

WRAPAROUND SERVICES PAID BY THE ADOPTION ASSISTANCE PROGRAM (AAP): QUESTION AND ANSWER (Q&A) FOR ALL COUNTY LETTER (ACL) 24-66

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Funding and Specialized Services

Question 1: Is the Wraparound service provider permitted to use the AAP funds to cover the costs of the child's basic care and supervision needs (e.g., rent, food) to stabilize the adoptive family until the goals are met?

Answer 1: No. Wraparound service providers may not use the AAP funding to cover the costs of basic care and supervision (including, but not limited to, expenses for food, rent, house cleaning, caretaking, landscaping, or massages).

The Wraparound services provided are to meet the child's needs that are above and beyond the child's basic care and supervision needs.

A specialized service beyond the capabilities of the Wraparound service provider may be provided indirectly (i.e., specialized services provided by a different service provider). However, the specialized service must be part of the Wraparound service contract and Wraparound plan of care, and the specialized service must be identified as a necessary support for the AAP eligible child by the Wraparound Team. Examples of specialized services may include, but are not limited to:

- Adoption competent therapist
- Short-term respite care/in-home care
- Culturally appropriate services
- Tribal service providers
- Behavioral health or mental health services not covered by Medi-Cal or by the family's private health insurance plan.

Question 2: May AAP cover the costs of food expenses for Wraparound service meetings (e.g., providing dinner if Child and Family Team Meetings occurs during mealtimes, coffee, or snacks for meetings that occur out in the community)?

Answer 2: No. The Wraparound service provider should utilize their administrative costs to cover the above-mentioned costs.

Question 3: May AAP cover the costs of flex funds?

Answer 3: No. Flex funds are not available for AAP funded Wraparound services. The intent of AAP is to fund services that will assist adoptive parents to establish sustainable long term supports identified by the Wraparound team and the case plan goals. If there is a need for additional funding for a one-time expense, the adoptive parents may use the eligible AAP Basic rate, plus eligible Specialized Care Increment (SCI) or eligible Dual Agency rate, plus eligible supplemental rate to cover the costs.

Question 4: Does short-term respite for a total of 30 days mean only a total of 30 days for the entire duration of Wraparound services paid by AAP?

Answer 4: Yes. The goal of Wraparound services paid by AAP is for adopted children to remain in the adoptive home. Wraparound service providers may not use the AAP

funding to cover the costs of long-term respite care (more than a total of 30 days). This applies to the entire duration of AAP covering the costs of Wraparound services.

Question 5: Is the Wraparound service provider permitted to “pool” and reinvest the unused/leftover AAP funds to serve other families receiving Wraparound services and/or other provider services?

Answer 5: No. If any AAP funds are leftover or unused, the AAP funds will need to be returned. Adoptive parents will need to contact the responsible public agency (county adoption agency or the California Department of Social Services (CDSS)) for next steps on returning the leftover or unused AAP funds. AAP funds may not be transferred to the Wraparound service provider’s accounts to fund services for other children or for other provider services.

The AAP eligible child’s total monthly negotiated AAP rate to cover the costs of Wraparound services is specifically for that child and family and may not be used for any other purpose. Furthermore, the child’s total monthly negotiated AAP rate may not be transferred to the county’s Wraparound Trust Fund or the Wraparound service provider’s accounts to fund services for other children or parents.

Question 6: Does [ACL 24-66](#) limit the AAP payment for a specialized service not provided by the Wraparound service provider?

Answer 6: No. AAP may cover the costs of a specialized service (e.g., adoption competent therapists, behavioral or mental health services not covered by Medi-Cal or by the family’s private health insurance plan, or other funding sources). A specialized service beyond the capabilities of the Wraparound service provider may be provided, if identified by the Wraparound Team as necessary support for the AAP eligible child and family. The transition plan should include sustainability of services if needed beyond Wraparound services.

Question 7: What are examples of specialized services?

