

April 26, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 19-40

This letter prepares counties for the implementation of California Work Opportunity and Responsibility to Kids (CalWORKs) Outcomes and Accountability Review (Cal-OAR) commencing on July 1, 2019. This letter includes the following: the release of the Cal-OAR performance measures, the Cal-OAR data file instructions, and the timeframes for the CalWORKs Continuous Quality Improvement cycle and training.



PAT LEARY
ACTING DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

April 26, 2019

ALL COUNTY LETTER (ACL) NO. 19-40

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL CALFRESH PROGRAM SPECIALISTS
ALL COUNTY WELFARE-TO-WORK COORDINATORS
ALL CONSORTIA PROJECT MANAGERS
ALL COUNTY REFUGEE PROGRAM COORDINATORS

SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CalWORKs) OUTCOMES AND ACCOUNTABILITY REVIEW
(Cal-OAR) PERFORMANCE MEASURES, DATA FILES, AND
UPDATES

REFERENCE: [SENATE BILL 89](#) (CHAPTER 24, STATUTES OF 2017); [WELFARE AND INSTITUTIONS CODE \(WIC\) SECTION 11523](#); [ALL COUNTY INFORMATION NOTICE \(ACIN\) I-49-18](#)

The purpose of this letter is to provide County Welfare Departments (CWDs) with the following: the Cal-OAR performance measures and definitions, the Cal-OAR data file instructions, and the timeframes for the CalWORKs Continuous Quality Improvement (Cal-CQI) cycle and training.

Cal-OAR Background and Purpose

The purpose of Cal-OAR is to establish a local, data-driven program management system that facilitates continuous improvement of county CalWORKs programs by collecting, analyzing, and disseminating outcomes and best practices. The Cal-OAR consists of three main components: performance measures, a CalWORKs County Self-Assessment (Cal-CSA) process, and a county CalWORKs System Improvement Plan (Cal-SIP), including a peer review component.

The Cal-OAR is structured into three-year cycles, with a Cal-CSA and Cal-SIP required from each county once every three years. The first three-year cycle begins July 2019 and concludes June 2022.

Refer to the [Cal-OAR website](#) for a detailed implementation timeline, including activities leading to Cal-OAR implementation in July 2019 and the main components of the first three-year cycle.

Stakeholder Workgroup

As required by statute, the California Department of Social Services (CDSS) convened a workgroup beginning September 2017. The workgroup provided CDSS with recommendations on the Cal-OAR components and the work plan by which Cal-OAR will be conducted.

The workgroup will continue to be convened in the future to establish standard target thresholds for each of the process measures and, if there is enough reason, to establish statewide performance standards for one or more outcome measure(s). The workgroup will also reflect on lessons learned through the first three-year cycle, propose adjustments, and consider the establishment of additional performance measures.

Cal-OAR Performance Measures

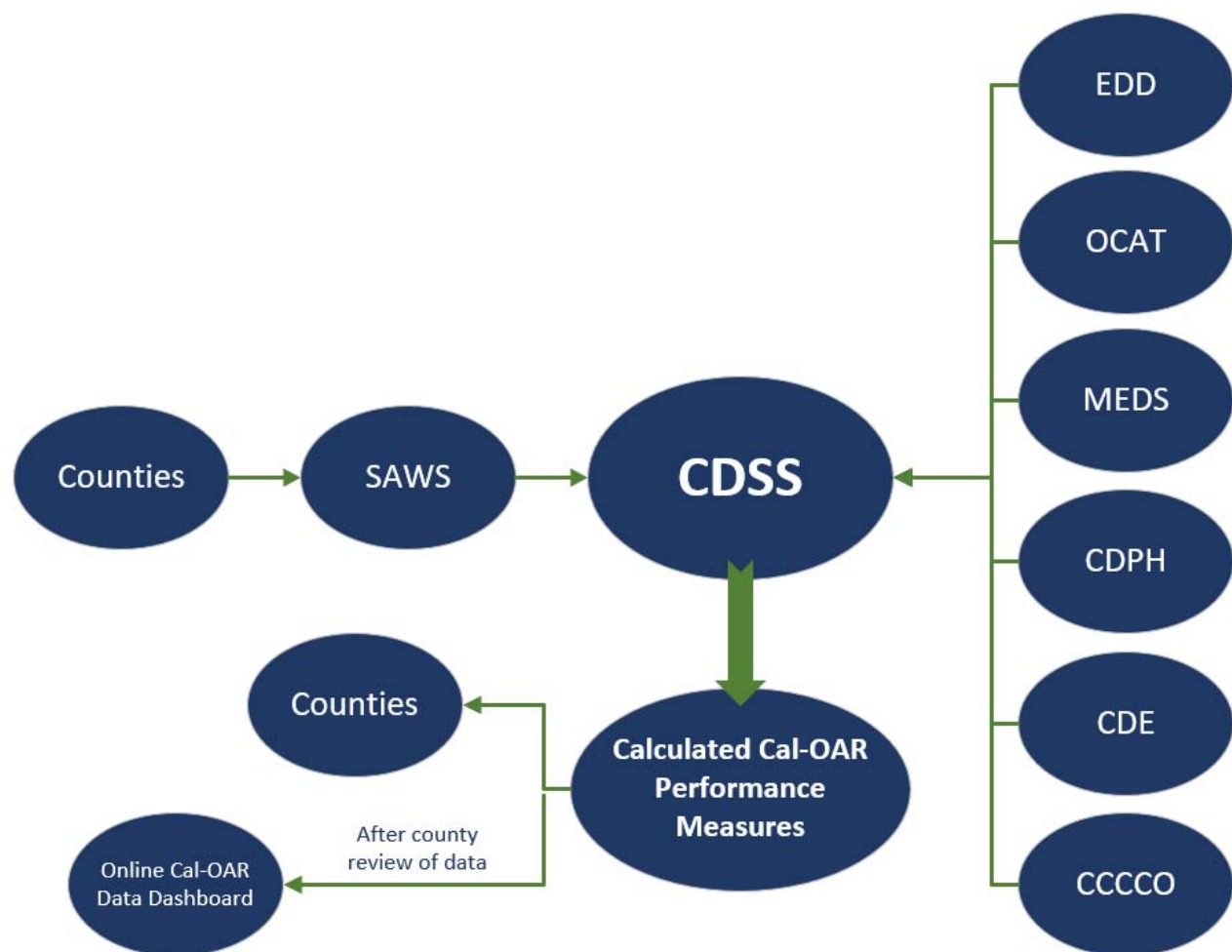
The WIC sections 11523 (d)(1)(A)(i) and (ii) specify that Cal-OAR must include process and outcome measures within the following categories: participant engagement, service delivery, participation, employment, educational attainment, program exits and reentries, and may include other family and child well-being measures. A comprehensive set of process and outcome measures have been finalized and include detailed definitions and data sources (refer to Attachment 1 – Cal-OAR Performance Measure Definition Tables).

The Cal-OAR **performance measures will be calculated and reported in a staggered manner**, based on data availability, over the first three-year cycle. CWDs are required to enter the data elements needed for the Cal-OAR performance measures in a complete and consistent way in the Statewide Automated Welfare System (SAWS). CWDs are not responsible for tracking data elements until fields are available within the SAWS for use and CDSS has provided technical training. CDSS will work collaboratively with CWDs and SAWS throughout Cal-OAR implementation, and on an ongoing basis, to provide technical assistance to ensure consistent and accurate data entry across counties.

All Cal-OAR performance measures will be calculated by CDSS utilizing data from counties provided by the SAWS Consortia, and for certain measures, a data match with state-level agencies/databases: Employment Development Department (EDD), the Online CalWORKs Appraisal Tool (OCAT), Medi-Cal Eligibility Determination

System (MEDS), California Department of Public Health (CDPH), California Department of Education (CDE), and the California Community Colleges Chancellor's Office (CCCCO). When data outside of the SAWS is needed, CDSS will obtain the data directly. (Refer to Attachment 1 – Cal-OAR Performance Measure Definition Tables for details on the data source(s) of each performance measure.)

The visual below depicts the data flow process by which data will be provided to, or collected by, CDSS and the calculation of performance measures:



Due to the staggered manner of data availability, CWDs are only required to report on a subset of the Cal-OAR performance measures in the first Cal-CSA. (Refer to Attachment 2 - Cal-OAR Performance Measures Phased Implementation for details on when each Cal-OAR performance measure will be available and required for inclusion within the Cal-CSA.) For performance measures that become available after submission of the Cal-CSA, CWDs may consider including them in the Cal-SIP and Progress Report. Additional guidance will be provided under separate cover.

The Cal-OAR performance measures align with the CalWORKs logic model and emphasize program activities that lead to meaningful participant progress toward key outcomes. The Cal-OAR performance measures are interrelated and designed to provide a comprehensive view of the counties' CalWORKs program. No individual measure is intended to be evaluated in isolation from the other measures. Furthermore, the measures require deeper analyses and detail to fully understand outcomes. The Cal-CSA utilizes templates and tools provided by CDSS to facilitate county analysis of performance measures alongside additional data elements. This holistic view of CalWORKs programs should always surround interpretation of performance measures.

Cal-OAR Data Files

Beginning in July 2019, or when programming is completed, the SAWS Consortium are required to submit necessary data to CDSS. The CDSS will combine SAWS data, available CDSS data, and other statewide data to calculate the CWD's Cal-OAR performance measures. This data provides information about how the state and CWDs are performing over time to inform and guide the CWD's Cal-CSA and Cal-SIP. (Refer to Attachment 3 – Cal-OAR Data File Instructions for additional details.)

The CDSS, SAWS, and counties will work collaboratively to ensure the accuracy, consistency, and quality of the Cal-OAR data files using a robust up-front data validation process and ongoing reviews. This up-front process is vital to alleviate any data variable mapping issues and engender trust in subsequent Cal-OAR data files. Through ongoing meetings and technical assistance, the following activities will occur:

- Collaborative and structured design of the underlying code and/or programming that produces the individual-level data files; and
- Testing of the code and/or programming and data quality, including using a known county data set.

After the up-front validation process is complete, and CDSS and CWDs are confident in the data produced by the SAWS data files, the official Cal-OAR data transfer process will commence.

The CDSS will calculate each CWD's Cal-OAR performance measures. The CWD will have a 30-day review period for validations prior to measures posting online. If the CWD has any questions, concerns, or disagrees with the calculation, the CWD may contact CDSS and submit alternative individual-level data to the CDSS for review. For additional details on the review period and process, refer to Attachment 3 – Cal-OAR Data File Instructions. The county data revisions template and instructions can be found at the [CDSS Report Form and Instructions website](#).

Once available, the county aggregate level data and calculated performance measures will be published online at the [Cal-OAR website](#).

Three-Year Cal-CQI Cycle

The first Cal-OAR three-year Cal-CQI cycle will commence on July 1, 2019. During the Cal-CQI cycle, CWDs will be required to complete: a Cal-CSA, a Cal-SIP, a Progress Report, and a Cal-OAR Peer Review. Please refer to ACIN I-49-18 for additional information.

An overview of the process and basic timeframes for report submission are as follows:



Counties will be organized into cohorts for reporting purposes. Report due dates will be assigned by cohort and follow the same sequential timing across cohorts. Additional details on the Cal-CQI components will be released under separate cover and will include: the Cal-CQI cohort structure; an instruction manual; technical assistance resources; and, the Cal-CSA, Cal-SIP, and Progress Report templates.

Cal-OAR Training and Technical Assistance

Training and technical assistance are core components of Cal-OAR implementation and will be provided in an ongoing way through various mechanisms.

Training on Cal-OAR will be provided to all CWDs, including statewide online training, conference calls, and regional in-person trainings. CDSS strongly recommends that CWD staff participate in all Cal-OAR trainings. Trainings will provide CWDs with details on: the Cal-OAR process; the Cal-OAR performance measures with technical instruction on data entry; and, the information and resources necessary to implement and complete the Cal-CQI components (including the Cal-CSA, Cal-SIP, Progress Report, and Cal-OAR Peer Review).

The online trainings will begin in May 2019. Regional in-person trainings will be provided at a later date. The recommended audience and the structure of the training will vary by training session. Information on the training schedule, logistics, and intended audience of each training session can be found at the [Cal-OAR website](#).

The CDSS will be facilitating ongoing “Cal-OAR Forums” via conference calls to reinforce the training concepts and answer questions. The Cal-OAR Forums will begin in May 2019. Scheduling and logistical information can be found at the [Cal-OAR website](#).

Contact

Additional information regarding Cal-OAR can be found at the [Cal-OAR website](#). If you have questions concerning this letter or Cal-OAR, please contact your CalWORKs Employment Bureau county consultant at (916) 654-2137 or email the Cal-OAR inbox at Cal-OAR@dss.ca.gov.

If you have questions concerning the completion of the Cal-OAR data files or the data variable attachments, please contact the Data Systems and Survey Design Section (DSSDS) at (916) 651-8269 or email the DSSDS Cal-OAR inbox at admcaloar19@dss.ca.gov.

