verify hours timely
- Consideration of federally non-countable activities when leading an individual's family toward self-sufficiency
- Consideration of redefining work-eligible to exclude cases with unaided adults.

**SUMMARY:**

Section 812 of the Claims Resolution Act of 2010 modifies Section 411 of the Social Security Act by requiring states to submit a Report on Engagement in Additional Work Activities and expenditures for other benefits and services. The Report on Engagement in Additional Work Activities must be submitted for two reporting periods. The first reporting period is from March 1 through March 31, 2011, and is due to the ACF no later than May 31, 2011. The second reporting period is from April 1 through June 30, 2011, and is due no later than August 31, 2011. The April-June 2011 report shall contain the average monthly numbers for engagement in additional work activities.

The report on engagement, with respect to each work-eligible individual in a family receiving federal assistance during a reporting period, must include the following information:

- (1) whether the individual engages in any activities that are directed toward attaining self-sufficiency, if yes,
- (2) the specific activities that (a) do not qualify as a federally countable work activity, but are otherwise reasonably calculated to help the family move to self-sufficiency, or (b) that could be a federally countable work activity, but for the fact that either the work-eligible individual has not engaged in such activities for a sufficient number of hours; the work-eligible individual has reached a maximum time limit allowed for having participation in the activity count; or the number of work-eligible individuals engaged in such activity exceeds a statutory limitation.

The state shall also report when an individual has zero hours of participation and the principal reason(s) for the non-participation.

The state must also report on expenditures on other benefits and services including detailed, disaggregated information regarding the types and amounts of expenditures made during each reporting period. The reports must include federal funds reported on Form ACF-196 under the category of other expenditures or the category of benefits or services, and state funds expended in the category of other expenditures on Form ACF-196.

In addition to submitting each engagement activity report, the state is also required to publish a summary and analysis of engagement in additional activities on an internet website maintained by the state. The publication shall contain a summary of the information submitted in the report, an analysis statement regarding the extent to which the information changes measures of total engagement in work activities from what will be reported by the state in the quarterly report, and a narrative describing the most common activities contained in the report that are not countable toward the WPR.

The CDSS used instructions, definitions, and questions provided in TANF-ACF-PI-2011-03 to design a survey that would accurately address the requirements of the reporting form ACF-812. The survey was sent out to county welfare departments to capture data for work-eligible individuals based upon the same monthly sample that California uses for the TANF Data Report.

The tables to follow illustrate the breakdown of data elements reported within the survey results, including specific results in categories related to participation in various activities and the associated monthly hours. Tables 1 through 6 summarize Items 9 through 14C in the attached survey that was used for counties to submit data to the state.

The total number of TANF cases in California for March 2011 was 608,664. Based on the March 2011 sample survey results, 310 cases were sampled, with 201 cases surveyed containing at least one work-eligible individual. Fifty-three cases with a total of approximately 60 individuals from the total number of work-eligible individuals participated in countable work activities for a sufficient number of hours to meet federal requirements for the month of March 2011.

### March 2011 TANF Survey Data

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Total TANF Cases for March 2011: **608,644**  
 Cases sampled for March 2011: **310**  
 Number of Case Surveys with work-eligible  
 individuals submitted: **201**

	<b>Cases</b>	<b>Work-Eligible Adults</b>
Cases with only <b>one</b> work-eligible adult:	137	<b>137</b>
Cases with only <b>two</b> work-eligible adults:	64	<b>128</b>
Cases with <b>three or four</b> work-eligible adults:	0	<b>0</b>
Total :	201	<b>265</b>

Number of adults who participated in countable work activities for  
 a sufficient number of hours for the family to count toward the  
 overall work participation rate: **60**

Note: For Tables 1 through 5, the hours of participation are not duplicated for the same element. However, the same work-eligible individual may count in multiple activities in the same table, and count in different tables.

**Table 1** displays the number of work-eligible individuals who participated in countable activities but were not reported. Survey results indicated that only one individual out of the total number of work-eligible individuals fit into this category with two hours of participation in job search and job readiness assistance.

