

July 5, 2018

ALL COUNTY LETTER (ACL) NO. 18-84

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL COUNTY WELFARE-TO-WORK COORDINATORS
ALL COUNTY CONSORTIA PROJECT MANAGERS
ALL COUNTY REFUGEE COORDINATORS
ALL TRIBAL TANF ADMINISTRATORS

SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CalWORKs) WELFARE-TO-WORK (WTW)
PARTICIPATION HOURS FOR TWO-PARENT ASSISTANCE
UNITS (AUs) WITH ONE DISABLED ADULT AND PREGNANT
WOMEN ONLY (PWO) AUs

REFERENCES: [SENATE BILL \(SB\) 1041](#) (CHAPTER 47, STATUTES 2012) AND
[ASSEMBLY BILL \(AB\) 910](#) (CHAPTER 318, STATUTES 2017);
WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS
[11322.8](#); [ALL COUNTY LETTER \(ACL\) 14-80](#) AND [ACL 16-21](#);
MANUAL OF POLICIES AND PROCEDURES (MPP) SECTIONS
[42-711 AND 42-709](#)

The purpose of this ACL is to inform County Welfare Departments (CWDs) of statutory changes regarding the CalWORKs WTW participation hours for Two-Parent AUs with one disabled adult and PWO AUs, effective July 1, 2018. Pursuant to AB 910 (chaptered September 2017), WIC section 11322.8 is amended to codify these changes to hourly participation requirements.

AB 910 REQUIREMENTS

Two-Parent AUs with One Disabled Adult

The passage of AB 910 provides statutory changes regarding the WTW hourly participation requirements for an AU consisting of two parents, where one adult is disabled:

CalWORKs Minimum Requirements: To meet CalWORKs minimum standards during months where participants are benefiting from the WTW 24-Month Time Clock (MTC), the hourly requirement is an average of 20 hours per week for an AU with a child under six years old or 30 hours per week for an AU without a child under six years old. This change to WIC section 11322.8(a)(2)(B) and 11322.8(a)(1)(B), respectively, is effective July 1, 2018, and is already written into regulation under MPP 42-711.412(b).

CalWORKs Federal Standards: To meet CalWORKs federal standards during the month, either to stop or after exhausting the 24-MTC, and any extension to the clock, the hourly requirement is an average of 30 hours per week, of which 20 hours are core, for an AU with or without a child under six years old. This change to WIC section 11322.8(b)(1)(B) is effective July 1, 2018 and is already written into regulation under MPP 42-709.222.

Pregnant Women Only (PWO)

The passage of AB 910 also provides statutory changes regarding the WTW hourly participation requirements for an AU consisting of a PWO, with no other eligible children in the home:

CalWORKs Minimum Requirements: To meet CalWORKs minimum standards during months where participants are benefiting from the WTW 24-MTC, the hourly requirement is an average of 20 hours per week. This change to WIC section 11322.8(a)(3) is effective July 1, 2018 and MPP 42-711 shall be revised no later than July 1, 2020 to include PWO as an eligible classification. Please note this change aligns state law with previous guidance released by the California Department of Social Services (CDSS) in ACL 16-21.

CalWORKs Federal Standards: To meet CalWORKs federal standards during the month, either to stop or after exhausting the 24-MTC, and any extension to the clock, the hourly requirement is an average of 30 hours per week, of which 20 hours are core. This change to WIC section 11322.8(b)(1) is effective July 1, 2018 and MPP 42-709 shall be revised no later than July 1, 2020 to include PWO as an eligible classification. Please note this change aligns state law with previous guidance released by the CDSS in ACL 16-21.

Table 1 is a summary of the hourly participation requirements based on the AU and household composition, which now includes the PWO classification.

**Table 1: CalWORKs WTW Hourly Participation Requirements
(Average Number of Hours Required Per Week During the Month)**

<u>Family Type</u>	<u>CalWORKs Minimum Requirements</u>	<u>CalWORKs Federal Standards</u>	
	Total Average Hours (No Core Required)	Total Average Hours	Total Average Core Hours
Pregnant woman only with no eligible children in the home	20	30	20
Single-parent AU with child under six (no other parent/stepparent in the home)	20	20	20
Single-parent AU with child under six (other parent/stepparent in the home ¹)	20	30	20
Single-parent AU with no child under six	30	30	20
Two-parent AU, one disabled parent with child under six	20	30	20
Two-parent AU, one disabled parent with no child under six	30	30	20
Two-parent AU, neither parent disabled ²	35	35	30

¹These households may include aided or unaided stepparents or ineligible second parents, such as undocumented non-citizens or recipients of Supplemental Security Income (SSI).

²These hourly requirements apply to two-parent AUs where one parent is sanctioned or has reached the 48-month time limit for CalWORKs assistance.

CONTACT

If you have any questions regarding the information in this letter, please contact your CDSS Employment Bureau county consultant at (916) 654-2137.

Sincerely,

Original Document Signed By

TODD R. BLAND
Deputy Director
Family Engagement and Empowerment Division