Sincerely,

Original Document Signed By:

KIM JOHNSON
Deputy Director
Family Engagement and Empowerment Division

KÄREN DICKERSON
Deputy Director
Administration Division

Attachments

Cal-OAR Performance Measures¹**Table of Contents**

ENGAGEMENT RATE	2
SANCTION RATE	3
SANCTION RESOLUTION RATE	4
ORIENTATION ATTENDANCE RATE	5
OCAT/APPRaisal COMPLETION TIMELINESS RATE	6
OCAT/APPRaisal TO NEXT ACTIVITY TIMELINESS RATE	7
FIRST ACTIVITY ATTENDANCE RATE	8
EDUCATION AND SKILLS DEVELOPMENT ACCESS RATE	9
EDUCATION AND SKILLS DEVELOPMENT UTILIZATION RATE	10
CHILD CARE ACCESS RATE	11
HOMELESS ASSISTANCE AND HOUSING SUPPORT PROGRAM ACCESS RATE.....	12
ANCILLARY SERVICES ACCESS RATE	13
TRANSPORTATION PROVISION TIMELINESS RATE.....	14
EMPLOYMENT RATE OF CURRENT CALWORKS INDIVIDUALS	15
SUBSIDIZED EMPLOYMENT TO UNSUBSIDIZED EMPLOYMENT RATE.....	16
WAGE PROGRESSION	17
POST CALWORKS EMPLOYMENT RATE	18
IMPROVED LITERACY, BASIC SKILLS, AND ENGLISH LANGUAGE ACQUISITION RATE	19
COMMUNITY COLLEGE PROGRESS RATE	20
EDUCATIONAL COMPLETION RATE	21
RATE OF EXITS WITH EARNINGS	22
RATE OF PROGRAM REENTRIES.....	23
RATE OF PROGRAM REENTRIES AFTER EXIT WITH EARNINGS	24
HOME VISITING TRANSITIONS TO WTW ENGAGEMENT RATE	25
FAMILY STABILIZATION TRANSITIONS TO WTW ENGAGEMENT RATE	26
INTERGENERATIONAL CALWORKS ENROLLMENT RATE	27
Measure Table Description	28
Acronyms.....	29
Endnotes.....	30

Cal-OAR Performance Measures¹

ENGAGEMENT RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who have verified, actual attendance hours in any approved activity in the measurement month.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers with attendance hours in any approved activity</p> <p>Denominator: WTW Active Participants and Exempt Volunteers in the measurement month</p>
Definition of Improvement	Increase over time in the rate of engagement, and an increase in the number of participation hours.
Data Source(s)	Cal-OAR 19B data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p> <p>Monthly hours of participation will be collected, with fractional hours rounded to the nearest whole number.</p>
Reliability, Validity, Limitations, & Details	N/A
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

SANCTION RATE

Measure	Rate of sanction in the measurement month.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and WTW Sanctioned Individuals</p> <p>Numerator: Of the denominator, WTW Sanctioned Individuals who have a reduction in aid due to a WTW Sanction (including those "removed from aid")</p> <p>Denominator: WTW Active Participants and WTW Sanctioned Individuals in the measurement month</p>
Definition of Improvement	Decrease over time in the rate of sanction with an increase in the rate of engagement.
Data Source(s)	Cal-OAR 19 data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years.</p>
Reliability, Validity, Limitations & Details	<p>The numerator of this measure does not include those in the noncompliance process who have not yet received a grant reduction. The measure only includes WTW sanctions.</p> <p>"Removed from aid" references individuals who have exhausted their WTW 24-Month Time Clock and any extension to the WTW 24-Month Time Clock, and who are removed from CalWORKs assistance due to failure to comply with WTW program requirements without Good Cause, and for whom compliance efforts have failed.</p>
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

SANCTION RESOLUTION RATE

Measure	Percent of WTW Sanctioned Individuals who resolve their sanction and restore their grant.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Sanctioned Individuals</p> <p>Numerator: Of the denominator, the number of individuals who resolved (with aid restored) their WTW sanction in the measurement month</p> <p>Denominator: All WTW Sanctioned Individuals in the month preceding the measurement month (including new and continuing sanctions)</p>
Definition of Improvement	Increase over time in the rate of individuals who resolve their sanction and have aid restored.
Data Source(s)	Cal-OAR 19A data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years.</p> <p>This measure will be calculated independently for the following two groups:</p> <p>1) Individuals who resolved their sanction after being sanctioned less than 12 consecutive months;</p> <p>2) Individuals who resolved their sanction after being sanctioned for 12 consecutive months or longer (i.e., Long-Term Sanctioned). These individuals must have either the K1 or 3F aid code before aid is restored.</p>
Reliability, Validity, Limitations & Details	Individuals that resolve their sanction by receiving an appropriate exemption are included in the numerator.
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

ORIENTATION ATTENDANCE RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who attended orientation in the measurement month.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who attended orientation within the measurement month</p> <p>Denominator: WTW Active Participants and Exempt Volunteers scheduled to attend orientation within the measurement month</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers who attend orientation.
Data Source(s)	Cal-OAR 19 data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	<p>This is not a measure of timeliness - it does not capture the time from aid being granted to the orientation. The measure is intended to capture attendance based on the activity date, not the date the appointment was scheduled.</p> <p>"Attended" means that the Orientation activity is complete for the individual as determined by the county and the individual (i.e., the individual does not need to come back to finish the orientation; all information appropriate for the individual has been reviewed).</p> <p>An individual can only be counted in the denominator once, even if the orientation appointment is rescheduled multiple times within the measurement month. In the case that the orientation is rescheduled within the same month (one or more times), and the individual attends orientation during one of these appointments, they are counted as a positive in the numerator, regardless of whether they attended the first scheduled orientation. If the orientation appointment is rescheduled to a subsequent month, then the individuals' attendance (or lack of attendance) should only be included in the measure for that subsequent month - not in the month of the original appointment.</p>
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

OCAT/APPRaisal COMPLETION TIMELINESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who complete OCAT/Appraisal within 30 days after aid is newly granted.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who completed an OCAT/Appraisal within 30 days after aid is granted</p> <p>Denominator: WTW Active Participants and Exempt Volunteers granted aid in the measurement month who are required to complete an appraisal</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers completing an OCAT/Appraisal within 30 days of aid being granted.
Data Source(s)	Cal-OAR 19A data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	The denominator of this measure only includes those that were newly granted aid in the measurement month as opposed to all individuals that receive aid (newly and continuing). Individuals with a break in aid longer than six months should be included in those "required to complete an appraisal." "Completed" in this measure means that the Appraisal is complete for the individual as determined by the county and the individual (i.e., the individual does not need to come back to finish the appraisal; all questions that are appropriate for the individual have been completed).
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

OCAT/APPRaisal TO NEXT ACTIVITY TIMELINESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who are scheduled to begin their next approved activity within 30 days of OCAT/appraisal completion.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who were scheduled for their next activity within 30 days of OCAT/appraisal completion</p> <p>Denominator: WTW Active Participants and Exempt Volunteers who completed an OCAT/appraisal in the measurement month</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers scheduled for their next activity within 30 days of OCAT/appraisal completion.
Data Source(s)	Cal-OAR 19A data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	"Scheduled" refers to when the schedule was created, not the actual date an individual is expected to attend an activity. The numerator should capture the date at which the county first scheduled the individuals' next activity; not considering later dates if the next activity is subsequently rescheduled.
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

FIRST ACTIVITY ATTENDANCE RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who participate in their first scheduled WTW plan activity.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who participated (i.e., have actual, verified attendance hours) in their first WTW or FS plan activity in the measurement month</p> <p>Denominator: WTW Active Participants and Exempt Volunteers who were scheduled to participate in their first WTW or FS plan activity in the measurement month</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers participating in their first scheduled WTW or FS plan activity.
Data Source(s)	Cal-OAR 19B data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	<p>The measure is intended to capture activities scheduled to occur within the measurement month. This only applies to the first WTW or FS plan a participant signs (per spell of aid), not any subsequent plans. The first WTW or FS plan activity refers to the first approved activity that is verified by the county, regardless of which activity was scheduled to occur first.</p> <p>An individual can only be counted in the denominator once, even if they have multiple scheduled activities within the measurement month. In the case that the first activity is rescheduled within the same month (one or more times), and the individual attends during one of these scheduled times, they are counted as a positive in the numerator. If the activity is rescheduled to a subsequent month, then the individuals' attendance (or lack of attendance) should only be included in the measure for that subsequent month - not in the month of the original activity date.</p>
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

EDUCATION AND SKILLS DEVELOPMENT ACCESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers enrolled in an approved education or training activity that expressed interest in pursuing education or training.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers enrolled in an approved education or training program</p> <p>Denominator: WTW Active Participants and Exempt Volunteers who expressed interest in an education or training program, and have not completed an education or training program while receiving CalWORKs assistance</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers enrolled in an education or training program.
Data Source(s)	Cal-OAR 19D data file and OCAT data
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	The denominator for this measure utilizes a data point from OCAT; therefore, this measure will only assess access based on an expressed interest at the time of OCAT. OCAT fields are non-mandated, and not all participants that take the OCAT will have a response for the educational questions. "Enrolled" means scheduled to attend; "approved" means that it is an approved activity.
Data Collection	<p>Quarterly. Education and training activities included in this measure are: job skills training directly related to employment; education directly related to employment; satisfactory progress in a secondary school; ABE; and vocational education. Individuals with a self-initiated program should be included.</p> <p>Once an individual completes an education or training program, and it is recorded in SAWS, the individual will be removed from the measure in the month following the completion.</p>
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

EDUCATION AND SKILLS DEVELOPMENT UTILIZATION RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers who are enrolled in any approved education or training activity.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers enrolled in any approved education or training activity in the measurement quarter</p> <p>Denominator: WTW Active Participants and Exempt Volunteers in the measurement quarter</p>
Definition of Improvement	Increase over time the percent of WTW Active Participants and Exempt Volunteers enrolled in any approved education or training activity.
Data Source(s)	Cal-OAR 19D data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	Exempt Volunteers are included in the numerator of this measure to the extent that the county is aware that they are scheduled to participate in an approved education or training program. In this measure, "enrolled" means scheduled to attend; "approved" means that it is an approved activity.
Data Collection	Quarterly. Education and training activities included in this measure are: job skills training directly related to employment; education directly related to employment; satisfactory progress in a secondary school; ABE; and vocational education. Individuals with a self-initiated program should be included.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

CHILD CARE ACCESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers receiving child care services, that indicated a need for child care and are eligible for child care.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers receiving subsidized child care</p> <p>Denominator: WTW Active Participants and Exempt Volunteers who indicated they have a need for child care and are eligible for child care.</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers receiving subsidized child care that indicated a need and are eligible for it.
Data Source(s)	Cal-OAR 19E data file, CDE, the Alternative Payment Program data
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	The denominator will only include those that indicated a child care need on the WTW 2 form. It is possible that participants had a need for child care prior to the point at which the WTW 2 form is utilized. However, county practice in requesting and approving child care prior to that point is not consistent and may involve county specific forms and informal requests (for example, if the county provides onsite immediate child care). The numerator of this measure will include receipt of Stage One Child Care, as well as the following programs administered by CDE: Stage Two Child Care, Stage Three Child Care, the Alternative Payment Program, General Child Care, State Preschool, Migrant Child Care, and Before and After-School Care.
Data Collection	Semi-annually. For Stage One Child Care, "receiving subsidized child care" means that Stage One Child Care is approved/authorized/certified. "Eligible for child care" means: 1) there is an age-eligible child in the AU or an age-eligible not in the AU, but eligible for child care pursuant to MPP 47-201.1; 2) the adult(s) in the AU have a signed WTW plan or approved activities; and 3) in two-parent households, neither parent is able and available to care for the child(ren) during WTW participation.
Suggestions for Improving Measure	Document child care requests prior to the WTW 2 in a consistent way so that need for care can be more accurately captured in this measure. Work towards gaining access to and including Head Start program data for a fuller picture of subsidized child care receipt.

Cal-OAR Performance Measures¹

HOMELESS ASSISTANCE AND HOUSING SUPPORT PROGRAM ACCESS RATE

Measure	Percent of CalWORKs Cases receiving HA Program and/or HSP services that requested or were referred for services.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: All CalWORKs Cases</p> <p>Numerator: Of the denominator, unduplicated count of HA and HSP receipt within 30 days of the request or referral</p> <p>Denominator: Unduplicated count of HA requests and HSP referrals within the measurement month</p>
Definition of Improvement	An initial increase in the denominator as referrals for services increases; this may initially decrease the rate. However, over time, an increase in the rate of CalWORKs cases accessing HA and HSP will demonstrate improvement.
Data Source(s)	Cal-OAR 19A data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, child-only, cases funded with non-MOE, and TANF timed-out.</p> <p>In addition to the overall rate, this measure will be calculated separately for the HA Program and HSP. Within each of these sub-rates, families will be unduplicated; however, families may appear in both of the sub-rates if they requested HA and were referred for HSP within the same measurement month.</p>
Reliability, Validity, Limitations & Details	<p>Current reporting may under report families who need housing and/or homeless services due to a lack of a systematic, proactive screener of homeless need for all families accessing CalWORKs, as well as overall limited program access (HA is only available to families once annually and HSP is not currently available in all counties).</p> <p>Current reporting may also under report families who are accessing other homeless services in or outside the community due to a lack of data access for services outside of CalWORKs or outside of the county. HSP referral/service data is heavily reliant on county policies and procedures, which may lead to under or over reporting of service access.</p>
Data Collection	Monthly. HA includes both Temporary HA and Permanent HA.
Suggestions for Improving Measure	Assess housing stability at initial eligibility and automate tracking for all housing/homeless service receipt for all CalWORKs recipients. Employ a Homeless Management Information System data match to capture the full array of families with housing needs and programs utilized.

