

July 31, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 19-77

The purpose of this letter is to provide additional information and clarification regarding the changes to the CalWORKs Homeless Assistance Program enacted by Assembly Bills (ABs) 557, 236, and 607. This letter also transmits the new and revised CalWORKs forms and notices based on these changes.



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

July 31, 2019

ALL COUNTY LETTER (ACL) NO. 19-77

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL CALFRESH PROGRAM SPECIALISTS
ALL COUNTY WELFARE-TO-WORK COORDINATORS
ALL COUNTY REFUGEE PROGRAM COORDINATORS
ALL CONSORTIA PROJECT MANAGERS

SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CalWORKs) HOMELESS ASSISTANCE: CLARIFICATION
REGARDING THE CHANGES TO CalWORKs HOMELESS
ASSISTANCE ENACTED BY ASSEMBLY BILLS (ABs) 557, 236,
AND 607, AND NEW AND REVISED HOMELESS ASSISTANCE
FORMS AND NOTICES OF ACTION

REFERENCE: [WELFARE AND INSTITUTIONS CODE \(WIC\) SECTION 11450;](#)
[AB 557 \(CHAPTER 691, STATUTES OF 2017\); AB 236](#)
[\(CHAPTER 545, STATUTES OF 2017\); AB 607 \(CHAPTER 501,](#)
[STATUTES OF 2017\); ALL COUNTY LETTER \(ACL\) NO. 18-17;](#)
[ACL NO. 18-71; AND ACL NO. 18-78; MANUAL OF POLICIES](#)
[AND PROCEDURES SECTION 44-211.5.](#)

The purpose of this letter is to provide additional clarifying information regarding the changes to the CalWORKs Homeless Assistance (HA) Program enacted by ABs 557, 236, and 607 (Statutes of 2017). AB 557 created a new, expanded temporary HA program for CalWORKs applicants who are fleeing domestic abuse (see [ACL No. 18-78](#), dated June 29, 2018, and [ACL No. 18-34](#), dated March 29, 2018, for more information). AB 236 expanded eligibility for temporary HA to include CalWORKs Family Reunification cases (see [ACL No. 18-71](#), dated June 25, 2018, for more information). AB 607 created the Disaster CalFresh program and made certain changes to CalWORKs HA rules for families that are the victims of a state or federally declared disaster (see [ACL No. 18-17](#), dated February 28, 2018, for more information about Disaster CalFresh).

This letter includes clarifying questions and answers regarding these changes to the CalWORKs HA program (see attachment one). This letter also transmits the new and revised HA forms and Notices of Action (NOAs) based on the changes to the HA program made by ABs 557, 236, and 607.

AB 607

ACL No. 18-17 provided guidance on the implementation of AB 607, known as the Community Resiliency and Disaster Preparedness Act of 2017, or Disaster CalFresh. In addition to the changes explained in ACL No. 18-17, AB 607 also made certain changes to CalWORKs HA rules for families that are victims of a state or federally declared disaster.

Currently, families in receipt of temporary HA benefits who are not the victims of a state or federally declared natural disaster must provide documentation that they are searching daily for permanent housing in order to continue to receive benefits, unless they are granted an exemption or there is good cause for failure to provide documentation. Temporary HA benefits are also generally issued in defined increments of three days initially, then in weekly increments thereafter, for a maximum of 16 consecutive calendar days. (Note, in accordance with ACL No. 18-78, the above two rules do not apply to CalWORKs applicants that are fleeing domestic abuse and receiving benefits under AB 557.)

Pursuant to AB 607, however, for participants who become homeless as a direct and primary result of a state or federally declared disaster, the following applies: (1) these participants qualify for good cause for failure to provide proof of housing search; and (2) counties may waive the initial three-day limitation on temporary HA benefits and instead provide temporary HA in increments of more than one week. The number of days of temporary HA benefits the county issues at a time to such participants is at county discretion, based on the circumstances. For example, an AU's home burns down in a wildfire that is declared a disaster by the Governor. The family requests temporary HA. The county knows that many families were displaced by the fire, and that this family will likely have to travel quite a distance to find an available motel. The county issues the family all 16 days of temporary shelter payments on the day that they apply.

