

February 07, 2024

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 15-46E

The purpose of this errata is to revise the instructions for the CA 237 CW Report in All County Letter (ACL) 15-46 to provide clarifications for reporting Semi-Annual Reporting (SAR) 7 discontinuances.



KIM JOHNSON
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

February 07, 2024

ALL COUNTY LETTER NO. 15-46E

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL CONSORTIUM PROJECT MANAGERS

SUBJECT: **ERRATA TO REVISE INSTRUCTIONS FOR THE CASH GRANT
CASELOAD MOVEMENT REPORT (CA 237 CW)**

REFERENCE: [ACL 15-18](#), CALWORKS LONG TERM WELFARE TO WORK SANCTION POPULATION MOVE TO SOLELY STATE FUNDED PROGRAM DATED FEBRUARY 9, 2015; WELFARE AND INSTITUTIONS CODE (WIC) SECTION [11327.5](#); [MANUAL OF POLICIES AND PROCEDURES \(MMP\) 42-721.4](#); [45 CODE OF FEDERAL REGULATIONS SECTION 261.2](#); [ACL 15-37](#), REVISED DEFINITIONS FOR SOLELY STATE-FUNDED PROGRAM AID CODES K1 AND 3F DATED APRIL 17, 2015; [ACL 14-100](#), CHANGES IN ELIGIBILITY FOR ALL PEOPLE WITH A PRIOR FELONY DRUG CONVICTION IN CalWORKs AND CALFRESH PROGRAMS DATED DECEMBER 19, 2014; [TITLE 21 UNITED STATES CODE SECTION 862a](#); [ASSEMBLY BILL \(AB\) 1468 \(CHAPTER 26, STATUTES OF 2014\)](#); WIC SECTIONS [11251.3](#) & [18901.3](#); [ACL 15-46](#), REVISED CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) CASH GRANT CASELOAD MOVEMENT REPORT CA 237 CW (4/15)
CALWORKS REPORT ON REASONS FOR DISCONTINUANCES OF CASH GRANT CA 253 CW (4/15)
CALWORKS REPORT ON REASONS FOR DENIALS AND OTHER NON-APPROVALS OF APPLICATIONS FOR CASH GRANT CA 255 CW (4/15)

The purpose of this errata is to revise instructions for the CA 237 CW Report in All County Letter (ACL) 15-46 to provide clarification on reporting Semi-Annual Reporting (SAR) 7 discontinuances.

The original and revision language for the impacted section is provided below. Additions are included in **bold** (within this ACL).

The original language of the instructions reads:

Discontinuance: A CalWORKs cash grant case where aid is stopped and/or terminated at the end of the month for any number of reasons, e.g., non-cooperation by the Assistance Unit (AU); excess income and/or resources; loss of deprivation; discontinuance requested by the AU, etc.

The revised language on page 3 of the instructions reads:

Discontinuance: A CalWORKs cash grant case where aid is stopped and/or terminated at the end of the month for any number of reasons, e.g., non-cooperation by the AU; excess income and/or resources; loss of deprivation; discontinuance requested by the AU, **failure to provide a completed SAR 7 for the submit/report month**, etc.

The original language of the instructions reads:

6. Cases carried forward from last month: Enter the number of cases carried forward from the previous month. This number is usually the same figure as last month's Item 12 report. If Item 6 is not the same as last month's item 12 of the previous month's report, explain the reason for the difference in Item 6b Adjustment Explanation box.
[Cells 14-18]

The revised language on page 7 and 8 of the instructions reads:

6. Cases carried forward from last month: Enter the number of cases carried forward from the previous month. **Example: Case action taken, after the end of the report month (as 6/1) to discontinue CalWORKs aid effective on the last day of the report month (as 5/31) due to failure to provide a completed SAR 7 are NOT reported as carried forward in the report month. SAR 7 discontinued cases may be cases added (line 7) during the next month. Cases discontinued due to SAR 7 before the end of the report month with aid reinstated before the end of the report month ARE reported as carried forward, as the discontinuance is a change within the report month. The carried forward number is usually the same figure as last month's Item 12 report. If Item 6 is not the same as last month's item 12 of the previous month's**

report, explain the reason for the difference in Item 6b Adjustment Explanation box.
[Cells 14-18]

If you have any questions or need additional guidance regarding the information in this letter, contact the Early Engagement and Eligibility Bureau at CWEligibilityPolicy@dss.ca.gov.

Sincerely,

Original Document Signed By

RYAN GILLETTE
Deputy Director
Research, Automation, and Data Division

Attachments

California Work Opportunity and Responsibility to Kids (CalWORKs) Cash Grant Caseload Movement Report CA 237 CW

DOWNLOAD REPORT FORM FROM:
<http://www.cdss.ca.gov/dssdb>
E-MAIL COMPLETED REPORT FORM TO:
dssdb@dss.ca.gov

COUNTY NAME	VERSION <input type="checkbox"/> INITIAL <input type="checkbox"/> REVISED		REPORT MONTH	REPORT YEAR
-------------	--	--	--------------	-------------

PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION					
1. Applications/requests carried forward from last month.....					1
a. Item 5 from <i>last month's report, as reported to CDSS</i>					2
b. Adjustment (Item 1 minus Item 1a, positive or negative number, explain in Item 1b Adjustment Explanation box if not 0)					3
2. Applications/requests received during the month (Item 2a plus Item 2b).....					4
a. Applications.....					5
b. Requests for restoration.....					6
3. Total applications/requests on hand during the month (Item 1 plus Item 2).....					7
4. Applications disposed of during the month (Sum of Items 4a through 4c).....					8
a. Applications approved (Item 7a plus Item 7b).....					9
b. Applications denied (<i>Same as Item 1, CA 255 CW</i>)					10
1) Applications denied due to receipt of Diversion payments or services (<i>Same as Item 10, CA 255 CW</i>)					11
c. Other application dispositions (cancellations and withdrawals) (<i>Same as Items 11 plus 12, CA 255 CW</i>)					12
5. Applications/requests pending at the end of the month (Item 3 minus Item 4).....					13

PART B. CASELOAD (ALL)	Two Parent Families (A)	Zero Parent Families (B)	All Other Families (C)	TANF Timed-Out (D)	SN/FF/LTS (E)
Cases Added					
6. Cases carried forward from last month.....	14	15	16	17	18
a. Item 12 from <i>last month's report, as reported to CDSS</i>	19	20	21	22	23
b. Adjustment (Item 6 minus Item 6a, positive or negative number, explain in Item 6b Adjustment Explanation box if not 0)	24	25	26	27	28
7. Cases added during the month (Sum of Items 7a through 7d).....	29	30	31	32	33
a. Applications approved.....	34	35	36	37	38
b. Restorations approved.....	39	40	41	42	43
c. Transfers from other counties.....	44	45	46	47	48
d. Other approvals (appeal cases, SAR 7, etc.).....	49	50	51	52	53
1) Other approvals due to AB 959 SAR 7.....	54	55	56	57	58
Caseload					
8. Total cases open during the month (Item 6 plus Item 7; is also equal to Item 8a plus Item 8b).....	59	60	61	62	63
a. Cases receiving cash grant (\$10 or more).....	64	65	66	67	68
1) Children in Item 8a cases.....	69	70	71	72	73
2) Adults in Item 8a cases.....	74		75	76	
3) Total persons (Item 8a1 plus Item 8a2).....	77	78	79	80	81
b. Other cases (zero grant cases, less than \$10 cases, etc.).....	82	83	84	85	86
1) Children in Item 8b cases.....	87	88	89	90	91
2) Adults in Item 8b cases.....	92		93	94	
3) Total persons (Item 8b1 plus Item 8b2).....	95	96	97	98	99

