CACFP— Stay Connected Quarterly Webinar

July 30, 2025

Welcome everyone!

Use of Artificial Intelligence (AI) Tools

The California Department of Social Services (CDSS) is committed to upholding privacy and confidentiality laws and policies that protect all virtual meeting participants. To address this commitment effectively, CDSS' Information Security & Privacy Office has blocked the use of AI applications during virtual meetings. AI applications include, but are not limited to, those used to record and take notes.

Webinar Tips & Reminders

- Audience will be muted.
- Captions are enabled
- You can turn off captions at any point during the webinar by selecting Hide Captions from the Zoom control bar
- This presentation will be available on the web page along with other resources after the webinar
- Questions should be asked through the Q&A feature

Hi!

I’m Cathy Hardin, CACFP Community Nutrition Programs Bureau Chief at the California Department of Social Services

THANK YOU

to the CACFP—Stay Connected Webinar Production Team!

CHECK-IN

What are the CDSS CACFP resources you have recently utilized?

Let us know in the chat!

Agenda

- CACFP News
- Meet the Resource Teams
- Scavenger Hunt

01

CACFP News

CACFP Branch updates and news

Celebrating the CACFP Community

2024 Turnip the Beet Award Winners Announced!

- Hesperia USD
- Lawndale Elementary SD
- Lodi USD
- Manteca USD
- Menifee Union SD
- Morongo USD
- Rialto USD
- Rowland USD
- Fullerton SD
- San Luis Coastal USD
- San Ysidro Elementary SD
- Centralia Elementary SD
- Kern High SD
- Moreno Valley USD
- Romoland SD
- Santa Cruz City Schools
- Val Verde USD
- Yuba City USD

CACFP News and Updates (1)

- **New Eligibility Guidelines** and **New CACFP Reimbursement Rates** are published (effective July 2025 - June 2026)
- Fiscal Viability Appraisal (FVA) submissions begin on **August 1, 2025** - Sponsoring organizations will receive an email with information and upload directions
- Annual Renewal process deadline is **August 31, 2025**

CACFP News and Updates (2)

- Administrative Reviews will be conducted primarily remotely during the 2025-26 program year. You will be notified if your agency is scheduled for an AR.
- Launching Farm to CACFP DCH Provider Survey – Aug 20, info session on Aug 19
- Hosting six in-person CACFP Meal Pattern Crediting workshops in August and September. Register here

CACFP Roundtable Conference

- Disabilities and Dietary Preferences
- Cultivating Connections: 2025 California Farm to CACFP Census Results
- Best Practices for Surveys: From Design to Deliverable
- Partnering for Impact: Advancing the CDSS' CACFP Engagement Plan and Building Community Partnerships Together
- Power in Partnership: Elevating Data Quality Through Meaningful Engagement
- Plan for Your Next Day Care Home Administrative Review
- Fiscal Viability Appraisal (FVA) Requirements
- Tips for a Successful Administrative Review

01

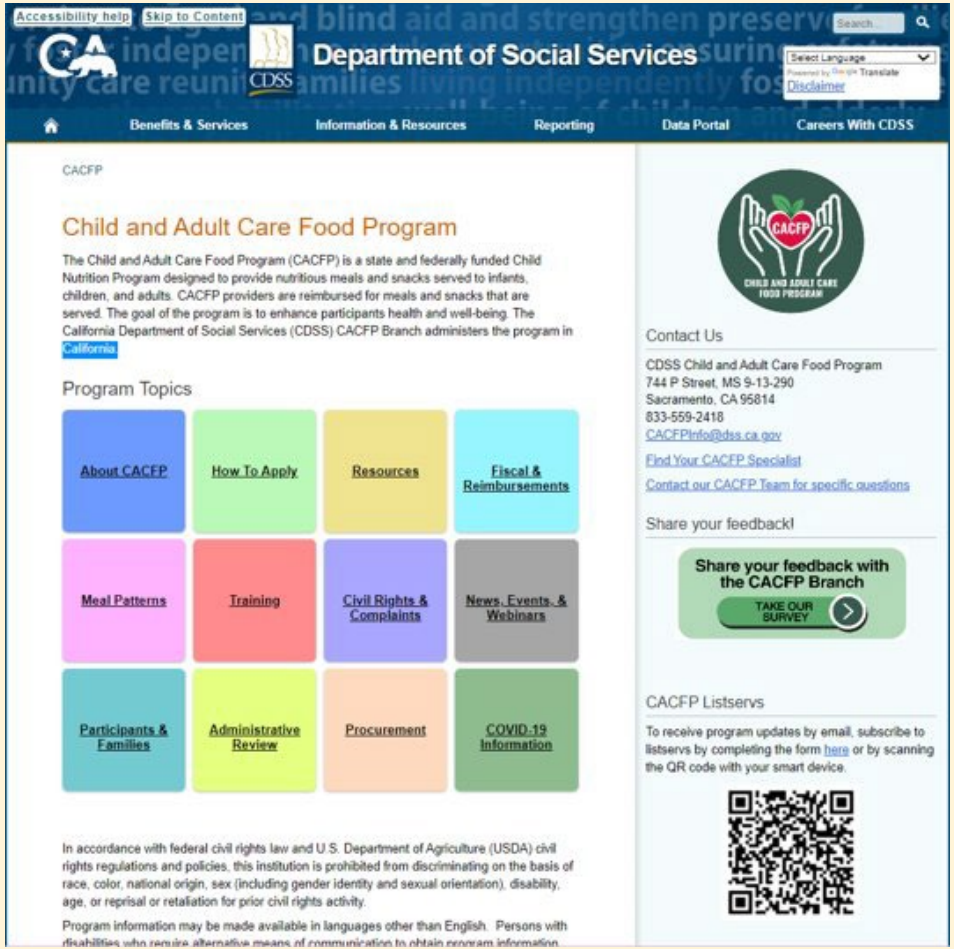
Resource Team Introductions

Meet our teams that develop operator resources!