Please note, there is no limit on how many times a family can receive HA due to a state or federally declared disaster in any given year; an AU is eligible for temporary and permanent HA every time their homelessness is caused by a state or federally declared natural disaster. Additionally, when a client receives HA based on a state or federally declared disaster, it does not count as their regular once-every-12-months HA benefit or their once-every-12-months limit on exceptions. For example, a family receives temporary and permanent HA based on a natural disaster in December 2018. This does not count as their once-every-12-months benefit. The family is again homeless in June 2019. They receive regular HA benefits, which starts the 12-month time clock, so they will not be eligible to receive HA again until June of 2020, unless they meet an

exception or become homeless again due to a state or federally declared natural disaster.

Lastly, AB 607 requires the county human services agency, in the event of a state or federally declared disaster in that county, to coordinate with public and private disaster response organizations to identify and inform recipients of their eligibility for CalWORKs temporary and permanent HA.

Issuing and Claiming Temporary HA for Family Reunification Cases

AB 236 authorizes homeless CalWORKs families who are receiving Family Reunification services to be eligible to receive temporary HA, provided that the county determines that these benefits will aid in reunification. CalWORKs Family Reunification cases do not receive a cash grant, and the aid codes for these cases (4R and 4P) are not coded to allow for cash payments. In order to ensure that eligible recipients receive the benefits they are entitled to, CWDs must work with their consortia to determine a workaround for how these benefits should be issued and tracked. The CDSS will be issuing detailed claiming instructions through a County Fiscal Letter in the near future.

Revised Homeless Assistance Forms and NOAs

The CW 42, the Homeless Assistance Statement of Facts form, has been revised to include information about the expanded temporary HA available to CalWORKs applicants who are fleeing domestic abuse. A new section at the end of the form includes two new questions about applicants applying for these benefits. This form was also revised with large font to meet the Americans with Disability Act standards for accessibility.

The HA Denial NOA message (M44-211D) was revised to include reasons for denials based on requests for expanded temporary HA for applicants fleeing domestic abuse under AB 557, temporary HA for CalWORKs Family Reunification cases under AB 236, and HA requests based on natural disasters under AB 607.

A new NOA message (M44-211B) was created to approve requests for expanded temporary HA for applicants fleeing domestic abuse under AB 557. This NOA message states that these benefits are only available once in a lifetime and explains that these benefits may be available for up to 32 days of shelter payments.

Camera Ready Copies and Translations

This ACL and other CDSS letters and notices are available at [CDSS Letters and Notices](#). For camera-ready copies in English, contact the Forms Management Unit at fmudss@dss.ca.gov. You may also obtain these forms from the CDSS webpage at [CDSS Forms and Brochures](#).

When all translations are completed in accordance with Manual of Policies and Procedures (MPP) Section 21-115.2, including Spanish forms, they are posted on an ongoing basis on the CDSS webpage. Copies of the translated forms can be obtained at: [CDSS Translated Forms and Publications](#).

For questions on translated materials, please contact Language Services at (916) 651- 8876. Until translations are available, recipients who have elected to receive materials in languages other than English should be sent the English version of the form or notice along with the GEN 1365-Notice of Language Services and a local contact number.

The CWDs shall ensure that effective bilingual services are provided. This requirement may be met through the utilization of paid interpreters, qualified bilingual employees, and qualified employees of other agencies or community resources. These services shall be provided free of charge to the applicant/recipient. In the event that CDSS does not provide translations of a form, it is the county's responsibility to provide the translation if an applicant or recipient requests it. More information regarding translations can be found in [MPP Section 21-115](#).

If you have any questions about this letter, please contact the Housing and Homelessness Bureau at housing@dss.ca.gov or (916) 651-5155.

Sincerely,

Original Document Signed By

MARCELA RUIZ
Acting Deputy Director
Family Engagement and Empowerment Division

Attachments

Questions and Answers

Question 1: AB 557 mandates that the income and assets of the alleged abuser shall be disregarded for purposes of expanded temporary HA eligibility for applicants fleeing domestic abuse; however, ACL No. 18-78 states that in order for an applicant who is fleeing domestic abuse to be eligible for expanded temporary HA, they must be apparently eligible for CalWORKs. How can a client be granted expanded temporary HA under apparent eligibility when the income and assets of the abuser are not exempt for CalWORKs eligibility purposes?