Answer 7: A specialized service beyond the capabilities of the Wraparound service provider may be provided indirectly (i.e., specialized services provided by a different service provider). However, the specialized service must be part of the Wraparound service contract and Wraparound plan of care, and the specialized service must be identified as a necessary support for the AAP eligible child by the Wraparound Team. Examples of specialized services may include, but are not limited to:

- Adoption competent therapist
- Short-term respite care/in-home care
- Culturally appropriate services
- Tribal service providers
- Behavioral health or mental health services not covered by Medi-Cal or by the family’s private health insurance plan.

Question 8: What are examples of culturally appropriate services?

Answer 8: Culturally appropriate services are individualized to the child and family and should be identified in the Wraparound plan of care as a necessary support for the AAP eligible child by the Wraparound Team and include a sustainable plan. Examples of culturally appropriate services may include, but are not limited to:

- Culturally appropriate hair and skin care training.
- Culturally appropriate spiritual resources and activities.
- Culturally appropriate community events.
- Tribally based activities and ceremonies.

Question 9: May AAP be used to serve the entire adoptive family? May AAP cover the costs of individual therapy for the adoptive parents and siblings?

Answer 9: Yes. The Wraparound plan of care is to include an array of services and support tailored to meet the AAP eligible child's and the family's individual needs; and the services and supports are to be well coordinated across the Children's System of Care partners. These services and support could include individual therapy for the parents and/or siblings if it is connected to the plan of care.

Question 10: Are Wraparound service providers allowed to use Medi-Cal funding to cover the costs of Wraparound services?

Answer 10: Yes, but AAP may not cover the same services paid by Medi-Cal/Medicaid.

All AAP eligible children are eligible for Medi-Cal including [Enhanced Care Management through California Advancing and Innovating Medi-Cal \(CalAIM\)](#).

Question 11: Are Wraparound service providers permitted to access other funds to cover the costs of Wraparound services?

Answer 11: Yes. Other funding sources may be utilized to cover the costs of Wraparound services. The agreement for these funds is between the funding source and the adoptive parents, and it is to be a separate agreement/process outside the scope of AAP.

Process

Question 12: What does supporting documentation mean?

Answer 12: Supporting documentation may include, but is not limited to, Individualized Education Programs (IEPs), psychiatric assessments, and any other documentation specific to the AAP eligible child's current needs. It is at the discretion of the responsible public agency to determine what supporting documentation is appropriate when assessing the request for approval or denial.

Question 13: How is the AAP payment for Wraparound services disbursed?

Answer 13: Under current law, when AAP covers the cost of Wraparound services, there are three payment options adoptive parents may choose from:

- 1. One check to be issued to the adoptive parents who will pay the Wraparound service provider its share.**
 - If the adoptive parents choose the AAP payment to be issued to them, as reflected in the signed AAP Agreement, the total monthly negotiated AAP rate to cover the costs of Wraparound services will be paid to the adoptive parents. The adoptive parents will keep their portion, the eligible AAP Basic rate, plus eligible SCI or the eligible Dual Agency rate, plus eligible supplemental rate. The adoptive parents will pay the remaining amount to the Wraparound service provider for the Wraparound services.
- 2. One check to be issued to the provider who will pay the adoptive parents their share.**
 - If the adoptive parents choose the AAP payment to be directly issued to the provider, as reflected in the signed AAP Agreement, the total monthly negotiated AAP rate to cover the costs of Wraparound services will be paid to the Wraparound service provider. The Wraparound service provider will pay the adoptive parents their portion, the eligible AAP Basic rate, plus eligible SCI or the eligible Dual Agency rate, plus eligible supplemental rate. The Wraparound service provider will keep the remaining amount for the Wraparound services.
- 3. Two checks to be issued: one check to be issued to the Wraparound service provider and one check to be issued to the adoptive parents.**
 - If the adoptive parents choose this option, as reflected in the signed AAP Agreement, the adoptive parents will receive the eligible AAP Basic rate, plus eligible SCI or the eligible Dual Agency rate, plus eligible supplemental rate and the Wraparound service provider will receive the remaining amount of the total monthly negotiated AAP rate to cover the costs of Wraparound services.