Cal-OAR Performance Measures¹

ANCILLARY SERVICES ACCESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers receiving ancillary services.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who received ancillary services</p> <p>Denominator: WTW Active Participants and Exempt Volunteers who indicated a need for ancillary services</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers receiving ancillary services who indicated a need for it.
Data Source(s)	Cal-OAR 19 data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	<p>The wide variety of ancillary services provided poses challenges to accurately measuring ancillary access.</p> <p>All ancillary services provided consistent with MPP 42-750.113 should be included in this measure. Diaper assistance is a supportive service separate from ancillary services, and thus is not included in this measure.</p> <p>Once an individual indicates a need for ancillary services on the WTW 2 (WTW Plan), they are included in the denominator of this measure and remain in the denominator (unduplicated) until either of the following two conditions apply:</p> <ol style="list-style-type: none"> 1) The individual receives an ancillary service - for the month in which the individual receives the ancillary service, they are included in both the numerator and denominator - the month following receipt of the ancillary service, the individual is removed from both the numerator and denominator; or 2) The individual's WTW plan is updated indicating the individual no longer needs ancillary services. <p>This measure will not account for the possibility of an individual needing multiple ancillary services but only receiving one/some, or if an individual needs ongoing ancillary services but only receives them one time or for a portion of the time. It also does not account for timeliness of the service provision.</p>
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

TRANSPORTATION PROVISION TIMELINESS RATE

Measure	Percent of WTW Active Participants and Exempt Volunteers that received transportation services within 3 months of aid being granted.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, WTW Active Participants and Exempt Volunteers who received at least one transportation service within one quarter of aid being granted</p> <p>Denominator: WTW Active Participants and Exempt Volunteers granted aid in the previous quarter</p>
Definition of Improvement	Increase over time in the rate of WTW Active Participants and Exempt Volunteers receiving transportation services in a timely manner.
Data Source(s)	Cal-OAR 19C data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	<p>Transportation supportive services may include any form of transportation payment, voucher, or other transportation service provided by the CWD or other entity subcontracted by the CWD. This includes reimbursement payments, advanced payment or vouchers, one-time nonrecurring payments, and other transportation.</p> <p>"Received transportation" is based on the date of issuance.</p>
Data Collection	Quarterly.
Suggestions for Improving Measure	For the measure to fully represent transportation provision, the CWDs should track transportation provided in an informal (e.g., county van service) and one-time (e.g., bike repair) fashion in addition to more formal and ongoing services.

Cal-OAR Performance Measures¹

EMPLOYMENT RATE OF CURRENT CALWORKS INDIVIDUALS

Measure	Percent of current WTW Individuals who have earnings in the measurement quarter.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: All WTW Individuals</p> <p>Numerator: Of the denominator, current WTW Individuals with a wage record in EDD in the measurement quarter</p> <p>Denominator: Current WTW Individuals in the measurement quarter</p>
Definition of Improvement	Increase over time in the rate of current CalWORKs Individuals with earnings.
Data Source(s)	MEDS and EDD data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out.</p> <p>The case type for all CalWORKs Individuals, including those that exit within the measurement quarter, is from the most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	<p>Wages are reported to EDD by quarter; there are no monthly-specific earnings. Several employment sectors are not included in EDD: self-employed persons not electing disability insurance, federal employees, casual labor paid less than \$50, working less than 24 days per quarter, employees of some non-profit organizations, students working for a school, college, or university, railroad employees, workers on small farms, etc. Additionally, wages earned in states outside of California are not reflected in EDD data.</p> <p>Individuals that exit or enter CalWORKs during a quarter will be included in this measure, even though they may have only received CalWORKs assistance for a portion of the measurement quarter.</p>
Data Collection	Quarterly. EDD data is not available to CDSS until approximately 14 weeks after the end of the calendar quarter.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

SUBSIDIZED EMPLOYMENT TO UNSUBSIDIZED EMPLOYMENT RATE

Measure	Percent of SE Participants who transition to unsubsidized employment within three quarters after the SE slot ends.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Active Participants and Exempt Volunteers</p> <p>Numerator: Of the denominator, former CalWORKs SE Participants who transition to unsubsidized employment within three quarters after SE ends</p> <p>Denominator: SE Participants who exited SE in the measurement quarter</p>
Definition of Improvement	Increase over time in the rate of SE Participants that transition to unsubsidized employment
Data Source(s)	Cal-OAR 19D data file and EDD data
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, child-only, cases funded with non-MOE, and TANF timed-out.</p> <p>The case type for all CalWORKs individuals, including those that exit within the measurement quarter, is from the most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	<p>This measure will capture participants in SE as a whole (i.e., subsidized private sector employment, on-the-job training, grant-based on-the-job training, supported work or transitional employment, Expanded SE).</p> <p>Wages are reported to EDD by quarter; there are no monthly-specific earnings.</p> <p>Several employment sectors are not included in EDD: self-employed persons not electing disability insurance, federal employees, casual labor paid less than \$50, working less than 24 days per quarter, employees of some non-profit organizations, students working for a school, college, or university, railroad employees, workers on small farms, etc. Additionally, wages earned in states outside of California are not reflected in EDD data.</p>
Data Collection	Quarterly. Unsubsidized employment data will be collected from SAWS if the client is still enrolled in CalWORKs; otherwise, unsubsidized employment data will be collected through EDD data. EDD data is not available to CDSS until approximately 14 weeks after the end of the calendar quarter.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

WAGE PROGRESSION

Measure	Median earnings of WTW Individuals at the time of entering CalWORKs, two quarters after exiting CalWORKs, and four quarters after exiting CalWORKs.
Operational Definition	Type of Measure: Outcome Population: Former WTW Individuals Numerator: N/A Denominator: N/A
Definition of Improvement	Increase over time in the median earnings of former WTW Individuals.
Data Source(s)	MEDS and EDD data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	Data will be collected by demographic variables ² . Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out. The case type used for each CalWORKs Individual is from the individual's most recent month on CalWORKs aid.
Reliability, Validity, Limitations & Details	Wages are reported to EDD by quarter; there are no monthly-specific earnings. Several employment sectors are not included in EDD: self-employed persons not electing disability insurance, federal employees, casual labor paid less than \$50, working less than 24 days per quarter, employees of some non-profit organizations, students working for a school, college, or university, railroad employees, workers on small farms, etc. Additionally, wages earned in states outside of California are not reflected in EDD data. This measure does not attempt to control for the potential impact of minimum wage increases.
Data Collection	Quarterly measurement of two exit cohorts, utilizing most recently available EDD data for post-CalWORKs earning amounts. Cohort selection is based on the quarter of exit from CalWORKs. Cohorts and quarters measured are consistent with those in the post-CalWORKs employment rate measure: 1. Median earnings in first quarter on CalWORKs and median earnings two quarters after exiting CalWORKs. 2. Median earnings in first quarter on CalWORKs and median earnings two and four quarters after exiting CalWORKs - the second and fourth quarter measurements utilize the same exit cohort but are independent of each other (i.e., an individual does not need to have wages in the second quarter in order to be included in the fourth quarter measurement). CalWORKs individuals with no earnings reported in the measurement quarter are not included in that quarter's median earnings calculation. Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant. EDD data is not available to CDSS until approximately 14 weeks after the end of the calendar quarter.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

POST CALWORKS EMPLOYMENT RATE

Measure	Percent of former WTW Individuals who have earnings two and four quarters after exiting CalWORKs.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: Former WTW Individuals</p> <p>Numerator: Of the denominator, Former WTW Individuals with wages in the measurement quarter</p> <p>Denominator: WTW Individuals that exited CalWORKs within the exit cohort period</p>
Definition of Improvement	Increase over time in the rate of former WTW Individuals with earnings.
Data Source(s)	MEDS and EDD data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out.</p> <p>The case type used for each CalWORKs Individual is from the individual's most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	<p>Wages are reported to EDD by quarter; there are no monthly-specific earnings. Several employment sectors are not included in EDD: self-employed persons not electing disability insurance, federal employees, casual labor paid less than \$50, working less than 24 days per quarter, employees of some non-profit organizations, students working for a school, college, or university, railroad employees, workers on small farms, etc. Additionally, wages earned in states outside of California are not reflected in EDD data.</p>
Data Collection	<p>Quarterly measurement of two exit cohorts, utilizing the most recently available EDD data for post CalWORKs earning amounts. Cohort selections are based on the quarter of exit from CalWORKs. Cohorts and quarters measured are consistent with those in the Wage Progression measure:</p> <ol style="list-style-type: none"> 1. Exiters with EDD earnings two quarters after exiting CalWORKs. 2. Exiters with EDD earnings two and four quarters after exiting CalWORKs - the second and fourth quarter measurements utilize the same exit cohort but are independent of each other (i.e., this is not an employment retention measure - an individual does not need to have wages in the second quarter in order to be included in the fourth quarter measurement). <p>Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant.</p> <p>EDD data is not available to CDSS until approximately 14 weeks after the end of the calendar quarter.</p>
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

IMPROVED LITERACY, BASIC SKILLS, AND ENGLISH LANGUAGE ACQUISITION RATE

Measure	Percent of WTW Individuals with improved literacy, basic skills, and English language acquisition.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: WTW Individuals enrolled in ESL, ABE, ASE, or CTE programs</p> <p>Numerator: Of the denominator, WTW Individuals who improved skills by one or more EFL or CTE milestones</p> <p>Denominator: WTW Individuals enrolled in ESL, ABE, ASE, or CTE programs in the measurement period</p>
Definition of Improvement	Increase over time in the rate of WTW Individuals who improved their EFL or completed a CTE milestone.
Data Source(s)	MEDS and CCCCCO data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, and TANF timed-out.</p>
Reliability, Validity, Limitations & Details	This measure will only apply to a subset of WTW individuals that are enrolled in Adult Education Block Grant programs (ESL, ABE, ASE, and CTE) that also appear in a match with CCCCCO data. CCCCCO does not require Social Security numbers for students, this may limit the number of students that appear in a data match between MEDS and CCCCCO.
Data Collection	Annually. Data from CCCCCO is available in Fall annually for the prior school year.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

COMMUNITY COLLEGE PROGRESS RATE

Measure	Percent of WTW Individuals enrolled in a community college in good standing in the measurement term.
Operational Definition	<p>Type of Measure: Process</p> <p>Population: WTW Individuals enrolled in community college</p> <p>Numerator: Of the denominator, WTW Individuals who are in good standing in the measurement term</p> <p>Denominator: WTW Individuals enrolled in community college in the measurement term</p>
Definition of Improvement	An increase over time in the rate of WTW Individuals enrolled in community college in good standing.
Data Source(s)	MEDS and CCCCCO data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, and TANF timed-out.</p>
Reliability, Validity, Limitations & Details	<p>This measure only applies to a subset of WTW Individuals that are enrolled in community college. CCCCCO does not require Social Security numbers for students, this may limit the number of students that appear in a data match between MEDS and CCCCCO.</p> <p>A student is in academic good standing when their status is known, they are not on probation, and they have not been dismissed or disqualified. For further details on the definition of academic probation, dismissal, and disqualification, please refer to the California Code of Regulations, Title 5, Sections 55031 and 55033.</p>
Data Collection	Annually. Data from CCCCCO is available in Fall annually for the prior school year.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

EDUCATIONAL COMPLETION RATE

Measure	Percent of Former WTW Individuals that completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance or within six months of exiting CalWORKs.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: Former WTW Individuals</p> <p>Numerator: Of the denominator, Individuals who completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance or within six months of exiting CalWORKs</p> <p>Denominator: Former WTW Individuals who participated in education while on CalWORKs assistance, and who exited CalWORKs in the measurement period</p>
Definition of Improvement	Increase over time in the rate of educational completions.
Data Source(s)	Cal-OAR 19E data file, MEDS and CCCCCO data
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, and TANF timed-out.</p> <p>The case type for former WTW Individuals is from the most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	Educational completions will not be reflected in the numerator until after the individual exits the CalWORKs program. Both the denominator and numerator are unduplicated, so if an individual attains multiple diplomas or certificates, they will only be counted once. CCCCCO does not require Social Security numbers for students, this may limit the number of students that appear in a data match between MEDS and CCCCCO.
Data Collection	<p>Semi-annually for SAWS data. Annually for CCCCCO. Data from CCCCCO is available in Fall annually for the prior school year.</p> <p>Completions to be captured by the type of educational diploma, certificate or equivalent obtained, by the following categories: ESL program; high school or equivalent; vocational certificate or diploma; Associate's Degree; Bachelor's Degree or higher; other. Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant.</p>
Suggestions for Improving Measure	Pursue data sharing agreements with other state entities (including the California State University, and the University of California) to obtain data on educational completions for former CalWORKs individuals.