PART B. CASELOAD (ALL) (Continued)		Two Parent Families (A)	Zero Parent Families (B)	All Other Families (C)	TANF Timed-Out (D)	SN/FF/LTS (E)
Case Exits						
9. Cases discontinued during the month (Same as Item 1, CA 253 CW)		100	101	102	103	104
10. Cases deducted due to transfers to another program segment during the month (Same as Item 12, CA 253 CW)		105	106	107	108	109
11. Cases added due to transfers from another program segment during the month (Same as Item 13, CA 253 CW)		110	111	112	113	114
12. Cases open at the end of the month [Item 8 minus (Sum of Item 9 plus Item 10) plus Item 11]		115	116	117	118	119
PART C. SAFETY NET (SN)						
13. Cases open during the month (Item 13a plus Item 13b)		120		121		
a. Cases receiving cash grant (\$10 or more)		122		123		
1) Children in Item 13a cases		124		125		
b. Other cases (zero grant cases, less than \$10 cases, etc.)		126		127		
1) Children in Item 13b cases		128		129		
PART D. FLEEING FELON (FF)						
14. Cases open during the month (Item 14a plus Item 14b)		130		131		
a. Cases receiving cash grant (\$10 or more)		132		133		
1) Children in Item 14a cases		134		135		
b. Other cases (zero grant cases, less than \$10 cases, etc.)		136		137		
1) Children in Item 14b cases		138		139		
PART E. LONG-TERM SANCTION (LTS)						
15. Cases open during the month (Item 15a plus Item 15b)		140		141		
a. Cases receiving cash grant (\$10 or more)		142		143		
1) Children in Item 15a cases		144		145		
b. Other cases (zero grant cases, less than \$10 cases, etc.)		146		147		
1) Children in Item 15b cases		148		149		
GENERAL COMMENTS						
ITEM 1b ADJUSTMENT EXPLANATION						
ITEM 6b ADJUSTMENT EXPLANATION						
REVISED REPORT EXPLANATION						
CONTACT PERSON	TELEPHONE		EXTENSION		FAX	
JOB TITLE/CLASSIFICATION	E-MAIL				DATE SUBMITTED	

CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) CASH GRANT CASELOAD MOVEMENT REPORT

CA 237CW (4/15) INSTRUCTIONS

CONTENT

The monthly CA 237 CW report contains statistical information on CalWORKs caseload movement for Two Parent Families, Zero Parent Families, All Other Families, Temporary Assistance for Needy Families (TANF) Timed-Out Cases, and Safety Net/Fleeing Felon/Long-Term Sanction Cases (SN/FF/LTS). This report includes data on the number of applications requested or restored, cases added, cases exiting, and cases transferred from other counties during the month.

PURPOSE

Title 45, Code of Federal Regulations, Part 265.3 (a) and (b), requires states to collect on a monthly basis and file on a quarterly basis data specified in the TANF Data Report or be subject to a penalty. This report provides the data necessary to comply with federal TANF requirements. Additionally, this report provides county and state entities with information needed for budgeting, staffing and program planning.

COMPLETION AND SUBMISSION

Each county is responsible for ensuring that this report is fully and accurately completed. If portions of the report are completed by more than one entity within the county and/or outside agencies, the contact person responsible for submitting the report to the state shall review the report for completeness and accuracy prior to submittal. Reports are to be received on or before the 18th calendar day of the month following the report month. If the report's due date is on a Saturday, Sunday or state holiday, the report is due on the next business day.

If the county determines that a revision is needed to its previously submitted report, the county shall submit a revised report for the applicable month(s). The California Department of Social Services (CDSS) policy requires counties to revise current State Fiscal Year (FY) reports, and two prior FYs if needed.

Revisions involving additional FYs will be evaluated by CDSS and the county to determine the corrections needed.

Download an Excel version of the report form from <http://www.cdss.ca.gov/dssdb/>, complete the downloaded form, and e-mail to the CDSS, Data Systems and Survey Design Bureau (DSSDB) at dssdb@dss.ca.gov. The electronic form contains automatic computations of some cells and provides e-mail transmission of completed forms to DSSDB. The website contains specific instructions and guidance. If you have questions regarding the completion or submission of this report, contact DSSDB at (916) 651-8269.

The report's statewide and county specific data is available on the CDSS, Research and Data Reports (RADR) website at <http://www.cdss.ca.gov/research/>. Counties are encouraged to review their data on the website each month to confirm the county's data coincides with the data on file at CDSS. For reference purposes, copies of the report form, instructions and validations can be downloaded from the RADR website at <http://www.cdss.ca.gov/research/>.

GENERAL INSTRUCTIONS

Enter the county name, version (Initial or Revised) and the report month and year in the boxes provided near the top of the form. Enter the data required for each item. Enter "0" if there is nothing to report for an item. **Do not leave any items blank** unless otherwise noted. If your county is unable to collect or track a particular item, enter "0" and explain in the **General Comments** box.

Enter in the boxes at the bottom of the form the contact name, job title or classification, telephone number, extension, fax number and e-mail address of the person to contact if there are questions about the report. This person may or may not be the person who completed the report. Enter the date the report is submitted. This is the date when the report is e-mailed to DSSDB.

DEFINITIONS

Adjustment: Changes in caseload resulting from actions authorized (including those authorized by mistake or in error) in prior months, and not previously reported, are to be reported as an adjustment. Whenever an adjustment is reported, the county must include an explanation in the Comments section of the report, explaining why an adjustment was needed.

All Other Families: All families that have not been identified as either a Two Parent or a Zero Parent family. These cases have aid codes of 30, 3E, 3L or 3P. ACL 99-54, dated August 12, 1999 has aid code descriptions.

Application (for assistance): For reporting purposes, a request for aid which has been received and recorded by the county, on Form CA 1/SAWS 1, Application for Public Assistance.

Cancellation: An application or request for restoration of a cash grant is considered "cancelled" if the applicant or child(ren) for which the application is made dies before the determination is completed.

Caretaker Relative: Is an individual defined in MPP Section 82-808.

Child: A child is a person who is a member of an Assistance Unit (AU) and is under the age of 18 or is enrolled as a full-time student in high school or a vocational or technical program and is expected to graduate before reaching the age of 19. A minor parent shall be considered a child only if he/she is included in an AU with a senior parent.

DEFINITIONS (Continued)

Denial: An application or request for restoration of cash grant that is denied. A denial may occur for any reason, e.g., excess income and/or resources; no deprivation; failure to complete necessary forms; failure to provide essential verification, etc.

Discontinuance: A CalWORKs cash grant case where aid is stopped and/or terminated at the end of the month for any number of reasons, e.g., non-cooperation by the AU; excess income and/or resources; loss of deprivation; discontinuance requested by the AU, failure to provide a completed SAR 7 for the submit/report month, etc.

Fleeing Felon: Is an individual defined in MPP Section 82-832.1(h) and excluded under the fleeing felon rules as described in WIC section 11486.5.

Ineligible Non-Citizen: Is an individual defined in MPP Section 82-832.1(b).

Intercounty Transfer: Movement of cases from one county to another (i.e., a family moves from one county to another). The receiving county adds this case to the report via the "Transfers from other counties" Item 7c. The county from which the family is moving would count the case as a discontinuance in Item 9.

Intraprogram Status Change: Change in status from one part of the same program to another. For example, when the father returns to an All Other Families case during the report month, that case will become a Two Parent Families case effective the next month. Therefore, for statistical reporting purposes, that case is deducted from the All Other Families column, Item 10 and is added to the Two Parent Families column, Item 11.

Long-Term Sanction: Cases that include a parent/caretakers who has been sanctioned due to failing or refusing to comply with program requirements, without good cause, for 12 consecutive months or longer, without a break in aid of one month or more, as defined in ACL 15-18.