Question 14: What is the role of the responsible public agency's social worker?

Answer 14: When adoptive parents make the request for AAP to cover the costs of Wraparound services, the responsible public agency is responsible for assessing the request for approval or denial in a timely manner. The primary responsibility is to confirm that Wraparound services are necessary, and those services will appropriately meet the AAP eligible child's needs, and to facilitate the AAP payment per the request from adoptive parents. The responsible public agency is also responsible for confirming that the Wraparound service provider is aligned with the [California Wraparound Standards](#).

The responsible public agency may not act on behalf of adoptive parents to obtain Wraparound services for the AAP eligible child. The responsible public agency may discuss the child's care and supervision needs with adoptive parents, and it is at the

discretion of adoptive parents to include the Wraparound service provider in those discussions. The responsible public agency may also assist adoptive parents to identify the Wraparound service provider, but it is the decision of adoptive parents to contract with a Wraparound service provider.

Question 15: How much control does the adoptive parents and the responsible public agency have over how the AAP funding is utilized for Wraparound services?

Answer 15: The adoptive family and the Wraparound service provider work collaboratively to determine an itemized list of services and costs to be included in the Wraparound service contract.

The responsible public agency is primarily responsible for confirming that Wraparound services are necessary, and those services will appropriately meet the AAP eligible child's needs, and to facilitate the AAP payment per the request from adoptive parents.

The responsible public agency shall confirm the amount and duration of the AAP benefit to cover the costs of Wraparound services and conclude, when appropriate, that:

- Wraparound services are necessary to meet the child's needs,
- The Wraparound service provider meets the [California Wraparound Standards](#),
- The Wraparound service provider will meet the child's needs appropriately, and
- The Wraparound services' rate being requested is appropriate for the contracted Wraparound services provided to the child.

The CDSS notes that Wraparound services change over time and will differ based on the AAP eligible child's and family's needs. The costs in the contract (or proposed contract) may reflect an average cost for each Wraparound service to be provided, as stated in the Wraparound plan of care, developed, reviewed, and updated by the Wraparound Team. However, the adoptive parents and the responsible public agency need detailed information about the Wraparound services to be provided, the associated costs for each Wraparound service to be provided, and how the Wraparound services provided will meet the child's needs.

Question 16: Are there special considerations for AAP eligible children who experience urgent need/crisis and need Wraparound services paid by AAP immediately? What is the expected timeline for the request to be approved?

Answer 16: No. We encourage adoptive parents who have an urgent need/crisis to contact the California Family Urgent Response System (Cal-FURS) at 833-939-3877, text 833-939-3877, email info@cal-furs.org, or visit the [Cal-FURS website](#).

The timeframe will depend on how quickly the adoptive parents, the responsible public agency, and the Wraparound service provider complete their tasks related to Wraparound services paid by AAP. For example, adoptive parents must provide all requested documentation to support their request.

- Part of that supporting documentation includes the Wraparound service contract the adoptive parents and the Wraparound service provider complete.
- Once the responsible public agency receives all of the supporting documentation from the adoptive parents, the responsible public agency can determine if the request for Wraparound services paid by AAP should be approved or denied.
- The “Assessing the Request” and “Approval or Denial of the Request” sections in [ACL 24-66](#) provides additional information.

If adoptive parents are experiencing a delay in the process, they may contact the AAP Unit at AAP@dss.ca.gov for further assistance.

Question: 17: What is the process to appeal when the adoptive parents disagree with the responsible public agency determination to deny the request for AAP to cover the costs of Wraparound services? What are other alternatives for adoptive parents, whose child(ren) are otherwise in crisis and/or in need of intensive services, when there is a pending appeal?

Answer 17: If adoptive parents disagree with the responsible public agency’s action, it is at the discretion of the adoptive parents to request a fair hearing as instructed in the denial Notice of Action (NOA) they receive.