Web Team

Presented by:
Tim De Herrera

CACFP Home Page



Accessibility help | Skip to Content

Department of Social Services

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Benefits & Services | Information & Resources | Reporting | Data Portal | Careers With CDSS

CACFP

Child and Adult Care Food Program

The Child and Adult Care Food Program (CACFP) is a state and federally funded Child Nutrition Program designed to provide nutritious meals and snacks served to infants, children, and adults. CACFP providers are reimbursed for meals and snacks that are served. The goal of the program is to enhance participants health and well-being. The California Department of Social Services (CDSS) CACFP Branch administers the program in California.

Program Topics

- About CACFP
- How To Apply
- Resources
- Fiscal & Reimbursements
- Meal Patterns
- Training
- Civil Rights & Complaints
- News, Events, & Webinars
- Participants & Families
- Administrative Review
- Procurement
- COVID-19 Information

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information

Contact Us

CDSS Child and Adult Care Food Program
744 P Street, MS 9-13-290
Sacramento, CA 95814
833-559-2418
CACFPInfo@dss.ca.gov

Find Your CACFP Specialist

Contact our CACFP Team for specific questions

Share your feedback!

Share your feedback with the CACFP Branch

TAKE OUR SURVEY

CACFP Listservs

To receive program updates by email, subscribe to listservs by completing the form here or by scanning the QR code with your smart device.

Resources Web Page

Accessibility help | Skip to Content

Department of Social Services

English | Select Language | Powered by Google Translate | Disclaimer

Benefits & Services | Information & Resources | Reporting | Data Portal | Careers With CDSS

CACFP | Resources

CACFP Resources Index

This Child and Adult Care Food Program (CACFP) Resources Index page provides an extensive list of helpful resources and guidance for current and prospective CACFP operators and family day care home providers. In addition to accessing resources from the California Department of Social Services (CDSS) CACFP homepage, program operators will be able to locate more information and resources to assist with their CACFP operations provided by topic/category listed below.

- Child and Adult Care Food Program
- Operations and Support
- Program Guidance
- CACFP Meal Patterns
- Fiscal and Reimbursements
- Procurement
- Training and Professional Development
- CACFP Bulletins
- Archived Management Bulletins
- Program Data
- Other Nutrition Programs
- Grants and Funding Opportunities
- Contact Us

CACFP CHILD AND ADULT CARE FOOD PROGRAM

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CACFP Listservs

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Web Team Contact

CACFPWebTeam@dss.ca.gov

Contact the CACFP Web Team for these issues with web pages:

- Incorrect or outdated information
- Links that do not work
- CACFP web pages that will not load correctly

Resources Web Page (1)

Listed by topic/category:

- Child and Adult Care Food Program
- Operations and Support
- Program Guidance
- CACFP Meal Patterns
- Fiscal and Reimbursements
- Procurement
- Training and Professional Development

Resources Web Page (2)

Listed by topic/category:

- CACFP Bulletins
- Archived Management Bulletins
- Program Data
- Other Nutrition Programs
- Grants and Funding Opportunities
- Contact Us

Community Announcements Team

Presented by: Kaylie Nguyen

What are the differences?

CACFP Bulletins

- The formal publication of CDSS CACFP policy
- New CACFP Bulletins are announced with a community announcement that directs readers to the bulletin PDF

Community Announcements

- The method of communicating announcements to CACFP partners
- This includes announcement of CACFP Bulletins

Where to find CACFP Bulletins

- CACFP Bulletins web page
- View bulletins by calendar year

Child and Adult Care Food Program Bulletins

Choose Calendar Year:

2025 | 2024 | 2023 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 | 2010 2009 | 2008 | 2007 | 2006 | 2005 | 2004 | 2003 | 2002 | 2001 | 2000 | 1999 | 1998

Note: Bulletins are in descending order by release date.

Calendar Year 2025

Release Date	Topic	Title	Bulletin Number
January 2025	2024-2025 Los Angeles and Ventura Counties Fires Disaster Response Waiver	Non-Congregate Meal Service in Response to the Wildfires in Los Angeles and Ventura Counties - January 2025	CDSS-CACFP-2025-01
January 2025	Non-Congregate Meal Service During Ramadan Waiver For Federal Fiscal Year 2024-2025	Non-Congregate Meal Service During Ramadan Waiver For Federal Fiscal Year 2024-2025	CDSS-CACFP-2025-02

Sign up for Community Announcements

Sign up through the CACFP main web page

CACFP

Child and Adult Care Food Program

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Program Topics

About CACFP	How To Apply	Resources	Fiscal & Reimbursements
Meal Patterns	Training	Civil Rights & Complaints	News, Events, & Webinars
Participants & Families	Administrative Review	Procurement	COVID-19 Information

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Share your feedback!