Cal-OAR Performance Measures¹

RATE OF EXITS WITH EARNINGS

Measure	Percent of WTW Individuals that exit CalWORKs with earnings.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: All WTW Individuals</p> <p>Numerator: Of the denominator, WTW Individuals who have earnings in the quarter of exit</p> <p>Denominator: WTW Individuals who exit CalWORKs in the measurement quarter</p>
Definition of Improvement	Increase over time in the rate of WTW individuals exiting CalWORKs with earnings, without a corresponding increase in the rate of WTW individuals that exit with earnings and reenter the program within 12 months.
Data Source(s)	MEDS and EDD data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out.</p> <p>The case type for all individuals is from the most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	<p>Wages are reported to EDD by quarter; there are no monthly-specific earnings.</p> <p>Several employment sectors are not included in EDD: self-employed persons not electing disability insurance, federal employees, casual labor paid less than \$50, working less than 24 days per quarter, employees of some non-profit organizations, students working for a school, college, or university, railroad employees, and small farm workers, etc. Additionally, wages earned in states outside of California are not reflected in EDD data.</p>
Data Collection	<p>Quarterly. Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant.</p> <p>EDD data is not available to CDSS until approximately 14 weeks after the end of the calendar quarter.</p>
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

RATE OF PROGRAM REENTRIES

Measure	Percent of WTW Individuals that return to the CalWORKs program within 12 months of exiting the program.
Operational Definition	Type of Measure: Outcome Population: All WTW Individuals Numerator: Of the denominator, WTW Individuals that reenter the program in any month during the 12-month period following exit Denominator: WTW Individuals that exited CalWORKs within the exit cohort period
Definition of Improvement	Decrease over time in the percent of individuals returning to CalWORKs after exiting.
Data Source(s)	MEDS data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	Data will be collected by demographic variables ² . Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out. The case type used for each CalWORKs Individual is from the individual's most recent month on CalWORKs aid.
Reliability, Validity, Limitations & Details	N/A
Data Collection	Monthly. This measure entails a 12-month lookback to determine the rate of CalWORKs cases who return to CalWORKs assistance after exiting the CalWORKs program. Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

RATE OF PROGRAM REENTRIES AFTER EXIT WITH EARNINGS

Measure	Percent of CalWORKs Individuals exiting the program with earnings that returned to the CalWORKs program within 12 months.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: All WTW Individuals</p> <p>Numerator: Of the denominator, CalWORKs Individuals that exited CalWORKs with earnings in the quarter of exit that reentered the CalWORKs program within the following 12-month period</p> <p>Denominator: CalWORKs Individuals that exited CalWORKs with earnings in the measurement quarter</p>
Definition of Improvement	Decrease over time in the percent of individuals returning to the CalWORKs program after exiting with earnings.
Data Source(s)	MEDS and EDD data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, cases funded with non-MOE, and TANF timed-out.</p> <p>The case type used for each CalWORKs Individual is from the individual's most recent month on CalWORKs aid.</p>
Reliability, Validity, Limitations & Details	N/A
Data Collection	Quarterly. This measure entails a 12-month lookback to determine the rate of CalWORKs individuals who return to CalWORKs assistance after exiting the CalWORKs program with earnings. Program exit is defined as no member of the AU receiving a CalWORKs cash grant for 90 days; the date of exit is the first day that no member of the AU received a CalWORKs cash grant.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

HOME VISITING TRANSITIONS TO WTW ENGAGEMENT RATE

Measure	Percent of Home Visiting Participants who transition to participation in an approved WTW activity.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: Home Visiting Participants who are WTW eligible</p> <p>Numerator: Of the denominator, Home Visiting Participants who transitioned to verified participation (attendance) in an approved WTW activity within 3 months of the measurement month</p> <p>Denominator: WTW eligible Home Visiting Participants who finished their Home Visiting participation and any applicable exemption in the measurement month</p>
Definition of Improvement	Increase over time in the rate of Home Visiting Participants (that are required to participate in WTW) who transition to participation in an approved WTW activity.
Data Source(s)	Cal-OAR 19E data file and CDPH data
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years.</p>
Reliability, Validity, Limitations & Details	<p>This measure will capture participants who engaged in a home visiting program (i.e., individuals received at least one home visit; not including instances where home visits were attempted, but not completed) through the CalWORKs Home Visiting Initiative, as well as through home visiting programs offered by the CDPH. This measure only includes the WTW-eligible portion of home visiting participants.</p> <p>"Finished" home visiting participation means that the individual finished/left the program after either successful completion or unsuccessful completion (as defined within the specific home visiting model).</p> <p>This measure only assesses the initial transition and participation in WTW without looking at longer term participation. Approved WTW activities include initial engagement activities prior to the signing of a WTW plan.</p>
Data Collection	Semi-annually.
Suggestions for Improving Measure	Build capacity to capture CalWORKs individuals' participation in other home visiting programs (e.g., local, First 5, etc.) in SAWS.

Cal-OAR Performance Measures¹

FAMILY STABILIZATION TRANSITIONS TO WTW ENGAGEMENT RATE

Measure	Percent of FS cases who transition to a signed WTW plan and participation in WTW.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: Former FS Program cases</p> <p>Numerator: Of the denominator, FS cases that transitioned to WTW and participated (with verified attendance) in an approved activity within 3 months of the measurement month</p> <p>Denominator: FS cases that exit the FS Program in the measurement month</p>
Definition of Improvement	Increase over time in the rate of former FS cases that transition to WTW engagement.
Data Source(s)	Cal-OAR 19B data file
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent with a child 24 months and under, single-parent with a child 25 months through six years, and single-parent without a child under six years; and by the following statuses: WTW Active Participants and Exempt Volunteers.</p>
Reliability, Validity, Limitations & Details	The measure will only assess the initial transition and participation in WTW without looking at longer term participation in the WTW program. For the purposes of this measure, an individual has exited the Family Stabilization program when they are referred to the WTW program (for any reason).
Data Collection	Monthly.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

INTERGENERATIONAL CALWORKS ENROLLMENT RATE

Measure	Percent of CalWORKs Individuals currently receiving CalWORKs assistance who formerly received CalWORKs assistance as children.
Operational Definition	<p>Type of Measure: Outcome</p> <p>Population: CalWORKs Individuals (excluding individuals who were over 18 years of age in 1987)</p> <p>Numerator: Of the denominator, CalWORKs Individuals who received at least one month of CalWORKs assistance as children (under the age of 18)</p> <p>Denominator: Current CalWORKs Individuals (excluding individuals who were over 18 years of age in 1987)</p>
Definition of Improvement	Decrease over time in intergenerational CalWORKs enrollment.
Data Source(s)	MEDS data (data reported through the Cal-OAR 19 data file series will be used for the demographics)
Disaggregated	<p>Data will be collected by demographic variables².</p> <p>Data will be collected by the following case types: two-parent, single-parent, child-only, cases funded with non-MOE, and TANF timed-out.</p>
Reliability, Validity, Limitations & Details	Excludes individuals who received aid in another state. The earliest available data is from 1987; therefore, individuals who received CalWORKs as children prior to 1987 only will not be included in the numerator of this measure. Additionally, individuals who were over 18 years of age prior to 1987 will not be included in this measure.
Data Collection	Semi-annually. This measure will be calculated at the statewide level only, not by county.
Suggestions for Improving Measure	N/A

Cal-OAR Performance Measures¹

Measure Table Description

The measure tables contain detailed information on each of the Cal-OAR performance measures. The table below explains what is included in each component of the measure tables:

MEASURE NAME

Measure	Brief explanation of the measure
Operational Definition	Type of Measure: Process or Outcome measure Population: The portion of the CalWORKs caseload included in the measure Numerator: The component of the population that fits specified criteria Denominator: The full population being assessed
Definition of Improvement	Describes which direction indicates improvement, this may include interaction with other measure(s). Improvement is assessed over time (i.e., changes from one Cal-OAR cycle to the next).
Data Source(s)	Data source(s) that will be used to obtain the data point(s)
Disaggregated	Describes how the measure data will be delineated
Reliability, Validity, Limitations & Details	Details concerns around the reliability of data, and important information to consider when analyzing the data
Data Collection	Frequency of measure calculation, data lags, and other relevant information on the collection of data
Suggestions for Improving Measure	Provides considerations, for both the state and county, on improving the measure in the future

Cal-OAR Performance Measures¹**Acronyms**

ABE	Adult Basic Education
ASE	Adult Secondary Education
AU	Assistance Unit
Cal-OAR	CalWORKs Outcomes and Accountability Review
CalWORKs	California Work Opportunity and Responsibility to Kids
CCCCO	California Community Colleges Chancellor's Office
CDE	California Department of Education
CDPH	California Department of Public Health
CTE	Career Technical Education
CWD	County Welfare Department
EDD	Employment Development Department
EFL	Educational Functioning Levels
ESL	English as a second language
FS	Family Stabilization
HA	Homeless Assistance
HSP	Housing Support Program
MEDS	Medi-Cal Eligibility Determination System
MOE	Maintenance of Effort
MPP	Manual of Policies and Procedures
OCAT	Online CalWORKs Appraisal Tool
SAWS	Statewide Automated Welfare System
SE	Subsidized Employment
TANF	Temporary Assistance for Needy Families
WTW	Welfare-to-Work

Cal-OAR Performance Measures¹

Endnotes

¹ Please refer to page 29, titled "Measure Table Description" for an explanation of the measure table components; and, page 30, titled "Acronyms" for a full description of acronyms.

² Demographic variables: age, language, race, ethnicity, national origin, sexual orientation, and gender identity

**California Work Opportunity and Responsibility to Kids (CalWORKs)
Outcomes and Accountability Review (Cal-OAR)
Performance Measures Phased Implementation**

EXISTING REPORTING¹

Performance Measures	Employment Rate of Current CalWORKs Individuals** Wage Progression** Post CalWORKs Employment Rate** Rate of Exits with Earnings** Rate of Program Reentries** Rate of Program Reentries After Exit with Earnings** Intergenerational CalWORKs Enrollment Rate (state level only)**
Notes	Immediate reporting capabilities July 2019. **California Department of Social Services (CDSS) will obtain data through existing data sources outside of the Statewide Automated Welfare System (SAWS) – no new reporting for County Welfare Departments (CWDs). CWDs to include in the first CalWORKs County Self-Assessment (Cal-CSA).

PHASE 1 PERFORMANCE MEASURES²

Performance Measures	Engagement Rate Sanction Rate Sanction Resolution Rate Orientation Attendance Rate Online CalWORKs Appraisal Tool (OCAT)/Appraisal Completion Timeliness Rate First Activity Attendance Rate Improved Literacy, Basic Skills, English Language Acquisition** Community College Progress Rate**
Notes	Data elements currently in SAWS for CWD completion. Counties must enter data consistently on all appropriate cases – CDSS will provide training and technical assistance. **CDSS will obtain data through data sources outside of SAWS – no new reporting for CWDs. CWDs to include in the first Cal-CSA.

PHASE 2 PERFORMANCE MEASURES

Performance Measures	OCAT/Appraisal to Next Activity Timeliness Rate Education and Skills Development Access Rate ³ Education and Skills Development Utilization Rate Child Care Access Rate ³ Homeless Assistance and Housing Support Program Access Rate Ancillary Services Access Rate Transportation Provision Timeliness Rate Subsidized to Unsubsidized Employment Rate Educational Completion Rate ³ Home Visiting Transitions to Welfare-To-Work Engagement Rate ³ Family Stabilization Transitions to Welfare-To-Work Engagement Rate
Notes	Mix of data elements currently in SAWS for CWD completion and newly automated elements. Counties must enter data consistently on all appropriate cases – CDSS will provide training and technical assistance. CWDs are not <i>required</i> to include in the first Cal-CSA, but may optionally include relevant available information; CWDs may consider for the CalWORKs System Improvement Plan and progress report.

Endnotes:

¹ Demographic data points from the SAWS extract are needed to provide the full range of demographic detail. Until that is available, demographics will be derived from what is available from the Medi-Cal Eligibility Determination System.

² SAWS automation for the Home Visiting Initiative “participant” and “offered” special indicators/case flags will be included in Phase 1 of Cal-OAR automation.

³ The performance measure requires data from both SAWS and data sources outside of SAWS (e.g., California Department of Education, California Community Colleges Chancellor’s Office, the Alternative Payment Programs, etc.). The timeframe that these performance measures will become available will vary depending on when final data sharing agreements are executed. As with all the performance measure calculations, CWDs will have an opportunity to review the performance measures calculated with this data prior to the public posting.

**ATTACHMENT 3:
CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs)
OUTCOMES AND ACCOUNTABILITY REVIEW (Cal-OAR)**

**DATA FILES
Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D,
Cal-OAR 19E**

INSTRUCTIONS

CONTENT

The Cal-OAR 19 data files (Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E) contain statistical information used to calculate the county Cal-OAR performance measures.