Movement: CalWORKs case flow within this report. Some examples include:

- A case transfer between the different program segments.
- An active case receiving a cash grant becomes an active case that receives no cash grant during the report month, and vice versa.
- A case terminates from the CalWORKs program.

Movements between CalWORKs and Foster Care (FC):

- When a CalWORKs child goes to FC, that child is discontinued from CalWORKs and a FC application is taken.
- When an FC child goes to CalWORKs, the child is brought into the CA 237 CW case count in one of two ways:
 1. If the child creates a new AU, a new application for CalWORKs is taken and the child comes into the CA 237 CW report as a new application and is processed accordingly, within the report.
 2. If the child joins an existing AU, then that child is brought into the CA 237 CW caseload by adding him/her to the person count in Item 8a1) or Item 8b1); or in Item 13a1) or in Item 13b1); or in Item 14a1) or 14b1); or Item 15a1) or 15b1).

DEFINITIONS (Continued)

Other Approvals: Cases approved for reasons other than an application for a cash grant or restoration, transfer from another county or intraprogram status change. Some examples of "Other Approvals" include the following: approval of aid on appeal cases; approval of aid to cases erroneously denied or discontinued; and approval of a SAR 7 discontinuance where completion of a new application is deemed unnecessary. ***This also includes SAR 7 approvals pursuant to AB 959, W&IC Section 11265.4(a).***

Other Cases: (Not receiving a cash grant) (See Items 8b, 13b, 14b and 15b) Cases not paid aid, but which had an authorization to receive aid during the report month.

Examples include:

- Cases approved for aid during the report month, which will receive an initial warrant dated the following month.
- Cases with an authorization to receive aid discontinued during the report month, and the warrant was either cancelled or not written.
- Cases in which the authorization for the report month was a zero grant to adjust for an overpayment.
- Cases which were fully abated by child support payments.
- Cases determined eligible for CalWORKs, but whose grant was not paid because it was less than ten dollars.

Other Dispositions: An action taken on an application or a request for restoration which results in a cancellation or withdrawal. This also includes applications denied because the applicant moved or could not be located. (See definitions for Cancellations and Withdrawals)

Parent: Is an individual defined in MPP section 80-301(p)(1).

Payment Responsibility: The county sending the recipient is responsible for payment of aid until the end of the transfer period, at which time the receiving county becomes responsible.

Recipient of Social Security Title XIX Income (SSI): Is an individual defined in MPP Section 82-832.1(d).

Restoration: An application of aid when the applicant has been a recipient in the same county within the last 12 months regardless of program segment as defined in MPP Section 40-103.42.

Safety Net: Cases in which all adults have been discontinued from cash aid and removed from the Assistance Unit (AU) due to reaching the CalWORKs 48-month time limit as defined in MPP Section 82-833.

Safety Net Aid code K1: Unaided Single Parent Safety Net, Fleeing Felon, Long-Term Sanction Child-Only Cases (only one parent/caretaker in the home):

CalWORKs cases that include only one, unaided Safety Net, fleeing felon, or long-term sanction (sanctioned 12 consecutive months or longer for noncompliance in the WTW program) parent/caretaker, with no other parents/caretakers in the home.

DEFINITIONS (Continued)

This code provides for continued cash aid and Medi-Cal coverage for children whose parents have been discontinued from, or are ineligible for, cash aid due to their status as a Safety Net adults, fleeing felon, or long-term sanction individual.

Safety Net Aid code Aid code 3F: Unaided Two Parent Safety Net, Fleeing Felon, Long-Term Sanction Child-Only Cases: CalWORKs cases in which two or more unaided parents/caretakers are any combination of Safety Net, fleeing felon or long-term sanction (sanctioned 12 consecutive months or longer for noncompliance in the WTW program) adults, and no other adults are aided in the AU. In addition, cases are also assigned to this aid code when at least one parent/caretaker is unaided due to any of the previously mentioned reasons, and the other parent(s)/caretaker(s) in the home is(are) ineligible for another reason, such as being an ineligible non-citizen or a recipient of Title XIX Social Security Income. This code provides for continued cash aid and Medi-Cal coverage for children whose parents/caretakers have been discontinued from, or are ineligible for, cash aid due to their status as a Safety Net, fleeing felon, or long-term sanction individual.

TANF Timed-Out Cases: Families that include an adult head-of-household or a spouse of a head-of-household, (including minors that are head-of-household) who have received federal

TANF assistance for a total of 60 cumulative months. These cases have aid codes of 32 and 3W. ACL 01-66, dated September 18, 2001 has aid code descriptions.

Transfer Period: The end of the month following the 30th day after notification to the second county.

Two Parent Families: AUs that include two aided, non-disabled, natural or adoptive parents of the same aided or SSI/SSP minor child (living in the home), unless both parents are minors and neither is the head-of-household. This also includes Two Parent AUs in which only one adult reaches the CalWORKs time limit. These cases have aid codes of 35, 3M or 3U. ACL 99-54, dated August 12, 1999 has aid code descriptions.

Withdrawals: Applications or requests for restoration that are withdrawn only upon the voluntary initiative of the applicant or person applying on his/her behalf.

Zero Parent Families: AUs in which the parent(s) or caretaker(s) are excluded from or ineligible for aid. These cases have aid codes of 33, 3G, 3H, or 3R. ACL 99-54, dated August 12, 1999 has aid code descriptions. This category does not include Safety Net cases, which comprise a separate child-only category.

ITEM INSTRUCTIONS**PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION**

Part A is a summary of intake activity during the report month.

1. Applications/requests carried forward from last month: Enter the number of applications/requests carried forward from the previous month. This number is usually the same figure as last month's Item 5. If Item 1 is not the same as last month's Item 5, explain the reason for the difference in the Item 1b Adjustment Explanation box. [Cell 1]
 - a. Item 5 from *last month's report, as reported to CDSS*: Enter Item 5, "Applications/requests pending at the end of the month" from last month's report as reported to CDSS. This number must be the same as last month's Item 5 as reported to CDSS. [Cell 2]
 - b. Adjustment (Item 1 minus Item 1a, positive or negative number, explain in Item 1b Explanation box if not 0): ***This item is automatically calculated.*** If an adjustment has been calculated (either a positive or negative number), explain in the "Item 1b Adjustment Explanation" box with the reason(s) for the change. If there is no adjustment, a zero will display in this cell and the Item 1b Adjustment Explanation box must be left blank. [Cell 3]
2. Applications/requests received during the month (Item 2a plus Item 2b): ***This item is automatically calculated.*** This is the sum of Item 2a plus Item 2b. [Cell 4]
 - a. Applications: Enter the number of applications received during the month. Exclude applications where aid is being transferred from another county or from one CalWORKs aid code to another. [Cell 5]
 - b. Requests for restoration: Enter the number of restorations during the month. An application for aid is considered a request for restoration when the applicant has been a recipient in the same county within the last 12 months, regardless of program segment. [Cell 6]
3. Total applications/requests on hand during the month (Item 1 plus Item 2): ***This item is automatically calculated.*** This is the sum of Item 1 plus Item 2. [Cell 7]
4. Applications disposed of during the month (Sum of Items 4a through 4c): ***This item is automatically calculated.*** This is the sum of Items 4a through 4c. [Cell 8]
 - a. Applications approved (Item 7a plus Item 7b): ***This item is automatically calculated.*** This is the sum of Item 7a plus Item 7b. [Cell 9]
 - b. Applications denied (Same as Item 1, CA 255 CW): ***This item is automatically calculated*** from the CA 255 CW Part A, Item 1 (Cells 1 – 5), "Total case denials of cash