The adoptive parents may work with the responsible public agency to identify eligible services and/or providers. Additionally, adoptive parents may contact the California Family Urgent Response System (Cal-FURS) at 833-939-3877, text 833-939-3877, email info@cal-furs.org, visit the [Cal-FURS website](#), and/or contact their local County Mental Health Department.

Adoptive parents may also email the AAP Unit at AAP@dss.ca.gov for questions regarding additional services.

Question 18: How do small or rural counties navigate limited resources and waitlists across Wraparound service providers?

Answer 18: In areas with limited resources and waitlists, it is recommended to team with System of Care partners, community resources, natural supports, and neighboring counties. It is also recommended to utilize state resources provided through the [University of California Davis Resource Center for Family Focused Practice](#).

Question 19: Is a Wraparound service provider that the adoptive family has worked with permitted to provide supporting documentation to justify an AAP eligible child’s need for Wraparound services paid by AAP?

Answer 19: Yes, the Wraparound service provider may provide the supporting documentation to the adoptive parents.

Current Wraparound service providers who work directly with the AAP eligible child may provide the adoptive parents with supporting documentation that demonstrates the

child's needs require Wraparound services. Please see the "Assessing the Request" section in [ACL 24-66](#) for further guidance on supporting documentation.

Adoptive parents are responsible for providing the supporting documentation to their responsible public agency. Wraparound service providers are not a party to the child's AAP case. All AAP case information is confidential and communication regarding the case is to be between the adoptive parents and the responsible public agency. It is at the discretion of the responsible public agency to determine what supporting documentation is appropriate when assessing the request for approval or denial.

Question 20: If an AAP eligible child is receiving Wraparound services prior to the adoption finalization, what is the process for adoptive parents to contract with the same Wraparound service provider?

Answer 20: Upon the adoption finalization, it will be at the discretion of the adoptive parents to continue services with the Wraparound service provider.

The AAP process stated in [ACL 24-66](#) will apply.

Question 21: How do counties ensure the request for AAP to cover the costs of Wraparound services are approved and dispersed in timely manner?

Answer 21: Once adoptive parents make a request for AAP to cover the costs of Wraparound services and provide the supporting documentation to the responsible public agency, the responsible public agency should assess the request for approval or denial in a timely manner.

The timeframe will depend on how quickly the adoptive parents, the responsible public agency, and the Wraparound service provider complete their tasks related to Wraparound services paid by AAP. For example, adoptive parents must provide all requested documentation to support their request.

- Part of that supporting documentation includes the Wraparound service contract the adoptive parents and the Wraparound service provider complete.
- Once the responsible public agency receives all of the supporting documentation from the adoptive parents, the responsible public agency can determine if the request for Wraparound services paid by AAP should be approved or denied.
- The "Assessing the Request" and "Approval or Denial of the Request" sections in [ACL 24-66](#) provides additional information.

If adoptive parents are experiencing a delay in the process, they may contact the AAP Unit at AAP@dss.ca.gov for further assistance.

Question 22: When there are two AAP eligible children in the same adoptive home whose adoptive parents requested AAP to cover the costs of Wraparound services, is it necessary for there to be two separate Wraparound Teams and Wraparound service contracts?

Answer 22: Yes, it is necessary to have two separate Wraparound service contracts for two AAP eligible children, but it is not necessary to have two separate Wraparound Teams for two AAP eligible children.

Contracts

Question 23: How do Wraparound service providers determine and explain the associated costs for the Wraparound services if the services change throughout the Wraparound process?

Answer 23: The Wraparound service contract executed between the adoptive parents and the Wraparound service provider must include detailed information about the Wraparound services provided, the associated costs for each Wraparound service provided, and how the Wraparound services provided will meet the child's needs. The associated costs in the contract may reflect average costs for each Wraparound service provided.

Question 24: May adoptive parents contract with a California Wraparound service provider outside their county of residence?