The performance measures and reporting instructions are available to download from the Cal-OAR data dashboard (<http://www.cdss.ca.gov/inforesources/CalWORKs/Cal-OAR/Cal-OAR-Data-Dashboard>).

PURPOSE

Pursuant to Senate Bill 89 (Chapter 24, Statutes of 2017), which established Cal-OAR, the purpose of Cal-OAR is to establish a local, data-driven program management system that facilitates continuous improvement of county CalWORKs programs by collecting, analyzing, and disseminating outcomes and best practices.

OVERVIEW OF PROCESS

Data collection and performance measure calculation will follow this basic work flow:

- County caseworkers use the Statewide Automated Welfare System (SAWS) to enter Cal-OAR data variables (e.g., client characteristics, welfare-to-work (WTW) activities, supportive services, etc.)
- The SAWS create individual-level data files to transmit to the California Department of Social Services (CDSS)
- The CDSS will use the data submitted (and data from other state databases that CDSS obtains directly) to calculate each county's Cal-OAR performance measures.
- Counties will have a 30-day verification and review period
- The statewide and county aggregate-level, de-identified performance measures will be posted to the Cal-OAR data dashboard.

COMPLETION AND SUBMISSION

The SAWS is responsible for ensuring that the data files are fully completed and

submitted by the submission due date(s). The SAWS must complete and upload a comma-separated values or Microsoft Excel version of the data file to the Cal-OAR Secure File Transfer (SFT) site as described in the **GENERAL INSTRUCTIONS** section.

If revisions to the data are necessary, the county may contact the CDSS Data Systems and Survey Design Section (DSSDS) at (916) 651-8269 or by email at admcaloar19@dss.ca.gov to resolve any questions or concerns. See the **DATA VERIFICATION INSTRUCTIONS** and **REVIEW PERIOD** sections for more details.

Data File Submission Frequencies and Due Dates

Data files are due to DSSDS as described in the following table. If the data file's due date is on a Saturday, Sunday, or state holiday, the data file is due on the next business day.

Data File	Submission Freq.	Submission Due Date
Cal-OAR19	Monthly	The 1 st day three months after the measurement month
Cal-OAR 19A	Monthly	The 1 st day three months after the measurement month
Cal-OAR 19B	Monthly	The 1 st day six months after the measurement month
Cal-OAR 19C	Quarterly	The 1 st day five months after the measurement quarter ends
Cal-OAR 19D	Quarterly	The 1 st day two months after the measurement quarter ends
Cal-OAR 19E	Semi-Annually	The 1 st day two months after the semi-annual measurement period ends

For questions regarding the completion or submission of Cal-OAR data files, contact DSSDS at (916) 651-8269. To submit questions by email, please send your queries to the applicable inbox:

Data File	Email Contact
Cal-OAR19	admcaloar19@dss.ca.gov
Cal-OAR 19A	admcaloar19a@dss.ca.gov
Cal-OAR 19B	admcaloar19b@dss.ca.gov
Cal-OAR 19C	admcaloar19c@dss.ca.gov
Cal-OAR 19D	admcaloar19d@dss.ca.gov
Cal-OAR 19E	admcaloar19e@dss.ca.gov

GENERAL INSTRUCTIONS

Data File Naming Convention

The SAWS shall include the following components in the name of all data files uploaded to the Cal-OAR SFT:

- Data file name;
- Consortia name; and
- Measurement period and year

The data file name shall use the following format: "CalOAR19_Consortia Name_Measurement Period_Calendar Year". File name examples for each of the three submission frequencies is as follows:

- Monthly: "CalOAR19_LRS_JAN_2020"
- Quarterly: "CalOAR19_C-IV_APR-JUN_2020"
- Semi-annual: "CalOAR19_CalWIN_JAN-JUN_2020"

Data File Population

The population of individuals within each Cal-OAR data file is as follows:

- **Cal-OAR19, Cal-OAR19A, Cal-OAR19B, Cal-OAR19C, Cal-OAR19D, Cal-OAR19E data files:** All current CalWORKs adults (with a Client ID Number) during the applicable measurement period – this includes CalWORKs adults that exit CalWORKs within the measurement period
- **Cal-OAR19B data file only:** All children currently within a CalWORKs AU that have been offered or are participating in the Home Visiting Initiative (HVI) within the applicable measurement month - this includes children that exit CalWORKs within the measurement month
- **Cal-OAR 19A data file only:** All children currently within a CalWORKs AU that have requested Homeless Assistance (HA) and/or have been referred to the Housing Support Program (HSP) during the applicable measurement month – this includes children that exit CalWORKs within the measurement month

Data File Variables

Data for each record should follow the program logic and the variable order specified in the **DATA VARIABLES AND ATTRIBUTES** section. Each record should be the same length. No blank records should be included; when a field is not applicable, the response "99", "999", or "99999999", depending on field length, must be used. When a record is missing, the response "." must be used.

DATA VERIFICATION INSTRUCTIONS

The CDSS, SAWS, and counties will work collaboratively to ensure the accuracy, consistency, and quality of the Cal-OAR data files. On an ongoing basis, the data validation process will include:

- SAWS will apply data validations to the Cal-OAR data files county level data, as specified in the **VALIDATION RULES** section
- CDSS will apply one or more data validation check(s) (e.g., format and consistency checks) after receipt of the Cal-OAR data files
- Counties will have a 30-day period to review their calculated Cal-OAR performance measures prior to public posting

Review Period

During the 30-day review period, counties may contact CDSS with any questions or to resolve concerns about their Cal-OAR performance measure calculation(s). If the county deems necessary, they may submit alternative individual-level data to CDSS for review, with an explanation of how and why the county's data is different from the SAWS data file.

If the county submits alternative individual-level data, they must utilize the Cal-OAR data revisions template. The template, along with instructions for submission, can be found at: <http://www.cdss.ca.gov/inforesources/Research-and-Data/Report-Form-and-Instructions>. After completing the template with alternative individual-level data, the county must submit it to the Cal-OAR SFT site for CDSS review.

At CDSS' discretion, in collaboration with the county, the following actions may result from submitting alternative individual-level data:

- The alternative individual-level data provided by the county may be used to recalculate the applicable Cal-OAR performance measure(s); or
- Individual Cal-OAR performance measures may be suppressed for that period's data dashboard posting.

If the alternative data submitted by the county indicates an error in the SAWS data file, CDSS will reconvene with SAWS and counties to correct the issue.

Complete data entry is necessary to calculate the Cal-OAR performance measures; the design and timing of the performance measures reporting allows sufficient time for complete data entry to occur.

TERM DEFINITIONS

Ancillary Services: Services that include the cost of books, tools, clothing, fees, or other necessary expenses specifically required for the individual to successfully participate in

an approved activity, as specified in the Manual of Policies and Procedures (MPP) 42-750. Diaper assistance is a supportive service separate from ancillary services.

Approved Education or Training Activity or Program: Any activity agreed to by the individual and the county that retains the individual's good standing in the program and meets the requirements of any of the listed activities (this includes individuals in a self-initiated program):

- Job skills training directly related to employment, as specified in MPP 42-701.2(j)(2));
- Education directly related to employment, as specified in MPP 42-701.2 (e)(1));
- Satisfactory progress in a secondary school, as specified in MPP 42-716.1(p));
- Adult basic education (which includes English as a Second Language (ESL)), as specified in MPP 42-701.2(a)(1));
- Vocational education and training, as specified in MPP 42-701.2(v)(1)).

Appraisal: A WTW activity where the individual provides relevant information to the county to assign WTW activities and develop a WTW plan, as specified in MPPs 42-711.522 and 42-711.523.

Approved Activity: Any participation in an activity agreed to by the individual and the county that maintains the individual's good standing in the program. Activities can be approved retroactively and are not always required to be documented as part of a WTW plan.

Assistance Unit (AU): An AU is a group of related persons living in the same home who have been determined to be eligible for CalWORKs and for whom cash aid has been authorized. An AU is sometimes referred to as a CalWORKs case. An AU or case differs from a "household" in that a household includes all persons in the same dwelling regardless of their relationship to members of the AU, or their eligibility for CalWORKs aid, as specified in MPP 82-820.

Exempt Volunteers: Individuals not required to participate in WTW due to an exemption but who voluntarily participate in WTW activities, as specified in MPP 42.712.5. This population is delineated in the consortia using the following terms: active cash status, exempt, volunteer.

Family Stabilization (FS) Plan: A comprehensive plan that assists families in resolving the identified situation or crisis, as developed by the county and individual.

FS Plan Activity: Any approved activity documented in the individual's FS plan.

Fleeing Felon: Is an individual defined in MPP Section 82-832.1(h) and excluded under the fleeing felon rules as described in Welfare and Institutions Code Section 11486.5.

First Scheduled WTW Plan Activity: The initial activity agreed to by the individual and

county, as documented in the individual's first WTW plan on the WTW 2 form (<http://www.cdss.ca.gov/cdssweb/entres/forms/english/wtw2.pdf>), per spell of aid.

Good Cause: An individual in good cause status is excused from WTW participation when it has been determined that there is a condition or circumstance that temporarily prevents, or significantly impairs, the individual's ability to be regularly employed, or to participate in WTW activities, as specified in MPP 42-713.

HA Receipt: Documented receipt of HA benefits by completion and tracking of a CW42 form (<http://www.cdss.ca.gov/cdssweb/entres/forms/English/CW42.PDF>).

HSP Receipt: Those with an authorization to receive HSP housing and/or relocation services and/or financial assistance.

HA Request: Documented interest in receipt of HA benefits by completion and tracking of a CW42 form (<http://www.cdss.ca.gov/cdssweb/entres/forms/English/CW42.PDF>).

HA Benefit: Any temporary homeless assistance or permanent homeless assistance benefit provided by the HA program.

HSP Referral: A referral for HSP services and/or assistance. This may vary by county and can include referrals from case workers, the coordinated entry system, and/or client self-referral.

HSP Services: Services that assist homeless CalWORKs families or those threatened with eviction to obtain and retain housing, provided through the HSP including, but not limited to, case management, housing navigation, and rental assistance services.

Home Visiting Participant: Any individual who received at least one home visit, not including instances where initial home visits were attempted (even repeatedly), but not completed.

Long-Term Sanction: Cases that include a parent/caretaker who has been sanctioned due to failing or refusing to comply with program requirements, without good cause, for 12 consecutive months or longer, without a break in aid of one month or more, as defined in ACL 15-18.

Non-Compliance: This refers to an individual who has been sent a notice of non-compliance with WTW participation requirements but has not yet returned to participation or been sanctioned.

Non-Maintenance of Effort (MOE) Moved Out: All cases that are funded with non-MOE General Fund dollars (Safety Net, Fleeing Felon, and Long-Term Sanctioned) and, as such, are "moved out" of the Work Participation Rate calculation. This population has either the K1 or 3F aid codes, as described in ACL 15-46.

Online CalWORKs Appraisal Tool (OCAT): A statewide standardized appraisal tool which provides in-depth appraisal of recipient strengths and barriers to employment and self-sufficiency, leading to more effective and appropriate placement in work activities and referrals to supportive services.

Orientation: At a minimum, informs the individual, including in writing, of the basic information relating to the individual's rights and responsibilities in the WTW program, as specified in MPP 42-711.522.

Removed From Aid: Individuals who have exhausted their 24-Month Time Clock (24-MTC) and any extension to the 24-MTC, and who are removed from CalWORKs assistance due to failure to comply with WTW program requirements without good cause, and for whom compliance efforts have failed, as specified in MPP 42-711.712. For reporting purposes, an individual is considered removed from aid on the first day of the month their aid is reduced due to failure to comply with WTW program requirements.

Safety Net: Cases in which all adults have been discontinued from cash aid and removed from the AU due to reaching the CalWORKs 48-month time limit as defined in MPP Section 82-833.

Sanction: A reduction in an individual's CalWORKs cash assistance due to failure to comply with WTW program requirements without good cause and for whom compliance efforts have failed, as specified in MPP 42-721.4.

Sanction Resolution: A sanctioned or "removed from aid" individual returns to program compliance and has aid restored by remedying the condition which led to program non-compliance, as specified in MPP 42-721.48. For reporting purposes, a sanction is considered resolved on the first day of the month the individual's aid is restored due to remedying the condition which led to program non-compliance.

Single-Parent AU: An AU that includes only one aided adult who is a natural or adoptive parent, or a stepparent (as defined in MPP 80-301(s)(11)), or another caretaker relative (as specified in MPP 42-701.2(o)(1)).

Single-Parent AU with a Child 24 Months and Under: Single-parent AUs with a child 25 months, less one day, of age or under in the home.

Single-Parent AU with a Child 25 Months through Six Years: Single-parent AUs with a child between the ages of 25 months and six years, less one day, in the home.

Single-Parent AU without a Child Under Six: Single-parent AUs without a child under six years of age in the home.