ITEM INSTRUCTIONS (Continued)

- c. grant during the month,” CalWORKs Report on Reasons for Denials and Other Non-Approvals of Applications for Cash Grant. *[Cell 10]*
- 1) Applications denied due to receipt of Diversion payments or services (**Same as Item 10, CA 255 CW**): **This item is automatically calculated** from the CA 255 CW Part A, Item 10 (Cells 46 – 50), “Cases denied due to Diversion,” CalWORKs Report on Reasons for Denials and Other Non-Approvals of Applications for Cash Grant. *[Cell 11]*
- d. Other application dispositions (cancellations and withdrawals) (**Same as Items 11 plus 12, CA 255 CW**): **This item is automatically calculated** from the CA 255 CW Part B, Items 11 (Cells 51 – 55) plus 12 (Cells 56 – 60), “Cases with application cancelled or withdrawn during the month” plus “Cases with applicant who moved or cannot be located during the month,” CalWORKs Report on Reasons for Denials and Other Non-Approvals of Applications for Cash Grant. *[Cell 12]*
5. Applications/requests pending at the end of the month (Item 3 minus Item 4): **This item is automatically calculated.** This item entry is equal to the difference between Item 3 “Total applications on hand during the month” less Item 4 “Applications disposed of during the month.” *[Cell 13]*

PART B. CASELOAD (ALL)

Report all CalWORKs cases and individuals eligible to or receiving a cash grant during the report month. Each column represents a specific family type and should include cases with the following aid codes:

- Two Parent Families, Column (A): Codes 35, 3M and 3U
- Zero Parent Families, Column (B): Codes 33, 3G, 3H and 3R
- All Other Families, Column (C): Codes 30, 3E, 3L and 3P
- TANF Timed-Out Cases, Column (D): Codes 32 and 3W
- Safety Net/Fleeing Felon/Long-Term Sanction Cases (SN/FF/LTS), Column (E): Codes 3F and K1

NOTE: Refer to ACL 99-54, dated August 12, 1999; ACL 01-66, dated September 18, 2001; ACL 02-66, dated September 3, 2002; ACL 13-70, dated September 6, 2013; ACL 14-34, dated May 2, 2014; ACL 15-18, dated February 9, 2015 and ACL 15-37, dated April 17, 2015 for aid code descriptions.

Cases Added

6. Cases carried forward from last month: Enter the number of cases carried forward from the previous month. Example: Case action taken, after the end of the report month (as 6/1) to discontinue CalWORKs aid effective on the last day of the report month (as 5/31) due to failure to provide a completed SAR 7 are NOT reported as carried forward in the report month. SAR 7 discontinued cases may be cases added (line 7) during the next

ITEM INSTRUCTIONS (Continued)

month. Cases discontinued due to SAR 7 before the end of the report month with aid reinstated before the end of the report month ARE reported as carried forward, as the discontinuance is a change within the report month. The carried forward number is usually the same figure as last month's Item 12 report. If Item 6 is not the same as last month's Item 12 of the previous month's report, explain the reason for the difference in Item 6b Adjustment Explanation box. [Cells 14-18]

- a. Item 12 from **last month's report, as reported to CDSS**: Enter Item 12 "Cases open at the end of the month" from last month's report as reported to CDSS. This number must be the same as last month's Item 12 as reported to CDSS.. [Cells 19-23]
- b. Adjustment (Item 6 minus Item 6a, positive or negative number, explain in Item 6b Adjustment Explanation box if not 0): **This item is automatically calculated.** If an adjustment has been calculated (either a positive or negative number), explain in the "Item 6b Adjustment Explanation" box with the reason(s) for the change. If there is no adjustment, a zero will display in this cell and the "Item 6b Adjustment Explanation" box must be left blank. **NOTE:** Changes in caseload resulting from actions authorized in prior months and not previously reported are shown as adjustments to Item 6a and are not to be reported in Item 7d. [Cells 24-28]
7. Cases added during the month (Sum of Items 7a through 7d): **This item is automatically calculated.** [Cells 29-33]
 - a. Applications approved: Enter the number of applications approved for cash grant. Item 7a plus Item 7b, (all columns) should equal Item 4a. [Cells 34-38]
 - b. Restorations approved: Enter the number of restoration requests approved. Item 7a plus Item 7b, (all columns) should equal Item 4a. [Cells 39-43]
 - c. Transfers from other counties: Enter the number of cases for which the reporting county accepted responsibility for payment of aid during the report month. [Cells 44-48]
 - d. Other approvals (appeal cases, SAR 7, etc.): Enter the number of cases approved for reasons other than Items 7a through 7c. This includes appeal cases, cases erroneously denied or discontinued, or SAR 7 discontinuances where completion of a new application is deemed unnecessary. **This also includes SAR 7 approvals pursuant to AB 959, W&IC Section 11265.4(a).** Do not report multiple changes occurring to a single case during the report month.

Changes in caseload resulting from actions authorized in prior months and not previously reported are not to be reported in Item 7d but are shown as adjustments in Item 6b. [Cells 49-53]

Other approvals due to AB 959 SAR 7: Enter the cases restored when the recipient submits a complete SAR 7 within the month following the discontinuance for an incomplete SAR 7 or for no submission of a SAR 7 (MPP Section 40-125.92). This item

ITEM INSTRUCTIONS (Continued)

is a subset and should be included in the count for Item 7d “Other approvals (appeal cases, SAR 7, etc.)” [Cells 54-58]

Caseload

8. Total cases open during the month (Item 6 plus 7; is also equal to Item 8a plus Item 8b):
This item is automatically calculated. This is the sum of Item 6 plus Item 7, and should also equal the sum of Item 8a plus Item 8b. These are cases active during the report month (i.e., those cases where an official authorization for aid was in effect at some time during the month). [Cells 59-63]
 - a. Cases receiving cash grant (\$10 or more): Enter the number of cases receiving a cash grant during the report month. ***Safety Net/Fleeing Felon/Long-Term Sanction (Cell 68) is automatically calculated.*** This is the sum of Item 13a plus 14a plus 15a. [Cells 64-68]
 - 1) Children in Item 8a cases: Enter the number of children receiving aid for the current month only. Report children who are fully abated by child support payments in Item 8b. When the child's basis of eligibility changes in either direction between cash grant and Foster Care during the month, the person count will be shown with the payment covering the living arrangement as of the first of the month, in order to avoid a duplicate count.
Safety Net/Fleeing Felon/Long-Term Sanction (Cell 73) is automatically calculated. This is the sum of Item 13a1) plus 14a1) plus 15a1). [Cells 69-73]
 - 2) Adults in Item 8a cases: Enter the number of adults or minor heads-of-household who received aid for the current month only. [Cells 74-76]
 - 3) Total persons (Item 8a1 plus Item 8a2): ***This item is automatically calculated.*** This is the sum of Item 8a1) plus Item 8a2). [Cells 77-81]
 - b. Other cases (zero grant cases, less than \$10 cases, etc.): Enter the number of cases not paid aid, but which had an authorization to receive aid during the report month. ***Safety Net/Fleeing Felon/Long-Term Sanction (Cell 86) is automatically calculated.*** This is the sum of Item 13b plus 14b plus 15b. [Cells 82-86]
 - 1) Children in Item 8b cases: Enter the number of children who were authorized to receive aid for the current month only. Children who are fully abated by child support payments should be reported in this item. ***Safety Net/Fleeing Felon/Long-Term Sanction (Cell 91) is automatically calculated.*** This is the sum of Item 13b1) plus 14b1) plus 15b1). [Cells 87-91]
 - 2) Adults in Item 8b cases: Enter the number of adults or minor head-of-household who were authorized to receive aid for the current month only. [Cells 92-94]
 - 3) Total persons (Item 8b1 plus Item 8b2): ***This item is automatically calculated.*** This is the sum of Items 8b1) and 8b2). [Cells 95-99]