Share your feedback with the CACFP Branch

TAKE OUR SURVEY

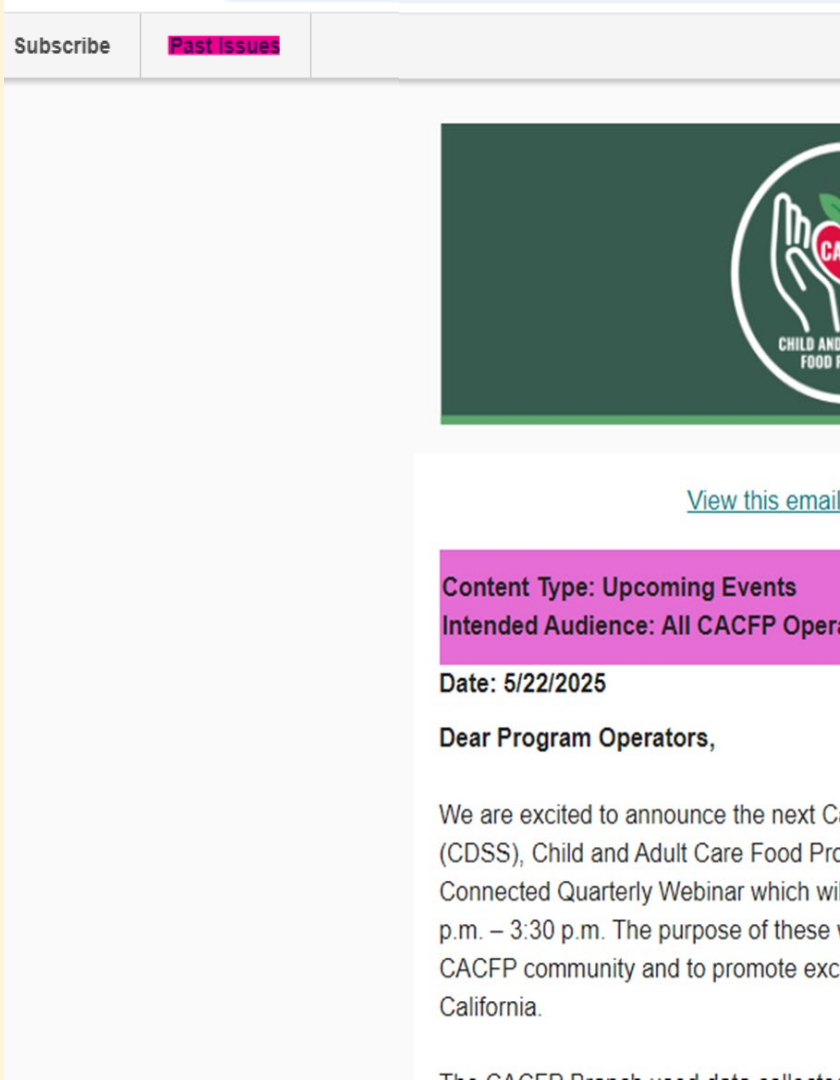
CACFP Listservs

To receive program updates by email, subscribe to listservs by completing the form here or by scanning the QR code with your smart device.

Where to find Community Announcements

Community announcements come from the email address CACFPinfo@dss.ca.gov

You can view the email in browser and navigate to “Past Issues”

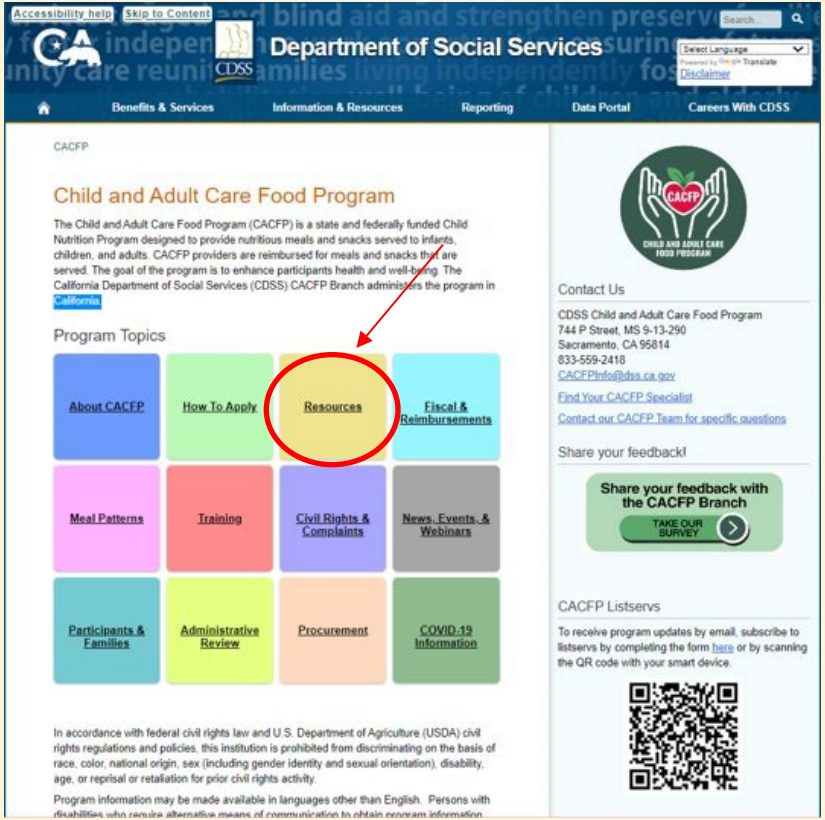


Data Team

Presented by: Layla Burgan

Step 1:

Resources Web Page



Step 2: Program Data

CACFP Resources Index

This Child and Adult Care Food Program (CACFP) Resources Index page provides an extensive list of helpful resources and guidance for current and prospective CACFP operators and family day care home providers. In addition to accessing resources from the California Department of Social Services (CDSS) CACFP homepage, program operators will be able to locate more information and resources to assist with their CACFP operations provided by topic/category listed below.