Transportation Service: Transportation Services are required by an individual to successfully participate in an approved activity. Transportation services for WTW

participants are often provided through payment by the county for public transportation or mileage reimbursement. Some counties provide alternative transportation services such as transportation vouchers, vehicle repair programs, commuter programs, and the purchase of motor vehicles or bicycles, as specified in MPP 42-750.

WTW Active Participants: Aided individuals who are required to participate in WTW activities (and those participating in FS plans). This WTW population is delineated in the consortia using the following terms: active cash status, mandatory, active referred/active attending (not including exempt volunteers; they are active exempt). WTW active participants include individuals in non-compliant WTW program status and those with good cause, but not those currently in sanction status.

WTW Plan: The series of activities and services collaboratively developed by the individual and county that details maintenance of the individual's good standing in the CalWORKs program, the path to long-term self-sufficiency, and ultimate successful exit from the program, documented in a WTW 2 (<http://www.cdss.ca.gov/cdssweb/entres/forms/english/wtw2.pdf>) or any other approved form that considers an individual's strengths, barriers, and aspirations.

WTW Plan Activity: Any approved activity documented in the individual's WTW plan.

WTW Sanctioned Individuals: Adults with a reduction in their cash aid due to non-compliance with program requirements without good cause and for whom compliance efforts have failed. For reporting purposes, an individual is considered sanctioned on the first day of the month their aid is reduced due to failure to comply with WTW program requirements, as specified in MPP 42-721.4.

DATA VARIABLES AND ATTRIBUTES

1. Case Number

Attribute	Description
Variable Name	Case Number
Variable Number	1
Variable Code	CN
Type	Character or Numeric
Field Length	7
Definition	This represents the CalWORKs case number, as assigned by the county/SAWS.
Response Options	XXXXXXX
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

2. Client ID Number

Attribute	Description
Variable Name	Client ID Number
Variable Number	2
Variable Code	CIN
Type	Character
Field Length	9
Definition	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier.
Response Options	XXXXXXXXXX
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

3. Medi-Cal Eligibility Determination System (MEDS) Primary Aid Code

Attribute	Description
Variable Name	MEDS Primary Aid Code
Variable Number	3
Variable Code	MEDS_PAC
Type	Character
Field Length	2
Definition	This is an alphanumeric two-digit field that identifies the AU makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Response Options	XX
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

4. Non-MOE Aid Code Reason

Attribute	Description
Variable Name	Non-MOE Aid Code Reason
Variable Number	4
Variable Code	MEDS_ACR
Type	Numeric
Field Length	2
Definition	This code identifies the case type designation of non-MOE cases. This is only filled out if MEDS_PAC is K1 or 3F.
Response Options	01=Safety Net 02=Long-Term Sanction 03=Fleeing Felon 99=Not Applicable
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

5. Calendar Year Month

Attribute	Description
Variable Name	Calendar Year Month
Variable Number	5
Variable Code	MM
Type	Numerical
Field Length	2
Definition	This is the calendar year month of the data.
Response Options	01=January 02=February 03=March 04=April 05=May 06=June 07=July 08=August 09=September 10=October 11=November 12=December
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B

6. Calendar Year Quarter

Attribute	Description
Variable Name	Calendar Year Quarter
Variable Number	6
Variable Code	QTR
Type	Numeric
Field Length	2
Definition	This is the calendar year quarter of the data.
Response Options	01=January – March 02=April – June 03=July – September 04=October – December
Data File(s)	Cal-OAR 19C, Cal-OAR 19D

7. Semi-Annual Period

Attribute	Description
Variable Name	Semi-Annual Period
Variable Number	7
Variable Code	SA
Type	Numeric
Field Length	2
Definition	This is the semi-annual period of the data.
Response Options	01=January – June 02=July – December
Data File(s)	Cal-OAR 19E

8. Calendar Year

Attribute	Description
Variable Name	Calendar Year
Variable Number	8
Variable Code	CY
Type	Numeric
Field Length	4
Definition	This is the calendar year of the data.
Response Options	YYYY
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

9. Date of Birth

Attribute	Description
Variable Name	Date of Birth
Variable Number	9
Variable Code	DOB
Type	Character
Field Length	8
Definition	This is the individual's date of birth.
Response Options	MM/DD/YYYY 99/99/9999=Not Available/Not Applicable
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

10. Program Entry Date

Attribute	Description
Variable Name	Program Entry Date
Variable Number	10
Variable Code	ENT_DATE
Type	Character
Field Length	8
Definition	This is the date the individual entered CalWORKs. If the individual has multiple spells of aid, report only the entry date of the most recent spell.
Response Options	MM/DD/YYYY
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

11. Program Exit Date

Attribute	Description
Variable Name	Program Exit Date
Variable Number	11
Variable Code	EX_DATE
Type	Character
Field Length	8
Definition	For individuals who exited CalWORKs in the measurement period, this is the date the individual exited CalWORKs.
Response Options	MM/DD/YYYY 99/99/9999=Not Available/Not Applicable
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

12. County Code

Attribute	Description
Variable Name	County Code
Variable Number	12
Variable Code	CC
Type	Numeric
Field Length	2
Definition	This is the county reporting the individual's data.
Response Options	01=Alameda 02=Alpine 03=Amador 04=Butte 05=Calaveras 06=Colusa 07=Contra Costa 08=Del Norte 09=El Dorado 10=Fresno 11=Glenn 12=Humboldt 13=Imperial 14=Inyo 15=Kern 16=Kings 17=Lake 18=Lassen 19=Los Angeles 20=Madera 21=Marin 22=Mariposa 23=Mendocino 24=Merced 25=Modoc 26=Mono 27=Monterey 28=Napa 29=Nevada 30=Orange 31=Placer 32=Plumas 33=Riverside 34=Sacramento 35=San Benito

Attribute	Description
	36=San Bernardino 37=San Diego 38=San Francisco 39=San Joaquin 40=San Luis Obispo 41=San Mateo 42=Santa Barbara 43=Santa Clara 44=Santa Cruz 45=Shasta 46=Sierra 47=Siskiyou 48=Solano 49=Sonoma 50=Stanislaus 51=Sutter 52=Tehama 53=Trinity 54=Tulare 55=Tuolumne 56=Ventura 57=Yolo 58=Yuba
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

13. Sex

Attribute	Description
Variable Name	Sex
Variable Number	13
Variable Code	SEX
Type	Numeric
Field Length	2
Definition	This is the sex of the individual.
Response Options	01=Female 02=Male 98=Unknown 99=Decline to state
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

14. Gender Identity

Attribute	Description
Variable Name	Gender identity
Variable Number	14
Variable Code	GEN_IDEN
Type	Numeric
Field Length	2
Definition	This is the gender identity of the individual.
Response Options	01=Female 02=Male 03=Non-binary 04=Transgender male 05=Transgender female 06=Another gender identity 98=Unknown 99=Decline to state
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

15. Sexual Orientation

Attribute	Description
Variable Name	Sexual orientation
Variable Number	15
Variable Code	S_O
Type	Numeric
Field Length	2
Definition	This is the sexual orientation of the individual.
Response Options	01=Bisexual 02=Gay or lesbian 03=Queer 04=Straight or heterosexual 05=Unknown 06=Another sexual orientation 99=Decline to state
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

16. Race and/or Ethnicity

Attribute	Description
Variable Name	Race and/or ethnicity
Variable Number	16
Variable Code	R_E
Type	Numeric
Field Length	2
Definition	This is the race and/or ethnicity of the individual.
Response Options	01=White 02=Hispanic 03=Black 04=(Other) Asian or Pacific Islander 05=American Indian or Alaska Native 06=Filipino 07=Chinese 08=Cambodian 09=Japanese 10=Korean 11=Samoan 12=Hawaiian 13=Guamanian 14=Laotian 15=Vietnamese 99=Ethnic Origin (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

16A. Race and/or Ethnicity

Attribute	Description
Variable Name	Race and/or ethnicity
Variable Number	16A
Variable Code	R_E2
Type	Numeric
Field Length	2
Definition	This is the race and/or ethnicity of the individual.
Response Options	01=White 02=Hispanic 03=Black 04=(Other) Asian or Pacific Islander 05=American Indian or Alaska Native 06=Filipino 07=Chinese 08=Cambodian 09=Japanese 10=Korean 11=Samoan 12=Hawaiian 13=Guamanian 14=Laotian 15=Vietnamese 99=Ethnic Origin (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E
Note	R_E2 must be different from R_E or R_E3. If an individual has more than one race and/or ethnicity, R_E2 must equal any one of 01 through 15. Otherwise, R_E2 must equal 99.

16B. Race and/or Ethnicity

Attribute	Description
Variable Name	Race and/or ethnicity
Variable Number	16B
Variable Code	R_E3
Type	Numeric
Field Length	2
Definition	This is the race and/or ethnicity of the individual.
Response Options	01=White 02=Hispanic 03=Black 04=(Other) Asian or Pacific Islander 05=American Indian or Alaska Native 06=Filipino 07=Chinese 08=Cambodian 09=Japanese 10=Korean 11=Samoan 12=Hawaiian 13=Guamanian 14=Laotian 15=Vietnamese 99=Ethnic Origin (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E
Note	R_E3 must be different from R_E or R_E2. If an individual has more than two races and/or ethnicities, R_E3 must equal any one of 01 through 15. Otherwise, R_E3 must equal 99.

17. Spoken Language

Attribute	Description
Variable Name	Spoken Language
Variable Number	17
Variable Code	LANG
Type	Numeric
Field Length	2
Definition	This is the spoken language of the individual.
Response Options	01=American Sign Language 02=Spanish 03=Cantonese 04=Japanese 05=Korean 06=Tagalog 07=(Other) Non-English 08=English 09=(Other) Sign Language 10=Mandarin 11=(Other) Chinese Languages 12=Cambodian 13=Armenian 14=Ilocano 15=Mein 16=Hmong 17=Lao 18=Turkish 19=Hebrew 20=French 21=Polish 22=Russian 23=Portuguese 24=Italian 25=Arabic 26=Samoan 27=Thai 28=Farsi 29=Vietnamese 99=Language (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

17A. Spoken Language

Attribute	Description
Variable Name	Spoken Language
Variable Number	17A
Variable Code	LANG2
Type	Numeric
Field Length	2
Definition	This is the spoken language of the individual.
Response Options	01=American Sign Language 02=Spanish 03=Cantonese 04=Japanese 05=Korean 06=Tagalog 07=(Other) Non-English 08=English 09=(Other) Sign Language 10=Mandarin 11=(Other) Chinese Languages 12=Cambodian 13=Armenian 14=Ilocano 15=Mein 16=Hmong 17=Lao 18=Turkish 19=Hebrew 20=French 21=Polish 22=Russian 23=Portuguese 24=Italian 25=Arabic 26=Samoan 27=Thai 28=Farsi 29=Vietnamese 99=Language (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E
Note	LANG2 must be different from LANG or LANG3. If an individual has more than one spoken language, LANG2 must equal any one of 01 through 29. Otherwise, LANG2 must equal 99.

17B. Spoken Language

Attribute	Description
Variable Name	Spoken Language
Variable Number	17B
Variable Code	LANG3
Type	Numeric
Field Length	2
Definition	This is the spoken language of the individual.
Response Options	01=American Sign Language 02=Spanish 03=Cantonese 04=Japanese 05=Korean 06=Tagalog 07=(Other) Non-English 08=English 09=(Other) Sign Language 10=Mandarin 11=(Other) Chinese Languages 12=Cambodian 13=Armenian 14=Ilocano 15=Mein 16=Hmong 17=Lao 18=Turkish 19=Hebrew 20=French 21=Polish 22=Russian 23=Portuguese 24=Italian 25=Arabic 26=Samoan 27=Thai 28=Farsi 29=Vietnamese 99=Language (Other) or not available
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E
Note	LANG3 must be different from LANG or LANG2. If an individual has more than two spoken languages, LANG3 must equal any one of 01 through 29. Otherwise, LANG3 must equal 99

18. Single-Parent AU Type

Attribute	Description
Variable Name	Single-Parent AU Type
Variable Number	18
Variable Code	AU_TYPE
Type	Numeric
Field Length	2
Definition	For Single-Parent AUs, this variable indicates the age of children within the AU.
Response Options	01=Single-Parent with Child 24 Months and Under 02=Single-Parent with Child 25 Months through Six Years 03=Single-Parent without a Child under Six Years 99=Not Applicable
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

19. WTW Program Status

Attribute	Description
Variable Name	WTW Program Status
Variable Number	19
Variable Code	WTW_PRO
Type	Numeric
Field Length	2
Definition	This is the WTW program status of the individual. When an individual fits in multiple WTW program statuses within a measurement period, they should be reported as the status they are in on the last day of the measurement period.
Response Options	01=WTW Active 1a=Good Cause 1b=Non-Compliance 02=Sanction 03=Exempt 3a=Exempt Volunteer 99=Not Applicable
Data File(s)	Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, Cal-OAR 19D, Cal-OAR 19E

20. HVI Participant

Attribute	Description
Variable Name	HVI Participant
Variable Number	20
Variable Code	HVI
Type	Numeric
Field Length	2
Definition	This variable indicates that the individual is or is not an HVI program participant during the measurement period. This includes the child(ren) within the AU of an HVI participant.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B

21. HVI Offered

Attribute	Description
Variable Name	HVI Offered
Variable Number	21
Variable Code	HVI_OFF
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not offered HVI home visits in the measurement period. This includes the child(ren) within the AU of an HVI participant.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B

22. FS Case Exit

Attribute	Description
Variable Name	FS Case Exit
Variable Number	22
Variable Code	FS
Type	Numeric
Field Length	2
Definition	This variable indicates whether the FS case exited the FS Program in the measurement month. An individual has exited the FS program when they are referred to the WTW program from FS program participation (for any reason).
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	FS is the denominator of the FS transitions to WTW Engagement Rate.