ITEM INSTRUCTIONS (Continued)**Case Exits**

9. Cases discontinued during the month **(Same as Item 1, CA 253 CW): This item is automatically calculated** from the CA 253 CW Part A, Item 1 (Cells 1–5) “Total cases discontinued during the month,” CalWORKs Report on Reasons for Discontinuances of Cash Grant. [Cells 100-104]
10. Cases deducted due to transfers **to** another program segment during the month **(Same as Item 12, CA 253 CW): This item is automatically calculated** from the CA 253 CW Part B, Item 12 (Cells 85–89), “Total cases transferred to another program segment during the month,” CalWORKs Report on Reasons for Discontinuances of Cash Grant. [Cells 105-109]
11. Cases added due to transfers **from** another program segment during the month **(Same as Item 13, CA 253 CW): This item is automatically calculated** from the CA 253 CW Part B, Item 13 (Cells 110–114), “Total cases transferred from another program segment during the month,” CalWORKs Report on Reasons for Discontinuances of Cash Grant. [Cells 110-114]
12. Cases open at the end of the month [Item 8 minus (Item 9 plus Item 10) plus Item 11]: **This item is automatically calculated.** This item is equal to Item 8 less (Items 9 and 10) plus Item 11. [Cells 115-119]

PART C. SAFETY NET (SN)

Safety Net cases are cases in which all adults are no longer aided due to the parent/caretaker relative receiving 48 months of State CalWORKs, but state law requires that the children be aided. Report these cases and children who are authorized or eligible to receive cash grants for the report month. These cases and children are included in the counts reported in Part B. Caseload (All), Column (E).

Safety Net/Fleeing Felon/Long-Term Sanction [Two Parent Families, Child-Only]: Aid Code 3F Safety Net/Fleeing Felon/Long-Term Sanction [Non Two Parent Families, Child-Only]: Aid Code K1

NOTE: Refer to ACL 13-70, dated September 6, 2013; ACL 14-34, dated May 2, 2014; ACL 15-18, dated February 9, 2015 and ACL 15-37, dated April 17, 2015 for aid code descriptions.

13. **Cases open during the month (Item 13a plus Item 13b): This item is automatically calculated.**
This is the sum of Item 13a plus Item 13b. [Cells 120-121]
 - a. **Cases receiving cash grant (\$10 or more):** Enter the number of cases receiving a cash grant during the report month. [Cells 122-123]

ITEM INSTRUCTIONS (Continued)

- 1) Children in Item 13a cases: Enter the number of children who received aid for the current month only. Report children who are fully abated by child support payments in Item 13b. When the child's basis of eligibility changes in either direction between cash grant and Foster Care during the month, the person count will be shown with the payment covering the living arrangement as of the first of the month, in order to avoid a duplicate count. *[Cells 124-125]*
- b. Other cases (zero grant cases, less than \$10 cases, etc): Enter the number of cases not paid aid, but which had an authorization to receive aid during the report month. *[Cells 126-127]*
- 1) Children in Item 13b cases: Enter the number of children who were authorized to receive aid for the current month only. Children who were fully abated by child support payments should be reported in this item. *[Cells 128-129]*

PART D. FLEEING FELON (FF)

Fleeing Felon cases are cases in which all adults are subject to the fleeing felon ineligibility rules. Report these cases and children who are authorized or eligible to receive cash grants for the report month. These cases and children are included in the counts reported in Part B. Caseload (All), Column (E).

Safety Net/Fleeing Felon/Long-Term Sanction [Non Two Parent Families, Child-Only]: Aid Code K1
Safety Net/Fleeing Felon/Long-Term Sanction [Two Parent Families, Child-Only]: Aid Code 3F

NOTE: Refer to ACL 13-70, dated September 6, 2013; ACL 14-34, dated May 2, 2014 and ACL 15-37, dated April 17, 2015 for aid code descriptions.

14. Cases open during the month (Item 14a plus Item 14b): ***This item is automatically calculated.***
This is the sum of Items 14a plus 14b. *[Cells 130-131]*
 - a. Cases receiving cash grant (\$10 or more): Enter the number of cases receiving a cash grant during the report month. *[Cells 132-133]*
 - 1) Children in Item 14a cases: Enter the number of children who received aid for the current month only. Report children who are fully abated by child support payments in Item 14b. When the child's basis of eligibility changes in either direction between cash grant and Foster Care during the month, the person count will be shown with the payment covering the living arrangement as of the first of the month, in order to avoid a duplicate count. *[Cells 134-135]*

Other cases (zero grant cases, less than \$10 cases, etc): Enter the number of cases not

ITEM INSTRUCTIONS (Continued)

paid aid, but which had an authorization to receive aid during the report month. *[Cells 136-137]*

- 2) Children in Item 14b cases: Enter the number of children who were authorized to receive aid for the current month only. Children who were fully abated by child support payments should be reported in this item. *[Cells 138-139]*

PART E. LONG-TERM SANCTION (LTS)

Long-Term Sanction cases are cases in which a parent/caretaker is in the household and is eligible for aid, but that parent/caretaker has been in sanction status for 12 consecutive months or longer. Report these cases and children who are authorized or eligible to receive cash grants for the report month.

These cases and children are included in the counts reported in Part B. Caseload (All), Column (E).

Safety Net/Fleeing Felon/Long-Term Sanction [Two Parent Families, Child-Only]: Code 3F
Safety Net/Fleeing Felon/Long-Term Sanction [Non Two Parent Families, Child-Only]: Code K1

NOTE: Refer to ACL 13-70, dated September 6, 2013; ACL 14-34, dated May 2, 2014; ACL 15-18, dated February 9, 2015 and ACL 15-37, dated April 17, 2015 for aid code descriptions.

15. Cases open during the month (Item 15a plus Item 15b): ***This item is automatically calculated.***
This is the sum of Item 15a plus Item 15b. *[Cells 140-141]*
- a. Cases receiving cash grant (\$10 or more): Enter the number of cases receiving a cash grant during the report month. *[Cells 142-143]*
- 1) Children in Item 15a cases: Enter the number of children who received aid for the current month only. Report children who are fully abated by child support payments in Item 15b. When the child's basis of eligibility changes in either direction between cash grant and Foster Care during the month, the person count will be shown with the payment covering the living arrangement as of the first of the month, in order to avoid a duplicate count. *[Cells 144-145]*
- b. Other cases (zero grant cases, less than \$10 cases, etc): Enter the number of cases not paid aid, but which had an authorization to receive aid during the report month. *[Cells 146-147]*
- 1) Children in Item 15b cases: Enter the number of children who were authorized to receive aid for the current month only. Children who were fully abated by child support payments should be reported in this item. *[Cells 148-149]*

ITEM INSTRUCTIONS (Continued)

COMMENTS

Use the Comments section to:

- In the General Comments box explain any major fluctuations in data.
- In the General Comments box provide any comments the county determines necessary, including major changes in procedures, programming or staffing that have affected the data.
- In the General Comments box explain any "0" data entry for an item if the county does not provide the item or if the county is unable to collect or track the data.
- In the Item 1b Adjustment Explanation box, explain any application adjustments.
- In the Item 6b Adjustment Explanation box, explain any caseload adjustments.
- In the Revised Report Explanation box explain the reason for a revised report.

CalWORKs Cash Grant Caseload Movement Report CA 237 CW VALIDATIONS

CELLS Each data cell in this report must be a whole number equal to or greater than zero (0), except Item 1b (Cell 3)

1 - 149 and Item 6b (Cells 24-28), which may be either positive or negative numbers. Except as noted for Item 1b and Item 6b, do not enter negatives; this also includes self-calculated cells. Enter no decimals. No data cells should be left blank.