Answer 24: Adoptive parents may contract with a Wraparound service provider outside of their county of residence as long as the services are provided in the family's (including the child) home/county of residence (or nearby county).

The intention of Wraparound services is to be provided in person, but it is recognized that in some instances limited virtual services may be necessary to meet the AAP eligible child's and the family's individual needs.

- If virtual services are provided, it must be part of the Wraparound plan of care and identified as a necessary support for the AAP eligible child by the Wraparound Team.

Question 25: Are adoptive parents limited to a county contracted Wraparound service provider? Do adoptive parents have to pay for Wraparound services out-of-pocket if they choose not to contract with a county contracted Wraparound service provider?

Answer 25: No. Adoptive parents do not have to contract with a county contracted Wraparound service provider. Adoptive parents may choose a county contracted Wraparound service provider or another Wraparound service provider who meets the [California Wraparound Standards](#). If adoptive parents decide to contract with a county contracted Wraparound service provider, the Wraparound service contract is between the adoptive parents and the Wraparound service provider.

If an adoptive parent selects a Wraparound service provider that meets the [California Wraparound Standards](#), the maximum eligible AAP rate to cover the costs of Wraparound services shall not exceed the nonfederal Wraparound services rate stated in the Aid to Families with Dependent Children-Foster Care (AFDC-FC) California Necessities Index (CNI) Increases annual ACL.

If the Wraparound services rate stated in the Wraparound service contract between the adoptive parents and the Wraparound service provider exceeds the maximum eligible AAP rate for Wraparound services, the adoptive parents will be responsible for the remaining costs.

Question 26: Is there a sample Wraparound service contract that can be utilized to create a Wraparound service contract?

Answer 26: No. However, the CDSS has created a checklist for what should be included in the Wraparound service contract. The checklist is attached to the end of this Q&A.

Please also see the “Assessing the Request” section in [ACL 24-66](#). That section has information on what the Wraparound service contract must include.

For further technical assistance, adoptive parents and Wraparound service providers may contact the FCPU at wraparoundquestions@dss.ca.gov and AAP Unit at AAP@dss.ca.gov.

Question 27: What is the process to amend an AAP agreement when the Wraparound service contract is amended?

Answer 27: If the total monthly negotiated AAP rate which covers the costs of Wraparound services does not exceed the nonfederal Wraparound services rate stated in the AFDC-FC CNI Increases ACL:

- The adoptive parents and the Wraparound service provider will need to amend the Wraparound service contract to reflect the new Wraparound services rate.
- The adoptive parents will need to provide the amended Wraparound service contract to their responsible public agency to reassess and renegotiate the total monthly negotiated AAP rate and to amend the AAP Agreement to reflect the change in the total monthly negotiated AAP rate to cover the costs of Wraparound services.
- The start date of reassessed/renegotiated AAP rate may be the start date stated on the amended Wraparound service contract.

If the Wraparound service contract between the adoptive parents and the Wraparound service provider is amended but the total cost of the services remains the same amount, then the adoptive parents will still need to provide the amended Wraparound service contract to their responsible public agency for review and to file in the AAP case file.

The amended Wraparound service contract must meet the eligibility requirements outlined in [ACL 24-66](#).

Question 28: Is there guidance available to notify adoptive parents that Wraparound services are available and how to access services?

Answer 28: Yes. Adoptive families may contact their responsible public agency, the AAP Unit, and the Family-Centered Practice Unit for assistance and guidance. There is a current list of providers that contract with counties, however, not all of them utilize AAP funding. Adoptive families are not required to contract with county contracted Wraparound service providers.

In addition, a checklist is attached to the end of this Q&A based on the information stated in [ACL 24-66](#). If adoptive parents require further assistance, they may contact the FCPU at wraparoundquestions@dss.ca.gov and AAP Unit at AAP@dss.ca.gov.

Question 29: Is the CDSS tracking if adoptive families are successful in finding Wraparound services?