23. WTW Sanction with Reduction in Aid

Attribute	Description
Variable Name	WTW Sanction with Reduction in Aid
Variable Number	23
Variable Code	WTW_SRED
Type	Numeric
Field Length	2
Definition	This variable identifies WTW sanctioned individuals who did or did not have a reduction in aid due to a WTW sanction (including those "removed from aid").
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19
Note	WTW_SRED is the numerator of the sanction rate.

24. Ancillary Services Need Indicated

Attribute	Description
Variable Name	Ancillary Services Need Indicated
Variable Number	24
Variable Code	ANC_IND
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not indicate a need for ancillary services.
Response Options	01=No 02=Yes 03=Unknown 99=Not Applicable
Data File(s)	Cal-OAR 19
Note	ANC_IND is the denominator of the ancillary services access rate.

25. Ancillary Services Received

Attribute	Description
Variable Name	Ancillary Services Received
Variable Number	25
Variable Code	ANC_REC
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not receive ancillary services in the measurement period.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19
Note	ANC_REC is the numerator of the ancillary services access rate. If ANC_IND=02, then ANC_REC=01 or 02.

26. Sanction Resolved with Aid Restored

Attribute	Description
Variable Name	Sanction Resolved with Aid Restored
Variable Number	26
Variable Code	IND_RESO
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not resolve (had their aid restored) their WTW sanction.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	IND_RESO is the numerator of the sanction resolution rate.

27. HA Requested

Attribute	Description
Variable Name	HA Requested
Variable Number	27
Variable Code	HA_REQ
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not request HA.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	HA_REQ is part of the denominator for the HA and HSP access rate.

28. HA Receipt within 30 Days of HA Request

Attribute	Description
Variable Name	HA Receipt within 30 Days of HA Request
Variable Number	28
Variable Code	HA_REC
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not receive an HA benefit within 30 days of their request for HA.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	HA_REC is a part of the numerator for the HA and HSP access rate. If HA_REQ=01, then HA_REC must=99. If HA_REQ=02, then HA_REC=01 or 02.

29. HSP Referral

Attribute	Description
Variable Name	HSP Referral
Variable Number	29
Variable Code	HSP_REF
Type	Numeric
Field Length	2
Definition	This variable indicates whether the individual received an HSP referral.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	HSP_REF is a part of the denominator for the HA and HSP access rate.

30. HSP Receipt within 30 Days of HSP Referral

Attribute	Description
Variable Name	HSP Receipt within 30 Days of HSP Referral
Variable Number	30
Variable Code	HSP_REC
Type	Numeric
Field Length	2
Definition	This variable indicates that the individual did or did not receive HSP services within 30 days of their HSP referral.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	HSP_REC is a part of the numerator for the HA and HSP access rate. If HSP_REF=01, then HSP_REC must=99. If HSP_REF=02, then HSP_REC=01 or 02.

31. FS Case that Transitioned to WTW

Attribute	Description
Variable Name	FS Case that Transitioned to WTW
Variable Number	31
Variable Code	FS_WTW
Type	Numeric
Field Length	2
Definition	This variable indicates whether a former FS case transitioned to WTW and participated (actual, verified attendance hours) in an approved activity within three months of their FS exit date. An individual has exited the FS program when they are referred to the WTW program from FS program participation (for any reason).
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	FS_WTW is the numerator of the FS transitions to WTW engagement rate. If FS=02, then FS_WTW=01 or 02.

32. Attendance Hours

Attribute	Description
Variable Name	Attendance Hours
Variable Number	32
Variable Code	ATT_HRS
Type	Numeric
Field Length	3
Definition	The variable reports an individual's total monthly hours of attendance in any approved activity. This variable utilizes actual, verified attendance hours; not scheduled hours.
Response Options	XXX=Numeric value (whole number, 0 or greater) 999=Not Applicable
Data File(s)	Cal-OAR 19B
Note	ATT_HRS is the determinant of the numerator for the engagement rate. Hours must be rounded to the nearest whole number.

33. Scheduled to Attend Orientation

Attribute	Description
Variable Name	Scheduled to Attend Orientation
Variable Number	33
Variable Code	WTW_SATT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not scheduled to attend orientation within the measurement month.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19
Note	WTW_SATT is the denominator of the orientation attendance rate.

34. Attended Orientation

Attribute	Description
Variable Name	Attended Orientation
Variable Number	34
Variable Code	WTW_ATT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not complete orientation within the measurement month. The orientation activity is complete for the individual as determined by the county and the individual (i.e., the individual does not need to come back to finish the orientation; all information appropriate for the individual has been provided).
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19
Note	WTW_ATT is the numerator of the orientation attendance rate. If WTW_SATT=02, then WTW_ATT=01 or 02.

35. Granted Aid and Required to Complete OCAT/Appraisal

Attribute	Description
Variable Name	Granted Aid and Required to Complete OCAT/Appraisal
Variable Number	35
Variable Code	REQ_CAPP
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not granted aid in the measurement month who are required to complete an OCAT/appraisal. Individuals "required to complete an appraisal" includes those with a break in aid longer than six months.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	REQ_CAPP is the denominator of the OCAT/appraisal completion timeliness rate.

36. Completed OCAT/Appraisal within 30 Days after Aid is Granted

Attribute	Description
Variable Name	Completed OCAT/Appraisal within 30 Days after Aid is Granted
Variable Number	36
Variable Code	COM_ADAY
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not complete an OCAT/Appraisal within 30 days after aid is granted. The Appraisal is complete for the individual as determined by the county and the individual (i.e., the individual does not need to come back to finish the appraisal; all questions that are appropriate for the individual have been completed).
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	COM_ADAY is the numerator of the OCAT/appraisal completion timeliness rate. If REQ_CAPP=02, then COM_ADAY =01 or 02.

37. Completed OCAT/Appraisal

Attribute	Description
Variable Name	Completed OCAT/Appraisal
Variable Number	37
Variable Code	COM_OAPP
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not complete an OCAT/Appraisal in the measurement month. The Appraisal is complete for the individual as determined by the county and the individual (i.e., the individual does not need to come back to finish the appraisal; all questions that are appropriate for the individual have been completed).
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	COM_OAPP is the denominator of the OCAT/appraisal to next activity timeliness rate.

38. Scheduled for Next Activity

Attribute	Description
Variable Name	Scheduled for Next Activity
Variable Number	38
Variable Code	SCH_NACT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not scheduled for their next activity within 30 days of OCAT/Appraisal completion (i.e., the first approved activity scheduled after OCAT/Appraisal completion). "Scheduled" refers to when the schedule was created, not the actual date an individual is expected to attend an activity.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19A
Note	SCH_NACT is the numerator of the OCAT/appraisal to next activity timeliness rate. If COM_OAPP=02, then SCH_NACT =01 or 02.

39. Scheduled to Participate in First Activity

Attribute	Description
Variable Name	Scheduled to Participate in First Activity
Variable Number	39
Variable Code	SCH_PACT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not scheduled to participate in their first WTW or FS plan activity in the measurement month. This only applies to the first WTW or FS plan a participant signs (per spell of aid), not any subsequent plans.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	SCH_PACT is the denominator of the first activity attendance rate.

40. Participated in First Activity

Attribute	Description
Variable Name	Participated in First Activity
Variable Number	40
Variable Code	PAR_ACT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not participate (with actual, verified attendance hours) in their first WTW or FS plan activity in the measurement month. This only applies to the first WTW or FS plan a participant signs (per spell of aid), not any subsequent plans.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	PAR_ACT is the numerator of the first activity attendance rate. If SCH_PACT=02, then PAR_ACT =01 or 02.

41. Enrolled in Any Approved Education or Training Activity or Program

Attribute	Description
Variable Name	Enrolled in Any Approved Education or Training Activity or Program
Variable Number	41
Variable Code	WTW_V_EN
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not enrolled in any approved education or training activity or program in the measurement quarter.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19D
Note	WTW_V_EN is the numerator of the education skills and development access and utilization rates.

42. Educational Completion Type

Attribute	Description
Variable Name	Educational Completion Type
Variable Number	42
Variable Code	ECT
Type	Numeric
Field Length	2
Definition	For individuals who completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance, this variable identifies the type of educational diploma, certificate or equivalent obtained.
Response Options	01=ESL program 02=High school or equivalent 03=Vocational certificate or diploma 04=Associate's degree 05=Bachelor's degree or higher 06=Other 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	If WTW_EDCM=02, then ECT=01, 02, 03, 04, 05, 06, and/or 07.

42A. Educational Completion Type

Attribute	Description
Variable Name	Educational Completion Type
Variable Number	42A
Variable Code	ECT2
Type	Numeric
Field Length	2
Definition	For individuals who completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance, this variable identifies the type of educational diploma, certificate or equivalent obtained.
Response Options	01=ESL program 02=High school or equivalent 03=Vocational certificate or diploma 04=Associate's degree 05=Bachelor's degree or higher 06=Other 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	If WTW_EDCM=02, then ECT2=01, 02, 03, 04, 05, 06, and/or 07. ECT2 must be different from ECT or ECT3. If an individual has more than one diploma, certificate, or equivalent, ECT2 must equal any one of 01 through 06. Otherwise, ECT2 must equal 99

42B. Educational Completion Type

Attribute	Description
Variable Name	Educational Completion Type
Variable Number	42B
Variable Code	ECT3
Type	Numeric
Field Length	2
Definition	For individuals who completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance, this variable identifies the type of educational diploma, certificate or equivalent obtained.
Response Options	01=ESL program 02=High school or equivalent 03=Vocational certificate or diploma 04=Associate's degree 05=Bachelor's degree or higher 06=Other 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	If WTW_EDCM=02, then ECT3=01, 02, 03, 04, 05, 06, and/or 07. ECT3 must be different from ECT or ECT2. If an individual has more than one diploma, certificate, or equivalent, ECT3 must equal any one of 01 through 06. Otherwise, ECT3 must equal 99

43. Completed an Education or Training Program

Attribute	Description
Variable Name	Completed an Education or Training Program
Variable Number	43
Variable Code	COMP_EDU
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not complete an education or training program while receiving CalWORKs assistance.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19D
Note	COMP_EDU is part of the denominator for the education and skills development access rate.

44. Granted Aid in Previous Quarter

Attribute	Description
Variable Name	Granted Aid in Previous Quarter
Variable Number	44
Variable Code	WTW_V_A
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not granted aid in the previous quarter.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19C
Note	WTW_V_A is the denominator of the transportation provision timeliness rate.

45. Received at Least One Transportation Service

Attribute	Description
Variable Name	Received at Least One Transportation Service
Variable Number	45
Variable Code	WTW_V_TR
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not receive at least one transportation service within one quarter of aid being granted. Transportation receipt is based on the date of issuance.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19C
Note	WTW_V_TR is the numerator of the transportation provision timeliness rate. If WTW_V_A=02, then WTW_V_TR must =01 or 02.

46. Child Care Need Indicated

Attribute	Description
Variable Name	Child Care Need Indicated
Variable Number	46
Variable Code	CH_NEED
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not indicate they have a need for child care.
Response Options	01=No 02=Yes 03=Unknown 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	CH_NEED is part of the denominator for the child care access rate.

47. Stage One Child Care Received

Attribute	Description
Variable Name	Stage One Child Care Received
Variable Number	47
Variable Code	CH_REC
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not receive subsidized child care services. Receiving Stage One Child Care means that benefits are approved, authorized, or certified after an eligibility determination is made that authorizes subsidized child care reimbursements, irrespective of actual child care reimbursements.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	CH_REC is part of the numerator for the child care access rate. If CH_NEED=02, then CH_REC=01 or 02.

48. Eligible for Child Care

Attribute	Description
Variable Name	Eligible for Child Care
Variable Number	48
Variable Code	ECC
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who were or were not eligible for child care. An individual is eligible for child care when the AU meets the following criteria: 1) there is an age eligible child in the AU or an age eligible not in the AU, but eligible for child care pursuant to MPP 47-201.1; 2) the adult(s) in the AU have a signed WTW plan or approved activities; and 3) in two parent AUs, neither parent is able and available to care for the child(ren) during WTW participation.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	ECC is part of the denominator for the child care access rate.

49. Subsidized Employment (SE) Exit Date

Attribute	Description
Variable Name	SE Exit Date
Variable Number	49
Variable Code	SE_EQTR
Type	Character
Field Length	8
Definition	For individuals that exit SE in the measurement quarter, this variable identifies the SE exit date.
Response Options	MM/DD/YYYY=Date 99/99/9999=Not Applicable
Data File(s)	Cal-OAR 19D
Note	SE_EQTR is the determinant of the denominator for the SE to unsubsidized employment rate.