Initial reports: If "Initial" is selected, the "Revised Report Explanation" box near the bottom of the report form must be left blank.

Revised reports: If "Revised" is selected, enter the reasons for the revision in the "Revised Report Explanation" box near the bottom of the report form.

PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION

ITEM 1a	Item 1a must be equal to Item 5 in the previous month's report
----------------	---

CELL 2	Cell 2 must be equal to Cell 13 in the previous month's report
---------------	---

ITEM 1b	Item 1b must be equal to (Item 1 minus Item 1a) (positive or negative number)
----------------	--

CELL 3	Cell 3 must be equal to (Cell 1 minus Cell 2) (positive or negative number)
---------------	--

ITEM 2	Item 2 must be equal to (Item 2a plus Item 2b)
---------------	---

CELL 4	Cell 4 must be equal to (Cell 5 plus Cell 6)
---------------	---

ITEM 3	Item 3 must be equal to (Item 1 plus Item 2)
---------------	---

CELL 7	Cell 7 must be equal to (Cell 1 plus Cell 4)
---------------	---

ITEM 4	Item 4 must be equal to (Item 4a plus Item 4b plus Item 4c)
---------------	--

CELL 8	Cell 8 must be equal to (Cell 9 plus Cell 10 plus Cell 12)
---------------	---

ITEM 4a	Item 4a must be equal to Item 7a plus Item 7b (all columns)
----------------	--

CELL 9	Cell 9 must be equal to (Cell 34 plus Cell 35 plus Cell 36 plus Cell 37 plus Cell 38 plus Cell 39 plus Cell 40 plus Cell 41 plus Cell 42 plus Cell 43)
---------------	---

ITEM 4b	Item 4b must be equal to Item 1 (all columns) on the CA 255 CW report
----------------	--

CELL 10	Cell 10 must be equal to (Cell 1 plus Cell 2 plus Cell 3 plus Cell 4 plus Cell 5 on the CA 255 CW report)
----------------	--

ITEM 4b1	Item 4b1 must be equal to Item 10 (all columns) on the CA 255 CW report
-----------------	--

CELL 11	Cell 11 must be equal to (Cell 46 plus Cell 47 plus Cell 48 plus Cell 49 plus Cell 50 on the CA 255 CW report)
----------------	---

ITEM 4c	Item 4c must be the equal to Item 11 (all columns) plus Item 12 (all columns) on the CA 255 CW report.
----------------	---

CELL 12	Cell 12 must be equal to (Cell 51 plus Cell 52 plus Cell 53 plus Cell 54 plus Cell 55 plus Cell 56 plus Cell 57 plus Cell 58 plus Cell 59 plus Cell 60 on the CA 255 CW report)
----------------	--

ITEM 5	Item 5 must be equal to (Item 3 minus Item 4)
---------------	--

CELL 13	Cell 13 must be equal to (Cell 7 minus Cell 8)
----------------	---

PART B. CASELOAD (ALL) Cases Added**ITEM 6a Item 6a must be equal to Item 12 in the previous month's report**

CELL 19 **Cell 19** must be equal to Cell 115 in the previous month's report
 CELL 20 **Cell 20** must be equal to Cell 116 in the previous month's report
 CELL 21 **Cell 21** must be equal to Cell 117 in the previous month's report
 CELL 22 **Cell 22** must be equal to Cell 118 in the previous month's report
 CELL 23 **Cell 23** must be equal to Cell 119 in the previous month's report

ITEM 6b Item 6b must be equal to (Item 6 minus Item 6a)

CELL 24 **Cell 24** must be equal to (Cell 14 minus Cell 19) (positive or negative number)
 CELL 25 **Cell 25** must be equal to (Cell 15 minus Cell 20) (positive or negative number)
 CELL 26 **Cell 26** must be equal to (Cell 16 minus Cell 21) (positive or negative number)
 CELL 27 **Cell 27** must be equal to (Cell 17 minus Cell 22) (positive or negative number)
 CELL 28 **Cell 28** must be equal to (Cell 18 minus Cell 23) (positive or negative number)

ITEM 7 Item 7 must be equal to (Item 7a plus Item 7b plus Item 7c plus Item 7d)

CELL 29 **Cell 29** must be equal to (Cell 34 plus Cell 39 plus Cell 44 plus Cell 49)
 CELL 30 **Cell 30** must be equal to (Cell 35 plus Cell 40 plus Cell 45 plus Cell 50)
 CELL 31 **Cell 31** must be equal to (Cell 36 plus Cell 41 plus Cell 46 plus Cell 51)
 CELL 32 **Cell 32** must be equal to (Cell 37 plus Cell 42 plus Cell 47 plus Cell 52)
 CELL 33 **Cell 33** must be equal to (Cell 38 plus Cell 43 plus Cell 48 plus Cell 53)

ITEM 7d1 Item 7d1 must be less than or equal to Item 7d

CELL 54 **Cell 54** must be less than or equal to Cell 49
 CELL 55 **Cell 55** must be less than or equal to Cell 50
 CELL 56 **Cell 56** must be less than or equal to Cell 51
 CELL 57 **Cell 57** must be less than or equal to Cell 52
 CELL 58 **Cell 58** must be less than or equal to Cell 53

ITEM 7d1 Item 7d1 must be zero if Item 7d is zero

CELL 54 **Cell 54** must be zero if Cell 49 is zero
 CELL 55 **Cell 55** must be zero if Cell 50 is zero
 CELL 56 **Cell 56** must be zero if Cell 51 is zero
 CELL 57 **Cell 57** must be zero if Cell 52 is zero
 CELL 58 **Cell 58** must be zero if Cell 53 is zero

PART B. CASELOAD (ALL) Caseload**ITEM 8 Item 8 must be equal to (Item 6 plus Item 7)**

CELL 59 **Cell 59** must be equal to (Cell 14 plus Cell 29)
 CELL 60 **Cell 60** must be equal to (Cell 15 plus Cell 30)
 CELL 61 **Cell 61** must be equal to (Cell 16 plus Cell 31)
 CELL 62 **Cell 62** must be equal to (Cell 17 plus Cell 32)
 CELL 63 **Cell 63** must be equal to (Cell 18 plus Cell 33)

ITEM 8 Item 8 must be equal to (Item 8a plus Item 8b)

CELL 59 **Cell 59** must be equal to (Cell 64 plus Cell 82)
 CELL 60 **Cell 60** must be equal to (Cell 65 plus Cell 83)
 CELL 61 **Cell 61** must be equal to (Cell 66 plus Cell 84)
 CELL 62 **Cell 62** must be equal to (Cell 67 plus Cell 85)

CELL 63 **Cell 63** must be equal to (Cell 68 plus Cell 86)

ITEM 8 **Item 8 Column E must be equal to (Item 13 Column A plus Item 13 Column C and Item 14 Column A plus Item 14 Column C and Item 15 Column A plus Item 15 Column C)**

CELL 63 **Cell 63** must be equal to (Cell 120 plus Cell 121 plus Cell 130 plus Cell 131 plus Cell 140 plus Cell 141)

ITEM 8a **Item 8a (cases) must be less than or equal to Item 8a3 (persons)**

CELL 64 **Cell 64** (cases) must be less than or equal to Cell 77 (persons)

CELL 65 **Cell 65** (cases) must be less than or equal to Cell 78 (persons)

CELL 66 **Cell 66** (cases) must be less than or equal to Cell 79 (persons)

CELL 67 **Cell 67** (cases) must be less than or equal to Cell 80 (persons)

