

Project Roomkey: Medical Staffing Resources

CDSS recognizes the shortage of qualified staff may present barriers to adequate Project Roomkey operations. To support local staffing needs we have compiled a list of resources relevant to key staffing areas below. We continue to build resources daily and will share those as they become available. If you have additional staffing needs or challenges, please contact us at housing@dss.ca.gov to discuss further.

Medical Staffing

Cal E-Procurement

The Department of General Services (DGS) holds a Master Service Agreement (MSA) with staffing agencies covering eight service regions across the state. Staffing services can be contracted by local agencies to provide temporary medical staffing for Project Roomkey, through the Cal E-Procurement website below. Contracted staffing agencies can help screen and hire licensed staff psychologist services, pharmacist services, physician services, psychiatric technician services, and registered nurse services.

- **To request medical staffing through Cal E-Procurement**, follow the [instructions on the Cal Electronic Procurement website](#) (in the lower right hand corner). The instructions are also summarized on the next page.
 - For more information on how this opportunity can be used to support Project Roomkey, contact housing@dss.ca.gov.
 - For questions or help with the Cal Electronic Procurement process, contact Tina Larios at 916-443-9776 or tina.larios@dgs.ca.gov.

CalMAT – CA Medical Assistance Team

The California Medical Assistance Team (CAL-MAT) Program is coordinated by the State Emergency Medical Services Authority (EMSA). CAL-MAT members are trained medical professionals, who become paid state employees while activated to support disasters in California.

- **If you are in need of medical staff and are unable to fulfill this request locally, you may request support through the mission request system.**
- **To request CalMAT medical staffing**, submit an individual mission request (not accompanied by another request) through your local CalEOC system addressed to Emergency Support Function (ESF)-8/medical request and with a note for use in “Project Roomkey” to avoid delays in response time. *When requests are received by the state, EMSA will fill request with medical staff (for instance, two counties have been matched with medical staff through the National Guard).*
- **Note:** If you have already submitted a mission request and are unsure of the status of this request, please contact the CDSS Disaster Services Bureau (DSB) assigned to your county.

General Labor Recruitment

The California Labor and Workforce Development Agency, California Workforce Development Board and Employment Development Department (EDD) are available to work with local partners to identify and match workers who have been laid off for needed Project Roomkey support.

- **To request labor/staffing recruitment support**, please contact us at housing@dss.ca.gov.