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- Program Data
- Other Nutrition Programs
- Grants and Funding Opportunities
- Contact Us

Step 3:
Data Resources

Program Data

Title	Description
Child and Adult Care Food Program Data and County Reports	Provides CACFP data and statistics, including county profile reports.
CACFP Data Requests	CACFP Data Request Center. Here you will find everything you need to make a data request.

Main Data Resources

Published Data Reports

Data Requests

Data Reports

- CACFP publishes two main data reports
  - Impact Report (published yearly)
  - Data Snapshot (Published Quarterly)

Child and Adult Care Food Program Data and County Reports

Provides Child and Adult Care Food Program (CACFP) data and statistics, including county profile reports.

Quarterly Child and Adult Care Food Program Data Snapshot

The California Department of Social Services (CDSS) publishes the Quarterly Data Snapshot four times in a Federal fiscal year; the Data Snapshot contains updates on program statistics such as meals served by program type, reimbursements by program type, program participation, and comparison to past quarters and years.

CACFP Data Snapshot: FY 2023–2024 Quarter Four
CACFP Data Snapshot: FY 2023–2024 Quarter Three

Annual Child and Adult Care Food Program Participation Data

CDSS creates the following reports after the end of each Federal fiscal program year (October–September) to provide summary data from organizations participating in the CACFP including meals served, program participation, and reimbursement received.

CACFP Impact Reports

The CACFP Impact Report provides a streamlined look into key metrics from the program year, both by county and for California overall. This information includes, but is not limited to meal counts, reimbursements to program operators, and enrollment/participation numbers. Should users need additional data not provided in the Impact Report, they now have access to the CACFP Data Request Center.

CACFP 2022–23 Impact Report (XLSX)

CACFP Data Requests

Welcome to the CACFP Data Request Center!

Overview

Here you will find everything you need to make a data request to the CACFP Branch. We aim to respond to all requests in a thorough and timely manner, and to assist you in the process of understanding the data that we can provide you. Please feel free to read through the available data we offer. If you don't see what you are looking for, you may still submit a request and we will do our best to accommodate you.

Available Data

Types of data that we can provide:

- Contact information for Program operators and Centers.
- Meals served monthly by Program operators, broken into categories of meal type.
- Reimbursements monthly by Program operators, broken into categories of free, reduced, and paid.
- Number of centers per Program operator, can be broken up by program type (i.e. Childcare center, At-Risk Afterschool, Adult Day Care, etc.).
- Number of Day Care Home Providers per sponsor
- Historical data (i.e., data from past years, data spanning years or months)
- Number of Annual Review Findings by category

Some data reports take longer to compile. Please allow us at least ten days to retrieve your data.

Submit your CACFP Data Request Here

Data Requests

Need program data? Use the CACFP Data Request Center!

Other Data Team Endeavors

Waiver Surveys

Continuous Quality Improvement

CNIPS Team

Presented by: Sana Sarwar

Child Nutrition Information & Payment Systems (CNIPS) – CACFP Program

CACFP – Forms for Downloading

CACFP Forms – Download Forms Overview 1

Download Forms		
Form ID	Description	Last Modified
CACFP 08	2024-25 Child Care & DCH Tier I Eligibility Scale	06/13/2024
CACFP 09	2024-25 Letter to Parents (Non-pricing)(Updated)	06/13/2024
CACFP 10	2024-25 Letter to Parents (Pricing)	06/13/2024
CACFP 11	Declining Participation in the CACFP	05/18/2023
CACFP 12	Parent/Guardian Form for Declining a Provider's Infant Formula or Food	05/18/2023
CACFP 14	Child Care Eligibility Roster	06/25/2015
CACFP 15	Child Care For Profit Sponsor Site Summary	03/06/2014
CACFP 16	Center Monitoring Review Report Form	12/19/2023
CACFP 21	Meal Pattern for Infants - Schedule B	05/07/2024
CACFP 22	Meal Pattern for Children and Adults - Lunch/Supper	05/07/2024
CACFP 23	Meal Pattern for Children and Adults - Breakfast	05/07/2024
CACFP 27	Meal Pattern for Children and Adults - Snacks	05/07/2024

Note: Not a comprehensive list – visit CNIPS for all forms.

CACFP Forms – Download Forms Overview 2

Administrative Review Guidance Forms *(Ensure you have the latest versions before an upcoming review)*

Download Forms

Form ID	Description	Last Modified
CACFP 50	Administrative Review Guidance & Documents to Gather for CACFP Centers	10/01/2024
CACFP 50a	Administrative Review Guidance & Documents to Gather for CACFP At-risk	10/01/2024
CACFP 51	Administrative Review Guidance & Documents to Gather for CACFP Day Care Home Sponsors	10/01/2024

These specific sponsor type forms help sponsors prepare documentation for their Administrative Review.