Answer 29: At this time, the CDSS is not tracking the utilization of Wraparound services funded by AAP.

Question 30: Can counties execute contracts with Wraparound service providers for services paid by AAP to ensure there is capacity for AAP families to be served?

Answer 30: No. Once an adoption is finalized, the responsible public agency is no longer responsible for the care and placement of the adopted AAP eligible child and may not make placement and/or service decisions. If adoptive parents need assistance with locating Wraparound services and providers, they may reach out to the responsible public agency. If adoptive parents require further assistance, they may contact the FCPU at wraparoundquestions@dss.ca.gov and AAP Unit at AAP@dss.ca.gov.

Question 31: Who is responsible to make sure Wraparound service contracts contain all the elements stated in [ACL 24-66](#)?

Answer 31: It is the responsibility of the adoptive parents, the Wraparound service provider, and the responsible public agency to ensure Wraparound services paid by AAP adhere to [ACL 24-66](#), state regulations, and state and federal law.

As part of assessing the request from adoptive parents for AAP to cover the costs of Wraparound services, the responsible public agency will assess the Wraparound service contract executed between adoptive parents and the Wraparound service provider.

- The contract (or proposed contract) must include the Wraparound services that will be provided and the associated costs for each service.

- The associated costs for the provided Wraparound services should equal the total amount that is reflected in the contract (or proposed contract).

Question 32: Who is responsible to ensure all services listed in a Wraparound service contract are provided to the adoptive family?

Answer 32: It is the responsibility of the adoptive parents and the Wraparound service provider to ensure that all services listed in a contract are provided to adoptive families. The responsible public agency will need to ensure that all services listed in the contract are provided to adoptive families for the purposes of determining if the child remains eligible for the AAP payment.

Question 33: How does a Wraparound service provider list and/or justify administrative and personnel costs to run their program (e.g., labor, rent, electricity, gas, etc.)?

Answer 33: It is recommended the costs be included in each service cost listed in the contract between the Wraparound service provider and the adoptive parents.

Wraparound Standards/Certification

Question 34: Is it required that all Wraparound service providers follow the [California Wraparound Standards](#)?

Answer 34: Yes. [ACL 24-66](#) states Wraparound service providers are to align with the [California Wraparound Standards](#).

There are a few Standards that do not apply to Wraparound paid for by AAP funding. These are very minimal and will be differentiated in the certification approval process.

Question 35: Is the responsible public agency expected to determine whether Wraparound service providers meet the [California Wraparound Standards](#)?

Answer 35: Yes. The responsible public agency is responsible for assessing if the Wraparound service provider is eligible for the AAP payment when adoptive parents make the request for AAP to cover the costs of Wraparound services for an AAP eligible child.

The tool to use to assess if a provider is in alignment with the [California Wraparound Standards](#) is located in the [Wraparound Standards Toolkit](#).

Question 36: May adoptive parents contract with a Wraparound service provider who does not provide High Fidelity Wraparound?

Answer 36: No. It is expected that all Wraparound service providers are in alignment with the [California Wraparound Standards](#). The current Standards include the principles, phases, and key elements that are the foundation of the Wraparound process. These Standards were created to ensure High Fidelity practices in the direct service delivery

with children and families, including Tribes. At its core, fidelity is defined as adherence to the four phases and ten principles of the Wraparound process.

Question 37: How does a provider get on the UC Davis list of Wraparound service providers referenced to [ACL 24-66](#)?

Answer 37: The list that is referenced in [ACL 24-66](#) is for county contracted Wraparound service providers. That list does not include all Wraparound service providers who meet and are aligned with the [California Wraparound Standards](#).

For questions on that list, please email the FCPU at wraparoundquestions@dss.ca.gov.

Question 38: How do adoptive parents know if a Wraparound service provider meets the [California Wraparound Standards](#)?