<b>Table 1 (Item 9): Work-Eligible Individuals Who Participated in Countable Activities, but Hours Were Not Reported</b>		
<b>Category</b>	<b>Individuals</b>	<b>Total Hours</b>
Unreported participation in a countable work activity <i>(Total work-eligible individuals with <u>sufficient</u> or <u>insufficient</u> hours to count toward the overall work participation rate.)</i>	1	
Unreported participation in a countable work activity <i>(Total work-eligible individuals with <u>insufficient</u> hours to count toward the overall work participation rate.)</i>	1	2
<b>Work Activities</b>	<b>Number of Activities Participated In</b>	<b>Hours</b>
Unsubsidized Employment	0	0
Subsidized Private Sector Employment	0	0
Subsidized Public Sector Employment	0	0
Work Experience	0	0
On-the-Job Training	0	0
Job Search and Job Readiness Assistance	1	2
Community Service Programs	0	0
Vocational Educational Training	0	0
Job Skills Training Directly Related to Employment	0	0
Education Directly Related to Employment	0	0
Satisfactory School Attendance	0	0
Providing Child Care for Individual in Community Service	0	0
<b>Total</b>	<b>1</b>	<b>2</b>

**Table 2** describes the number of work-eligible individuals who participated in countable activities that did not contribute toward the WPR because of insufficient hours. Survey results indicated that 101 work-eligible individuals were either fully or partially participating in work activities for the month of March 2011. Of the total number of work-eligible individuals, survey results indicated that 41 individuals participated in countable work activities, but did not have a sufficient number of hours for the family to count toward the overall federal WPR. These results show that the most common activities include unsubsidized employment, job search and job readiness assistance, vocational educational training, community service programs, and education directly related to employment.

<b>Table 2 (Item 10): Work-Eligible Individuals Who Participated in Countable Activities That Did Not Contribute Toward the Participation Rate Because of Insufficient Hours</b>		
<b>Category</b>	<b>Individuals</b>	<b>Hours</b>
Insufficient participation hours in a countable work activity <i>(Total work-eligible individuals with <u>insufficient hours</u> to count toward the overall work participation rate.)</i>	41	2189
<b>Work Activities</b>	<b>Number of Activities Participated In</b>	<b>Hours</b>
Unsubsidized Employment	20	1220
Subsidized Private Sector Employment	0	0
Subsidized Public Sector Employment	0	0
Work Experience	1	8
On-the-Job Training	0	0
Job Search and Job Readiness Assistance	10	323
Community Service Programs	5	148
Vocational Educational Training	3	227
Job Skills Training Directly Related to Employment	0	0
Education Directly Related to Employment	4	263
Satisfactory School Attendance	0	0
Providing Child Care for Individual in Community Service	0	0
Total	43	2189

Insufficient participation is often attributable to situations such as when the employer does not offer enough hours of work to fully meet federal participation requirements, or when part-time employment is unpredictable and varies greatly from month to month. Though insufficient to meet the federal work participation requirements at the individual level, these hours do meet the definition of countable activities, and should contribute to the state's overall participation rate. Table 2 gives support for partial participation credit.

**Table 3** depicts the number of work-eligible individuals who participated in countable activities that did not contribute toward the WPR because of statutory limits. This participation in countable activities does not count toward the overall WPR because the participation is beyond the statutory maximum allowable weeks or months in that activity, the most common activities were vocational educational training and job search and job readiness assistance activities. Survey results indicated that four individuals out of the total number of work-eligible individuals participated in a countable activity that did not count toward the rate because it was beyond the statutory limit. Of those four individuals, one individual had 85 hours of participation in job search and job readiness assistance that did not count towards the WPR because it was beyond the statutory limit.

<b>Table 3 (Item 11): Work-Eligible Individuals Who Participated in Countable Activities That Did Not Contribute Toward the Participation Rate Because of Statutory Limits</b>		
<b>Category</b>	<b>Individuals</b>	<b>Hours</b>
Participation in a countable work activity beyond statutory limit <i>(Total work-eligible individuals with <u>sufficient or insufficient hours</u> to count toward the overall work participation rate.)</i>	4	
Participation in a countable work activity beyond statutory limit <i>(Total work-eligible individuals with <u>insufficient hours</u> to count toward the overall work participation rate.)</i>	1	85
<b>Work Activities</b>	Number of Activities Participated In	Hours
Job Search and Job Readiness Assistance	1	85
Vocational Educational Training	0	0
Total	1	85

Table 3 demonstrates the need for expanding the time limit that an activity can be counted toward the overall WPR, as these 85 hours of participation were unable to contribute to the WPR.