CELL 68 **Cell 68** (cases) must be less than or equal to Cell 81 (persons)

ITEM 8a **Item 8a Column E must be equal to (Item 13a plus Item 14a plus Item 15a Column A plus Item 13a plus Item 14a plus Item 15a Column C)**

CELL 68 **Cell 68** must be equal to (Cell 122 plus Cell 123 plus Cell 132 plus Cell 133 plus Cell 142 plus Cell 143)

ITEM 8a1 **Item 8a1 Column B must be equal to Item 8a3 Column B**

CELL 70 **Cell 70** must be equal to Cell 78

ITEM 8a1 **Item 8a1 Column E must be equal to (Item 13a1 plus Item 14a1 plus Item 15a1 Column A plus Item 13a1 plus Item 14a1 plus Item 15a1 Column C)**

CELL 73 **Cell 73** must equal to (Cell 124 plus Cell 125 plus Cell 134 plus Cell 135 plus Cell 144 plus Cell 145)

ITEM 8a1 **Item 8a1 Column E must be equal to Item 8a3 Column E**

CELL 73 **Cell 73** must be equal to Cell 81

ITEM 8a3 **Item 8a3 (persons) must be zero if Item 8a (cases) is zero**

CELL 77 **Cell 77** (persons) must be zero if Cell 64 (cases) is zero

CELL 78 **Cell 78** (persons) must be zero if Cell 65 (cases) is zero

CELL 79 **Cell 79** (persons) must be zero if Cell 66 (cases) is zero

CELL 80 **Cell 80** (persons) must be zero if Cell 67 (cases) is zero

CELL 81 **Cell 81** (persons) must be zero if Cell 68 (cases) is zero

ITEM 8a3 **Item 8a3 must be equal to (Item 8a1 plus Item 8a2)**

CELL 77 **Cell 77** must be equal to (Cell 69 plus Cell 74)

CELL 79 **Cell 79** must be equal to (Cell 71 plus Cell 75)

CELL 80 **Cell 80** must be equal to (Cell 72 plus Cell 76)

ITEM 8a3 **Item 8a3 Column B must be equal to Item 8a1 Column B**

CELL 78 **Cell 78** must be equal to Cell 70

ITEM 8a3 **Item 8a3 Column E must be equal to 8a1 Column E**

CELL 81 **Cell 81** must be equal to Cell 73

ITEM 8b **Item 8b (cases) must be less than or equal to Item 8b3 (persons)**

CELL 82 **Cell 82** (cases) must be less than or equal to Cell 95 (persons)

CELL 83 **Cell 83** (cases) must be less than or equal to Cell 96 (persons)

CELL 84 **Cell 84** (cases) must be less than or equal to Cell 97 (persons)

CELL 85 **Cell 85** (cases) must be less than or equal to Cell 98 (persons)

CELL 86 **Cell 86** (cases) must be less than or equal to Cell 99 (persons)

ITEM 8b **Item 8b Column E must be equal to (Item 13b plus Item 14b plus Item 15b Column A plus Item 13b plus Item 14b plus Item 15b Column C)**

CELL 86 **Cell 86** must equal to (Cell 126 plus Cell 127 plus Cell 136 plus Cell 137 plus Cell 146 plus Cell 147)

ITEM 8b1 **Item 8b1 Column B must be equal to Item 8b3 Column B**

CELL 88 **Cell 88** must be equal to Cell 96

ITEM 8b1 **Item 8b1 Column E must be equal to (Item 13b1 plus Item 14b1 plus Item 15b1 Column A plus Item 13b1 plus Item 14b1 plus Item 15b1 Column C)**

CELL 91 **Cell 91** must be equal to (Cell 128 plus Cell 129 plus Cell 138 plus Cell 139 plus Cell 148 plus Cell 149)

ITEM 8b1 **Item 8b1 Column E must be equal to Item 8b3 Column E**

CELL 91 **Cell 91** must be equal to Cell 99

ITEM 8b3 **Item 8b3 (persons) must be zero if Item 8b (cases) is zero**

CELL 95 **Cell 95** (persons) must be zero if Cell 82 (cases) is zero

CELL 96 **Cell 96** (persons) must be zero if Cell 83 (cases) is zero

CELL 97 **Cell 97** (persons) must be zero if Cell 84 (cases) is zero

CELL 98 **Cell 98** (persons) must be zero if Cell 85 (cases) is zero

CELL 99 **Cell 99** (persons) must be zero if Cell 86 (cases) is zero

ITEM 8b3 **Item 8b3 must be equal to (Item 8b1 plus Item 8b2)**

CELL 95 **Cell 95** must be equal to (Cell 87 plus Cell 92)

CELL 97 **Cell 97** must be equal to (Cell 89 plus Cell 93)

CELL 98 **Cell 98** must be equal to (Cell 90 plus Cell 94)

ITEM 8b3 **Item 8b3 Column B must be equal to Item 8b1 Column B**

CELL 96 **Cell 96** must be equal to Cell 88

ITEM 8b3 **Item 8b3 Column E must be equal to Item 8b1 Column E**

CELL 99 **Cell 99** must be equal to Cell 91

PART B. CASELOAD (ALL) Case Exits

ITEM 9 **Item 9 must be equal to Item 1 on the CA 253 CW report**

CELL 100 **Cell 100** must be equal to Cell 1 on the CA 253 CW report

CELL 101 **Cell 101** must be equal to Cell 2 on the CA 253 CW report

CELL 102 **Cell 102** must be equal to Cell 3 on the CA 253 CW report

CELL 103 **Cell 103** must be equal to Cell 4 on the CA 253 CW report

CELL 104 **Cell 104** must be equal to Cell 5 on the CA 253 CW report

ITEM 10 **Item 10 Column A must be equal to Item 12 Column A on the CA 253 CW report**

CELL 105 **Cell 105** must be equal to Cell 85 on the CA 253 CW report

CELL 106 **Cell 106** must be equal to Cell 86 on the CA 253 CW report

CELL 107 **Cell 107** must be equal to Cell 87 on the CA 253 CW report

CELL 108 **Cell 108** must be equal to Cell 88 on the CA 253 CW report

CELL 109 **Cell 109** must be equal to Cell 89 on the CA 253 CW report

ITEM 11 **Item 11 Column A must be equal to Item 13 Column A on the CA 253 CW report**

CELL 110 **Cell 110** must be equal to Cell 110 on the CA 253 CW report

CELL 111 **Cell 111** must be equal to Cell 111 on the CA 253 CW report
 CELL 112 **Cell 112** must be equal to Cell 112 on the CA 253 CW report
 CELL 113 **Cell 113** must be equal to Cell 113 on the CA 253 CW report
 CELL 114 **Cell 114** must be equal to Cell 114 on the CA 253 CW report

ITEM 12 Item 12 must be equal to (Item 8 minus Item 9 minus Item 10 plus Item 11)

CELL 115 **Cell 115** must be equal to (Cell 59 minus Cell 100 minus Cell 105 plus Cell 110)
 CELL 116 **Cell 116** must be equal to (Cell 60 minus Cell 101 minus Cell 106 plus Cell 111)
 CELL 117 **Cell 117** must be equal to (Cell 61 minus Cell 102 minus Cell 107 plus Cell 112)
 CELL 118 **Cell 118** must be equal to (Cell 62 minus Cell 103 minus Cell 108 plus Cell 113)
 CELL 119 **Cell 119** must be equal to (Cell 63 minus Cell 104 minus Cell 109 plus Cell 114)

PART C. SAFETY NET (SN)

ITEM 13 Item 13 must be equal to (Item 13a plus Item 13b)

