



ADMINISTRATION FOR **CHILDREN & FAMILIES**

SUPPLEMENTAL TERMS and CONDITIONS

The **General Terms and Conditions** apply to all non-discretionary grant programs. These Supplemental Terms and Conditions are additional requirements applicable to the program named below.

By acceptance of awards for this program, the recipient agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

Administration on Children, Youth, and Families (ACYF) Children's Bureau (CB)

COMMUNITY-BASED CHILD ABUSE PREVENTION GRANTS (STATES AND TERRITORIES)

Assistance Listing No. 93.590

APPLICABLE LEGISLATION, STATUTE, REGULATIONS

1. The administration of this program is authorized under Title II of the Child Abuse Prevention and Treatment Act (CAPTA), Pub. L. 93-247, as amended.
2. The program is codified at 42 U.S.C. §5116 et. seq.
3. This program does not have program-specific implementing regulations. See the annual Program Instruction (e.g., [ACYF-CB-PI-23-05](#) issued February 27, 2023) describing requirements.
4. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.
5. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Non-discretionary: Formula, Block Grant, and Entitlement Awards.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

6. The Federal Financial Participation (FFP) rate is **80 percent** for allowable, legitimate program costs.
7. The States and Territories are required to spend in cash, not in-kind, an amount equal to not less than **20 percent** of the amount received for this program per Title II, Section 204(4), of the CAPTA (42 U.S.C. §5116d(4)).
8. Funds received under Title II of CAPTA will supplement, not supplant, other State and local public funds designated for the startup, maintenance, expansion, and redesign of community-based and prevention-focused programs and activities designed to strengthen and support families to prevent child abuse and neglect. See Title II, Section 204(5), of the CAPTA (42 U.S.C. §5116d(5)).

FINANCIAL MANAGEMENT AND REPORTING

9. The OMB approved Financial Reporting form for this program is the SF-425 Federal Financial Report.
 - a. This report is submitted annually and must be submitted no later than December 30, which is 90 days following the end of each Federal Fiscal year.
 - b. SF-425 reports must be submitted each award year funds are available:
 - interim reports covering each year of the project period; and
 - a final report (cumulative) covering the entire project period.
10. Obligation Deadline. In accordance with 42 U.S.C. §5116b(c)(1), this program has a 3-year project/obligation period starting the first day of the Federal Fiscal Year, October 1, for which funds were awarded and ending the last day of the second succeeding Federal Fiscal Year, September 30. Any Federal funds not obligated by the end of the respective obligation period will be recouped by this Department.
11. Liquidation Deadline. In accordance with 45 CFR §75.309(b), all obligated Federal funds issued under this award must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated by December 29 will be recouped by this Department.

PROGRAM MANAGEMENT AND REPORTING

The OMB approved Program Report form for this program is Program Progress Report (PPR– OMB control number 0970-0406). It is due annually, approximately 120 days after the end of the FY award period, which is January 30. These (annual) reports must be submitted to CB at CBCAP@acf.hhs.gov.

PROPERTY REPORTING

1. The OMB approved property reporting is the following:
 - a. Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this award.
 - b. Tangible Property Report (SF-428s). The SF-428 Tangible Personal Property forms must be submitted as described in the General Terms and Conditions.

EFFECTIVE PERIOD

2. These program-specific Supplemental Terms and Conditions are effective on the date shown in the footer at the bottom of the page and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

POINTS OF CONTACT

3. Points of contact for additional information or questions concerning either the operation of the program or related financial or award matters may be found on the Notice of Award.