**Table 4** illustrates the number of work-eligible individuals who participated in countable activities but could not contribute to the WPR because the hours did not meet federal verification standards. Survey results indicated that 22 individuals of the total number of work-eligible individuals participated in countable activities but did not meet federal verification standards. Of those 22 individuals, 20 individuals participated in countable activities but could not contribute toward the WPR, with the most common activities including unsubsidized employment, vocational educational training, jobs skills training directly related to employment, and job search and job readiness.

<b>Table 4 (Item 12): Work-Eligible Individuals Who Participated in Countable Activities, but the State Did Not Report Such Hours Because Hours Did Not Meet Federal Verification Standards</b>		
<b>Category</b>	<b>Individuals</b>	<b>Hours</b>
Unverifiable, unreported participation in a countable activity (Total work-eligible individuals with <u>sufficient or insufficient hours</u> to count toward the overall work participation rate.)	22	
Unverifiable, unreported participation in a countable activity (Total work-eligible individuals with <u>insufficient hours</u> to count toward the overall work participation rate.)	20	1244
<b>Work Activities</b>	<b>Number of Activities Participated In</b>	<b>Hours</b>
Unsubsidized Employment	9	623
Subsidized Private Sector Employment	1	10
Subsidized Public Sector Employment	0	0
Work Experience	1	8
On-the-Job Training	0	0
Job Search and Job Readiness Assistance	1	124
Community Service Programs	0	0
Vocational Educational Training	4	272
Job Skills Training Directly Related to Employment	3	207
Education Directly Related to Employment	0	0
Satisfactory School Attendance	0	0
Providing Child Care for Individual in Community Service	0	0
Total	20	1244

Due to the abbreviated reporting time frame for collection of the March 2011 data sample, it was particularly challenging to verify participation, as it limited the opportunity for counties to recall and resubmit data. Additionally, the onerous nature of the current standards prevents verification from being achieved even when additional time to report is allowed. For example, paychecks often do not include hours worked, and therefore creates additional challenges requiring further follow up. Table 4 validates the need for the federal verification standards to be reexamined, specifically the administrative reporting challenges inherent in the verification requirements, as close to 10 percent of the total work-eligible individuals had unverifiable hours for the month of March 2011, in countable activities.

**Table 5** shows the number of work-eligible individuals who did not participate in countable activities but did participate in activities that move the family toward self-sufficiency. Since different criteria exist between federal TANF participation requirements and the welfare-to-work requirements of the CalWORKs program regarding what is allowable, work-eligible individuals may participate in activities that do not qualify as countable for TANF requirements, but move the family toward self-sufficiency. Survey results indicated that five out of the total number of work-eligible individuals participated in activities that did not qualify as countable for TANF participation requirements, but moved the family toward self-sufficiency, with the most common activities including those associated with obtaining a general education diploma (GED) and in assessment.

<b>Table 5 (Item 13): Work-Eligible Individuals Who Did Not Participate in Countable Activities, but Did Participate in Activities That Move the Family Toward Self-Sufficiency</b>		
<b>Category</b>	<b>Individuals</b>	<b>Hours</b>
Participation in activity that moves toward self-sufficiency, but not countable. <i>(Total work-eligible individuals with <u>insufficient hours</u> to count toward the overall work participation rate.)</i>	5	128
<b>Activities</b>	<b>Number of Activities Participated In</b>	<b>Hours</b>
High school or GED	1	110
Adult basic education/English as a second language	0	0
Post-secondary education	0	0
Treatment activities	0	0
Family life skills activities	0	0
Accessing work support activities	0	0
In assessment	3	16
Other (progress review)	2	2
Total:	6	128

Table 5 demonstrates that there are additional hours of engagement that could contribute to the overall participation rate if the definition of countable activities was expanded, thus supporting a reevaluation of the definition of countable activities.



**Table 6** presents the number of work-eligible individuals who did not participate and the principal reason for the non-participation. Survey results indicated 154 individuals of the total number of work-eligible individuals had zero hours of participation. Of the total number of work-eligible individuals with zero hours reported, survey results indicated that reasons for non-participation for 27 individuals was attributed to either; the family's first month on assistance (Category 1); assigned to an activity that has not yet begun (Category 2); or the family being disregarded from the participation rate (Category 6). Survey results indicate that 20 individuals of the total number of work-eligible individuals with zero hours reported was due to a failure of the state/local agency or contractor to engage the individual (Category 3).