CELL 120 **Cell 120** must be equal to (Cell 122 plus Cell 126)
 CELL 121 **Cell 121** must be equal to (Cell 123 plus Cell 127)

ITEM 13a Item 13a Column A must be equal to (Item 8a Column E minus Item 14a Column A minus Item 15a Column A minus Item 13a Column C minus Item 14a Column C minus Item 15a Column C)

CELL 122 **Cell 122** must be equal to (Cell 68 minus Cell 123 minus Cell 132 minus Cell 133 minus Cell 142 minus Cell 143)

ITEM 13a Item 13a (cases) must be less than or equal to Item 13a1 (children)

CELL 122 **Cell 122** must be less than or equal to Cell 124
 CELL 123 **Cell 123** must be less than or equal to Cell 125

ITEM 13a Item 13a Column C must be equal to (Item 8a Column E minus Item 13a Column A minus Item 14a Column A minus Item 15a Column A minus Item 14a Column C minus Item 15a Column C)

CELL 123 **Cell 123** must be equal to (Cell 68 minus Cell 122 minus Cell 132 minus Cell 133 minus Cell 142 minus Cell 143)

ITEM 13a Item 13a1 (children) must be zero if Item 13a (cases) is zero

CELL 124 **Cell 124** must be zero if Cell 122 is zero
 CELL 125 **Cell 125** must be zero if Cell 123 is zero

ITEM 13b Item 13b Column A must be equal to (Item 8b Column E minus Item 14b Column A minus Item 15b Column A)

CELL 126 **Cell 126** must be equal to (Cell 86 minus Cell 127 minus Cell 136 minus Cell 137 minus Cell 146 minus Cell 147)

ITEM 13b Item 13b (cases) must be less than or equal to Item 13b1 (children)

CELL 126 **Cell 126** must be less than or equal to Cell 128
 CELL 127 **Cell 127** must be less than or equal to Cell 129

ITEM 13b Item 13b Column C must be equal to (Item 8b Column E minus Item 13b Column A minus Item 14b Column A minus Item 15b Column A minus Item 14b Column C minus Item 15b Column C)

CELL 127 **Cell 127** must be equal to (Cell 86 minus Cell 126 minus Cell 136 minus Cell 137 minus Cell 146 minus Cell 147)

ITEM 13b Item 13b1 (children) must be zero if Item 13b (cases) is zeroCELL 128 **Cell 128** must be zero if Cell 126 is zeroCELL 129 **Cell 129** must be zero if Cell 127 is zero**PART D. FLEEING FELON (FF)****ITEM 14 Item 14 must be equal to (Item 14a plus Item 14b)**CELL 130 **Cell 130** must be equal to (Cell 132 plus Cell 136)CELL 131 **Cell 131** must be equal to (Cell 133 plus Cell 137)**ITEM 14a Item 14a Column A must be equal to (Item 8a Column E minus Item 13a Column A minus Item 15a Column A minus Item 13a Column C minus Item 14a Column C minus Item 15a Column C)**CELL 132 **Cell 132** must be equal to (Cell 68 minus Cell 122 minus Cell 123 minus Cell 133 minus Cell 142 minus Cell 143)**ITEM 14a Item 14a (cases) must be less than or equal to Item 14a1 (children)**CELL 132 **Cell 132** must be less than or equal to Cell 134CELL 133 **Cell 133** must be less than or equal to Cell 135**ITEM 14a Item 14a Column C must be equal to (Item 8a Column E minus Item 13a Column A minus Item 14a Column A minus Item 15a Column A minus Item 13a Column C minus Item 15a Column C)**CELL 133 **Cell 133** must be equal to (Cell 68 minus Cell 122 minus Cell 123 minus Cell 132 minus Cell 142 minus Cell 143)**ITEM 14a Item 14a1 (children) must be zero if Item 14a (cases) is zero**CELL 134 **Cell 134** must be zero if Cell 132 is zeroCELL 135 **Cell 135** must be zero if Cell 133 is zero**ITEM 14b Item 14b Column A must be equal to (Item 8b Column E minus Item 13b Column A minus Item 15b Column A minus Item 13b Column C minus Item 14b Column C minus Item 15b Column C)**CELL 136 **Cell 136** must be equal to (Cell 86 minus Cell 126 minus Cell 127 minus Cell 137 minus Cell 146 minus Cell 147)**ITEM 14b Item 14b (cases) must be less than or equal to Item 14b1 (children)**CELL 136 **Cell 136** must be less than or equal to Cell 138CELL 137 **Cell 137** must be less than or equal to Cell 139**ITEM 14b Item 14b Column C must be equal to (Item 8b Column E minus Item 13b Column A minus Item 14b Column A minus Item 15b Column A minus Item 13b Column C minus Item 15b Column C)**CELL 137 **Cell 137** must be equal to (Cell 86 minus Cell 126 minus Cell 127 minus Cell 136 minus Cell 146 minus Cell 147)**ITEM 14b Item 14b1 (children) must be zero if Item 14b (cases) is zero**CELL 138 **Cell 138** must be zero if Cell 136 is zeroCELL 139 **Cell 139** must be zero if Cell 137 is zero

PART E. LONG-TERM SANCTION (LTS)**ITEM 15 Item 15 must be equal to (Item 15a plus Item 15b)**CELL 140 **Cell 140** must be equal to (Cell 142 plus Cell 146)CELL 141 **Cell 141** must be equal to (Cell 143 plus Cell 147)**ITEM 15a Item 15a Column A must be equal to (Item 8a Column E minus Item 13a Column A minus Item 14a Column A minus Item 13a Column C minus Item 14a Column C minus Item 15a Column C)**CELL 142 **Cell 142** must be equal to (Cell 68 minus Cell 122 minus Cell 123 minus Cell 132 minus Cell 133 minus Cell 143)**ITEM 15a Item 15a (cases) must be less than or equal to Item 15a1 (children)**CELL 142 **Cell 142** must be less than or equal to Cell 144CELL 143 **Cell 143** must be less than or equal to Cell 145**ITEM 15a Item 15a Column C must be equal to (Item 8a Column E minus Item 13a Column A minus Item 14a Column A minus Item 15a Column A minus Item 13a Column C minus Item 14a Column C)**CELL 143 **Cell 143** must be equal to (Cell 68 minus Cell 122 minus Cell 123 minus Cell 132 minus Cell 133 minus Cell 142)**ITEM 15a Item 15a1 (children) must be zero if Item 15a (cases) is zero**CELL 144 **Cell 144** must be zero if Cell 142 is zeroCELL 145 **Cell 145** must be zero if Cell 143 is zero**ITEM 15b Item 15b Column A must be equal to (Item 8b Column E minus Item 13b Column A minus Item 14b Column A minus Item 13b Column C minus Item 14b Column C minus Item 15b Column C)**CELL 146 **Cell 146** must be equal to (Cell 86 minus Cell 126 minus Cell 127 minus Cell 136 minus Cell 137 minus Cell 147)**ITEM 15b Item 15b (cases) must be less than or equal to Item 15b1 (children)**CELL 146 **Cell 146** must be less than or equal to Cell 148CELL 147 **Cell 147** must be less than or equal to Cell 149**ITEM 15b Item 15b Column C must be equal to (Item 8b Column E minus Item 13b Column A minus Item 14b Column A minus Item 15b Column A minus Item 13b Column C minus Item 14b Column C)**CELL 147 **Cell 147** must be equal to (Cell 86 minus Cell 126 minus Cell 127 minus Cell 136 minus Cell 137 minus Cell 146)**ITEM 15b Item 15b1 (children) must be zero if Item 15b (cases) is zero**CELL 148 **Cell 148** must be zero if Cell 146 is zeroCELL 149 **Cell 149** must be zero if Cell 147 is zero