CPU Forms – Procurement Forms Overview

Downloadable Forms for **Procurement Services** used by CACFP operators such as center sponsors that contracts for good or services.

Note: *Spanish versions are available for use.*

Download Forms

Form ID	Description	Last Modified
CPU 00 - Library	Community Procurement Unit (CPU) Document Library	10/23/2023
CPU 01	Code of Conduct - Sample Document	04/06/2023
CPU 01 - Spanish	Documento de muestra: Código de conducta (Sample Document – Code of Conduct [Spanish])	05/18/2023
CPU 02	Procurement Procedures – Sample Document	05/18/2023
CPU 02 - Spanish	Procedimientos de Adquisiciones – Documento de Muestra (Traducción al Español)	05/18/2023
CPU 03	Interagency Agreement for CACFP	12/03/2024
CPU 04 - A	Small Purchase Food Service Agreement (Unitized Meals Only)	12/03/2024
CPU 04 - A (Instructions)	Small Purchase Food Service Agreement (Unitized Meals Only) - [Instructions]	08/01/2023
CPU 04 - A (Instructions-SP)	Small Purchase Food Service Agreement (Unitized Meals Only) - [Instructions – Spanish]	07/12/2023
CPU 04 - B	Small Purchase Food Service Agreement (Food Products Only)	12/03/2024
CPU 04 - B (Instructions)	Small Purchase Food Service Agreement (Food Products Only) - [Instructions]	08/01/2023
CPU 04 - B (Instructions-SP)	Small Purchase Food Service Agreement (Food Products Only) - [Instructions - Spanish]	07/12/2023
CPU 05 - A	Small Purchase Consulting Services Agreement	12/03/2024
CPU 05 - B	Attestation for Consulting Services Only	10/23/2023
CPU 05 - Instructions	Small Purchase Consulting Services Agreement and Attestation for Consulting Services Only [Instructions]	10/23/2023
CPU 05 - Instructions-SP	Small Purchase Consulting Services Agreement and Attestation for Consulting Services Only [Instructions - Spanish]	10/23/2023
CPU 06	Signature Page: Formal Agreement (Amendment/Extension)	07/14/2023
CPU 10	Sample Template: Small Purchase Procurement (Record of Potential Vendors)	07/12/2023
CPU 11	Resource Document – Informal Procurements	07/12/2023
CPU 11 - Spanish	Documento de recursos: adquisiciones informales (Traducción al Español)	05/18/2023
CPU 12a	Resource - Sample Evaluation Criteria Scoring Sheet (for formal procurement - RFP)	08/01/2023
CPU 14	Resource Document – Formal Procurements	07/12/2023
CPU 14 - Spanish	Documento de recursos: adquisiciones formales (Traducción al Español)	05/18/2023

Day Care Home (DCH) Sponsor Forms Overview

Download Forms		
Form ID	Description	Last Modified
DCH 04	Meal Benefit Form for Parents With Instructions	05/19/2023
DCH 05	Sample Letter to Parents	05/19/2023
DCH 06	Meal Benefit Form For Providers With Instructions	09/26/2019
DCH 07	Unused Federal Administrative Payments	11/19/2024
DCH 08	Census Block Group Averaging Worksheet	07/15/2014
DCH 09	Census Instructions	07/15/2014
DCH 12	Sample Duty Statement	03/10/2014
DCH 13	Provider Monitoring Review Report	03/18/2014
DCH 16	Permanent Agreement Between a Sponsor and a Day Care Home Provider	12/26/2024

Used by:

Day Care Home (DCH) Sponsors to ensure program and monitoring requirements

Tips for Managing Your CACFP Forms

- Keep a digital folder by category (budget, meal counts, audits)
- Always check the revision date before using a form
- Save a blank copy and a filled-out version for your records
- Reference CNIPS regularly for updated versions

Nutrition Training Team

Presented by:
Stephanie Salazar and Courtney Hardoin

Training Resources

Policy, Web Pages, Technical Assistance

CACFP Training Web Page

CACFP | Training

CACFP Training

Provides information for Child and Adult Care Food Program (CACFP) operators on required and optional (elective) training, as well as additional training opportunities.

CDSS Bright Track Online Training
Civil Rights Training for Child Nutrition Program Online Course
CACFP Annual Mandatory Training
Prospective Operator Training
Optional (Elective) Training
In-person and Virtual Training
Additional Online Training Opportunities

CDSS Bright Track Online Training

The California Department of Social Services (CDSS) offers CACFP and nutrition training, including annual mandatory training, prospective operator training, and optional (elective) training through the online platform, CDSS Bright Track (BT). All courses are available in English and Spanish and include a link to a written transcript.

There are 65 online trainings available through CDSS BT. New versions for many courses become available at the start of each program year (October 1) to allow CACFP operators to retake a course as a refresher and earn a new certificate. Refer to the Optional (Elective) Training section below for information on courses that reset annually.

CACFP
CHILD AND ADULT CARE FOOD PROGRAM

Contact Us

CDSS Child and Adult Care Food Program
744 P Street, MS 9-13-290
Sacramento, CA 95814
833-559-2418
CACFPInfo@dss.ca.gov

For more information or if you have any questions about CACFP Training, please contact the CDSS CACFP Branch Training Team by email at CACFPTraining@dss.ca.gov.

CACFP Listservs

To receive program updates by email, subscribe to listservs by completing the form here or by scanning the QR code with your smart device.