California maintains basic assistance for children whose parents are sanctioned for failure to participate in welfare-to-work activity, and thereby mitigates extreme poverty, indigence, and homelessness, and survey results indicated that there were 33 individuals in the process of or subject to a work sanction (Category 8).

In California, disabled parents are not required to participate in welfare-to-work activities, even though these adults count in the WPR. A total of 14 individuals had no participation due to exemptions for illness or disability of the individual (Category 10), or illness or disability of a child or family member (Category 11).

A total of 51 individuals had no participation due to a state exemption, including exemptions for illness or disability of the individual (Category 10), care of a child or family member with illness or disability (Category 11), care of young children (Categories 7 and 9), good cause (Category 13), and other state exemptions (Category 14). The category for "Other state exemption" (Category 14) may include individuals receiving temporary exemptions for adults who are caring for young children, exemptions based on age 60 or older, and exemptions for full-time Volunteers in Service to America (VISTA) Program, among various other state exemptions.

<b>Table 6 (Item 14): Work-Eligible Individuals Who Did Not Participate and the Principal Reason for Non-Participation</b>	
<b>Category</b>	<b>Individuals</b>
Non-participation (Answered 'No' for 14A)	154
1) Family's first month on assistance and no work activity assigned	18
2) Individual assigned to a work activity that has not yet begun	2
3) State/Local agency (or its contractor) failed to engage individual	20
4) Individual relocating between local jurisdictions within the State	0
5) Activities reports received too late for inclusion in report to HHS	0
6) Family disregarded from participation rate	7
7) State exempt, single custodial parent with child under 1, not disregarded due to 12-month limitation	4
8) Individual in process of being sanctioned or subject to work sanction, not disregarded due to statutory limit or non-work sanction	33
9) State exempt, single custodial parent with child under 6 & child care unavailable	9
10) State exempt due to illness or disability of the individual	11
11) State exempt due to illness or disability of child or other family member	3
12) State exempt under a domestic violence waiver	0
13) Good cause exemption	1
14) Other State exemption	23
99) Other	23

Table 6 demonstrates the complexity of the TANF program in California and it supports the need to revisit the definition of work-eligible individuals as the Deficit Reduction Act (DRA) included families without an aided adult.

Some individuals with zero hours reported were included as "other" for the principal reason for non-participation (see Table 6, Category 99). The following subcategories further describe those individuals for whom "other" was reported as their principal reason for non-participation:

SUBCATEGORIES OF "OTHER"	INDIVIDUALS (23 total)
• Safety Net/Timed Out	16
• First Parent Meeting WPR	4
• Drug Felons	2
• Hours Not Reported By Client	1

Four of the individuals with zero participation were due to the first parent fully meeting the work requirements for two-parent cases and therefore had zero hours reported for the second parent.

California provides a basic assistance safety net to children whose parents/relative caregivers have exhausted the State's time limit on assistance for adults (i.e., "timed

out”) and thereby mitigates extreme poverty, indigence, and homelessness. A total of 16 individuals were in the safety net due to continued assistance provided to children in these cases where the adult has timed out.

Of the total number of work-eligible individuals with zero hours of participation, 100 individuals had received a state exemption (Categories 7, 9, 10, 11, 13, and 14), were sanctioned (Category 8), or had exceeded the TANF time limit of 60 months (Subcategory “Safety Net/Timed Out” of Category 99).

### **ANALYSIS STATEMENT:**

California’s TANF sample is an annual sample and only valid with twelve complete months of sample data. This report is based upon 1/12th of the annual sample and is not a statistically valid representation of California’s TANF caseload. In addition, for the normal quarterly TANF Data Report to ACF, states have the opportunity to resubmit data if new information is received about the TANF case or data entry errors are found. For the Report on Engagement in Additional Work Activities, states are not allowed this option. For this reason, these data may be inconsistent with what will be reported for the comparable period in the TANF Data Report.

