MARCH 14, 2017

ERRATA

ALL COUNTY INFORMATION NOTICE NO. I-93-16E

TO: ALL COUNTY WELFARE DIRECTORS
    ALL CALWORKS PROGRAM SPECIALISTS
    ALL COUNTY WELFARE-TO-WORK COORDINATORS
    ALL COUNTY REFUGEE COORDINATORS
    ALL CALFRESH COORDINATORS
    ALL TRIBAL TANF ADMINISTRATORS

SUBJECT: REVISIONS TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) COST SHARING GUIDANCE FOR CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) PROGRAMS

REFERENCES: ALL COUNTY LETTER NO. 16-51; WORKFORCE SERVICES DIRECTIVE 16-09; TRAINING AND EMPLOYMENT GUIDANCE LETTER-WIOA NO. 17-16

The purpose of this All County Information Notice erratum is to revise guidance for WIOA cost sharing between CalWORKs Programs and America’s Job Centers of CaliforniaSM (AJCCs). These revisions are based on updated guidance from the Departments of Labor and Education as well as from the California Employment Development Department (EDD).

Infrastructure Cost Sharing for Affiliate AJCCs

The guidance on page two of ACIN No. I-93-16 stated that only partners (including CalWORKs programs) that are colocated in comprehensive AJCCs have an infrastructure cost sharing requirement. Recently issued guidance by the Departments of Labor and Education requires partners colocated in both comprehensive and affiliate AJCCs to share costs for AJCC infrastructure.

Comprehensive AJCCs have at least one WIOA Title I (adult, youth, and dislocated workers) staff member present at all times, provide access to services from all required
partners, and offer services for all job seekers, including CalWORKs recipients. Affiliate AJCCs are not required to have a Title I staff member present at all times or provide access to services from all required partners, but they still must serve all job seekers, including CalWORKs recipients.

**Deadlines**

Following are the original deadlines from page five of ACIN No. I-93-16 in strikeout format followed by the new deadlines in bold format:

- **March 1, 2017**: Local boards that do not anticipate reaching consensus on infrastructure alert the California Workforce Development Board.
- **May 1, 2017**: The California Workforce Development Board notifies local boards of partner contributions under state funding mechanism (if needed).
- **June 20, 2017**: Local Boards submit a progress report to Regional Advisors.
- **June 30, 2017**: Local Boards submit hard copies of completed Phase II MOUs to Regional Advisors.
- **September 1, 2017**: Deadline for the Local Boards to submit their Infrastructure Funding Agreement or trigger the state funding mechanism.
- **November 1, 2017**: Governor and Superintendent of Public Instruction notify Local Boards of AJCC partner contributions under state funding mechanism (if triggered for that local area).
- **January 1, 2018**: All Infrastructure Funding Agreements under both the local and state funding mechanism go into effect.

The EDD Workforce Services Directive 16-09 has been updated with the new deadlines; however, guidance regarding affiliate AJCCs will be issued by the EDD at a later date.

If you have questions about this ACIN Errata or the WIOA, contact your CalWORKs Employment Bureau county consultant at (916) 654-2137.

Sincerely,

**Original Document Signed By:**

DAMIEN LADD, Chief (Acting)
CalWORKs Branch

c: CWDA