50. SE Entry Date

Attribute	Description
Variable Name	SE Entry Date
Variable Number	50
Variable Code	SE_ENT
Type	Character
Field Length	8
Definition	This variable reports the date individuals entered SE.
Response Options	MM/DD/YYYY=Date 99/99/9999=Not Applicable
Data File(s)	Cal-OAR 19D
Note	If SE_EQTR=MMDDYYYY, then SE_ENT=MMDDYYYY.

51. Unsubsidized Employment within Three Quarters

Attribute	Description
Variable Name	Unsubsidized Employment within Three Quarters
Variable Number	51
Variable Code	UE_ENT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not transition to unsubsidized employment within three quarters after exiting SE.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19D
Note	UE_ENT is the numerator of the SE to unsubsidized employment rate. If SE_EQTR=MMDDYYYY, then UE_ENT=01 or 02.

52. WTW Individuals who Exited CalWORKs

Attribute	Description
Variable Name	WTW Individuals who Exited CalWORKs
Variable Number	52
Variable Code	EMP_CHRT
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not exit CalWORKs within the measurement period.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19D
Note	EMP_CHRT is the denominator of the post CalWORKs employment rate.

53. Former WTW Individuals who Participated in Education while on CalWORKs

Attribute	Description
Variable Name	Former WTW Individuals who Participated in Education while on CalWORKs
Variable Number	53
Variable Code	WTW_CWEX
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not participate in education while on CalWORKs assistance and who exited CalWORKs in the measurement period.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	WTW_CWEX is the denominator of the educational completion rate.

54. Former WTW Individuals who Completed Education

Attribute	Description
Variable Name	Former WTW Individuals who Completed Education
Variable Number	54
Variable Code	WTW_EDCM
Type	Numeric
Field Length	2
Definition	This variable identifies individuals who did or did not complete an educational diploma, certificate, or equivalent while receiving CalWORKs assistance.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19E
Note	WTW_EDCM is part of the numerator of the of the educational completion rate. If WTW_CWEX=02, then WTW_EDCM=01 or 02.

55. WTW Eligible HVI Participants who Finished Participation and any Exemptions

Attribute	Description
Variable Name	WTW Eligible Home Visiting Participants who Finished Participation and any Exemptions
Variable Number	55
Variable Code	WTW_HV_E
Type	Numeric
Field Length	2
Definition	This variable reports WTW individuals who did or did not complete their HVI participation and any exemptions within the measurement period. Participation in the Home Visiting program is complete for the individual once they have finished (or left) the program, after either successful completion or unsuccessful completion, as defined within the specific home visiting model.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	WTW_HV_E is a part of the denominator for the home visiting transitions to WTW engagement rate.

56. WTW Eligible Former HVI Participants with Verified Participation in WTW

Attribute	Description
Variable Name	WTW Eligible Former HVI Participants with Verified Participation in WTW
Variable Number	56
Variable Code	WTW_HV_W
Type	Numeric
Field Length	2
Definition	This variable identifies home visiting participants who did or did not transition to participation (actual, verified attendance hours) in an approved WTW activity within three months of completing HVI participation and any exemptions. Home visiting participants include individuals who received at least one home visit, not including instances where home visits were attempted, but not completed.
Response Options	01=No 02=Yes 99=Not Applicable
Data File(s)	Cal-OAR 19B
Note	WTW_HV_W is a component of the numerator for the home visiting transitions to WTW engagement rate. If WTW_HV_E=02, then WTW_HV_W=01 or 02.

DATA VARIABLES REPORTING MATRIX BY DATA FILE

This table provides a quick crosswalk between the Cal-OAR data elements and the data file in which they must be reported. The same information is reflected by variable in the **DATA VARIABLES AND ATTRIBUTES** section.

#	Data Variable (variable name)	Cal-OAR19	Cal-OAR19A	Cal-OAR19B	Cal-OAR19C	Cal-OAR19D	Cal-OAR19E
1	Case Number (CN)	X	X	X	X	X	X
2	Client ID Number (CIN)	X	X	X	X	X	X
3	MEDS Primary Aid Code (MEDS_PAC)	X	X	X	X	X	X
4	Non-MOE Aid Code Reason (MEDS_ACR)	X	X	X	X	X	X
5	Calendar Year Month (MM)	X	X	X			
6	Calendar Year Quarter (QTR)				X	X	
7	Semi-Annual Period (SA)						X
8	Calendar Year (CY)	X	X	X	X	X	X
9	Date of Birth (DOB)	X	X	X	X	X	X
10	Program Entry Date (ENT_DATE)	X	X	X	X	X	X
11	Program Exit Date (EX_DATE)	X	X	X	X	X	X
12	County Code (CC)	X	X	X	X	X	X
13	Sex (SEX)	X	X	X	X	X	X
14	Gender Identity (GEN_IDEN)	X	X	X	X	X	X
15	Sexual Orientation (S_O)	X	X	X	X	X	X
16	Race and/or Ethnicity (R_E)	X	X	X	X	X	X
16A	Race and/or Ethnicity (R_E2)	X	X	X	X	X	X
16B	Race and/or Ethnicity (R_E3)	X	X	X	X	X	X
17	Spoken Language (LANG)	X	X	X	X	X	X
17A	Spoken Language (LANG2)	X	X	X	X	X	X
17B	Spoken Language (LANG3)	X	X	X	X	X	X
18	Single-Parent AU Type (AU_TYPE)	X	X	X	X	X	X
19	WTW Program Status (WTW_PRO)	X	X	X	X	X	X
20	HVI Participant (HVI)			X			
21	HVI Offered (HVI_OFF)			X			
22	FS Case Exit (FS)			X			
23	WTW Sanction with Reduction in Aid (WTW_SRED)	X					
24	Ancillary Need Indicated (ANC_IND)	X					
25	Ancillary Received (ANC_REC)	X					
26	WTW Sanction Resolved with Aid Restored (IND_RESO)		X				
27	HA Requested (HA_REQ)		X				
28	HA Receipt within 30 Days of HA Request (HA_REC)		X				
29	HSP Referral (HSP_REF)		X				
30	HSP Receipt within 30 Days of Referral (HSP_REC)		X				
31	FS Case that Transitioned to WTW (FS_WTW)			X			
32	Attendance Hours (ATT_HRS)			X			

DATA VARIABLES REPORTING MATRIX BY DATA FILE (continued)

#	Data Variable (variable name)	Cal-OAR19	Cal-OAR19A	Cal-OAR19B	Cal-OAR19C	Cal-OAR19D	Cal-OAR19E
33	Scheduled to Attend Orientation (WTW_SATT)	X					
34	Attended Orientation (WTW_ATT)	X					
35	Granted Aid and Required to Complete OCAT/Appraisal (REQ_CAPP)		X				
36	Completed OCAT/Appraisal within 30 Days After Aid (COM_ADAY)		X				
37	Completed OCAT/Appraisal (COM_OAPP)		X				
38	Scheduled for Next Activity (SCH_NACT)		X				
39	Scheduled to Participate in First Activity (SCH_PACT)			X			
40	Participated in First Activity (PAR_ACT)			X			
41	Enrolled in any Approved Education or Training Activity or Program (WTW_V_EN)					X	
42	Educational Completion Type (ECT)						X
42A	Educational Completion Type (ECT2)						X
42B	Educational Completion Type (ECT3)						X
43	Completed an Education or Training Program (COMP_EDU)					X	
44	Granted Aid in Previous Quarter (WTW_V_A)				X		
45	Received at Least One Transportation Service (WTW_V_TR)				X		
46	Child Care Need Indicated (CH_NEED)						X
47	Stage One Child Care Received (CH_REC)						X
48	Eligible for Child Care (ECC)						X
49	SE Exit Date (SE_EQTR)					X	
50	SE Entry Date (SE_ENT)					X	
51	Unsubsidized Employment within Three Quarters (UE_ENT)					X	
52	WTW Individuals who Exited CalWORKs (EMP_CHRT)					X	
53	Former WTW Individuals who Participated in Education while on CalWORKs (WTW_CWEX)						X
54	Former WTW Individuals who Completed Education (WTW_EDCM)						X
55	WTW Eligible Home Visiting Participants who Finished Participation and any exemptions (WTW_HV_E)			X			
56	WTW Eligible Home Visiting Participants with Verified Participation in WTW (WTW_HV_W)			X			

VALIDATION RULES

These validation rules must be applied by the SAWS to the county-level data within the Cal-OAR data files.

Cal-OAR19 VALIDATIONS

SANCTION RATE

- Variable 19 (when=01 or 02) must be greater than or equal to Variable 23 (when=02 and Variable 19=01 or 02)

ANCILLARY SERVICES ACCESS RATE

- If Variable 24=02, then the following must be true: Variable 24 must be greater than or equal to Variable 25 (when=02 and when Variable 19=01)
- If Variable 24=02, then the following must be true: Variable 24 must be greater than or equal to Variable 25 (when=02 and when Variable 19=3a)

ORIENTATION ATTENDANCE RATE

- Variable 33 (when=02 and when Variable 19=01) must be greater than or equal to Variable 34 (when=02 and when Variable 19=01)
- Variable 33 (when=02 and when Variable 19=3a) must be greater than or equal to Variable 34 (when=02 and when Variable 19=3a)

Cal-OAR19A VALIDATIONS

SANCTION RESOLUTION RATE

- Variable 19 (when=02) must be greater than or equal to Variable 4 (when=02)

HA AND HSP ACCESS RATE

- Variable 27 (when=02) must be greater than or equal to Variable 28 (when=02)
- Variable 29 (when=02) must be greater than or equal to Variable 30 (when=02)

OCAT/APPRaisal COMPLETION TIMELINESS RATE

- Variable 35 (when=02 and when Variable 19=01) must be greater than or equal to Variable 36 (when=02 and when Variable 19=01)
- Variable 35 (when=02 and when Variable 19=3a) must be greater than or equal to Variable 36 (when=02 and when Variable 19=3a)

OCAT/APPRaisal TO NEXT ACTIVITY TIMELINESS RATE

- Variable 37 (when=02 and when Variable 19=01) must be greater than or equal to Variable 38 (when=02 and when Variable 19=01)
- Variable 37 (when=02 and when Variable 19=3a) must be greater than or equal to Variable 38 (when=02 and when Variable 19=3a)

Cal-OAR19B VALIDATIONS

FS TRANSITIONS TO WTW ENGAGEMENT

- Variable 22 (when=02) must be greater than or equal to Variable 31 (when=02 and when Variable 22=02)

ENGAGEMENT RATE

- Variable 32 must be a whole number greater than or equal to zero.

FIRST ACTIVITY ATTENDANCE RATE

- Variable 39 (when=02 and when Variable 19=01) must be greater than or equal to Variable 40 (when=02 and when Variable 19=01)
- Variable 39 (when=02 and when Variable 19=3a) must be greater than or equal to Variable 40 (when=02 and when Variable 19=3a)

HOME VISITING TRANSITIONS TO WTW ENGAGEMENT RATE

- Variable 55 (when Variable 20=02) must be greater than or equal to Variable 56 (when Variable 20=02)

For the Home Visiting Transitions to WTW Engagement Rate, supplementary data sources will contribute to the calculation of this performance measure and are not reflected in these validations.

Cal-OAR19C VALIDATIONS

TRANSPORTATION PROVISION TIMELINESS RATE

- Variable 44 (when=02 and when Variable 19=01) must be greater than or equal to Variable 45 (when=02 and when Variable 19=01)
- Variable 44 (when=02 and when Variable 19=3a) must be greater than or equal to Variable 45 (when=02 and when Variable 19=3a)

Cal-OAR19D VALIDATIONS

EDUCATION AND SKILLS DEVELOPMENT UTILIZATION

- Variable 19 (when=01) must be greater than or equal to Variable 41 (when=02 and when Variable 19=01)
- Variable 19 (when=3a) must be greater than or equal to Variable 41 (when=02 and when Variable 19=3a)

SE TO UNSUBSIDIZED EMPLOYMENT RATE

- Variable 50 (when=MM/DD/YYYY) must be earlier than Variable 49 (when=MM/DD/YYYY) when Variable 49=MM/DD/YYYY

For the SE to Unsubsidized Employment Rate, supplementary data sources will contribute to the calculation of this performance measure and are not reflected in these validations.

Cal-OAR19E VALIDATIONS

CHILD CARE ACCESS RATE

- If Variable 46=02 and Variable 48=02, the following must be true: Variable 46 (when Variable 19=01) and Variable 48 (when Variable 19=01) must be greater than or equal to Variable 47 (when=02 and when Variable 19=01)
- If Variable 46=02 and Variable 48=02, the following must be true: Variable 46 (when Variable 19=3a) and Variable 48 (when Variable 19=3a) must be greater than or equal to Variable 47 (when=02 and when Variable 19=3a)

For the Child Care Access Rate, supplementary data sources will contribute to the calculation of this performance measure and are not reflected in these validations.