Although the sample data is not statistically valid, it does demonstrate that a significant amount of individuals are engaged in activities leading them to self-sufficiency. This includes partial participation in activities and other activities with statutory limitations. The data also shows that the majority of individuals that are unable to participate due to a legitimate reason such as a disability. With a combination of credit for partial participation, an expansion of the definition of work activities and associated limits, less restrictive verification standards, as well as the exclusion of cases containing an unaided adult, a better representation of California’s total engagement would be produced, and thus reflected in an improved WPR.

### **CONCLUSION:**

California’s TANF program has experienced many challenges in regard to the delicate balance between achieving the WPR and leading clients toward self-sufficiency. The survey results depicted throughout this engagement report supports recommendations to promote flexibility in program design so that states can serve their varied populations in the most efficient and effective ways possible. For California, this means being able to aid and protect vulnerable children in need even if the adult is ineligible for aid:

- Providing a basic assistance safety net to children whose parents/relative caregivers have exhausted the State's time limit on assistance for adults.
- In California, disabled parents are not required to participate in welfare-to-work activities, even though these adults count in the WPR. Since these parents are not able to work, and subjecting them to welfare-to-work requirements would result in sanctions, many receive state exemptions.

- Maintaining basic assistance for children whose parents are sanctioned for failure to participate in welfare-to-work activity, and thereby mitigates extreme poverty, indigence, and homelessness.

Historically, California met performance targets by successfully moving families into self-sufficiency and reducing caseloads. California's TANF caseload has been reduced by nearly half since the inception of the CalWORKs program in the 1990s. The inclusion of the above individuals whom, when California initially designed its TANF program, were not subject to the WPR creates a significant challenge.

The specific activities captured in the tables above also support the need to allow for pro-rata credit for participation. The current program does not give credit for individuals making progress toward self-sufficiency through partial participation. The incremental achievements through partial participation are vital for clients to achieve self-sufficiency. States should be given credit to engage and encourage all recipients to participate to the extent they are capable.

**CONTACT:**

Questions regarding the data shown throughout this report are to be directed to the CDSS Federal Data Reporting and Analysis Bureau at (916) 657-3659 or by email to [Akhtar.Khan@dss.ca.gov](mailto:Akhtar.Khan@dss.ca.gov).

Attachment

**Report on Engagement in Additional Work Activities  
For Families Receiving Assistance under the TANF Program (4/15/11)**

GENERAL INFORMATION						
Name of County Contact						
County		SELECT COUNTY NAME				
E-mail						
Phone						
Reporting Year		2011				
Reporting Month		SELECT MONTH				
Review Number						
<p align="center"><i>Complete this survey for each individual in the family who is coded as work-eligible in RADEP data element T-48. Coding is permitted for up to four work-eligible individuals. ENTER ACTUAL MONTHLY HOURS Do not complete this section for an individual who is not a work-eligible individual.</i></p>						
SURVEY STARTS HERE						
(Work Eligible Individual Number)		<input type="button" value="Clear"/>	#1	#2	#3	#4
6	RADEP Person Number	SELECT	SELECT	SELECT	SELECT	SELECT
7	Last 4 of SSN					
8	Did the county report participation (for this work-eligible individual) in countable work activities for a sufficient number of hours for the family to count toward the overall work participation rate?	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO
<p align="center"><i>In reporting the hours of participation in countable work activities in data elements 9 through 12, do not report the same hours of participation in more than one data element.</i></p>						
9	Did the work-eligible individual participate in a work activity that could count toward the overall work participation rate, but the county chose not to report such hours of TANF participation in RADEP?					
(Work Eligible Individual Number)		<input type="button" value="Clear"/>	#1	#2	#3	#4
9A	Unreported hours of participation in a countable work activity?	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO
<p align="center"><i>If data element 8 is coded "NO" and 9.A. is coded with a "YES," then, for each of the following countable work activities in which the work-eligible individual participated during the report month, and for which the county did not report the hours of participation, enter the total number of hours of participation. (Enter zero in elements with no hours of participation.)</i></p> <p align="center"><i>If data element 8 is coded "YES" or data element 9.A. is coded "NO," then leave data elements 9.B. through 9.M. blank.</i></p>						
9B	Unsubsidized Employment (includes self-employment)					
9C	Subsidized Private Sector Employment					
9D	Subsidized Public Sector Employment					
9E	Work Experience					
9F	On-the-job Training					
9G	Job Search and Job Readiness Assistance					
9H	Community Service					
9I	Vocational Educational Training					
9J	Job Skills Training Directly related to Employment					
9K	Education Directly Related to Employment					
9L	Satisfactory School Attendance					
9M	Providing Child Care Service for an Individual Participating in a Community Service Program					