Answer 38: Currently, the CDSS is not able to provide information regarding if a Wraparound service provider is in alignment with the [California Wraparound Standards](#). Please review the [California Wraparound Standards website](#), which includes some best practices to share with adoptive parents when choosing a Wraparound service provider. Once the county approval and provider certification portal is live, those providers that have certified through the portal will be considered meeting [California Wraparound Standards](#).

Question 39: How does a provider become recognized as a Wraparound service provider in alignment with the [California Wraparound Standards](#)?

Answer 39: Once the county approval and provider certification portal is live, those providers that have certified through the portal will be considered meeting [California Wraparound Standards](#).

Question 40: Will Wraparound service providers be held to the same High Fidelity Wraparound standards as county contracted Wraparound service providers?

Response 40: Yes. The [California Wraparound Standards](#) apply to all Wraparound service providers delivering Wraparound services, regardless of the funding source.

In-Home Support Services

Question 41: What are “In-Home Support Services” and who can provide them?

Response 41: The In-Home Supportive Services (IHSS) program provides in-home assistance to eligible aged, blind, and disabled individuals as an alternative to out-of-home care and enables recipients to remain safely in their own homes.

For additional information, please review the [CDSS IHSS website](#).

WRAPAROUND SERVICES PAID BY AAP
CONTRACT REQUIREMENT CHECKLIST

The contract executed between the adoptive parents and the Wraparound service provider must include:

- ☐ Adoptive name of the AAP eligible child.
- ☐ Name of the adoptive parents.
- ☐ Name of the Wraparound service provider.
- ☐ Names and roles of the individuals who are part of the Wraparound Team.
 - ☐ Include detailed information on the roles and responsibilities of each Wraparound staff who will be working with the adoptive family.
- ☐ Start date and projected end date of Wraparound services.
- ☐ Detailed information about:
 - ☐ Each Wraparound service to be provided.
 - ☐ The associated costs for each Wraparound service.
 - ☐ How each Wraparound service will meet the AAP eligible child's needs.
- ☐ How each Wraparound service will meet the Wraparound plan of care developed by the Wraparound Team.
- ☐ How the Wraparound services and plan of care align with the four phases and ten principles of the [California Wraparound Standards](#).
- ☐ The Wraparound Plan of Care.
 - The Wraparound Plan of Care is to be developed, reviewed, and updated by the Wraparound Team as the case progresses, including a transition plan to end Wraparound services within the time limited duration of AAP payments.
- ☐ The agreed upon Wraparound services rate paid by AAP, including the dollar amount paid to the adoptive parents and the dollar amount paid to the Wraparound service provider.
 - The AAP payment option that the adoptive parents choose:
 1. One check to be issued to the adoptive parents who will pay the Wraparound service provider its share.
 2. One check to be issued to the Wraparound service provider who will pay the adoptive parents their share.
 3. Two checks to be issued: one check to be issued to the adoptive parents and one check to be issued to the Wraparound service provider. Please note, this option is recommended.

- ☐ The following statements:
 - ☐ [The name of Wraparound service provider] meet and are aligned with the [California Wraparound Standards](#).
 - ☐ All AAP funds received for [the adoptive name of the AAP eligible child] will be applied to the Wraparound services as outlined in the Wraparound services plan of care.
 - ☐ All unused AAP funds will be refunded to the adoptive parents.
 - Adoptive parents will need to contact the responsible public agency (county adoption agency or the CDSS) for next steps on returning the unused AAP funds.
 - Any AAP funds not refunded may be subject to an overpayment.
 - ☐ It is the responsibility of the adoptive parents to communicate with the responsible public agency regarding all matters related to their child's AAP case.
 - Communication includes, but is not limited to:
 - Missing AAP payments.
 - Approvals and denials of requests.
 - The Wraparound services contract and plan of care.
 - The end date of services, if different than the end date stated on the signed AAP agreement and the Wraparound services contract.
 - Requests for reassessment/renegotiation of the AAP rate.
 - ☐ It is at the discretion of the adoptive parents to terminate the Wraparound service contract at any time.