Answer: In many instances, the fleeing victim of domestic abuse will not have access to the abuser's income and assets; in those cases, these resources shall not affect apparent eligibility for CalWORKs or eligibility for expanded temporary HA benefits under AB 557. There will be other instances where the applicant reports having a joint bank account with their abuser; in those cases, the income and assets are available to the applicant, so they would not be exempt from consideration for CalWORKs apparent eligibility or expanded temporary HA benefits under AB 557.

Lastly, in those instances where the county cannot readily determine whether the income and assets are available to the applicant, the county shall not count them when determining apparent eligibility and shall grant expanded HA benefits to the applicant, if they are otherwise eligible. This could be the case when the applicant is not aware of whether or not their name is on an account or when there is a joint account, but the applicant does not know if there is any money in the account. In the absence of other evidence, a sworn statement that the applicant does not have access to these resources is sufficient verification.

During the CalWORKs application process, the county must make a final determination regarding whether these resources are available to the applicant or if they should be exempt from consideration for CalWORKs purposes. In the instances when the resources are determined to be available to the applicant, their CalWORKs application would be denied, but their expanded HA benefits would not be an overpayment because they were apparently eligible at the time of the application.

Question 2: Example #1 in ACL No. 18-78 states that the mother left her children at her husband's house but plans to retrieve them as soon as she has shelter. Does that meet apparent eligibility? Does the county have the right to not issue the second 16 days until they know the children are now with her? If the county issues all 32 days while CalWORKs is pending, and the children still are not with the mother when the CalWORKs application is processed, does the county deny the CalWORKs for no eligible child in the home or does AB 557 allow applicants time after CalWORKs is approved to prove that the children are with them?

Answer: Due to the inherent risk of fleeing domestic abuse, applicants in the above scenario can receive the full 32 days of expanded temporary HA under AB 557 prior to having the children in their custody, provided that they are planning on getting the children back as soon as they are stabilized. AB 557 does not change CalWORKs eligibility rules, so if the applicant still does not have the children when the county processes the application, the CalWORKs application will be denied, but the expanded temporary HA benefits would not be an overpayment. Best practice would be to inform the applicant that they should reapply for CalWORKs once they have the children in their custody.

Question 3: If a CalWORKs applicant applies for HA and is eligible for both expanded AB 557 benefits and regular temporary HA under apparent eligibility, can they choose which benefits they want to get?

Answer: Yes. Expanded temporary HA benefits for applicants fleeing domestic abuse are only available for applicants, can be received for up to 32 days, and are a once-in-a-lifetime benefit. Regular temporary HA is available for apparently eligible applicants or recipients, can only be received for a maximum of 16 days, and is available once every 12 months. Applicants should be informed of these differences between the two options and be given the choice of which benefits they want to receive.

Question 4: Can CalWORKs applicants receive permanent HA benefits under AB 557?

Answer: No. AB 557 only offers up to 32 days of temporary HA for CalWORKs applicants who are fleeing domestic abuse. However, once the CalWORKs application is approved, the family would be eligible for both regular temporary and permanent CalWORKs HA. The CDSS would also encourage counties to utilize their Housing Support Program funds to help these families as appropriate.

Question 5: Can a current CalWORKs recipient that is fleeing domestic abuse receive expanded temporary HA benefits under AB 557?

Answer: No. AB 557 benefits are only for CalWORKs applicants that are fleeing domestic abuse. However, a CalWORKs recipient can receive regular HA, if otherwise eligible, and additional HA benefits due to the DV exception if they have already exhausted their regular HA benefits.

Question 6: Do the CalWORKs and TANF time clocks tick when an applicant receives expanded HA under AB 557? Does the answer change if they are never determined eligible for CalWORKs?

Answer: Only CalWORKs applicants who are fleeing domestic abuse can receive AB 557 benefits. If the applicant does not end up being eligible for CalWORKs, they

were never recipients of aid, the benefits they received will be paid by state-only non-Maintenance of Effort (MOE) dollars, and none of their time clocks will tick. Alternately, if they do become recipients of CalWORKs, then their time clock would tick like any other CalWORKs recipient, effective back to their beginning date of aid, based on their aid code and funding source. Lastly, counties can grant CalWORKs clients good cause due to the domestic abuse so that their CalWORKs time clock doesn't tick, but there are no good cause exemptions to keep the TANF time clock from ticking.

Question 7: ACL No. 18-78 instructed counties to track AB 557 cases manually until further notice. How much longer do counties need to track these cases manually?