**Report on Engagement in Additional Work Activities  
For Families Receiving Assistance under the TANF Program (4/15/11)**

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<b>10 Did the work-eligible individual participate in a countable work activity that did not count toward the overall work participation rate because the work-eligible individual was engaged for insufficient hours to meet the work requirements for counting toward the work participation rates?</b>						
<i>(Work Eligible Individual Number)</i>		<input type="button" value="Clear"/>	<b>#1</b>	<b>#2</b>	<b>#3</b>	<b>#4</b>
<b>10A</b>	Insufficient hours of participation in countable work activities?	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES
		<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO
<p align="center"><i>If data element 8 is coded "NO" and 10.A. is coded with a "YES," then, for each of the following countable work activities in which the work-eligible individual participated during the report month, enter the total number of hours of participation. (Enter zero in elements with no hours of participation.)</i></p> <p align="center"><i>If data element 8 is coded "YES" or data element 10.A. is coded "NO," then leave data elements 10.B. through 10.M. blank.</i></p>						
<b>10B</b>	Unsubsidized Employment (includes self-employment)					
<b>10C</b>	Subsidized Private Sector Employment					
<b>10D</b>	Subsidized Public Sector Employment					
<b>10E</b>	Work Experience					
<b>10F</b>	On-the-job Training					
<b>10G</b>	Job Search and Job Readiness Assistance					
<b>10H</b>	Community Service					
<b>10I</b>	Vocational Educational Training					
<b>10J</b>	Job Skills Training Directly related to Employment					
<b>10K</b>	Education Directly Related to Employment					
<b>10L</b>	Satisfactory School Attendance					
<b>10M</b>	Providing Child Care Service for an Individual Participating in a Community Service Program					

<b>11 Did the work-eligible individual participate in a countable work activity that did not count toward the work participation rate because the hours of participation in the activity are beyond a statutory limit for reporting the hours of participation as countable work activities?</b>						
<i>(Work Eligible Individual Number)</i>		<input type="button" value="Clear"/>	<b>#1</b>	<b>#2</b>	<b>#3</b>	<b>#4</b>
<b>11A</b>	Beyond statutory limit?	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES
		<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO
<p align="center"><i>If data element 8 is coded "NO" and 11.A. is coded with a "YES," then, for data elements 11.B. and 11.C. in which the work-eligible individual participated during the report month, enter the total number of hours of participation. (Enter zero in elements with no hours of participation.)</i></p> <p align="center"><i>If data element 8 is coded "YES" or data element 11.A. is coded "NO," then leave data elements 11.B. and 11.C. blank.</i></p>						
<b>11B</b>	Job Search and Job Readiness Assistance					
<b>11C</b>	Vocational Educational Training					

**Report on Engagement in Additional Work Activities  
For Families Receiving Assistance under the TANF Program (4/15/11)**

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<b>12</b> Did the work-eligible individual participate in a countable work activity, but the county did not report such hours of participation in RADEP because the county could not meet the federal verification standards for including the hours of participation in the report?						
<i>(Work Eligible Individual Number)</i>		<input type="button" value="Clear"/>	<b>#1</b>	<b>#2</b>	<b>#3</b>	<b>#4</b>
<b>12A</b>	Hours of participation in a countable work activity do not meet verification standard?	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES	<input type="radio"/> YES
		<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO
<p align="center"><i>If data element 8 is coded "NO" and 12.A. is coded with a "YES," then, for each of the following countable work activities, in which the work-eligible individual participated during the report month, enter the total number of hours of participation. (Enter zero in elements with no hours of participation.)</i></p> <p align="center"><i>If data element 8 is coded "YES or data element 12.A. is coded "NO," then leave data elements 12.B. through 12.M. blank.</i></p>						
<b>12B</b>	Unsubsidized Employment (includes self-employment)					
<b>12C</b>	Subsidized Private Sector Employment					
<b>12D</b>	Subsidized Public Sector Employment					
<b>12E</b>	Work Experience					
<b>12F</b>	On-the-job Training					
<b>12G</b>	Job Search and Job Readiness Assistance					
<b>12H</b>	Community Service					
<b>12I</b>	Vocational Educational Training					
<b>12J</b>	Job Skills Training Directly related to Employment					
<b>12K</b>	Education Directly Related to Employment					
<b>12L</b>	Satisfactory School Attendance					
<b>12M</b>	Providing Child Care Service for an Individual Participating in a Community Service Program					