CACFP Training Requirements Bulletin

- CDSS-CACFP-02-2023: Training Requirements in the CACFP Bulletin
- Outlines requirements for:
  - Operator responsibilities for training CACFP staff
  - CDSS responsibilities for training CACFP Operators

Training Opportunities

In-Person and Online Options

In-Person Nutrition Training

- CACFP 101
- CACFP Meal Pattern Crediting Academy workshops
- Child Care Meal Quality Forums
- Child Care Physical Activity Forums

Online Training

- CDSS Bright Track (BT): Online training platform with interactive courses
- 65 courses available to provide guidance on operating the CACFP and serving healthy and appealing meals

CDSS BT

CDSS BT Course Features

- Courses are available 24 hours a day, 7 days a week
- Each course is available in English and Spanish: **Video** and **written transcript**
- All courses include an interactive online presentation and quiz – some also include a workbook to support key learning points
- Users earn a certificate of completion after passing the quiz and submitting an evaluation

Courses Include...

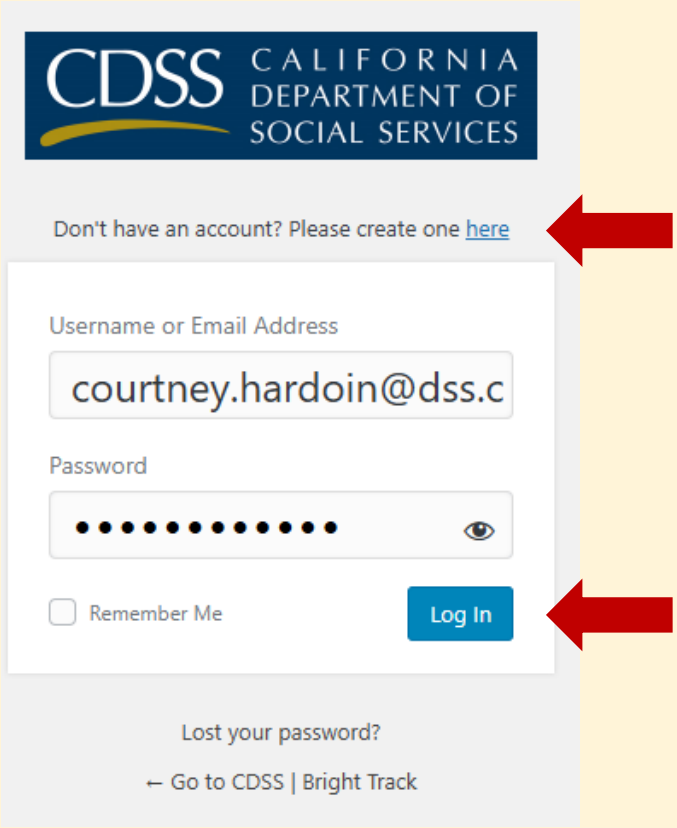
- CACFP Annual Mandatory Training
- Civil Rights
- How to Master the CACFP AR
- Performance Standards
- Procurement
- Meal Counting, Claiming, and Documentation
- Recordkeeping
- Enrollment
- Eligibility
- Maintaining a Nonprofit Food Service Program
- Food Safety
- CACFP Meal Patterns

And many more courses on nutrition, operations, administration, food service, communications, and marketing topics!