Answer: Due to the time and expense related to creating new aid codes, CDSS is not creating new aid codes for AB 557 cases at this time. The CDSS will be issuing an annual survey to the counties asking them to report on their annual caseload of AB 557 expanded temporary HA cases, including, but not limited to, number of requests, number of denials, reasons for denials, number of approvals, number of days of benefits received, and the outcome of these CalWORKs applications (approved or denied).

Question 8: Do the CalWORKs and TANF time clocks tick when a Family Reunification case receives temporary HA benefits under AB 236?

Answer: The TANF time clock does not tick, but the CalWORKs time clock does. Currently the 4R and 4P aid codes are not listed in TRAC, but CDSS is working with WDTIP to reclassify these aid codes in TRAC so the CalWORKs time clock can tick. Further guidance will be issued in the future.

Question 9: Do counties need to manually track AB 236 cases?

Answer: Because cases receiving HA under AB 236 are Family Reunification cases, counties should be able to track these cases through the consortium under their 4R or 4P aid codes. Additionally, as these cases are receiving regular temporary HA, these cases should be reported on the CA 237 HA. However, CDSS will be issuing a survey (similar to the one mentioned in question 7, above) to the counties on an annual basis requesting specific information about the Family Reunification cases receiving HA under AB 236.

STATEMENT OF FACTS - HOMELESS ASSISTANCE

IMPORTANT INFORMATION

- If you have no place to stay or have received a pay rent or quit notice from your landlord, you may be able to get Homeless Assistance payments limited to once every 12 months, unless your homelessness is due to an exception. To get Homeless Assistance, you cannot have more than \$100 in resources and you must either be eligible for CalWORKs or appear to be eligible for CalWORKs.
- Exceptions to the 12 month limit are homelessness due to: domestic abuse, physical or mental illness, or uninhabitability of the home. These exceptions are also limited to once every 12 months. Homelessness that is directly caused by a State or Federal declared natural disaster is also an exception.
- If you received a pay rent or quit notice you may be able to get Homeless Assistance payments for up to two months of back rent.
- If you have no place to stay, you must be looking for permanent housing to get Homeless Assistance for Temporary Shelter. If you find someplace to live, you may get money for permanent housing.
- You may get Temporary Shelter payments for up to 16 days in a row. The first day starts when you get the first Temporary Shelter payment. If you stay anywhere for free, or somewhere other than a shelter or business which rents rooms, you can't get a Temporary Shelter payment, but the days count as part of the 16 days.
- To get Temporary Shelter payments you must rent from a person or place that is in the business of renting property.
- At the end of the 16 days, Temporary Shelter will stop. You will not be eligible to receive Temporary Shelter again for another 12 months, unless you have an exception, even if you have not used up all the Temporary Shelter benefits.
- You will be asked to prove that your payments were spent on shelter. If you can't, future payments will be made by voucher directly to a shelter, landlord or others for you.
- If you are fleeing domestic abuse and not currently receiving cash aid, you may be eligible for up to 32 days of expanded temporary Homeless Assistance payments.

Instructions: *Print all answers in ink. If you need help, ask your worker.*

1. Name of Caretaker Relative (first, middle, last)

Message Phone	A	Social Security Number	B	Date of Birth Mo. ____ Day ____ Yr. ____
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2. What is your current or last address?

Street Address	City	State	Zip Code
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3. Do you get Cash Aid? ☐ YES ☐ NO

If "YES," in which county: _____

4. Did you get Homeless Assistance from any county at any time?

☐ YES ☐ NO

If "YES," complete:

Which county: _____ When: _____

5. Does anyone in your home get income from a job or training program or any other source? ☐ YES ☐ NO

If "YES", list all income and who gets it below:

6. List all liquid resources you own (include cash, checks, savings or checking accounts, credit union accounts, etc.). List each item and give its value.

7. If you get Homeless Assistance, you may have the payment made out to you or given directly to a shelter, landlord or other for you.

Check (✓) below to tell us how you want the payment made:

☐ To Yourself ☐ To a Landlord ☐ To a Shelter ☐ Other (explain):

If you do not have a permanent home, fill out questions 8 through 12. If you are asking for back rent, skip to questions 13 through 17. If you are fleeing domestic abuse and want to apply for expanded temporary Homeless Assistance benefits, skip to question 18.

