

April 12, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**ALL COUNTY LETTER NO. 18-39E**

The purpose of this erratum is to revise language included in [ACL 18-39](#), regarding the CWD's responsibility when providing households with Voter Registration Cards (VRCs) and Voter Preference Forms.



PAT LEARY  
ACTING DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



GAVIN NEWSOM  
GOVERNOR

April 12, 2019

**ERRATUM**

ALL COUNTY LETTER (ACL) NO. 18-39E

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CALFRESH PROGRAM SPECIALISTS  
ALL CALWORKS PROGRAM SPECIALISTS  
ALL CONSORTIA REPRESENTATIVES  
ALL QUALITY CONTROL SPECIALISTS

SUBJECT: NATIONAL VOTER REGISTRATION ACT (NVRA)  
PREREGISTRATION FOR MINORS, FORWARDING VOTER  
REGISTRATION CARD (VRC) CHANGE, AND TRAINING  
UPDATES

REFERENCE: [SECRETARY OF STATE \(SOS\) 2018 NVRA UPDATES, DATED JANUARY 2018; ALL COUNTY INFORMATION NOTICE \(ACIN\) NO. I-04-13; ACIN NO. I-04-13E; SENATE BILL 35 \(CHAPTER 50, STATUTES 2012\); THE CALIFORNIA VOTER'S CHOICE ACT; THE NVRA OF 1993; Title 52 U.S. Code 20506\(a\)\(6\)\(A\); AND ACL NO. 18-39](#)

The purpose of this erratum is to revise language included in [ACL No. 18-39](#) regarding the County Welfare Department's (CWD's) responsibility when providing households with Voter Registration Cards (VRCs) and Voter Preference Forms.

The original and revised language for the impacted section is provided below. Deletions are marked with a ~~strikethrough~~ and additions are in **bold**.

The original language on page two under the "New CWD Responsibility" section, first paragraph, reads:

Changes to the NVRA now require that CWDs provide all eligible 16 and 17-year-old clients with a VRC at the time of application, recertification, or when the CWD is notified

of an address change. The Voter Preference Form and VRC shall be provided regardless of whether the client indicates they want to register to vote or not. The CWD must provide assistance in completing the form, if requested, and provide the same degree of assistance to all clients.

The revised language reads:

**Per [52 U.S. Code 20506\(a\)\(6\)\(A\)](#), CWDs are required to provide at least one VRC and Voter Preference Form with each application, recertification, or when notified of an address change. Per recent changes to the NVRA, CWDs are also now required to provide an applicant or participant 16 years of age or older with a VRC and Voter Preference Form. To satisfy these requirements, CWDs are not required to provide a VRC and Voter Preference Form for each member of the household. The CWD must provide at least one VRC and Voter Preference Form per household and may include information about how to obtain additional VRCs and Preference Forms. If the CWD is notified of an address change outside of the CWD's county, the CWD is still required to mail a VRC and Voter Preference Form to the household. Changes to the NVRA now require that CWDs provide all eligible 16 and 17-year-old clients with a VRC at the time of application, recertification, or when the CWD is notified of an address change. The **VRC and Voter Preference Form and VRC must** shall be provided regardless of whether the client indicates they want to register to vote or not. The CWD must provide assistance in completing the form, if requested, and provide the same degree of assistance to all clients.**

If you have any questions regarding this errata, please contact the CalFresh Policy Bureau at (916) 651-8047.

Sincerely,

***Original Document Signed By:***

KIM JOHNSON  
Deputy Director  
Family Engagement and Empowerment Division