Accessing the BT Site

Spanish
English

Log In or Create an Account



Tutorials for New Users

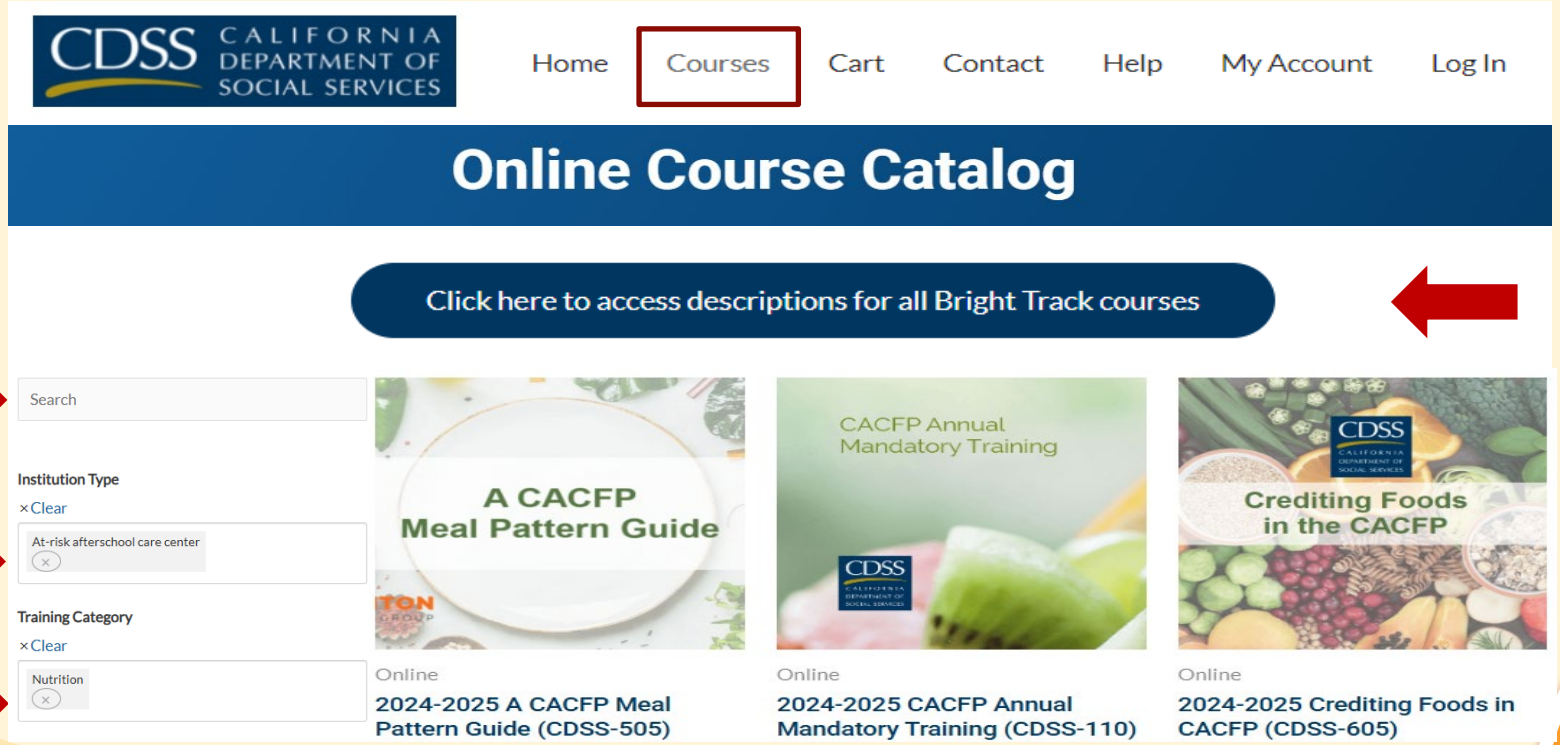
HOW TO CREATE A NEW USER ACCOUNT AND REGISTER FOR AN ONLINE COURSE

Quick Start Guide

bitly

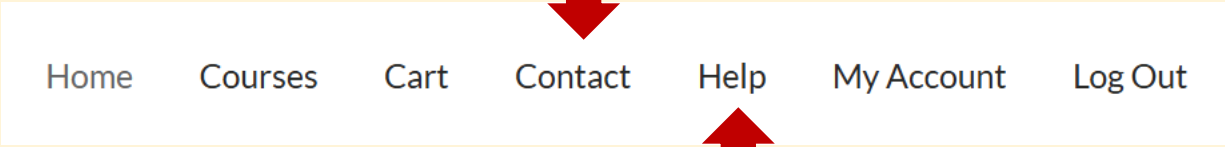
Quick Start Guide

Search for Courses by Topic!



CDSS BT Online Assistance

Select the **Contact** menu to submit a Help Desk ticket to the Bright Track Help Desk Team



Select the **Help** menu for answers to frequently asked questions

CACFP Training Questions

CDSS CACFP Training Team:

CACFPTraining@dss.ca.gov

Meal Pattern Team

Presented by: Cintya Loreto

Meal Patterns Web Page

CACFP | CACFP Meal Patterns

CACFP Meal Patterns

Overview

On April 25, 2016, the United States Department of Agriculture (USDA) published the Child and Adult Care Food Program (CACFP): Meal Pattern (MP) Revisions Related to the Healthy, Hunger-Free Kids Act of 2010, Final Rule. The MPs align with the latest Dietary Guidelines for Americans, reflect evidence-based nutrition science, and include stakeholder comments to the proposed rule. The MP standards became effective October 1, 2017.

- Meal Patterns
- Meal Patterns Final Rule
- Fluid Milk Exemption Request Process
- Training
- Resources
- Policy
- Compliance

Contact Us

For questions about the CACFP Meal Patterns, please contact the CDSS CACFP Branch Nutrition Team by email at CACFPMealPatterns@dss.ca.gov.

For questions about annual mandatory and prospective CACFP Operator training requirements, optional online training, and in-person training, please contact the CDSS CACFP Branch Training team by email at CACFPTraining@dss.ca.gov.

Meal Pattern and Crediting Pages (1)

- **Determining Creditable Grains** - Provides guidance on crediting grain products in the CACFP.
- **Determining Whole Grain-Rich Products** - Provides guidance for identifying creditable (WGR) items in the CACFP.
- **Crediting Grains as Oz Eq** - Provides guidance on determining the amount of creditable grains present in a food item, product, or recipe using oz eq.

Meal Pattern and Crediting Pages (2)

- **Determining Creditable Cheeses** - Provides guidance for serving creditable cheeses in the CACFP.
- **Crediting Smoothies** - Provides smoothie recipes and guidance on crediting fruit, vegetable, milk, and yogurt smoothies served as part of reimbursable meals and snacks in the CACFP.
- **Crediting Luncheon and Other Processed M/MAs** - Provides guidance for crediting luncheon and other processed M/MA in the CACFP.

Meal Pattern and Crediting Pages (3)

- **Meal Modifications** - Provides guidance on how to accommodate meal modifications for both participants with disabilities and those with dietary preferences that are not related to a disability.
- **Documenting a Menu with Serving Sizes** - Provides guidance to child care and adult day care centers on documenting serving sizes on menus.
- **Fluid Milk Exemption Requests** - Provides guidance on requesting a fluid milk exemption during a temporary or continuing emergency.