8. Explain where you are staying now.

9. How long have you been there?

10. Do you pay for staying there? ☐ YES ☐ NO

If "YES," how much?

11. Explain why you have no place to live.

12. Are you seeking permanent housing? ☐ YES ☐ NO

Explain:

COUNTY USE ONLY

Date Received _____

C

CO: _____

Aid Code: _____

Case Number: _____

AU: _____

D

Case Name (Last, First) _____

E

Date HA Authorized:

Mo. ____ Day ____ Yr. ____

F

Type of HA (check)

☐ Temporary

☐ T-DV

☐ T-Medical

☐ T-Uninhabitable

☐ T-Disaster

☐ T-app. expanded DV

Start Date: _____

☐ Permanent

☐ P-DV

☐ P-Medical

☐ P-Uninhabitable

☐ P-Disaster

Start Date: _____

Disposition:

☐ Shelter arranged prior to TS

☐ Vendor payment issued

☐ HA denied

Worker: _____

Total resource value: _____

13. What day did you get a pay rent or quit notice?

14. How many months of back rent do you owe?

15. How much is your monthly rent?

16. Why didn't you pay your rent?

17. Is your Landlord evicting you? Why?

If you are fleeing domestic abuse and not currently on cash aid, you may be eligible for once in a lifetime expanded temporary Homeless Assistance benefits for up to 32 days. Please fill out questions 18 and 19 below.

18. Are you fleeing a domestic abuse situation? ☐ YES ☐ NO

19. Do you have access to the income or assets listed in questions 5 or 6? ☐ YES ☐ NO
If not, please explain.

CERTIFICATION

I understand that:

- Homeless Assistance Temporary Shelter and Permanent Housing payments are limited to once every 12 months, unless I have a verified exception.
- There is a limit on how much Homeless Assistance I can get.
- I am required to give my Social Security Number, which will be used to check identity and verify that I am not getting aid in more than one case, one county, or one state.

I understand that I must provide proof that:

- I am homeless; or I have received a notice to pay rent or quit.
- I am homeless due to an exception, if I have already gotten Homeless Assistance.
- I used the Temporary Shelter payment for housing, and that if I cannot, I must have my Homeless Assistance payments made out or given to a shelter, landlord or to others for me.

I declare under penalty of perjury under the laws of the United States of America and the State of California that the information contained on this Statement of Facts - Homeless Assistance is true and correct.

Signature of Caretaker Relative

Date

State of California
Department of Social Services

Noa Msg Doc No.: M44-211B Page 1 of 2
Action : Approve
Issue: Homeless Eligibility
Title: Expanded Temporary HA for
Applicants Fleeing DV

Auto ID No.:
Source : ACL 18-78
Issued by : ACL 19-77
Reg Cite : 44-211.5

Use Form No. : NA 290 & NA Back 9
Original Date : 07-01-19
Revision Date : NEW

YOU CAN GET EXPANDED TEMPORARY HOMELESS
ASSISTANCE FOR APPLICANTS FLEEING DOMESTIC
ABUSE ONLY ONCE IN YOUR LIFETIME.

MESSAGE:

As of _____ the County has approved your
request for expanded temporary homeless
assistance shelter payments. The amount of
your homeless assistance is \$_____.

Temporary Shelter Aid per Night: \$_____
Number of Nights: x_____
Total Temporary Shelter =\$_____

[] You may be able to get these benefits
for up to 32 days in a row. If your cash
aid application has not been approved or
denied by _____, you may be able to get
another 16 days of expanded temporary
homeless assistance payments. When you
request the second 16 days, the county
will ask to see receipts showing that
you spent the first 16 days at a motel.
If you do not have this proof, your
second 16 days of expanded temporary
homeless assistance may be issued as a
voucher payment. At the end of your 32
calendar days, your expanded temporary
shelter payments will stop.

[] This is your last payment for expanded
temporary homeless assistance for
applicants fleeing domestic abuse.

If you are still homeless after your cash
aid application is approved, you may be able
to get regular temporary homeless assistance
as well as permanent homeless assistance
when you find a place to live.

INSTRUCTIONS:

Use to approve a request for once-in-a-lifetime expanded temporary homeless assistance for CalWORKs applicants that are fleeing domestic abuse.

Complete the first blank on page one with the date the homeless assistance was approved. This should be the same date of application.