**Report on Engagement in Additional Work Activities  
For Families Receiving Assistance under the TANF Program (4/15/11)**

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<b>13</b> If the work-eligible individual did not participate in countable work activities for a sufficient number of hours for the family to count toward the overall work participation rate, did the work-eligible individual participate in activities that do not qualify as a countable work activity under the federal rules, but move the family toward self-sufficiency?						
<i>(Work Eligible Individual Number)</i>		<input type="button" value="Clear"/>	#1	#2	#3	#4
<b>13A</b>	Participated in activities that do not qualify as countable, but move the family toward self-sufficiency?	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO
<p><i>If data element 8 is coded "NO" and 13.A. is coded with a "YES," then, for each of the following non-countable work activities in which the work-eligible individual participated during the report month, enter the total number of hours of participation. (Enter zero in elements with no hours of participation.)</i></p> <p><i>For the educational activities (13.B through 13.D.), homework may be included, where applicable.</i></p> <p><i>If data element 8 is coded "YES" or data element 13.A. is coded "NO," then leave data elements 13.B. through 13.I. blank.</i></p>						
<b>13B</b>	High school or GED					
<b>13C</b>	Adult basic education/English as a second language					
<b>13D</b>	Post-secondary education					
<b>13E</b>	Treatment activities (e.g., physical or mental health, substance abuse treatment, domestic violence, physical or developmental disabilities, attending to physical or mental health conditions)					
<b>13F</b>	Family life skills activities (e.g., teen parent skills, parenting programs, mentoring, personal development activities, organizational skills workshops, and budgeting skills workshops)					
<b>13G</b>	Accessing work support activities (e.g., funding and arranging childcare, obtaining a driver's license)					
<b>13H</b>	In assessment					
<b>13I</b>	Other					
	i. Hours of participation					
	ii. Specify what other activity					



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**14** Is the work-eligible individual engaged in any countable work activity, or in any non-countable activity that moves the family toward self-sufficiency? If not, what is the principal Reason for nonparticipation?

(Work Eligible Individual Number)  #1 #2 #3 #4

**14A** Participated in a countable work activity or a non-countable activity that moves family toward self-sufficiency?  YES  NO  YES  NO  YES  NO  YES  NO

*If 14.A. is coded with a "NO," then, enter the two-digit code that best describes the principal reason for non-participation in 14.B.*

**14B** Principal reason for non-participation

- 01 = Family's first month on assistance and no work activity assigned
- 02 = Individual assigned to a work activity that has not yet begun
- 03 = County agency (or its contractor) has failed to engage individual
- 04 = Individual relocating from one local jurisdiction within State to another
- 05 = Work activities reports received too late for inclusion in report to HHS
- 06 = Family disregarded from overall participation rate (i.e., single custodial parent with child under age one; subject to a sanction for refusing to participate in work activities, but not subject to a sanction for more than 3 months in the preceding 12-month period; or participating in a Tribal work program)
- 07 = State exempt, single custodial parent with child under age 1, not disregarded due to 12-month limitation
- 08 = Individual in process of being sanctioned (including fair hearing process) or is subject to a sanction for refusing to work, not disregarded due to statutory or subject to a non-work sanction limitations
- 09 = State exempt, single custodial parent with child under age 6 and child care unavailable
- 10 = State exempt due to illness or disability of the WEI (including in process of applying for SSI/SSDI)
- 11 = State exempt due to illness or disability of child or other family member
- 12 = State exempt under a domestic violence waiver
- 13 = Good Cause Exemption
- 14 = Other State Exemption
- 99 = Other

*If 14.B. is coded with "99" for other, then specify the principal reason for non-participation in 14.C.*

**14C** Specify other reason(s):

Work Eligible Individual Number #1

Work Eligible Individual Number #2

Work Eligible Individual Number #3

Work Eligible Individual Number #4

**END OF SURVEY**