Meal Pattern and Crediting Pages (4)

- **Food Buying Guide Calculator Steps** - Provides the steps for using the USDA FBG Calculator to determine required quantities of foods to purchase to meet the meal pattern requirements.
- **Introducing Solids to Infants** - Provides guidance on assessing an infant's developmental readiness for solid foods, engaging communications with parents or guardians about offering solids, and understanding infant eating habits for all CNP operators.

Meal Pattern Resources Poll

- What topics related to meal pattern and crediting do you want to learn more about?
  - Shelf Stable Meals for Emergencies
  - Vegetarian and Vegan Meals
  - Cultural Foods
  - How to Spot a Grain-Based Dessert
  - Other
- Optional: If Other was selected above, enter the meal pattern or crediting topic you would like to learn more about. (Short answer)

Meal Pattern Technical Assistance

For meal pattern and nutrition questions:

CACFP Nutrition Team at CACFPMealPatterns@dss.ca.gov

Scavenger Hunt

03

Let’s practice what we’ve learned!

Instructions for Scavenger Hunt

01

Open the website

02

Listen for the prompt

03

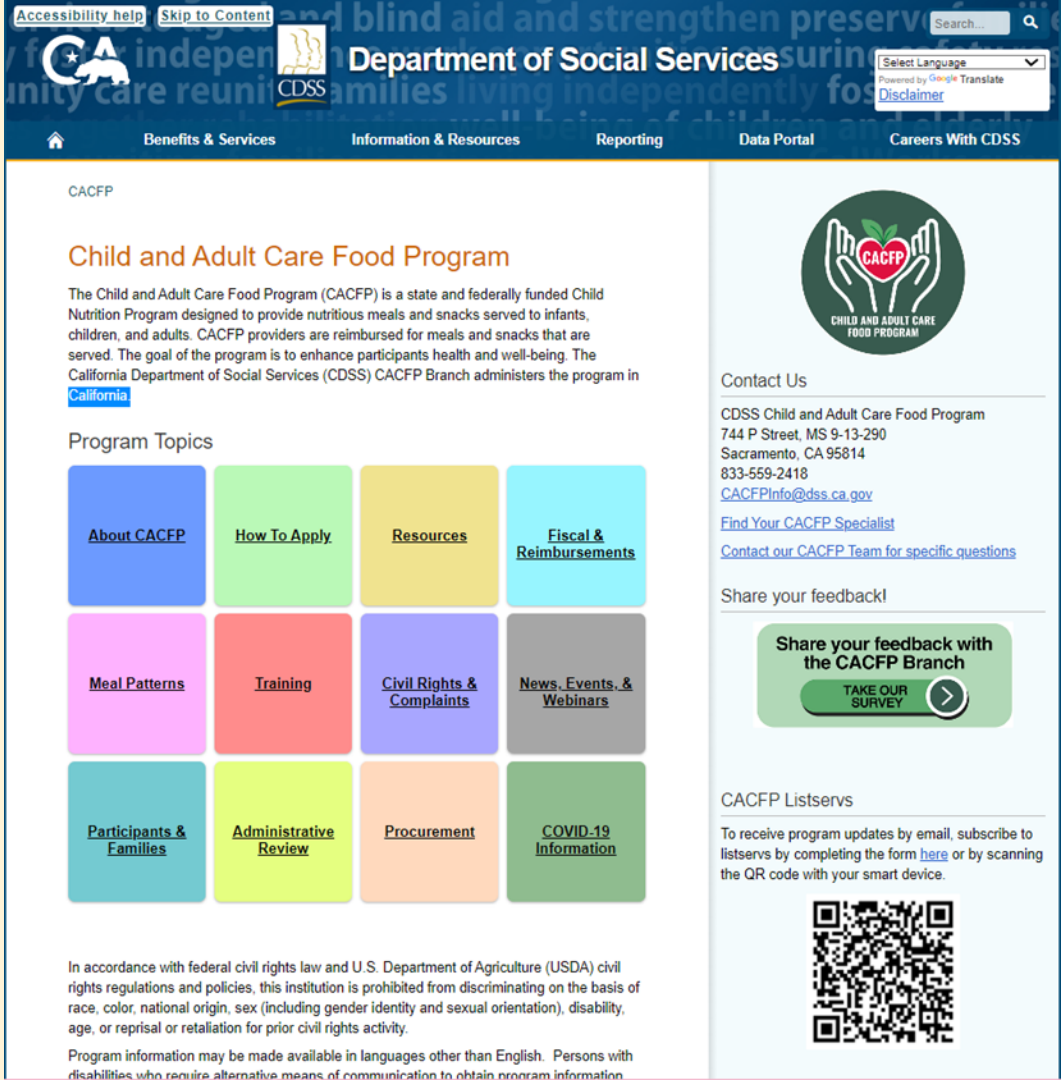
Look through our web pages

04

1st to share their path wins!

Find the following web page:

CACFP Webinar Resources



Which path did you take?

https://cdss.ca.gov/cacfp/news-events/webinar-resources

Poll Question 1

Which of the following best represents the work of your organization?

Poll Question 2

How satisfied were you with this webinar?

Poll Question 3

Did you find the information shared during the webinar helpful?

Poll Question 4

Will you join us for our next webinar?

SAVE THE DATE

CACFP—Stay Connected
Quarterly Webinar
October 29, 2025
2:00 – 3:30 p.m.

Resources for Questions and Technical Assistance

CACFP Satisfaction Survey

We want to hear from you!

THANK YOU

This institution is an equal opportunity provider