Fill in the second blank with the amount of homeless aid. These benefits should be paid in a lump sum of 16 days, for up to 32 calendar days in a row. The second issuance of benefits may be less than 16 days if the applicant doesn't request these additional days timely.

Check the appropriate box depending on whether the applicant is approved for the first or second 16 days of expanded temporary homeless assistance benefits.

This message was created on 7-1-19.

State of California
Department of Social Services

Noa Msg Doc No.: M44-211D Page 1 of 3
Action : Deny
Issue: Homeless Ineligibility
Title: Temporary Shelter and/or
Permanent Housing

Auto ID No.:
Source : ACL 18-78
Issued by : ACL 19-77
Reg Cite : 44-211.5

Use Form No. : NA 290 & NA Back 9
Original Date : 02-01-88
Revision Date : 7-1-19

MESSAGE:

The County has denied your request dated
_____ for homeless assistance for:

- ☐ Temporary Shelter
- ☐ Permanent Housing
- ☐ Expanded Temporary Homeless Assistance
for Applicants Fleeing Domestic Abuse

Here's why:

- ☐ You are not homeless.
To get homeless assistance, you must
meet one of these rules:
 You do not have your own place to
 stay at night,
OR You are staying at night in a
 shelter that is temporary,
OR The place you are living in is a
 place that people do not usually
 live.
OR You have received a notice to pay
 rent or quit.
OR You are a CalWORKs applicant and you
 are fleeing domestic abuse.
- ☐ You can only get homeless assistance
once every 12 months unless you meet an
exception.
- ☐ You have already gotten your once in a
lifetime expanded temporary homeless
assistance for applicants fleeing
domestic abuse.
- ☐ Your cash aid application has been
approved/denied so you are no longer
eligible for expanded domestic violence
homeless assistance.
- ☐ You are currently in receipt of CalWORKs
and are therefore not eligible for
expanded temporary homeless assistance
for applicants fleeing domestic abuse.
- ☐ You were living with a family at the
time they got homeless assistance.

- [] There is no proof that your homelessness was caused by one of the following 12 month exceptions:
 - o domestic violence
 - o place not livable
 - o medical illness
- [] You already got homeless assistance due to a 12 month exception.
- [] Your homelessness was not due to a state or federally declared natural disaster.
- [] There is no proof that you were homeless the whole time after you got your last temporary shelter aid payment.
- [] You cannot get homeless assistance because you are not getting cash aid and you are not apparently eligible for cash aid.
- [] Homeless assistance benefits will not help you reunify with your children.
- [] You have more than \$100. To get homeless assistance you cannot have more than \$100 in liquid resources unless it is in a restricted account.
- [] You would not agree to let us verify your homelessness. If you do agree to let us verify your homelessness, you may be able to get temporary shelter aid.
- [] You have to show proof that you are looking for permanent housing. You have not shown proof. You will no longer be able to get temporary shelter aid.
- [] You have a permanent place to live.
- [] You can only rent from the owner of the property, or a property manager who works for the owner.
- [] The place you found to live costs too much. It costs \$_____. To get aid for permanent housing, the place you find to live in cannot cost more than 80% of your total monthly household income. 80% of your total monthly household income is figured on this notice.

Original Date : 02-01-88

Revision Date : 7-1-19

- ☐ The amount of homeless assistance would not cover the total back rent amount due.
- ☐ Your monthly back rent amount is higher than 80% of your total monthly household income. (Your total monthly household income is calculated below)
- ☐ You did not provide a pay rent or quit notice.
- ☐ Your eviction is due to something other than not paying your rent.
- ☐ You will still be evicted if your back rent is paid by homeless assistance.
- ☐ Your eviction, due to non-payment of rent, is not due to a financial hardship beyond your control.
- ☐ You wouldn't agree to let us verify your pay rent or quit notice.

Total Monthly Household Income for the month of: _____

\$_____

x .80

Total Amount Your Housing Can
Cost (80% of Total Monthly
Household Income):

=\$_____

INSTRUCTIONS: Use to deny a request for homeless assistance for temporary shelter, permanent housing, rent arrearages, or expanded temporary homeless assistance for applicants fleeing domestic abuse.

Complete the first blank on page one with the date homeless aid was requested and check the appropriate box(es) to inform the applicant.

This message replaces M44-211D dated 11-30-16.